

CORRESPONDENCE

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VISION & MISSION STATEMENT

VISION

The University of Venda aspires to be at the centre of tertiary education for rural and regional development in Southern Africa.

MISSION

The University of Venda, anchored on the pillars of excellence in teaching, learning, research and community engagement, produces graduates imbued with knowledge, skills and qualifications which are locally relevant and globally competitive.

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1.1

GENERAL INFORMATION

JANUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 NEW YEAR'S DAY	2	3	4	5
			SELECTION OF FIRST ENTERING STUDENTS SELECTION AND INTERVIEWS FOR FIRST ENTERING POSTGRADUATE LEVEL STARTS			
6	7 UNIVERSITY RE-OPENS Academic, Administrative and Service staff return Return of students: School of Health Sciences and continuing postgraduate students Residences re-open for Health Sciences and postgraduate students Academic Programme commences	8	9	10	11	12
	<ul style="list-style-type: none"> - Notification and Acceptance by first entering students - Registration of first time entering and returning students: Postgraduate and Undergraduate in all Schools 					
13	14 Lectures commences for Health Sciences and postgraduate students	15	16 Senior Management Committee 09h00	17 Mentor/Tutor Training	18 Submission of 2019 registration updates to DHET * Mentor/Tutor Training	19
	<ul style="list-style-type: none"> - Registration of first-entering students in all Schools - Registration of returning students: Postgraduate and Undergraduate in all Schools continues 					
20 Week 1	21 Official Opening of Orientation Mentor/Tutor Training Life Skills Training	22 Occupational Health and Safety Committee 09h00 University Higher Degrees Committee (UHDC) 09h00 * Mentor/Tutor Training * Life Skills Training	23 University Research Ethics Committee 09h00 Life Skills Training	24 Official Opening of the Academic Year Vice-Chancellor's Students Academic Excellence Awards Life Skills Training Lectures commence	25	26
	ORIENTATION OF FIRST ENTERING STUDENTS					
27 Week 2	28 Life Skills Training	29 Univen Innovative Growth Company (Pty, Ltd) (UIGC) Management Committee 09h00 * Life Skills Training	30 Registration of Masters and Doctoral Students (special date) * Life Skills Training	31		

FEBRUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 2 (continues)					1 *University Research Ethics Committee Sub-panels 09h00 * Registrar's Division Committee 09h00 *SMC and SRC 14h15 *Registration of Masters and Doctoral Students (special date) *Grants Proposal Writing 09h00 *Life Skills Training	2
3 Week 3	4 Executive Management Committee 09h00 *Centre for Higher Education Teaching and Learning (CHETL) workshop *Registration of Masters and Doctoral Students (special date) *Grants Proposal Writing 09h00 *Late Registration commences	5 Valedictory Lecture 11h00 CHETL workshop Peer Helper Training	6 Research Advisory Forum (RAF) 09h00 CHETL workshop Peer Helper Training	7 Academic Division Committee 09h00 CHETL workshop	8 Risk Management Committee 09h00 CHETL workshop	9 SPECIAL EXAMINATION END
	NEW STAFF INDUCTION	NEW STAFF INDUCTION	NEW STAFF INDUCTION	NEW STAFF INDUCTION	NEW STAFF INDUCTION	
		SPECIAL EXAMINATIONS START	SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS	
10 Week 4	11 Senex 09h00	12 Board: Management Sciences 09h00 Board: Health Sciences 14h15	13 Board: Mathematical and Natural Sciences 09h00 Board: Education 14h15	14 Board: Law 09h00 *Employment Equity Forum 09h00 *Project Boards 09h30 & 11h00 *Board: Environmental Sciences 14h15	15 Senior Management Committee 09h00	16
17 Week 5	18 Board: Human and Social Sciences 09h00 Board: Agriculture 14h15	19 Induction Follow-Up Session 09h00 *Postgraduate Supervision Workshop 09h00	20 Registrar's Academic Committee (RAC) 09h00 *Data Governance Committee (DGC) 11h30 *Postgraduate Supervision Workshop 09h00	21 Postgraduate Supervision Workshop 09h00 *Final date for registration of honours and masters by course work	22 UHDC 09h00	23
24 Week 6	25 Honorary Degrees Committee 09h00 Final date for submission of Dissertation/Theses for examinations and graduation for May	26 Research Open Day 09h00	27 Research Leadership Workshop 09h00	28 Research and Publications Committee 09h00		

MARCH 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 6 (continues)					1 Defence of postgraduate research proposals in School	2
3 Week 7	4 Executive Management Committee 09h00	5 University Linkages, Partnerships and Internationalisation Committee (ULP&IC) *Community Engagement Committee (CE) *Academic Liaison Committee (ALC) *Library Committee (LC) *Senate Teaching & Learning Committee (STLC) 09h00	6 Operations Division Committee 09h00 Professorial Inaugural Lecture 11h00 Bursary Committee 14h15	7 Student Affairs Committee 09h00	8 Human Resources Committee 09h00 Final date for submission of nomination of examiners for June examinations	9
10 Week 8	11 Senex 09h00 Board: Investment Management Committee 09h00 Board: Admin Management Committee 12h00	12 Board of Trustees 09h00 Project Boards 09h30 & 11h00 Pre-retirement Counselling 14h15	13 SENATE 09h00 Last Day of 1st Term	14 RAC 09h00 DGC 11h30 Research Data Management 09h00 Occupational Health and Safety Committee 09h00 Institutional Forum's EXCO 17h30 First day of 2nd Term	15 Research Data Management 09h00 UIGC Board 09h00 Institutional Forum 14h15 Convocation 17h30 Final date for registration of students who wrote supplementary and Aegrotat examinations Late registration ends	16
17 Week 9	18 Senior Management Committee 09h00	19 Teaching and Learning Day	20 UHDC 09h00	21 HUMAN RIGHTS DAY	22 UNIVERSITY HOLIDAY	23 Census date
24 Week 10	25	26 Research Indaba 09h00	27	28 Finance Committee 09h00 Prof. V.N. Ralushai Public Lecture 11h00	29 Audit Committee 09h00	30
31 Week 11						

APRIL 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 11 (continues)	1	2	3	4 Bid Adjudication Committee 18h00	5 EXCO OF COUNCIL 10h00	6
7 Week 12	8 Executive Management Committee 09h00 Final date for submission of exam question papers from internal and external moderators	9 Board: Law 09h00 Information Technology Steering Committee 09h00 Board: Human and Social Sciences 14h15	10 Board: Agriculture 09h00 Board: Education 14h15	11 Board: Environmental Sciences 09h00 Employment Equity Forum 09h00	12 COUNCIL 09h00	13
14 Week 13	15 Senex 09h00	16 Registrar's Division Committee 09h00 Univ. Research Ethics Committee Sub-panels 09h00 Univ. Research Ethics Committee 14h15	17 UIGC Management Committee 09h00 Board: Quality Assurance 09h00 Board: Health Sciences 14h15 Final date: Admissions of Registration of Masters and Doctoral Degrees by research Vice-Chancellor Excellence Awards in Teaching workshop	18 RECESS Vice-Chancellor Excellence Awards in Teaching workshop	19 GOOD FRIDAY	20
21 Week 14	22 FAMILY DAY	23 UHDC 09h00 Final date for submission of May graduation lists RECESS	24 Academic Division Committee 09h00 RECESS	25 RAC 09h00 DGC 11h30 RECESS	26 RECESS	27 FREEDOM DAY
28 Week 15	29 Senior Management Committee 09h00	30 Risk Management Committee 09h00				

MAY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 15 (continues)			1 WORKERS' DAY	2 Research and Publications Committee 09h00 Staff Development Committee 14h15 Article Writing Workshop 09h00	3 Human Resources Committee 09h00 Student Affairs Committee 14h15 Article Writing Workshop 09h00	4
5 Week 16	6 Senex 09h00 Time Table Committee 14h15	7 Board: Maths and Natural Sciences 09h00 Project Boards 09h30 & 11h00 Board: Management Sciences 14h15	8 Research Ethics, Intellectual Property and Stress Management Workshop 09h00	9 Research Ethics, Intellectual Property and Stress Management Workshop 09h00 Institutional Forum's EXCO 17h15	10 Honorary Degrees Committee 09h00 Institutional Forum 14h15 Convocation 17h30 Publications of semester marks by Schools Final date for submission of Dissertation/Theses for examinations for September Graduation	11
CAREER EXHIBITION (AUDITORIUM)						
12 Week 17	13 UHDC 09h00 Research Advisory Forum (RAF) 14h15	14 Graduation 09h00	15 Graduation 09h00	16 Graduation 09h00 Final date for submission of semester marks Lectures end	17 Graduation 09h00	18
19 Week 18	20	21 RAC 09h00 DGC 11h30 Project Boards 09h30 & 11h00	22 SENATE 09h00	23 Professorial Inaugural Lecture 11h00 Finance Committee 14h15	24 Audit Committee 09h00 Joint Audit Committee and Finance Committee 12h00	25
				EXAMINATIONS COMMENCE	EXAMINATIONS	EXAMINATIONS
26 Week 19	27 Senior Management Committee 09h00 SMC and SRC 14h15	28	29	30	31	
EXAMINATIONS		EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	

JUNE 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 19 (continues)						1
2 Week 20	3 Senex 09h00	4 Bursary Committee 09h00	5 Research & Publications Committee 09h00 UNIVEN Research Ethics Committee Sub-panels 14h15	6 Information Technology Steering Committee 09h00	7 UIGC Board 09h00	8
	EXAMINATIONS	EXAMINATION S	EXAMINATIONS	EXAMINATIONS	EXAMINATI ONS	EXAMINATIONS END
9 Week 21	10 Executive Management Committee 09h00	11 UHDC 09h00 Operations Division Committee 09h00 Occupational Health and Safety Committee 14h15	12	13 Project Boards 09h30 & 11h00 Bid Adjudication Committee 18h00 Final date for submission of examinations marks	14 EXCO OF COUNCIL 10h00 Last day of 2nd Term	15
16 YOUTH DAY	17 PUBLIC HOLIDAY	18 RECESS	19 RECESS	20 RAC 09h00 DGC 11h30 RECESS	21 COUNCIL 09h00 RECESS	22
23	24 Senior Management Committee 09h00 RECESS	25 RECESS	26 Examinations results published RECESS	27 RECESS	28 RECESS	29
30						

JULY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Supplementary/ Aegrotat Examinations start RECESS	2 Supplementary/ Aegrotat Examinations RECESS	3 Supplementary/ Aegrotat Examinations RECESS	4 Supplementary/ Aegrotat Examinations RECESS	5 Supplementary/ Aegrotat Examinations end RECESS	6
7 Week 1	8 Senex 09h00 CHETL workshop First Day of 3 rd Term	9 UIGC Management Committee 09h00 Research Day for Honours Students 09h00 CHETL workshop	10 Risk Management Committee 09h00 CHETL workshop	11 CHETL workshop	12 ULP&IC, CE, ALC, LC & STLC 09h00	13
REGISTRATION ADJUSTMENTS						
14 Week 2	15 Executive Management Committee 09h00	16 Board: Education 09h00 Employment Equity Forum @ 09h00	17 Special Public Lecture 14h15 Final date for submission of Suppl./Aegrotat examinations results	18 MANDELA DAY	19 Board: Environmental Sciences 09h00 RAC 09h00 DGC 11h30 Board: Maths and Natural Sciences 14h15 Final date for submission of nomination of examiners for year-end examinations	20
21 Week 3	22 Board: Health Sciences 09h00 UHDC 14h15	23 Board: Management Sciences 09h00 Registrar's Division Committee 09h00 Board: Agriculture 14h15	24 Senior Management Committee 09h00 Postgraduate Students Gathering 09h00	25 Board: Law 09h00 Postgraduate Students Gathering 09h00 Board: Human and Social Sciences 14h15	26 Vice-Chancellor Excellence Awards for Academic and Support staff 09h00 Final date for submission of calendar entries for 2020 Final date for submission of new programmes and revision of existing programmes for academic structure for 2020	27
28 Week 4	29	30	31 SPECIAL EXAMINATIONS START			

