



University of Venda

**ACADEMIC YEAR PLAN
2019**

JANUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 NEW YEAR'S DAY	2	3	4	5
		SELECTION OF FIRST ENTERING STUDENTS SELECTION AND INTERVIEWS FOR FIRST ENTERING POSTGRADUATE LEVEL STARTS				
6	7 UNIVERSITY RE-OPENS Academic, Administrative and Service staff return Return of students: School of Health Sciences and continuing postgraduate students Residences re-open for Health Sciences and postgraduate students Academic Programme commences	8	9	10	11	12
<ul style="list-style-type: none"> - Notification and Acceptance by first entering students - Registration of first time entering and returning students: Postgraduate and Undergraduate in all Schools 						
13	14 Lectures commences for Health Sciences and postgraduate students	15	16 Senior Management Committee 09h00	17 Mentor/Tutor Training	18 Submission of 2019 registration updates to DHET * Mentor/Tutor Training	19
<ul style="list-style-type: none"> - Registration of first-entering students in all Schools - Registration of returning students: Postgraduate and Undergraduate in all Schools continues 						
20 Week 1	21 Official Opening of Orientation Mentor/Tutor Training Life Skills Training	22 Occupational Health and Safety Committee 09h00 University Higher Degrees Committee (UHDC) 09h00 * Mentor/Tutor Training * Life Skills Training	23 University Research Ethics Committee 09h00 Life Skills Training	24 Official Opening of the Academic Year Vice-Chancellor's Students Academic Excellence Awards Life Skills Training Lectures commence	25	26
ORIENTATION OF FIRST ENTERING STUDENTS						
27 Week 2	28 Life Skills Training	29 Univen Innovative Growth Company (Pty, Ltd) (UIGC) Management Committee 09h00 * Life Skills Training	30 Registration of Masters and Doctoral Students (special date) * Life Skills Training	31		

FEBRUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 2 (continues)					1 *University Research Ethics Committee Sub-panels 09h00 * Registrar's Division Committee 09h00 *SMC and SRC 14h15 *Registration of Masters and Doctoral Students (special date) *Grants Proposal Writing 09h00 *Life Skills Training	2
3 Week 3	4 Executive Management Committee 09h00 *Centre for Higher Education Teaching and Learning (CHETL) workshop *Registration of Masters and Doctoral Students (special date) *Grants Proposal Writing 09h00 *Late Registration commences	5 Valedictory Lecture 11h00 CHETL workshop Peer Helper Training	6 Research Advisory Forum (RAF) 09h00 CHETL workshop Peer Helper Training	7 Academic Division Committee 09h00 CHETL workshop	8 Risk Management Committee 09h00 CHETL workshop	9
	NEW STAFF INDUCTION	NEW STAFF INDUCTION	NEW STAFF INDUCTION	NEW STAFF INDUCTION	NEW STAFF INDUCTION	
		SPECIAL EXAMINATIONS START	SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS	SPECIAL EXAMINATION END
10 Week 4	11 Senex 09h00	12 Board: Management Sciences 09h00 Board: Health Sciences 14h15	13 Board: Mathematical and Natural Sciences 09h00 Board: Education 14h15	14 Board: Law 09h00 *Employment Equity Forum 09h00 *Project Boards 09h30 & 11h00 *Board: Environmental Sciences 14h15	15 Senior Management Committee 09h00	16
17 Week 5	18 Board: Human and Social Sciences 09h00 Board: Agriculture 14h15	19 Induction Follow-Up Session 09h00 *Postgraduate Supervision Workshop 09h00	20 Registrar's Academic Committee (RAC) 09h00 *Data Governance Committee (DGC) 11h30 *Postgraduate Supervision Workshop 09h00	21 Postgraduate Supervision Workshop 09h00 *Final date for registration of honours and masters by course work	22 UHDC 09h00	23
24 Week 6	25 Honorary Degrees Committee 09h00 Final date for submission of Dissertation/Theses for examinations and graduation for May	26 Research Open Day 09h00	27 Research Leadership Workshop 09h00	28 Research and Publications Committee 09h00		