AUGUST 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 4 (continues)				1 Research and Publications Committee 09h00 Pre-retirement Counselling 09h00 University Research Ethics Committee Sub-panels 14h15	2 Human Resources Committee 09h00 Time Table Committee 09h00 Staff Development Committee 14h15 Defence of postgraduate research proposals in Schools	3
				SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS END
4 Week 5	5 Senex 09h00 Board: Communication Management Committee 09h00 Board: Admin Management Committee 12h00	6 Student Affairs Committee 09h00	7 Board of Trustees 14h15	8 Academic Division Committee 09h00	9 NATIONAL WOMEN'S DAY	10
11 Week 6	12 Executive Management Committee 09h00	13 Induction Follow-up Session 09h00	14 SENATE 09h00	15 Research Advisory Forum (RAF) 09h00 Institutional Forum's EXCO 17h30	16 Audit Committee 09h00 Institutional Forum 14h15 Convocation 17h30	17
			NEW STAFF INDUCTION			
18 Week 7	19 Senior Management Committee 09h00 SMC and SRC 14h15	20 University Research Ethics Committee 09h00	21	22 UHDC 09h00	23 RAC 09h00 DGC 11h30	24
25 Week 8	26 Occupational Health and Safety Committee 09h00	27	28	29 Professorial Inaugural Lecture 11h00 Last day of 3rd Term	30 Finance Committee 09h00 First day of 4th Term	31

SEPTEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Week 9	2 Board: Health Sciences 09h00 Information Technology Steering Committee 09h00	3 Board: Agriculture 09h00 Bursary Committee 14h15	4 Operations Division Committee 09h00 Board: Human and Social Sciences 09h00	5 Board: Environmental Sciences 09h00 Bid Adjudication Committee 18h00	6 EXCO OF COUNCIL 10h00	7
8 Week 10	9 Senex 09h00	10 UIGC Board 09h00	11 Board: Education 09h00 RAC 09h00 DGC 11h30	12 University Research Ethics Committee Sub- panels 09h00 Board: Management Sciences 14h15	13 COUNCIL 09h00	14
15 Week 11	16 Executive Management Committee 09h00 Special Public Lecture 14h15	17 Risk Management Committee 09h00	18 Risk Assessment Workshop 09h00	19 Risk Assessment Workshop 09h00 Employment Equity Forum @ 09h00 Final day for submission of exam question papers from internal and external moderators	20 Graduation 09h00	21 Census date
22 Week 12	23 UNIVERSITY HOLIDAY	24 HERITAGE DAY	25 Senior Management Committee 09h00 Call for application for mentorship and tutorship opens	26 Registrar's Division Committee 09h00	27 Final date for enrolment and hostel accommodation applications for 2020	28
			RECESS	RECESS	RECESS	
29 Week 13	30 Final date for call for application for mentorship and tutorship					

OCTOBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 13 (continues)		1 Board: Law 09h00 Mentor/Tutor application opens Employability Skills Workshop	2 Research Conference 09h00 Employability Skills Workshop	3 Research Conference 09h00 Employability Skills Workshop	4 Research Conference 09h00 Project Boards 09h30 & 11h00	5
6 Week 14	7 Senex 09h00 UIGC Management Committee 09h00	8 ULP&IC, CE, ALC, LC & STLC 09h00 Time Table Committee 14h15	9 UHDC 09h00 Research Advisory Forum (RAF) 14h15 SRC CANVASS DAY (No lectures)	10 Research and Publications Committee 09h00 Board: Quality Assurance 14h15 SRC Election Day	11 Human Resource Committees 09h00 Board: Maths and Natural Sciences 09h00 Staff Development Committee 14h15	12
13 Week 15	14 Executive Management Committee 09h00	15 RAC 09h00 DGC 11h30	16 Professorial Inaugural Lecture 11h00	17 Student Affairs Committee 09h00 Institutional Forum's EXCO 17h30	18 Institutional Forum 14h15 Convocation 17h30	19
20 Week 16	21 Senior Management Committee 09h00 University Research Ethics Committee Sub-panels 14h15	22 Special Public Lecture 14h15 Lectures end	23 SENATE 09h00 Final date for the submission of semester marks	24 Academic Division Committee 09h00 University Prayer 09h00 Publication of semester marks by all schools	25 Final date for Mentor/Tutor application closes	26
27 Week 17	28	29	30	31 EXAMINATIONS COMMENCE		

NOVEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 17 (continues)					1	2
					EXAMINATIONS	EXAMINATIONS
3 Week 18	4	5	6 Research and Publications Committee 09h00	7 Finance Committee 09h00 Information Technology Steering Committee 09h00	8 Audit Committee 09h00 University Research Ethics Committee Sub-panels 09h00	9
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS
10 Week 19	11 Senex 09h00	12 Operations Division Committee 09h00	13	14 Bid Adjudication Committee 18h00	15 EXCO OF COUNCIL 10h00	16
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS END
17 Week 20	18 Executive Management Committee 09h00	19 UIGC Management Committee 09h00 Final date for submission of examinations marks and publication of supplementary lists	20 University Research Ethics Committee 09h00	21 Mentor/Tutor Training	22 COUNCIL 09h00 Mentor/Tutor Training	23
				SUPPLEMENTARY EXAMINATIONS COMMENCE	SUPPLEMENTARY EXAMINATIONS	SUPPLEMENTARY EXAMINATIONS
24 Week 21	25 Senior Management Committee 09h00 SMC and SRC 14h15	26 UHDC 09h00	27 Board Investment Management Committee 09h00 Board Admin Management Committee 12h00	28 Submission of supplementary examinations marks	29 Final date for submission (Honours and 4 th year research)	30
	SUPPLEMENTARY EXAMINATIONS	SUPPLEMENTARY EXAMINATIONS END				

DECEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Week 22	2 UIGC Board 09h00	3 End of Academic Year Board: Investment Management Committee 09h00 Board Admin Management Committee 12h00 Examinations results published	4 Board of Trustees 09h00	5	6	7
8	9	10	11	12	13 UNIVERSITY CLOSSES	14
15	16 DAY OF RECONCILIATION	17	18	19	20	21
22	23	24	25 CHRISTMAS DAY	26 DAY OF GOODWILL	27	28
29	30	31				

JANUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week			1 NEW YEAR'S DAY	2	3	4
Week	6 UNIVERSITY RE-OPENS Academic, Administrative and Service staff return Return of students: School of Health Sciences and continuing postgraduate students Residences re-open for Health Sciences and postgraduate students Academic Programme commences	7	8	9	10	11
Week	13 Lectures commences for Health Sciences and postgraduate students	14	15	16	17	18
Week	20	21	22	23	24	25
Week	27	28	29	30	31	



University of Venda

SUMMARY OF 2019 ACADEMIC YEAR PLAN

Term Dates			
First Term	:	07 January	to 13 March
Second term	:	14 March	to 14 June
Third term	:	08 July	to 29 August
Fourth term	:	30 August	to 06 December
Number of Lecturing Days/Weeks			
Lecturing days			
Number of lecturing days per term	:	1 st term = 35	
	:	2 nd term = 35 (+1 day)	
	:	3 rd term = 35 (+3 days)	
	:	4 th term = 35 (+1 day)	
Number of lecturing days per semester	:	1 st Semester = 70 (+1 day)	
	:	2 nd Semester = 70 (+4 days)	
Number of lecturing days for 2019	=	145	
Lecturing weeks			
Note: 1 x lecturing week = 5 working days			
Number of lecturing weeks per term	:	1 st term = 7	
	:	2 nd term = 7 (+1 day)	
	:	3 rd term = 7 (+3 days)	
	:	4 th term = 7 (+1 day)	
Number of lecturing weeks per semester	:	1 st semester = 14 (+1 day)	
	:	2 nd semester = 14 (+4 days)	
Number of lecturing weeks for 2019	=	29	

OFFICERS OF THE UNIVERSITY

CHANCELLOR

Mr K P Motlanthe

CHAIRPERSON OF COUNCIL

Mr Serobi Maja, BA (UNIN)

VICE-CHANCELLOR AND PRINCIPAL

Dr N B Nthambeleni, BA (Hons) (Durban-Westville), MA (RAU), D Litt et Phil (UJ)

DEPUTY VICE-CHANCELLOR (ACADEMIC)

Prof J E Crafford, BSc (Hons), MSc, PhD (UP)

DEPUTY VICE-CHANCELLOR (OPERATIONS)

Dr R L Martin, BAdmin (Unisa), MBA (ICM), DPhil (UP)

UNIVERSITY REGISTRAR

Prof A E Nesamvuni, B.SC (Agric) (Natal), BSc (Agric.) (Hons), MSc. Agric. (Fort Hare), PhD (Oklahoma State), MBA (MANCOSA)

DIRECTOR STUDENT AFFAIRS

LG Tshikhudo, BA(Hons) (Univen), PDM(Unisa), MBA (Regenesys Business School)

ACTING DEPUTY REGISTRAR ACADEMIC ADMINISTRATION

M Ligudu, BAdmin (Hons) (Univen), MBA (Mancosa), Post.Grad. NDBB (Unisa)

DEAN: SCHOOL OF AGRICULTURE

Prof. G R A Mchau, Dip (Horti), BSc (Fruit Ind), MSc (Agric) (Pomona), PhD (University of California)

DEAN: SCHOOL OF EDUCATION

Prof. M P Mulaudzi, JSTC (VECO), BAED, BEd (Hons) (Univen), MEd (Bowie State Univ. USA), DEd (Unisa)

DEAN: SCHOOL OF ENVIRONMENTAL SCIENCES

Prof. J O Odiyo, BSc (Hons) (Egerton), MSc (Dar-es-Salaam), PhD (Wits), MWISA, MGSSA

DEAN: SCHOOL OF HEALTH SCIENCES

Prof. MT Mashamba, BA (Hons), UED, (Univen), BA (Hons) in HRD (RAU), Mphil (Stell), PhD (Univen), Postdoctoral MSc (Columbia University).

DEAN: SCHOOL OF HUMAN AND SOCIAL SCIENCES

Prof. M A Makgopa, BA (Hons) (Unisa), MA (Stell.), D Litt et Phil (Unisa), JSTC (Setotolwane)

DEAN: SCHOOL OF LAW

Prof. L Ndlovu, LLB; LLM (Fort Hare); LLD (Unisa).

DEAN: SCHOOL OF MANAGEMENT SCIENCES

Prof, A Kadyamatimba MSc (Electronic Eng: Lvov-USSR), PhD (Comp Sci: Lancaster, UK), MZCS (Zim), MBCS, MIEE, & Chartered Eng (UK)

DEAN: SCHOOL OF MATHEMATICAL AND NATURAL SCIENCES

Prof. N Potgieter, BSc (RAU), MSc, PhD (UP)

COUNCIL OF THE UNIVERSITY

Mr. Serobi Maja - Chairperson
Dr N B Nthambeleni - Vice-Chancellor and Principal
Thovhele M.P.K. Tshivhase - Deputy Chairperson
Prof J.E. Crafford - DVC (Academic)
Dr. R.L. Martin - DVC (Operations)
Ms. S.T. Baloyi
Mr. M.E. Selomo
Mr. M.P. Molapo
Ms. K.S. Makgoka
Prof. V.O. Netshandama
Mr. K.R. Madzhie
Mr A.S. Tshifhango
Mr. R.C. Chhagan
Prof. G.R.A. Mchau
Dr. S. Mombeshora
Mr. N.A. Mutoti
Mr. L.L. Ndou
Dr. L.J. Phahlamohlaka
Mr. J.M. Seoloane
Prof. K. Zuma
Mrs. E.S. Mabusela
Mr. K.K. Maimela
Mr. M.L. Mashego
Mrs. M.G. Maluleke
Mr. K.C. Razwiedani
Mr. T.M. Hakamela
Mr S.M. Patel
Vacant
Vacant
Vacant

RESOURCE PERSONS

Adv. E.N. Lambani (Director: Legal Services)
Mrs U Ndou (Director: Human Resources)
Mr. N.R. Mgobo (Director: Finance)
Director: Internal Audit and Risk - Vacant
Mr Magadani A.A. (Director: Facilities Management)

EX OFFICIO ATTENDANCE

Prof. A.E. Nesamvuni - University Registrar (Secretary to Council)
Ms. M.A. Lewis (Head: Committee Administration - Admin Assistant)
Mr. K. Mashila (Admin Assistant)
Ms. M.C. Rampheri (Admin Assistant)

THE SENATE

Dr N.B. Nthambeleni	-	Vice-Chancellor & Principal
Prof. J.E. Crafford	-	DVC (Academic)
Dr. R.L. Martin	-	DVC (Operations)
Prof. A.E. Nesamvuni	-	University Registrar
Mr. M.P. Molapo	-	Council Representative
Prof. K.G. Setswe	-	Council Representative

Deans of Schools

Prof. J.J.O. Odhiambo	-	School of Agriculture
Prof. M.P. Mulaudzi	-	School of Education
Prof. J.O. Odiyo	-	School of Environmental Sciences
Prof. MT Mashamba	-	School of Health Sciences
Prof. M.A. Makgopa	-	School of Human and Social Sciences
Prof. L Ndlovu	-	School of Law
Prof. A. Kadyamatimba	-	School of Management Sciences
Prof. N. Potgieter	-	School of Mathematical and Natural Sciences

HEADS OF DEPARTMENTS AND CENTRES

Agriculture

Prof. A.I.O. Jideani	Prof. J.J.O. Odhiambo
Prof. E.T. Gwata	Prof. J.J. Baloyi
Prof. P.K. Chauke	Prof. P.O. Adesoye
Prof. J. Francis	Prof. P.F. Kapila
Prof. I. Wakindiki	

Education

Prof. T. Runhare	Dr. N.F. Litshani
Dr. S.K. Muthambi	Prof. N.P. Mudzielwana
Dr. M. Mpeti	

Environmental Sciences

Dr. F.A. Dacosta	Dr. N.S. Nethengwe
Dr. E.M. Stam	Dr J. Chakwizira
Dr. J.P.O. Obiero	

Health Sciences

Prof. M.T. Mashamba	Prof. M.L. Netshikweta
Dr. L.F. Mushaphi	Dr. T.G. Tshitangano
Ms. M. Mohlala	

Human and Social Sciences

Dr. M.T. Chauke	Dr. M.G. Mapaya
Prof. R.R. Molapo	Dr. T.D. Thobejane
Dr. L.D. Mogorosi	Dr. P.E. Matshidze
Prof M. A. Masoga	Dr. L.M.P. Mulaudzi
Prof. E.K. Klu	

Law

Mr. P.R. Mawila	Adv. G.J. Joubert
Mrs. P.P. Letuka	Adv. H.J. Choma
Prof. A.O. Nwafor	Adv. T.W. Majake

Management Sciences

Prof. R. Shambare	Dr. G. Dafuleya
Prof. E.K. Oseifuah	Prof. M.J. Mafunisa
Prof. M.P. Khwashaba	Ms. T. Nethengwe
Mr. D. Tutani	Mr. R.F. Mashamba (Coordinator: Management Sciences Extended)

Programme)

Mathematical and Natural Sciences

Prof. I.E.J. Barnhoorn Prof. M.P. Tshisikhawe
Dr. N.E. Maluta Dr. S.S. Mnyakeni-Moleele
Dr. K.A. Kyei Prof. A. Shonhai
Dr. S. Moyo Prof. S. Shateyi (Science Foundation co-ordinator)
Dr. A.N. Traore Prof. P.O. Bessong
Prof. P.J. Taylor Mr. N. Soganile
Prof. S.H. Foord

Elected Members

Prof. R.R. Molapo Dr. F.J. Takalani
Dr. S.J.M. Kaheru Dr. N.C. Netshisaulu
Mrs. Z. Mopai Dr. W.M. Gitari
Dr. N.V. Mudau Prof. M.S. Maputle
Dr. R.T. Lebeso

DIRECTORS

Prof. G.I.E. Ekosse - Research and Innovation
Mrs. M.T. Mulaudzi - Library Services
Prof. V.O. Netshandama - Community Engagement
Prof. J. Francis - Institute for Rural Development
Institutional Planning & Quality Assurance - Vacant
Dr. H.N. Mutshaeni - Centre for Higher Education Teaching and Learning
Mr. L.G. Tshikhudo - Student Affairs
Dr OS Obadire (acting) - International Relations

HEADS OF ACADEMIC INSTITUTES

Dr. T.D. Thobejane (Institute for Gender and Youth Studies)
Dr. M.T. Chauke (MER) Centre for African Languages, Arts and Culture

UNIVERSITY REGISTRAR:

Prof A.E. Nesamvuni

STUDENT REPRESENTATIVES FROM EACH SCHOOL

Agriculture
Education
Environmental Sciences
Health Sciences
Human and Social Sciences
Law
Management Sciences
Mathematical & Natural Sciences
Minister of Education
Chair of Postgraduate Committee

RESOURCE PERSONS

Mr. T.V. Dzaga - Communications and Marketing
Mr. M. Ligudu - Academic Administration
Mrs U. Ndou - Human Resources
Mr. M.S. Khoza - Information and Communication Technology
Ms. N.R. Mgobo - Finance
Mr A.A. Magadani - Facilities Management
Adv. N.E. Lambani - Legal Services
Audit and Risk - Vacant

OBSERVERS

- Mr M. Ligudu - Assistant Registrar - Student Administration
- Mr A. Mulaudzi - Assistant Registrar (acting) – Auxiliary Services and Examinations

SECRETARIAT

- Ms. M.A. Lewis
- Mr. K. Mashila
- Ms. N.C. Rampheri

COMMITTEES OF SENATE

- Academic Liaison Committee
- Academic Planning Committee
- Bursary Committee
- Community Engagement Committee
- Executive Committee of Senate
- Honorary Degrees Committee
- Information Technology Services Committee
- Library Committee
- Quality Assurance Board
- Research and Publications Committee
- Research Ethics Committee
- Senate Teaching and Learning Committee
- Staff Development Committee
- Time Table Committee
- University Higher Degrees Committee
- University Linkages, Partnership and Internationalisation Committee

OFFICERS OF THE SCHOOL OF AGRICULTURE

Dean	JJO Odhiambo, BSc (Agric) (Hons), MSc (Agric) (Nairobi), PhD (University of British Columbia, Canada)
Vice-Dean	Vacant
School Administrator	MM Maboho, BCom (Univen)
Executive Secretary	LH Kone

SCHOOL RESEARCH PROFESSOR:

Professor	I Wakindiki, BSc (Agric) (Hons), MSc (Soil Science) (Nairobi), PhD (Soil Science) (Egerton), PGDHE (UFH).
Research Assistant	Vacant

ACADEMIC STAFF AND DEPARTMENTS

Heads of Departments/Centre(s) are indicated by means of an asterisk*

Agricultural Economics and Agribusiness

Associate Professors	*PK Chauke, BSc (Agric.) (Econ) (UFH), M.Inst (Agric) (Eco) (UP), PhD (Univen), HED FDK Anim, BSc (Agric.) (Hons) (Ghana), M.Agric. Mgt (Natal), PhD (Agric.Econ) (UP)
Senior Lecturer	EN Raidimi, BSc (Agric.) (Hons) (UFH), MSc (Agric. Ext) (Reading), PhD (UP)
Teaching Assistant	Vacant

Agricultural and Rural Engineering

Senior Lecturers	*MO Marenya, BSc (Hons) (Agric. Eng), MSc (Agric. Eng) (Nairobi), PhD (Agric. Eng) (UP) PF Kapila, BSc (Agric), MSc (Agric. Eng), PhD (Agric. Eng) (CZU, Prague)
Lecturer	Vacant
nGAP Lecturer	DC Sambo, BSc (Agric)(Univen), MSc (Bioresources Systems) (UKZN)
Chief Lab Technician	MB Mongwai, BSc (Agric.) (Univen)

Animal Science

Associate Professor	*JJ Baloyi, BSc (Agric.) (Hons) (UZ), MSc (UK), PhD (UZ)
Associate Professor	Vacant
Senior Lecturer(s)	E Bhebhe, BSc (Agric) (Hons) (UZ); MSc (T&M) (USA); PhD (T&M) (USA)
Veterinarian	Vacant
Lecturers	MS Mikasi, BSc (Agric.), MSc (Agric.) (Univen) AJ Netshipale, BSc (Agric) (Univen), MSc (Agric) (Natal) F Fushai, BSc (Agric) (Hons) (UZ); MSc (Natal); PhD (Unisa)
Chief Farm Technician	KT Mahlako, BSc (Agric), MSc (Agric) (Univen)
Chief Principal Lab Tech	EM Nyathi, BSc, MPH (Univen)
Lab Technician	AM Raseona, BSc (Agric) (UL); MSc (Agric) (Univen)

Consumer Sciences

Professor	Vacant
Lecturer	MT Malaza, B Home Economics (Education) (UWC), B Consumer Science (Hons)(UP), Masters in Consumer Science (UP)
Senior Lab Technician	M Mulondo, BFECs, HONRDV (Univen)

Food Science and Technology

Professor	*AIO Jideani, BSc (Hons), MSc (Food Tech) (Ibadan), PhD (Leeds), PG Dip. (Food Tech)(Ibadan)
Associate Professor	Vacant
Senior Lecturer(s)	Vacant
Lecturers	H Silungwe, Dip. Agric. Eng. (UNZA), BSc (Agric) (UNISWA), MSc. (Agr.Eng.Tech) (Food Processing) (UCD-Ireland) T E Kgatla, BSc (FST) (Univen), Master of Nutrition (UL)

Teaching Assistant	M E Mashau, BInstAgrar (Food Processing) (UP), MSCFST (Univen)
Pilot Plant Manager	Vacant
Lab Technician	Vacant
	B Nethathe, BSc (Univen); BSc (Hons); MSc (UFH)
	T Mokhele, BInstAgrar (Food Processing) (UP)
	NB Moyo, BSc (Unisa)
Forestry	
Professor	*PO Adesoye, B Tech, Forestry, MSc (FUTA), PhD (Forestry) (Ibadan)
Lecturer	Vacant
Teaching Assistants	Vacant
Technician	P Munyanduki, BSc (Forest Resources and Wildlife) (NUST)
Horticultural Sciences	
Ass Professor	*GRA Mchau, Dip (Horticulture), BSc (Fruit Ind.), MSc (Agric) (Pomona) PhD (University of California)
Lecturer	F Thovhogi, BSc (Agric) (Univen), MSc (Horticulture) (Stell) ML Ramphinwa, BSc (Agric), MSc (Agric) (Univen)
Teaching Assistant	Vacant
Crop Technician	MV Makhado, BAgric (Hons) (Univen)
Plant Production	
Professors	*ET Gwata, BSc (Agric) (Univ Novi Sad), MSc (Univ. of Melbourne), PhD (Univ. of Florida) JBO Ogola, BSc (Hons), MSc (Nairobi), PhD (Reading)
Ass. Professor	EC Kunjeku, B.S(Psy) (California Coast Univ.), BSc (Agric) (Hons), (UZ), MSc, PhD (Univ. of London)
Lab Technician	T Leboho, BAgric(Hons)(Univen)
Soil Science	
Professor	*JJO Odhiambo, BSc (Agric) (Hons), MSc (Agric) (Nairobi), PhD (Univ. of British Columbia, Canada)
Senior Lecturer	J Mzezewa, BSc (Agric) (Hons) (UZ), MSc (Agric), (Aberdeen), PhD (UFS)
Lecturer	HP Nematikundani, BSc (Agric) (Unin) BSc (Agric) (Hons) (UP), Masters in Sustainable Agric (UFS) SG Lusiba, BSc (Agric) (UL); MSc (Agric) (Univen)
Lab Technician	MP Tshidada, Dip in Agric (TOMPI Seleka College), Cert in Soil Water & Plant Analysis (UF), BTech (Lab Mgt) (TUT)
Institute for Rural Development	
Ass. Professor	*J Francis, BSc (Agric) (Hons), MPhil, PhD (UZ)
Senior Lecturers	G Oloo, BSc, MBA (USIU), Dip HRM (Manchester), Cert MF (Cranefield), B Kilonzo, Dip. Community Empowerment (Israel), BA (Rani Durgavati), MA (Agra), PhD (Univen) M. Manjoro, BSc (Agric) (Hons), MSc Agric (UZ); PhD (UFH) J Zuwarimwe, BSc (Hons) (Rural & Urban Planning), MSc (Rural Econ.Dev Plan) (UZ), PhD (UP)
Lecturer	MA Mathaulula, SSTD, BPaed (Home Econ.) (Unizul), PGDTE, PGDEM (Unisa), HONRDV, MRDV (Univen)
Farm Manager	TG Kutama, N.Dip. (Animal Prod.) (Pret Tech.), B Tech. (Agric Mgt) (Unisa), BAgric (Hons) (Univen)