MARCH 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 6 (continues)					1 Defence of postgraduate research proposals in School	2
3 Week 7	4 Executive Management Committee 09h00	5 University Linkages, Partnerships and Internationalisation Committee (ULP&IC) *Community Engagement Committee (CE) *Academic Liaison Committee (ALC) *Library Committee (LC) *Senate Teaching & Learning Committee (STLC) 09h00	6 Operations Division Committee 09h00 Professorial Inaugural Lecture 11h00 Bursary Committee 14h15	7 Student Affairs Committee 09h00	8 Human Resources Committee 09h00 Final date for submission of nomination of examiners for June examinations	9
10 Week 8	11 Senex 09h00 Board: Investment Management Committee 09h00 Board: Admin Management Committee 12h00	12 Board of Trustees 09h00 Project Boards 09h30 & 11h00 Pre-retirement Counselling 14h15	13 SENATE 09h00 Last Day of 1st Term	14 RAC 09h00 DGC 11h30 Research Data Management 09h00 Occupational Health and Safety Committee 09h00 Institutional Forum's EXCO 17h30 First day of 2nd Term	15 Research Data Management 09h00 UIGC Board 09h00 Institutional Forum 14h15 Convocation 17h30 Final date for registration of students who wrote supplementary and Aegrotat examinations Late registration ends	16
17 Week 9	18 Senior Management Committee 09h00	19 Teaching and Learning Day	20 UHDC 09h00	21 HUMAN RIGHTS DAY	22 UNIVERSITY HOLIDAY	23 Census date
24 Week 10	25	26 Research Indaba 09h00	27	28 Finance Committee 09h00 Prof. V.N. Ralushai Public Lecture 11h00	29 Audit Committee 09h00	30
31 Week 11						

APRIL 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 11 (continues)	1	2	3	4 Bid Adjudication Committee 18h00	5 EXCO OF COUNCIL 10h00	6
7 Week 12	8 Executive Management Committee 09h00 Final date for submission of exam question papers from internal and external moderators	9 Board: Law 09h00 Information Technology Steering Committee 09h00 Board: Human and Social Sciences 14h15	10 Board: Agriculture 09h00 Board: Education 14h15	11 Board: Environmental Sciences 09h00 Employment Equity Forum 09h00	12 COUNCIL 09h00	13
14 Week 13	15 Senex 09h00	16 Registrar's Division Committee 09h00 Univ. Research Ethics Committee Sub-panels 09h00 Univ. Research Ethics Committee 14h15	17 UIGC Management Committee 09h00 Board: Quality Assurance 09h00 Board: Health Sciences 14h15 Final date: Admissions of Registration of Masters and Doctoral Degrees by research Vice-Chancellor Excellence Awards in Teaching workshop	18 RECESS Vice-Chancellor Excellence Awards in Teaching workshop	19 GOOD FRIDAY	20
21 Week 14	22 FAMILY DAY	23 UHDC 09h00 Final date for submission of May graduation lists RECESS	24 Academic Division Committee 09h00 RECESS	25 RAC 09h00 DGC 11h30 RECESS	26 RECESS	27 FREEDOM DAY
28 Week 15	29 Senior Management Committee 09h00	30 Risk Management Committee 09h00				

MAY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 15 (continues)			1 WORKERS' DAY	2 Research and Publications Committee 09h00 Staff Development Committee 14h15 Article Writing Workshop 09h00	3 Human Resources Committee 09h00 Student Affairs Committee 14h15 Article Writing Workshop 09h00	4
5 Week 16	6 Senex 09h00 Time Table Committee 14h15	7 Board: Maths and Natural Sciences 09h00 Project Boards 09h30 & 11h00 Board: Management Sciences 14h15	8 Research Ethics, Intellectual Property and Stress Management Workshop 09h00	9 Research Ethics, Intellectual Property and Stress Management Workshop 09h00 Institutional Forum's EXCO 17h15	10 Honorary Degrees Committee 09h00 Institutional Forum 14h15 Convocation 17h30 Publications of semester marks by Schools Final date for submission of Dissertation/Theses for examinations for September Graduation	11
	CAREER EXHIBITION (AUDITORIUM)					
12 Week 17	13 UHDC 09h00 Research Advisory Forum (RAF) 14h15	14 Graduation 09h00	15 Graduation 09h00	16 Graduation 09h00 Final date for submission of semester marks Lectures end	17 Graduation 09h00	18
19 Week 18	20	21 RAC 09h00 DGC 11h30 Project Boards 09h30 & 11h00	22 SENATE 09h00	23 Professorial Inaugural Lecture 11h00 Finance Committee 14h15	24 Audit Committee 09h00 Joint Audit Committee and Finance Committee 12h00	25
				EXAMINATIONS COMMENCE	EXAMINATIONS	
26 Week 19	27 Senior Management Committee 09h00 SMC and SRC 14h15	28	29	30	31	
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	