OFFICERS OF THE SCHOOL OF EDUCATION

Dean (Ass. Professor)	MP Mulaudzi, JSTC (VECO), BAED, BEd (Hons) (Univen), MEd (Bowie State Univ. USA), D.Ed (Unisa)
Vice-Dean (Ass. Professor)	T Runhare, Cert. in Personnel & Training Management (IPM Zimbabwe); C.E, B.ED, M.ED, (UZ); PhD (Pretoria)
Dean's Secretary	B Mudau, Nat. Dip. Pub. Mgt (Unisa)
School Administrator	GM Tshimange Nat. Dip. Pub. Mgt (Unisa)
Senior Clerk	NL Mushi, Nat. Dip. Pub. Mgt (Unisa)
Clerk	TJ Phadziri, Cert. Local Gov & Admin (Unisa), Dip in Pub. Mgt (SBS)

ACADEMIC STAFF AND DEPARTMENTS:

Heads of Departments are indicated by means of an asterisk

Curriculum Studies

Senior Lecturer	*SK Muthambi (Coordinator), BA (Unin), BA (Hons) (Univen), BEd (Hons) (ABET) (Unisa), MEd (Univen), UED (Unin) Cert Tesc (Pitts) D.Ed (Univen)
Senior Lecturer	NP Mafenya, JSTC (Veco), Certificate in ABET(Unisa), Diploma in ABET (UNISA), Diploma in HRM (Univen), BA(Univen), B.Ed (UCT), M.Ed (Univen). D.Ed (Unisa)
Lecturer	MP Tshisikhawe, STD (RMTC), ACE, Educational Leadership (Unisa), BA, BEd (Hons), MEDCS (Univen) D.Ed (Univen)

Early Childhood Education

Ass. Professor	*NP Mudzielwana, BA, BEd (Univen), MEd (Australian Catholic), PhD (Pretoria), FD in SR (RAU), Cert in ABET, HD in ABET (Unisa), UED, PGDip in HE (T&L) (Rhodes) Certificate in Women Leadership (Wits)
Senior Lecturer	Vacant
Lecturers	H Cassim, BA, MEd (USA-Northern Illinois), HED (Durban-Westville), Cert in ABET, Cert in Maths Edu (Unisa) SA Mulovhedzi, Dip in PM (Techniven), BA, HDE, BEd, Cert in AS (Unisa), Dip ECE, MEd (Univen) RM Makhwathana, BA (Hons), MA, UED, ACE-SML (Univen), M.Tech (TUT) MG Sikhwari, JPTD (Tshisimani), ACE-Tech (Unisa), FDE-Mangt (UJ), BA, BEd (UNISA), BA Hons (Limpopo), MA, PhD (Stell)

Educational Management

Senior Lecturers	*NF Litshani, BA, BEd (Unisa), M.Ed, DEd (Rau), HED (Vista), AMDP (UP), Cert. in Theo, Dip. In Theo & B.Theo (Faith Bible College), PG. Dip HE (Rhodes)
Professor	TS Mashau, STD (VECO), BEd (Hons), MEd (Potch), DEd (Univen), FDE, Cert in HR (Rau), Cert in CNB (BEIT BERL-ISRAEL), Cert in DM (UNISA)
Lecturers	DA Sinthumule, BA(Ed), BA (Hons), BEd (Hons), ACE-SML (Univen), M.Tech (Ed) (TUT) D.Ed (Univen) AT Nesengani, ScTD, BAED, BEd (Hons) (Unisa), BA (Hons), MEDEM (Univen), HRD (RAU) DEd (Univen) MG Muremela, STD (Makhado), FDE, MEDEM (Unisa), BA, BEd (Unisa), M.Ed (UNIVEN), Diploma in Theology (Living Gospel World Mission) Vacant

Foundations of Education

Vice-Dean (Ass. Professor)	*T Runhare, Cert. in Personnel & Training Management (IPM Zimbabwe); C.E, B.ED, M.ED, (UZ); PhD (Pretoria).
Lecturer:	EN Thenga BA(Ed), BEDGC, MEd (Univen)
Teaching Assistant:	B Dube, BA, PGDE (UZ), MEd (ZOU) D.Ed (Univen)

Dean's Substitute: Vacant,
Vacant
Vacant

Professional Studies

Senior Lecturer

*M Mpete, BSc, PGCE (Lesotho), MSc (ETSD) (Twente, Netherlands)
PhD (Pretoria)

SJM Kaheru, Dip Ed, BSc (Makerere), Dip in Sc Ed, MA (Sc Ed) (Kings
College London), PhD (Unisa)

Lecturers

LS Tshikota, BA (Univen), BA (Hons), Mphil (Stell), DPhil (UL)

LP Ramabulana, BSc, BSCHZO, MScEDU, DIPNRM, UED (Univen),
Cert. ICT in Educ. For Policy Implementers (WITS) D.Ed Science
Education (TUT)

TE Tshiovhe, STD (Makhado), FDE, BEd (Hons) (RAU), MEd (Univen)
D.Ed (Univen)

MA Nenzhelele, (STD) (Soweto College of Education), B.Com (Hons)
(Univen), MBA (MANCOSA)

NM Ndwamato, BA (Hons), MA (Univen).

OFFICERS OF THE SCHOOL OF ENVIRONMENTAL SCIENCES

Dean	JO Odiyo, BSc (Hons) (Egerton), MSc (Dar-es-Salaam), PhD (Wits), MWISA, MGSSA
Deputy Dean	NS Nethengwe, BA, UED (Univen), BA (Hons) (UCT), MA (Wits), PhD (West Virginia), Cert. (GIS) (Univ. of Southern Mississippi, USA)
Executive Secretary	N Mulovhedzi, N.Diploma Management Assistant (CTC)
School Administrator	NP Khakhu, BA, HED (Univen)
Typist/Messenger	MA Kudzus N.Diploma Management Assistant (SBS)

ACADEMIC STAFF AND DEPARTMENTS

Heads of Departments are indicated by means of an asterisk*

Ecology and Resource Management

Senior Lecturer	*EM Stam, MSc (Univ. Ámsterdam), PhD (Free Universito. Ámsterdam)
Professor	WM Gitari, BEd (Kenyatta Univ.), MSc (Univ. Nairobi), PhD (UWC)
Senior Lecturers	NI Sinthumule, BEnvSc, BEnvSch, MEnvSc (Univen), PhD (UCT), Certi. GIS and Remote Sensing (Netherlands), MSAGS T Dalu, BSc (Hons), MSc (UZ), PhD (Rhodes)
Lecturers	JN Steyn, BSc (Agric) (UOFS), BSc (Hons) (UP), MEnvM (UOFS) R Mulaudzi, B.Envsc (Hons) (Univen), BA (Hons) (UNISA), MEnvsc (Univen) F.M Murungweni, BSc. (ZOU), MSc. (University of Twente, Netherlands), Dip. Geo-information (ITC, Netherlands), SACNASP, AARSE
Postdoctoral	EE Awokunmi, BTech, MTech, PhD (The Federal University of Technology)

Geography and GEO-Information Sciences

Senior Lecturer	*NS Nethengwe, BA UED (Univen), BA (Hons) (UCT), MA (Wits), PhD (West Virginia), Cert. (GIS) (Univ. of Southern Mississippi, USA)
Associate Professor	BDO Odhiambo, BSc. (Hons), MSc. (Univ. Nairobi), PhD (Waterloo), PGDip. Geomorphology (ITC, Netherlands), Cert. Remote Sensing (GDT/CNES Toulouse, France).
Senior Lecturer	TM Nelwamondo, BPEd, BPEd BSc (Hons) (Fort Hare), MA (Univ. PE); PhD (UP)
Lecturer	NV Mudau, BA (Hons), MEnvSc (Univen), PhD (NWU), UED (Univen) MJ Mokgoebo, BPEd, BA (Hons) (Durban-Westville), MEnvSc, (Univen), PGDip.HE (UKZN) E Kori, BSc (Hons) (Midlands State, Zimbabwe), MEnvSc (Univen), PGDip.HE (UKZN) H Chikoore, BSc (UZ), MSc and PhD (Zululand), Grad.Dip Meteorology (Aus) KH Netshisaulu, BEnvSc, BEHGEO, MEnvSc (Univen).
Technician	Vacant
Postdoctoral	FO Okaka BEd. (KU), MA (KU), PhD (Moi)

Hydrology and Water Resources

Senior Lecturer	*JPO Obiero, BSc. Agric. Eng. (Hons) (Egerton), MSc & PhD (Nairobi)
Professor	JO Odiyo, BSc (Hons) (Egerton), MSc (Dar-es-Salaam), PhD (Wits), MWISA, MGSSA
Associate Professor	JR Gumbo, BSc, MSc (Univ. Zim), MSc, PhD (UP), PGDip.HE (RU), PrSci.Nat, MWISA
Lecturer	R Makungo, BESHWR, MESCH (Univen), MWISA FI Mathivha BESHWR, MESHWR (Univen) TR Nkuna, BESHWR, MESHWR (Univen), Cert. Sci. Nat, MIAH, MGSSA JN Edokpayi, B.Tech (LAUTECH), Postgrad. Diploma (NTI), MSC (ABU), PhD (UNIVEN) MI Mutoti, BESHWR (Univen), MSc EWS (UWC)
Lab Technician	E Malima, BESHWR (Univen)
Postdoctoral	A Enitan, BSc & MSc (Ibadan), PhD (DUT) AM Ekundayisi, B. Eng. (UNAD), MSc (Ibadan), D. Eng. (DUT) TE Volenzo, BSc. (Nairobi), MSc, PhD (MMUST), MEIK, LEEIA

Mining and Environmental Geology

Senior Lecturer	*FA Dacosta, BSc (Hons) (KNUST), MSc, PhD (Wits), MIECA
Professors	JS Ogola, MSc. PhD, Postgrad. Dip. (Moscow); Dip.Ed (Nairobi), MKNAS (Kenya), MIAGOD, MGSA, MGSK, MGSSA
Senior Lecturer	MO Kataka, BSc (Hons), MSc (Unv. Nairobi), PhD (Wits), Cert. (IISEE, Tsukuba), Cert. (UPPSALA), Cert. (Potsdam), Cert. (NIAG, Cairo), Cert. (Strata Control)
Lecturers	L Diko, BSc (Hons), MSc (Buea), PhD (UL), Cert. Post Graduate Supervision (RU), MIMGA, MCMS, MGSA, MYES, MACCMRG, MMIWSA HR Mundalamo, BSc (Unin), BSc (Hons), MESC (Univen), MGSSA NA Mahlaule, BESMEG, MESC (Univen), MGSSA N Rembuluwani, BESMEG, MESMEG (Univen), MGSSA, MSEG SE Mhlongo, BESMEG, MESMEG (Univen), PGDip.HE (RU), MGSSA
Junior Lecturer	EM Nengovhela, BESMEG (Univen), SANIRE (Ass. Member), MGSSA
Chief Technician	C Muzerengi, BESMEG, MESMEG (Univen), PGDip.HE (Stell), Nat. Dip, Nat. Cert (Harare Polytec.), MGSSA, SAMI
Lab Technician	N Nemapate, BESMEG (Univen), MGSSA
Postdoctoral	K Banda, BSc (UNZA), MSc. (UNZA & DTU), PhD (DTU)

Urban and Regional Planning

Senior Lecturer (Head)	*J Chakwizira, BSc (Hons) and MPhil RUP (UZ), PhD (Univen), PGDip.Trans. (CITTL) (UK), PGDip. Urban Planning (Netherlands), Cert. PMUE (Intan Malaysia), Cert. GIS&RS (Univ. of Zimbabwe), M.ZIRUP, M.IFRT&D, M.CIT&L, SACPLAN, SAPI
Professor	P Bikam, BSc, MSc (Univ. of Tours, France), MPhil (Univ. of Paris Sorbonne, France), PhD (Univ. of Paris Sorbonne, France), Diploma in Cartography (Kaduna Polytechnic, Nigeria), SACPLAN, SAPI
Senior lecturer	I Ingwani, BEd, MSc (UZ), PhD (Stell), Diploma (project planning) Diploma Ed (UZ), SAPI
Lecturer	T Gondo, BSc (Hons) and MRUP (UZ), PGDip. HE (Stell) J Banal, BSc (Hons) URP(ZOU), MURP (Univ. of Twente, Netherlands), N.Dip.TP (HP), HNC CE (Glasgow), NID CS (HP), M.ZIRUP, SAPI MT Makumule, BA, BA (Honours), Dip. ED (Univen), MSc. (Wits), SACPLAN, SAPI
Junior Lectures	Vacant Lutya S.B, N.Diploma Building, B.Tech. Q.S., B.Tech. Cons. Management (CPUT).
Senior Technologist	FV Mushiana, B.Arch (Hons) (Denmark), M.Arch (London), N. Diploma Arch (TUT), Cert. Arch (DDA), CAD Cert. (TUT), SAID, SAIAT, SACAP.
Technician	SG Tshikunde, N.Dip Town and Regional Planning (UJ), SACPLAN
Secretary	A Mashangu, Secretarial Diploma (NTTC), Comp. Literacy (NT), BBA (SBS)