JUNE 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 19 (continues)						1 EXAMINATIONS
2 Week 20	3 Senex 09h00	4 Bursary Committee 09h00	5 Research & Publications Committee 09h00 UNIVEN Research Ethics Committee Sub- panels 14h15	6 Information Technology Steering Committee 09h00	7 UIGC Board 09h00	8
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS END
9 Week 21	10 Executive Management Committee 09h00	11 UHDC 09h00 Operations Division Committee 09h00 Occupational Health and Safety Committee 14h15	12	13 Project Boards 09h30 & 11h00 Bid Adjudication Committee 18h00 Final date for submission of examinations marks	14 EXCO OF COUNCIL 10h00 Last day of 2nd Term	15
16 YOUTH DAY	17 PUBLIC HOLIDAY	18 RECESS	19 RECESS	20 RAC 09h00 DGC 11h30 RECESS	21 COUNCIL 09h00 RECESS	22
23	24 Senior Management Committee 09h00 RECESS	25 RECESS	26 Examinations results published RECESS	27 RECESS	28 RECESS	29
30						

JULY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Supplementary/ Aegrotat Examinations start RECESS	2 Supplementary/ Aegrotat Examinations RECESS	3 Supplementary/ Aegrotat Examinations RECESS	4 Supplementary/ Aegrotat Examinations RECESS	5 Supplementary/ Aegrotat Examinations end RECESS	6
7 Week 1	8 Senex 09h00 CHETL workshop First Day of 3rd Term	9 UIGC Management Committee 09h00 Research Day for Honours Students 09h00 CHETL workshop	10 Risk Management Committee 09h00 CHETL workshop	11 CHETL workshop	12 ULP&IC, CE, ALC, LC & STLC 09h00	13
REGISTRATION ADJUSTMENTS						
14 Week 2	15 Executive Management Committee 09h00	16 Board: Education 09h00 Employment Equity Forum @ 09h00	17 Special Public Lecture 14h15 Final date for submission of Suppl./Aegrotat examinations results	18 MANDELA DAY	19 Board: Environmental Sciences 09h00 RAC 09h00 DGC 11h30 Board: Maths and Natural Sciences 14h15 Final date for submission of nomination of examiners for year-end examinations	20
21 Week 3	22 Board: Health Sciences 09h00 UHDC 14h15	23 Board: Management Sciences 09h00 Registrar's Division Committee 09h00 Board: Agriculture 14h15	24 Senior Management Committee 09h00 Postgraduate Students Gathering 09h00	25 Board: Law 09h00 Postgraduate Students Gathering 09h00 Board: Human and Social Sciences 14h15	26 Vice-Chancellor Excellence Awards for Academic and Support staff 09h00 Final date for submission of calendar entries for 2020 Final date for submission of new programmes and revision of existing programmes for academic structure for 2020	27
28 Week 4	29	30	31 SPECIAL EXAMINATIONS START			

AUGUST 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 4 (continues)				1 Research and Publications Committee 09h00 Pre-retirement Counselling 09h00 University Research Ethics Committee Sub-panels 14h15	2 Human Resources Committee 09h00 Time Table Committee 09h00 Staff Development Committee 14h15 Defence of postgraduate research proposals in Schools	3
				SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS END
4 Week 5	5 Senex 09h00 Board: Communication Management Committee 09h00 Board: Admin Management Committee 12h00	6 Student Affairs Committee 09h00	7 Board of Trustees 14h15	8 Academic Division Committee 09h00	9 NATIONAL WOMEN'S DAY	10
11 Week 6	12 Executive Management Committee 09h00	13 Induction Follow-up Session 09h00	14 SENATE 09h00	15 Research Advisory Forum (RAF) 09h00 Institutional Forum's EXCO 17h30	16 Audit Committee 09h00 Institutional Forum 14h15 Convocation 17h30	17
				NEW STAFF INDUCTION		
18 Week 7	19 Senior Management Committee 09h00 SMC and SRC 14h15	20 University Research Ethics Committee 09h00	21	22 UHDC 09h00	23 RAC 09h00 DGC 11h30	24
25 Week 8	26 Occupational Health and Safety Committee 09h00	27	28	29 Professorial Inaugural Lecture 11h00 Last day of 3rd Term	30 Finance Committee 09h00 First day of 4th Term	31

SEPTEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Week 9	2 Board: Health Sciences 09h00 Information Technology Steering Committee 09h00	3 Board: Agriculture 09h00 Bursary Committee 14h15	4 Operations Division Committee 09h00 Board: Human and Social Sciences 09h00	5 Board: Environmental Sciences 09h00 Bid Adjudication Committee 18h00	6 EXCO OF COUNCIL 10h00	7
8 Week 10	9 Senex 09h00	10 UIGC Board 09h00	11 Board: Education 09h00 RAC 09h00 DGC 11h30	12 University Research Ethics Committee Sub-panels 09h00 Board: Management Sciences 14h15	13 COUNCIL 09h00	14
15 Week 11	16 Executive Management Committee 09h00 Special Public Lecture 14h15	17 Risk Management Committee 09h00	18 Risk Assessment Workshop 09h00	19 Risk Assessment Workshop 09h00 Employment Equity Forum @ 09h00 Final day for submission of exam question papers from internal and external moderators	20 Graduation 09h00	21 Census date
22 Week 12	23 UNIVERSITY HOLIDAY	24 HERITAGE DAY	25 Senior Management Committee 09h00 Call for application for mentorship and tutorship opens	26 Registrar's Division Committee 09h00	27 Final date for enrolment and hostel accommodation applications for 2020	28
			RECESS	RECESS	RECESS	
29 Week 13	30 Final date for call for application for mentorship and tutorship					

OCTOBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 13 (continues)		1 Board: Law 09h00 Mentor/Tutor application opens Employability Skills Workshop	2 Research Conference 09h00 Employability Skills Workshop	3 Research Conference 09h00 Employability Skills Workshop	4 Research Conference 09h00 Project Boards 09h30 & 11h00	5
6 Week 14	7 Senex 09h00 UIGC Management Committee 09h00	8 ULP&IC, CE, ALC, LC & STLC 09h00 Time Table Committee 14h15	9 UHDC 09h00 Research Advisory Forum (RAF) 14h15 SRC CANVASS DAY (No lectures)	10 Research and Publications Committee 09h00 Board: Quality Assurance 14h15 SRC Election Day	11 Human Resource Committees 09h00 Board: Maths and Natural Sciences 09h00 Staff Development Committee 14h15	12
13 Week 15	14 Executive Management Committee 09h00	15 RAC 09h00 DGC 11h30	16 Professorial Inaugural Lecture 11h00	17 Student Affairs Committee 09h00 Institutional Forum's EXCO 17h30	18 Institutional Forum 14h15 Convocation 17h30	19
20 Week 16	21 Senior Management Committee 09h00 University Research Ethics Committee Sub-panels 14h15	22 Special Public Lecture 14h15 Lectures end	23 SENATE 09h00 Final date for the submission of semester marks	24 Academic Division Committee 09h00 University Prayer 09h00 Publication of semester marks by all schools	25 Final date for Mentor/Tutor application closes	26
27 Week 17	28	29	30	31 EXAMINATIONS COMMENCE		

NOVEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 17 (continues)					1	2
					EXAMINATIONS	EXAMINATIONS
3 Week 18	4	5	6 Research and Publications Committee 09h00	7 Finance Committee 09h00 Information Technology Steering Committee 09h00	8 Audit Committee 09h00 University Research Ethics Committee Sub-panels 09h00	9
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS
10 Week 19	11 Senex 09h00	12 Operations Division Committee 09h00	13	14 Bid Adjudication Committee 18h00	15 EXCO OF COUNCIL 10h00	16
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS END
17 Week 20	18 Executive Management Committee 09h00	19 UIGC Management Committee 09h00 Final date for submission of examinations marks and publication of supplementary lists	20 University Research Ethics Committee 09h00	21 Mentor/Tutor Training	22 COUNCIL 09h00 Mentor/Tutor Training	23
				SUPPLEMENTARY EXAMINATIONS COMMENCE	SUPPLEMENTARY EXAMINATIONS	SUPPLEMENTARY EXAMINATIONS
24 Week 21	25 Senior Management Committee 09h00 SMC and SRC 14h15	26 UHDC 09h00	27 Board Investment Management Committee 09h00 Board Admin Management Committee 12h00	28 Submission of supplementary examinations marks	29 Final date for submission (Honours and 4 th year research)	30
	SUPPLEMENTARY EXAMINATIONS	SUPPLEMENTARY EXAMINATIONS END				

DECEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Week 22	2 UIGC Board 09h00	3 End of Academic Year Board: Investment Management Committee 09h00 Board Admin Management Committee 12h00 Examinations results published	4 Board of Trustees 09h00	5	6	7
8	9	10	11	12	13 UNIVERSITY CLOSSES	14
15	16 DAY OF RECONCILIATION	17	18	19	20	21
22	23	24	25 CHRISTMAS DAY	26 DAY OF GOODWILL	27	28
29	30	31				

JANUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week			1 NEW YEAR'S DAY	2	3	4
Week	6 UNIVERSITY RE-OPENS Academic, Administrative and Service staff return Return of students: School of Health Sciences and continuing postgraduate students Residences re-open for Health Sciences and postgraduate students Academic Programme commences	7	8	9	10	11
Week	13 Lectures commences for Health Sciences and postgraduate students	14	15	16	17	18
Week	20	21	22	23	24	25
Week	27	28	29	30	31	