GIS Resource Centre

Chief Technician	F Dondofema, BSc. (Hons), MSc. (UZ), BSc (Hons), MSc. (Fort Hare), PGDip.HE (RU), Pr.Nat.Sc.Ecologist
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Environmental Advisory and Assessment Unit

Project Co-ordinator	JN Steyn, BSc. (Agric) (UOFS), BSc. (Hons) (UP) MEnvM (UOFS).
Institute of Semi-Arid Environment and Disaster Management	
Vacant	

OFFICERS OF THE SCHOOL OF HEALTH SCIENCES

Dean	MT Mashamba (acting) BA (Hons), UED, (Univen), BA (Hons) in HRD (RAU), Mphil (Stell), PhD (Univen), Postdoctoral MSc (Columbia University).
Vice Dean	Vacant
School Administrator	MN Mabidi, BA (Unisa), Masters Dip. HRM (RAU)
Executive Secretary	B. Netshiombo, Dip WMF (Univen), Dip in Management, BBA, Adv. Dip. Management (SBS)
Research Professor	RT Lebesse, RN (Elim Hosp), BA (Cur) (Hons) (Unisa), MCur, DCur (Univen)

ACADEMIC STAFF AND DEPARTMENTS

Heads of Departments are indicated by means of an asterisk*

Advanced Nursing Science

Professor	*ML Netshikweta, Diploma in Nursing (Kalafong College of Nursing), BA (Cur) (Hons), MA Cur, D Litt et Phil (Unisa) MS Maputle, RN (Groot Hoek College of Nursing), BA (Cur) (Unisa), MCur, DCur (UJ).
Associate Professor	DU Ramathuba, RN, Diploma in Nursing and Midwifery (Grootshoek College), BA (Cur) (Unisa), Post graduate Diploma in Nursing (Unisa), BCur (Hons), BTech Oncology (TUT), MCur (Univen), PhD (North West) L Nemathaga, RN (Venda Nursing College), BA (Cur) BCur (Hons) (Unisa), MCur, PhD (Univen) H Shilubane, RN (Giyani College of Education), BA (Cur) (Hons), MCur (Unisa), PhD (University of Maastricht, Netherlands)
Senior Lecturers	M Maluleke, RN (Giyani College of Education), B. Cur (Univen), MCur (Medunsa), PhD (Univen) NJ Ramakuela, Diploma in Nursing (Kalafong College of Nursing), BA (Cur) (Unisa), BCur (Hons), MCur, PhD (Univen) ND Ndou, RN Diploma in Nursing (Venda Nursing College), BCur, MCur (Unisa)
Lecturers	SA Mulondo, Diploma in Nursing (Venda Nursing College), BA (Cur), (Hons), (Unisa), MCur (Univen) AR Tshililo, RN (Donald Frazer hospital), B Cur, B Cur (Hons), MCur (Univen) NS Raliphaswa, RN (Venda Nursing College), BCur, Post Dip in Public Health (Unisa) BCur (Hons), MCur (Univen) TR Luhlima, Diploma in Nursing (Venda Nursing College), BA Cur (Unisa), BCur (Hons), MCur (Univen), PhD (Pretoria)
Junior Lecturer	KG Netshisaulu, RN (Venda Nursing College), BCur (Hons), MCur (Univen) JL Mafumo, Diploma in Nursing (Venda Nursing College), BA Cur (Unisa), BCur (Hons), MCur (Univen) TR Mathevula, Diploma in Nursing (Nkhensani hosp), BA Cur (Unisa), B Cur Hons, MCur (Univen). TE Mbedzi, BCur (Hons) (Medunsa)

Nutrition

Senior Lecturers	*LF Mushaphi, BSc (Dietetics), (Medunsa), M (Nutrition) (Unin), Post Dip High Education (Rhodes), PhD (Nutrition) (UFS). CN Nesamvuni, BSc (Dietetics), (Uni. of OSU), M (Nutrition) (Unin), IMSciHPE (UM), PhD (Nutrition) (UFS)
Lecturers	NS Mabapa, BSc (Human Physiology) (UP), BSc Hons (Community Nutrition), MSc (Nutrition) (Univen). HV Mbhatsani, BSc (Nutrition), Post Dip Higher Education (Rhodes), MSc (Nutrition) (Univen) TC Mandiwana, BSc (Nutrition), Post Dip Health Professional Education (UCT), MSc (Nutrition) (Univen). SA Motadi, BSc (Nutrition) (Univen), Post Dip Health Professional Education (UCT), MSc (Nutrition), (Univen).

TC Mahopo, BSc (Nutrition) (Univen), Post Dip Health Professional Education (UCT), MSc (Nutrition, (Univen).
 TA Masia, BSc (Nutrition) (Univen), Post Dip Health Professional Education (UCT), MSc (Nutrition (Univen).
 Junior Lecturers RC Chauke, BSc (Dietetics) (Medunsa).
 nGAP Scholar B Baloyi, BSc (Nutrition) (Univen).
 KR Netshiheni, BSc, MSc (Univen)

Public Health

Senior Lecturers *TG Tshitangano, RN (Venda college of Nurs.), BA (Cur) (Unisa), PG Dip (Management) (Mancosa), MPH (Univen), MBA (Mancosa), PhD (Univen)
 NS Mashau, RN (Venda College of Nurs), BA (Cur) (Hons) (Unisa), M.Cur, PhD (Univen).
 Professors HA Akinsola, RN (NMCN), RNT (NMCN), BSC (UNIV of Ibadan), MSC (Com. Med) (Manchester Univ), PHD (UNIV of Ibadan)
 Lecturers JT Mabunda, RN (Baragwanath Hosp), BA (Cur) (Hons) (Unisa), MPH (UWC).
 AG Mudau, RN (Univen), Dip. In Clinical Nursing Science, Health Assessment, Treatment and Care (NWU), BA (Cur) (Hons), MPH (Univen).
 BS Manganye, RN, BA (Cur), MPH (Univen), AHMP (FPD/Yale).
 Tshivhase SE, RN (Univen, BA (Cur) (Unisa), BA Cur (Hons), MPH (Univen)

Psychology

Professor *MT Mashamba, BA (Hons), UED, (Univen), BA (Hons) in HRD (RAU), Mphil (Stellenbosch), PhD (Univen), Postdoctoral MSc (Columbia University).
 Associate Professor MS Makatu, BA (Hons), UED, MA (Univen), MSocSci (EAP) (UP), IMSciHPE (UM), DPhil (Psychology) (UP).
 Senior Lecturer FJ Takalani, BA(ED), BA(Hons), MA, PhD (Univen)
 Lecturers A Maphula, BA (Vista), BA (Hons) (Univen), MA (Clin Psy), North West, PhD (Univen)
 F Peters, BPsych, MA Psych (UWC)
 MD Mushwana, BA Hons (UL), MA (Univen), PG Diploma in Health Professional Education (UCT)
 L Manganye, BPsych, MA (Univen) PG Diploma in Health Professional Education (UCT)
 M Koko, BPsych (Univen), MA (Clinical Psychology) (UL)
 V Baloyi, BPsych (Univen), MA Clinical Psychology (UL)
 KE Mphephu, BPsych, MA (Univen)
 Junior Lecturer HB Magadani, BPsych (Univen)
 Teaching Assistant Vacant

Centre for Biokinetics, Recreation and Sport Science

Prof/ Associate Prof Vacant
 Senior Lecturer Vacant
 Lecturers M Mohlala, BSc (Biokinetics) (Univen), MA (Biokinetics) (NWU)
 V.K. Moselagomo, (BA. Ed) , BA (Hons) (Kine & Phy.Ed) UNIN, MTech-Clini.Tech (Sport and Exercise Technology) TUT, PhD (Human Movement Science) NWU.
 SC Mugandani, Teachers Cert; Cert.Ed (PhysEd); BEd (Biology) (UZ), MSc (Sports Science)(NUST), MEd(Teacher Ed)(UZ)
 SG Asihel, Teachers Dip (PhysEd) BA (Sport and Recreation Mgt) (UWC), MA (Sport, Recreation and Exercise Science) (UWC), PhD (Sport, Recreation and Exercise Science) (UWC)
 Teaching Assistant Vacant
 Junior Lecturers ME Mamabolo, BA (Hons) (Kinesiology) (Unin)
 K Matshovhana, BSc (Recreation and Leisure Studies) (Univen).
 ZL Ralubuvhi, BSc (Biokinetics) (Univen) PGDip HE (UCT)
 AD Rasifudi, BSc (Sport Science) (Univen)
 SJ Muyahalo, BSc (Recreation and Leisure Studies) (Univen)

Secretary

FW Ramalivhana, BSc (Biokinetics) (Univen)
F Ramanyimi

OFFICERS OF THE SCHOOL OF HUMAN AND SOCIAL SCIENCES

Dean	MA Makgopa, BA (Hons), (Unisa), MA (Stell), D. Litt et Phil (Unisa), J.S.T.C. (Setotolwane)
School Administrator	TA Mmbadi, BAdmin (Hons), MPM (Univen)
Executive Secretary	E Chauke, BAdmin (Univen)
Executive Secretary	TC Mutele, BAdmin (Hons); MGS (Univen)
School Research Professor:	MA Masoga, B.Th., BA (Hons) MA (UNP), MA (<i>cum laude</i>) (UNISA), PhD (UFS)
Research Assistant	: Vacant

ACADEMIC STAFF AND DEPARTMENTS:

Heads of Departments and Directors of Centre(s) are indicated by means of an asterisk

Institute for Gender and Youth Studies

Associate Professor	*TD Thobejane, Diploma Community Development (JHB, RSA), MSC (Southern New Hampshire University (Manchester, USA), DED (Massachusetts Amherst USA) PTC (Mokopane)
Senior Lecturers	NR Raselekoane, BA (Hons) (Unin), MA (Unisa), D.Litt et Phil (Unisa), Cert. in Commonwealth Values in Youth Development (Commonwealth of Learning), UED(UNIN) TJ Mudau BA, HONSGS, MGS, PGCE, DED (Univen) MH Mukwevho, BA (Hons), UED, MA, PhD (Univen)
Lecturers	KG Morwe, B.Soc. Sc (SW), MSoc.SC (SW) (North West) TP Mulaudzi, BA, HONSGS, MGS (Univen),

Centre for African Studies

Senior Lecturers	*PE Matshidze, BA, (Hons), UED, Postgraduate Diploma in Higher education (Rhodes), PGDIP (HE), LLB (Univen), LLM (Unisa), MPhil (Stellenbosch), PhD (Unizulu) JLF Dederen, Kol, Lic (Ku-Leuven), PhD (Rau) R Tshifhumulo, BA, (Hons), PGDip in Education (Rhodes University) MA, PhD (Univen)
Lecturers	M Jacobz, BA (Hons) Cum Laude (Stell), MA, Cum Laude (Stell) NE Mathoho, BA (Hons), (UNIVEN), MPhil (UCT)
Junior Lecturer	D Mabale, BA (Hons) (Univen), Postgraduate Diploma in Arts (Heritage Studies) (Wits) MA in Anthropology (Univen)
nGAP Scholar	TJ Makhnikhe, BA Hons (Univen), MA African Studies (Univen)

Communication and Applied Language Studies

Senior lecturers	vacant B Dube, BA, Grad. C.E. BA (Hons), MA (UZ) DPhil Journ (Stell) M Mabika, Cert. DTP (UFH), Cert. Web-designing (UZ), Cert. Comm. & Journalism (CCOSA), Dip Comm. & Journalism (CCOSA), Commonwealth CYP Dip, BA, Media Studies (ZOU), MSSc. Comm. (UFH), DSS (Fort Hare University) TJ Chari, BA, Post Dip-Media & Comm. MA (UZ), PhD (Wits)
Lecturers	MF Sadiki, Diploma in Special Education (DoE), UED, Diploma in Educational Management, BA (Univen), BA (Hons)(Unin), MA (Stell), Cert. Comm. in Journalism (Cum Laude), (UNISA) PTC, (Rehlahlilwe) FO Makananise, BA (Univen), BA (Hons) (UL), MA (Media Studies) (UL) PG (dip) HE at Rhodes University

Development Studies

Associate Professor	*RR Molapo, BA (Hons), MA (UCT), PhD (UWC)
Senior Lecturers	JDN van der Westhuizen, BA (Hons), BD, Dip.Theo Cum Laude (UP) P Dzimiri, Executive Certificate in Defence and Security Management, (Wits), BA, MSC- International Relations (UZ), PGDIP (HE) (Stell), PhD (UP)

Lecturers	<p>EB Bvuma, BA. PAED (UNIN), BA (Hons) (Unisa), M-Dev (UL)</p> <p>SF Mathagu, BAdmin (Hons) (Univen), MA (Unisa), Dip. Journalism (TF. Cardiff)</p> <p>N Sibawu, BA, (Hons), (UFH) (Cum Laude), MA (UFS) (Cum Laude).</p> <p>HS Tshamano, BA (Hons) (Univen), MA (UJ) UED (Univen)</p> <p>Mr MJ Masipa, BA (Ed), B Ed, MDev (UL).</p> <p>FE Ramudzuli, BA, (Hons) UED (Univen), BA (Hons), Certificate (Forensics), Diploma- Security Risk Management, Post-graduate Diploma Archival Science (UNISA), MA (RAU), MBA (Mancosa), Certificate-Project Management (Technisa)</p> <p>SA Mabitsela, BA (Vista University), MA (UP)</p> <p>Dr LM Mudimeli, BA in Bible-Theology (ICI University), MA Theology (Univen), PhD (Unisa)</p>
Junior Lecturers	<p>R Mashamba, BA (Hons) (Univen)</p> <p>MS Mokgola, BAIR (Univen), Hons Pol. (UL)</p> <p>M Hobe, Diploma in Theology/Berea Theological College), Senior Phase/FET, UNISA), B.Th, (Hebron Theological College, B.TH Hons (Social Behaviour Studies, (Unisa), M.Th, D.Min, PhD in Pastoral Studies (NWU)</p>
nGAP Scholar	<p>NE Yende, BA (Hons) Community and Development Studies, MA (Development studies (UKZN)</p>

English

Professor	<p>H. Sewlall, Teachers Diploma (Springfield, Durban), BA (Unisa), BED (Unisa), BA, MA (Cum laude) (Unisa), PhD (North-West University- Potchefstroom)</p>
Associate Professor	<p>EK Klu, BA (Hons) (Ling) (IBADAN) MEd, DEd (Edu Ling) (RAU)</p>
Senior Lecturers	<p>*LMP Mulaudzi, BA, B.Ed, UED (Univen), MA (Wits), PhD (Univen)</p> <p>I Ndlovu, BA (Hons) (UZ), MA, PhD (Stell), DipED. (HillSide Teachers' College) (Zim)</p> <p>MN Lambani, BA (Hons) (Unisa), MA (PU for CHE), DTECH (TUT), J.S.T.C. (VECO)</p> <p>MJ Maluleke, BA (Hons), MA (UL Turf), PhD (Univen)</p> <p>GS Mashau, BA, (Hons) (Univen), MA, PhD (UL)</p>
Lecturers	<p>VT Bvuma, BAE (Unin), MEd (Tesl) (Notre Dame, USA).</p> <p>TE Radzilani, BA, (Unisa), BAED, BA (Hons), (Univen), PGD, MA (Stellenbosch), PGD (Unisa).</p> <p>HA Motlhaka, BED (SPF), BA (Hons), MA (Indiana University of Pennsylvania (USA)</p>
Junior Lecturer	<p>VN Demana, BA (Hons) (Univen) MA (Univen)</p>

MER Mathivha Centre for African Languages, Arts and Culture

Professor	<p>MA Makgopa, BA (Hons) (Unisa) MA (Stell), DLitt et Phil (Unisa) J.S.T.C. (Setotolwane)</p>
Senior Lecturers	<p>*MT Chauke, BA(ED), BA (Hons) (Unin), MA (RAU), PhD (UL, Turf).</p> <p>JJ Thwala, BA (Hons), MA (Unizul), MA (Unisa), PhD (Unizul), J.S.T.C. (Mgwenya College), Dipl. HRM (BMT College)</p> <p>MT Babane, BA(Ed), BA (Hons) (Unin), M.Ed (Unin), D.Ed (Unisa)</p> <p>NC Netshisaulu BA (Hons) (Univen), MA, PhD (Stell) UED (Univen)</p> <p>MC Hlungwani, BA(Ed), BA (Hons) (Unin), MA, PhD (Stell)</p> <p>LE Mphasha, BA (Hons) (Unin), MA, D.Litt et Phil (Stell), STD (Setotolwane)</p> <p>M Mathabi, BA, BA (Hons), MA, UED (Univen), PhD, (Limpopo)</p> <p>MR Raphalalani, BA (Hons), HED (Unin), MA (Stell), D.Litt (Unisa)</p> <p>KJ Nkuna, BA (Hons), MA, UED (Unizul) PhD (Univen)</p> <p>TD Raphalalani, BA (Hons), MA (Univen) STD (VECO), Dipl. Ed Management (Univen), PhD (Univen)</p>
Lecturers	<p>MJ Baloyi BA (Hons) (Univen), BA (Hons) (Unisa), MA (Univen), DLitt et Phil (Unisa), STD (Science and Maths) Tivumbeni College, FDE (science and Maths) RAU, FDE(Education Management) RAU, AMDP (UP), Certificate in Project Management (Unisa), Certificate in Strategic Management (Unisa)</p>

SL Baker, BA (Unisa), MA (UP), J.S.T.C.
 OI Tshovhewaho, BA (Paed) (Univen) BA (Hons) (Unisa) BTech (Unisa), MA (UFS), FDE (Wits)
 SA Tshithukhe, BA (Hons) (Unin), MA (Stell). J.S.T.C. (VECO)
 A Mushwana, BA (Hons), MA (Univen), PhD (Univen)
 NM Malele, BA (Vista), BA (Hons), MA (Pretoria), Diploma in Education, HEDP (Unisa), Diploma in Translation (Unisa)
 Junior Lecturers MG Maluleke, BA (Unisa), BA (Hons) (UP), PTD (Mokopane)
 PJ Masilela, BA (UP) BA (Hons) (Univen), MA (Univen)

Music

Professor *MG Mapaya, BMus, HDE (UCT), MMus (Wits) PhD (Univen)
 Senior Lecturer PEA Ramaite-Mafadza, BED, BA (Hons) (Univen) MA (RAU), PhD (Univen)
 Lecturers HA Khosa, BMus (Univen), MTech (TUT), Certificate in Arts Administration (North West University)

Social Work

Senior Lecturer *LD Mogorosi, BA (SW) (Unin), BA (SW) (Hons) (Unizul), MS, DSW, (Columbia University)
 GM Lekganyane, BA (SW) (Unin), BA (SW) (Hons) (Pretoria), MA (Rau), DSC (Ljubljani)
 Lecturers TC Matsea, BA (SW), MA (SW) (Stellenbosch), Diploma in Early Childhood Education (Univen), Higher Certificate in Management- FPD Business School, Postgraduate Diploma in Higher Education (Stellenbosch) PGDIP (HE)
 N Phiri, B.A. (SW) Fort Hare, MA (SW) (Unisa), (Sabbatical)
 AL Shokane, BA Soc Sc (SW), Postgraduate Diploma in Higher Education (Rhodes) PGDIP (HE), MA Soc Sc (SW) (RAU), D Litt et Phil (UJ)
 MM Mamaleka, BA (SW), (Unin), MA (SW), (UFS)
 MA Mabasa, BA (SW), MA (SW), (UL)
 TV Baloyi, BASW (Unisa), MA (SW) (UP)
 NJ Budeli BASW, (Univen); BA (Hons) HIV/AIDS, (Unisa), Advanced Certificate: Labour Law (UFS), PGDE (Rhodes), MA (SW) (UL)
 Junior Lecturers V Nmutandani BASW, (Univen), PGDE (Rhodes)
 Administrative Officer MJ Majadibodu ND (Management Assistant) (TNC) BCom (Management) (Unisa)

OFFICERS OF THE SCHOOL OF LAW

Dean L Ndlovu, LLB; LLM (Fort Hare); LLD (Unisa).
Dean's Secretary JP Siphorogo, NDipl. Mangt. Assist (DoE); NDipl. Com. Prac. (Unisa)
School Administrator MR Tshikomba, BA (Hons), Dipl. In Adv. Bus Comm (Unisa).

ACADEMIC STAFF AND DEPARTMENTS

Heads and Acting Heads of Departments/Centres are indicated by means of an asterisk*

Criminal Justice

Senior Lecturers *Adv. TW Majake, B. Proc; LLB (Unin); MALS (IIT Chicago-Kent).
Dr K Mothibi, BA.CRM; BAHCRM, MA.CRM, PhD (UL).
Lecturer Dr FM Manganyi, BA.CRM; BAHCRM; MA.CRM (Univen); PhD (UFH).
Junior Lecturers LA Musekene, BAHCRM; LLB (UNIVEN); PGDHLM (Univen).
TC Tshidada, BAHCRM (Univen).

Criminal and Procedural Law

Associate Professor T van der Walt, B. Proc; LLB; LLM (Unisa).
Senior Lecturer *PR Mawila, B. Proc; LLB (Unin).
Lecturer LB Tsweledi, LLB; LLM (NWU).
VE Lubisi, LLB (Univen) MPhil (UP).
Junior Lecturers PBN Mawila, BA.LAW; LLB (Univen).
NL Malange, BA; U. ED; LLB (Univen).
NGAP Scholar SJ Rangoato, LLB; LLM (UL).

Jurisprudence

Associate Professor JM Iyi, LLB (Benin); BL (NIG) PG Cert. (Oslo) LLM (University of Ibadan)
PhD (Wits)
Senior Lecturer Dr EC Lubaale LLB (Makarere University); LLM; LLD (UP).
* Adv. GJ Joubert, BA(LAW); LLB; LLM (US).
Lecturers ZBM Mopai, LLB; LLM (Univen).
Adv. AW Makulana, LLB; LLM (Univen).
TN Raphulu LLB (Univen) LLM (US).

Mercantile Law

Associate Professor L Ndlovu, LLB; LLM (Fort Hare); LLD (Unisa).
Senior Lecturers *PP Letuka, BA(Law); LLB (Lesotho); LLM (London).
Adv. TW Majake, B. Proc; LLB (Unin); MALS (IIT Chicago-Kent).
T. Maloka, BA; LLB; LLM (UCT).
C. Simbo LLB (University of Zimbabwe); LLM (UCT); LLM (UCT).

Private Law

Professor *AO Nwafor, LLB(Hons) (Unijos); BL (Nigeria Law School); LLM (Unn);
PhD (Unijos).
Senior Lecturers MK Choshi, B. Iuris (Univen); LLB (Wits); LLM (UP); Phd (UNIVEN).
Adv. GJ Joubert, BA(LAW); LLB; LLM (US).
Lecturers Adv. KJ Selala, B. Iuris; LLB; LLM (Unin).
CJMM Mkhabele, LLB; LLM (UL).

Public Law

Senior Lecturers *Adv. HJ Choma, B. Iuris (UNIN); LLM (Georgetown)(USA); LLM
(Howard-USA).
Dr AO Jegede, LLB (Ife); MPH (Ibadan); BL (Nigeria Law School); LLM; LLD
(UP).
Lecturers UCA Mokoena, LLB; LLM (Univen).
J Milne, LLB; LLM (UPE).
Adv. S. Mavundla, LLB (University of Swaziland); LLM (UP)

Ismail Mahomed Centre for Human and Peoples' Rights

Director Vacant.
Secretary Vacant.

Law Clinic

Head PJ Thokolo, BProc (Univen); Advanced Diploma in Labour Law (NWU).

Assistant Head PA Tshidzumba, LLB (Univen).

Secretary TG Tshishonga, Dipl. In Management (SBS).

Typist L Mbedzi, Dipl. in Public Admin, B Admin, B Admin Hons (Univen)

Candidate Attorneys TP Ramashidzha, LLB (Univen).

T Masindi, LLB (Univen).

M Mulaudzi, LLB (Univen).

TE Masindi, (LLB) (Univen).

OFFICERS OF THE SCHOOL OF MANAGEMENT SCIENCES

Dean	A Kadyamatimba, MSc (Lvov-USSR), PhD (Lancaster, UK), MZCS (Zim), MBCS, MIEE, & Chartered Eng. (UK)
Executive Secretary	SC Murovhi, Dip in Mgmt & BBA (SBS)
Research Professor	NM Ochara, PhD (UCT), MBA University of Nairobi, Kenya, Bachelor of Commerce (Management Science) - University of Nairobi, Kenya
Research Assistant	Vacant
School Administrator	AC Thovhogi, BA (Univen)
Academic Administrator	Vacant

ACADEMIC STAFF AND DEPARTMENTS

Heads of Departments/Centres, and Institutes are indicated by means of an asterisk*

Accountancy:

Associate Professors	*EK Oseifuah, BA (Hons), MSc in Finance & Acc, ACCA, CIMA, (UK), MTP (SA) V Moyo, MSc (Leicester, UK), MBA (Manchester, UK), PhD (UP), FCCA (UK), FCMA (UK)
SAICA Secretary	MV Mutangwa, Diploma in Management (SBS)
Senior Lecturers	G Katekwe BCom (UFH), BCom (Hons), CTA (Unisa), CA (SA) N Machaya BCom (UFH), BCom (Hons), CTA (Unisa), CA (SA) F Mache, BBS Hon (UZ), ACIS (Zim), MSc (NUST - Zim) M Mashamba, BAcc (UFS) BAcc Hon / CTA (Unisa), CA (SA) KM Masia, BCom (Hon) / CTA (UNISA), MCom (UP), CA (SA) L Maundzagona, BCom (Hons) / CTA, PGDA (UFH), CA (SA) C Munkuli, BCom (UFH), BCom Hon / CTA (Unisa), CA (SA) NF Munzhelele, BCom (Univen), PGD (Natal) BCom Hon (UKZN), MCom (UP) N Musekwa, BCom (Hons) / CTA (UP), CA (SA) LJ Muthivhi, BCom (Hons) (UKZN), CA (SA) P Rambuda, BCom (Hons) / CTA (UKZN), CA (SA) N Shuro, BBA Acc (Solusi), BCom (Hons), PGDA (Unisa), CA (Zim), CA (SA) RA, MAcc (UKZN)
Lecturers	MP Ndou, BCom (Hons) & UED (Univen), MBA (UL) NE Ramafhidza, BCom (Hons) & UED (Univen), MBA (Regent Buss School) ARI Tshifhango, BCom (UFS), BCom Hon / CTA (Unisa)

Business Information Systems:

Professor	A Kadyamatimba MSc in Electronic Eng (Lvov-USSR), PhD (Lancaster, UK), MZCS (Zim), MBCS, MIEE, & Chartered Eng (UK)
Senior Lecturer	*D Tutani, BSc (Hons) & MSc (NUST – Zim), MCP, MCSA
Lecturers	S Madzvamuse, BSc (Hons) (Jose Verona: Cuba), MSc in Comp Sci (UZ – Zim) & PG Dip in HE (Rhodes) F Manzira, BSc (Hons) (MSU - Zim), MSc in Info Sys (FINLAND), MSc in Info Mgmt (Tilburg Univ-Netherlands) & (Aix en Provence – France), PG Dip in HE (Stellenbosch) NL Mashau, ND in IT, Btech an Mtech (TUT) W Munyoka, BSc (MSU-Zim) & MSc (UZ-Zim) M Sepeame, MTech & BTech (TUT), NDip (DUT)
nGAP Scholar	NN Patala, BCom (Hons), (Univen)

Business Management:

Associate Professor	*R Shambare, Assoc in Sci (Reinhardt), PDip (Zim), M-Tech & D-Tech (TUT)
Senior Lecturer	Vacant
Lecturers	NT Khohomela, BCom (Hons) & UED (Univen), Cert in CSM, Cert in BBF (Unisa), MBA (Regent Business School) TR Musetsho, BCom (Hons), Dip Ed Mngt, UED (Univen), MBA (UL)

TR Netshilinganedza, BA (Hons), BCom (Hons), MBL (Unisa), Dip in Ed Mngt, JSTC (VECO)
 LG Nkondo, BCom (Hons) (Univen), MBA (North West), HED (Unisa), PhD (Univen)
 NG Ramavhona, BA, (Hons), MA, UED (Univen)
 S Zindiye, BCom (Hons), MCom (UFH)

Economics:

Professor Vacant
 Senior Lecturer *G Dafuleya, BSc (Hons), MSc (Eco) (Zim), PhD (Eco) (UJ)
 Lecturers MA Dagume, STD (Veco), BEd (Unisa), BA (Hons) (Univen), Ma in Eco (UJ), PhD (Eco) (Univen)
 L Jeke, BCom (Eco & Mgt) (UFH), BCom Hons (Eco) (UCT), Mcom (Eco) (UFH), DCom (Eco) (UHF).
 AR Khangale, BSc, BCom (Hons) (Univen)
 EN Molatsana, SSTC (Setotolwane), BCom (Unisa), BCom (Hons) & MCom (UP)
 AI Nemushungwa, BCom (Hons) & UED (Univen), MCom (UJ)
 NL Ramavhona, BAEd (Univen), BCom (Hons) (UCT), MAP Cert (Wits), Cert CPBPM (Wits), MBL (Unisa)
 Z Nyamazunzu, Bcom (Hons), MCom (Fort Hare)
 Junior Lecturers F Sikhitha, BA (Hons) & UED (Univen)
 RV Mudzanani, BCom (Hons) (Univen)
 TW Munzhelele, BA, UED & BA (Hons) (Univen)

Extended Programme:

Senior Lecturer *RF Mashamba, BCom, BEd (UL), BCom (Hons) (Univen), MBA (Georgia State), HED (UL) & PG Dip in HE (Rhodes)
 Lecturer Vacant
 Junior Lecturer A Khosa, BA (UWC), PGD in Mgmt (HR) (UCT), Dip in Marketing (DHET), MBA (UNISA)
 NM Nndwamato, STD (VECO), BA & BA (Hons) (Univen), MA (Univen)
 O Sinthumule, BCom (Hons) (Univen)

Human Resources Management and Labour Relations

Associate Professor SS Babalola, BSc Hon (Nigeria); MSc, PhD (Ibadan, Nigeria)
 Senior Lecturer Vacant
 Lecturers K Khashane, BCom (Hons) & UED (Univen), Cert in BM (Potch), MAdmin (UL)
 H Ngirande, BSoc (Hons) & MCom (UFH)
 J Palo, BA Hons (UP), MA & PhD (NWU)
 Teaching Assistant Vacant

Public and Development Administration

Professor *MJ Mafunisa, BAdmin (Hons) (Univen), MAdmin & DAdmin (UP), Cert in the Protection of Human Rights (IIAP, France)
 NJ Vermaak, BA (Hons) & MA (UJ), PhD (Unisa)
 Lecturers J Fourie, BA (Hons) (UJ)
 E Mahole, BAdmin (Hons) & MAdmin (Univen)
 MM Nekhavhambe, BAdmin (Hons) (Univen), MPA (UP)
 MJ Sethu, BA (Hons) & MPA (UP)
 MT Silima, BAdmin, DIPPA (Univen), BAdmin Hon (UL), MA (UJ)
 Junior Lecturer TM Mabitsela, BAdmin (Hons) (UL)

Tourism and Hospitality Management

Senior Lecturer *T Nethengwe, Cert in Basics of TQM, ND (Natal), B-Tech (VUT), PGD (Natal), MSc (Wageningen)

Lecturers M Mokabe, BA (NWU), B-Tech & M-Tech (TUT)
FH Sumbana, BA (Hons) (Univen), MA (UJ), MBA (University of Luton and
Regent College in SA)

Junior Lecturers RS Khashane, Dip & B-Tech (DUT), PGCE (Unisa)
M Manuga, NDip & B-Tech (VUT)
M Nkuna, NDip & B-Tech (CPUT)
MM Segooa, BCom (Hons) (Univen)

CENTRES AND INSTITUTES

OR Tambo Institute of Governance and Policy Studies

Associate Professors Vacant
N Nkuna, BAdmin (UL), MPA (UP), PhD (UL)

OFFICERS OF THE SCHOOL OF MATHEMATICAL AND NATURAL SCIENCES

Dean	: N Potgieter, BSc (RAU), MSc (UP), PhD (UP)
Deputy Dean	: S Moyo, MSc (Moscow, USSR), PhD (BRUNEL, UK)
Executive Secretary	: GC Mushiana
School Administrator	: LD Dongola, BA (Hons) (Univen)
Academic School Admin	: Vacant
Typist/Clerk	: MB Mantshimuli

SPECIAL CATEGORY PROFESSORS:

Research Professors	: PO Bessong, PhD (Univen), Postdoc (VIRGINIA, USA)
NRF SARChI Chair	: P Taylor, PhD (UKZN)
Adjunct Professors	: T van Ree, DSc (UP)
Emmeritus Professors	: L Mammino, MSc (PISA, ITALY), PhD (Moscow, USSR)

ACADEMIC STAFF MEMBERS: (Heads of Departments are indicated by means of an asterisk*)

Biochemistry Department

Professors	: *A Shonhai, BSc (Hons) (NUST), PhD (Rhodes)
Senior Lecturer	: NE Madala, BSc (Univen), Hons, MSc, DPhil (UJ)
Lecturers	: B van Driessel, MSc (UFS), PhD (UFS) : L Mathomu MSc (Unisa)
Junior Lecturers	: A Burger, BSc (Hons) (UP), PhD (Rhodes)
Lab Technicians	: DC Mmboyi, BSc (Hons) (Univen) : C Ndou, BSc (Hons) (Univen)

Botany Department

Associate Professors	: *MP Tshisikhawe, BSc (Hons), MSc (UNIVEN), PhD (UP), PGDipHE (Rhodes)
Senior Lecturers	: MH Ligavha-Mbelengwa, BSc (Hons), BEd (Univen), MSc (UCT) UED, SABUFSEP (North Carolina A&T State University, USA) : NA Masevhe, BA, BSc (Hons), UED, MSc (Univen), PhD (UP)
Lecturers	: RT Tshivhandekano, B.Sc (Univen), BSc (Hons), MSc (UCT), M.Env.Man (PU for CHE) : LI Ramovha, BSc (Unin), BSc (Hons) (Univen), MSc (UP), HED (Postgrad) (Unisa) PhD (UP) : N Swelankomo BSc (Hons) (UNITRA), MSc (US)
Lab Technicians	: MP Legodi, BSc (Hons) (Unin), MSc (UL)

Computer Science and Information Systems Department

Senior Lecturers	: C Chibaya BSc (CUBA), MSc (NUST, ZIMBABWE), PG Dip (CHE) (RU), PhD (Rhodes)
Lecturers	: G Dzawo, BSc, MSc (NUST, ZIMBABWE); PG Dip (CHE) (RU) : *N Soganile, BSc (CUBA), MSc (NUST, ZIMBABWE), PG Dip (CHE) (RU) : B Moyo, BSc (CUBA), MSc (NUST, ZIMBABWE) : K Madzima, BSc (CUBA), MSc (NUST, ZIMBABWE), PG Dip (CHE) (RU)

Chemistry Department

Associate Professors	: IDI Ramaite, BSc (Hons) (Univen), PhD (Rhodes), PrChem SA
Senior Lecturers	: *SS Mnyakeni-Moleele, BSc (Hons), PhD (WITS), PrChem SA : MA Legodi, BSc (UCT), BSc (Hons) (Unin), PhD (UP), PrChem SA
Lecturers	: LR Puka, BSc, BSc (Hons) (VISTA), MSc (RAU) : TE Ramurafhi, MSc (MEDUNSA) : LC Murulana, BSc (Univen), BSc (Hons), MSc, PhD (NWU), PrChem SA : E Batisai, BSc (Hons), MSc, PhD (SU)

Senior Lab Technicians : N Tavengwa PhD (WITS), PrChem SA
 Lab Technicians : FB Mutshaeni, BSc Hons (Univen) PrChem SA
 NMR Operators : NR Maseko, BSc (WITS)
 : P Pandelani, BSc (Hons)(Unin)

Mathematics and Applied Mathematics Department

Professors : S Shateyi, BSc (Hons), MSc, DPhil (UZ)
 : W Garira, BSc (UZ), MSc (UK), PhD (London)
 Senior Lecturers : *S Moyo, MSc (USSR), PhD (Brunel University, UK)
 : JC Ndogmo, PhD (University of Montreal, Canada), DEA, (Louis Pasteur Of Strasbourg University, France)
 Lecturers : MA Luruli, BSc (Georgia State University, USA), MSc (CLAR ATLANTA), (USA)
 : FS Netshapala, BSc (Ed), BSc (Hons) (Univen), MSc (UP)
 : RM Mukhodobwane, BA (Hons) (Univen), HED, B.ED (Unisa), MSc (Univen)
 : D Mathebula, BSc (Hons) (Univen), MSc (US)
 : M Mohlala, BSc (Hons) (KZN), MSc, DPhil (Howard University)
 : AD Maphiri, BA, BSc (MSc) (Univen), PGDE
 : A Manthada, BSc, (Hons) (Univen), PGDE, MSc (Univen)
 : NJ Netshiozwi, BSc (Hons) (Univen)
 : N Mphephu, BSc Hons (Univen) MSc (UP)
 : IR Makgatho, BSc (Hons)(Unisa), Business and Administration (Hons) (Stellenbosch), MSc, HED (Limpopo)
 : TL Kubjana, MSc (UWC)
 : VT Makhoshi BSc, (Hons), UED, MSc (Univen)
 : N Mukwevho BSc Hons (Univen)

Microbiology Department

Professors : N Potgieter, BSc (RAU), MSc (UP), PhD (UP)
 Associate Professors : A Samie, BSc (Hons), MSc (Yaoundé), PhD (Univen)
 : *AN Traore, MSc (RAU), PhD (UJ)
 Senior Lecturers : ME Musie, BSc (Wits), BSc (Hons), MSc, PhD (Univen)
 Lecturers : J Kabue-Ngandu MSc (US)
 : MT Sigidi BSc (Hons) (UKZN) MSc, PhD (Univen)
 Lab Technicians : M Magwalivha, BSc (Hons) (Univen), MSc (UP)

Physics Department

Professors : Vacant
 Senior Lecturers : JK Kirui, BSc (Hons) (Nairobi), MSc (British Columbia), PhD (Wits)
 : *NE Maluta, BSc (Hons) (Unin), MSc (Univen), PhD (Bath University), (UK)
 : D Tinarwo, Lic. Ed (PHY)(JOSE' VARONA, CUBA) BSc, BSc (Hons), MSc (Zimbabwe), PhD.Eng (Germany)
 Lecturers : L Jhamba, BSc (Hons), BEd, MSc, MScEd (UZ) PhD (Wits)
 : F Nemangwele, BSc (Univen), BSc (Hons), MSc (UWC)
 : TS Mulaudzi, BSc.Ed, BSc (Hons), MSc (Univen)
 Senior Lab Technicians : TS Ravhengani, MSc (Univen)
 Lab Technicians : TT Khedzi, BSc Hons (Univen)
 : S Mathebe Bsc (Hons) (Univen)

Science Foundation Department

Professors : *S Shateyi, BSc (Hons) (NUST), MSc, DPhil (UZ)
 Lecturers : RS Pearce, MSc (UWC)
 : MS Mulaudzi, BSc (Hons), MSc (Univen)
 : GM Mokganya, MSc (Univen)
 : M Mbodila, BSc (Hons) (FHU), MSc (UNW), PGDip in HE T&L (SU)

: VM Nekhubvi, BSc (Hons), MSc (Univen)
: FR Mukiwa, BA (Hons) (MSU); MA (UKZN), DipEd (UZ).

Statistics Department

Professors : Vacant
Associate Professors : Vacant
Senior Lecturers : *A Bere, BSc (Hons), MSc (Zimbabwe), PhD (UWC)
KA Kyei, BSc (Hons), PGD (Ghana), DD, MD, (UCL, LOUVAIN-
LA-NEUVE, Belgium), PhD (UP)
Lecturers : C Sigauke, BEd, MSc (Zimbabwe), PhD (UFS)
: TB Mulaudzi, BSc (Hons) (Unin), MSc (Univen)
: TH Tshisikhawe, BSc (Hons), MSc (Univen)

Zoology Department

Professors : Y Moodley PhD (UCT)
: SH Foord, PhD (UP)
Associate Professors : *IEJ Barnhoorn PhD (UJ), Postdoc (UP)
Senior Lecturers : L Swanepoel, PhD (UP)
Lecturers : CS Schoeman, MSc (US)
: AJ Ramunasi, BSc (Hons) (Univen), MSc (UP)
: J Madonsela, MSc (UDW)
: H Roux, MSc (UJ)
: HE Munzhelele, MSc (Univen)
Chief Lab Technician : K Magwede, BA, UED, MSc (Univen)
Lab Technicians : MG Phaphana, BA, UED (Univen)

ADMINISTRATIVE STAFF

RECTORATE

Vice-Chancellor and Principal	NB Nthambeleni, BA (Hons) (Durban-Westville), MA (RAU), D Litt et Phil (UJ)
Executive Assistant	ME Munano, N.Dip. Com. Admin (TSA), B.Tech, MTech (Unisa)
Deputy Vice-Chancellor Academic	JE Crafford, BSc (Hons), MSc, PhD (UP)
Personal Assistant	Vacant
Deputy Vice-Chancellor Operations	PL Martin, BAdmin (Unisa), MBA (ICM), DPhil (UP)
Personal Assistant	MS Mudalahothe, N.Dip. Com. Admin. (TSA), B.Tech. (Unisa)

INTERNAL AUDIT

Director	Vacant
Internal Audit Assistant	A Marindili, BCom (Univen)
Risk Officer	TA Sibiyi, BCom (UL)

LEGAL SERVICES

Director	NE Lambani, BProc (Unizul), LLB (Univen), LLM (WITS), Adv Dip in Company Law, Dip in Close Corporation (RAU)
Executive Secretary	Adv. IM Netangaheni, BIuris, LLB, (Hons) RDV (Univen), LLM (UL)
Labour Relations Manager	AE Nemukula, LLB, (Univen) LLM (UP)
Student Discipline Officer	T Mphephu, LLB (Univen)
Legal Officer	SN Lubisi, LLB (UL)

INTERNATIONAL RELATIONS

Director (acting)	OS Obadire, PhDRDV (Univen)
Chief Administrative Officer	N Ntakana, NDipl, BTech (Boarder Tech)
International Student Administrator	HV Sithagu, BAIR (Hons) (Univen) SM Sathekge; BA (UL)

REGISTRAR

University Registrar	AE Nesamvuni B.SC (Agric) (Natal), B.SC (Agric.) (Hons) MSC. Agric. (Fort Hare), PhD (Oklahoma State), MBA (Mancosa)
Executive Secretary	W Tshivhenga, N.Dip Com. Practice (UNISA), BBA (SBS)

RECORD MANAGEMENT & ARCHIVING

Head:	N Ngangani; BPAED (FH); Postg Dipl (UKZN), BEd (Hons) (Univen)
Archives	TL Bele, ND (TNG), BA (Hons) (Unisa)

ACADEMIC ADMINISTRATION

Deputy Registrar (acting)	M Ligudu, BAdmin (Hons) (Univen), MBA (Mancosa) Post.Grad., NDBB (Unisa)
Executive Secretary	M Holeni, Dip (Bus. Admin.)(Sultan Tech.)

HEMIS

Hemis Officer (acting)
Assistant Hemis Officer

Z Fana, NDip in IT (WSU)
Z Fana, NDip in IT (WSU)

STUDENT ADMINISTRATION

Assistant Registrar

M Ligudu, BAdmin (Hons) (Univen), MBA (Mancosa)
Post.Grad. NDBB (Unisa)

Chief Admissions Officer

AS Ugoda, N.Dip.Com. Practice (TNG)

School Administrators

DL Dongola, BA (Hons) (Univen)
MP Khakhu, BA (Univen), HED
MN Mabidi, BA (Unisa), Masters Dip.HRM (Rau)
MM Maboho, BCom (Univen)
TA Mmbadi, BAdmin (Hons), MPM (Univen)
MR Tshikomba, BA (Hons), Dip. In Adv.Bus. Comm.
(Unisa)

Senior Admin Officers

GM Tshimange, N.Dip MNGT (Unisa)
A Thovhogi, BA (Univen)
A Bugane, Dip in Management (SBS)
M J Netshidzivhe, BA, (Univen), BEHGEO (Univen)
UED

Admin Officer

M Masia, BA (Univen)

Typists

Vacant

Student Admin Clerks

TG Nefale, Dip. Infor. Tech. (OICE)
K Neluvhalani, BCom (Hons) (Univen)
A Mathelemusa, BA (Hons) (Univen)

Admissions/Enquiries

Chief Clerk

OM Ramaboe

Clerks

FC Mulidzi
NA Muthevhuli

Cards/CUP/ (Matriculation Exemptions)

AS Manenzhe

Records

Chief Clerk

AE Shavhani

Clerk

B Madzivhandila, BEnvSc (Univen)
F Kwindu, BEnvSc (Univen)

AUXILIARY SERVICES AND EXAMINATIONS

Assistant Registrar (acting)

Mr A. Mulaudzi, BAdmin (Hons) (Unisa)

Examinations

Chief Exams Officer

A Mulaudzi, BAdmin (Hons) (Unisa)

Senior Admin Officer

IN Mukondeleli, NDip PMngt (Unisa)

Admin Officer

GT Shitlhavani, BCom (UL)

Senior Clerk

NR Netshisumbela, BA (Hons) (Unisa)

Clerks

MM Nemavhola, ND in HRM (Vhembe FET)
AR Mudau, Dip in Comp (Vhembe FET), BBA (SBS)
LP Matidze
NS Mafukata

Postal Services

Clerks Grade II

C Ravhutsi

Assistant Clerks

NR Mani

AS Nemudzivhadi

Printing Services

Senior Admin Officer
Clerks Grade I

Assistant Clerks

TI Mulaudzi

TM Ralineba, Dip in Mngt, (SBS)
TF Ratshitanga
NB Mahada, BA (Univen)
A Ngobeni, N.Dip (Public Mngt)
WM Mufamadi
MF Gwangwa

COMMUNICATIONS AND MARKETING

Director
Executive Secretary
Head
Operational Manager

Senior Secretary

Admin Officer
Functions and Visitors Officer
Media/ Publications Officer
Assistant Media and Publications Officer
Convocation & Alumni Officer
Media/Broadcasting Officer
Assistant Media and Sound Broadcaster
Development Officer Corporates
Schools Liaison Officer
Assistant Schools Liaison Officer
Website Content Officer
Chef
Assistant Chef
Waiter
Assistant Waiter
Tea Ladies

TV Dzaga; Dippa, BAdmin (Hons), MPM (Univen)
FV Nonge, N.Dip.Mngt.Ass. (Dept.Edu)
Vacant
LR Kone, BA (Univen), BA (Hons), (Unisa), MA (UP),
D.Ed. (Univen)
TR Muthadzwi, Dip.WDM (Univen), Adv. Dip (Mngt),
BBA (Hons) (SBS)
TJ Thabo, BA (FS)
TG Cibi, BA (Univen)
W Mabogo; BAdmin (Hons) (Univen), Mphil. (UP)
LP Mashishi, BA (UL)
ML Ramaleba, BAEd (Univen), FDE (UJ)
T Shirinda; N.Dipl Public Relations Mngt (UJ)
J Shipalana, BA (Univen)
Vacant
TP Nyelisani, BA (Hons) (Univen) MBA (UP)
Lebopa, BA (Univen)
M Masisi, BSc (IT) (FS), BSc (Hons) (Univen)
ER Ndou
NG Nemanashi
RM Mathibeli
TL Mufamadi
TG Madzivhandila
ME Mphuma

INSTITUTIONAL PLANNING, QUALITY ASSURANCE AND PROMOTION

Director: Institutional Planning
& Quality Assurance
Executive Secretary

Head: Mngt Info Systems Specialist
Assistant Mngt Information Systems
Institutional Performance Reporting
Institutional Planning Officer
Head: Quality Assurance
Chief Administrative Officer
Planning Officers

Vacant
MR Nelwamondo, Adv.Dip in Mangt (SBS), BTech.
(Unisa)
Vacant
ST Mofokeni, ND, BTech in IT (CUT)
NK Shaku, BA, Hons (UL)
M Mabaso, BIS, Hons (UP), Postg Dip (Stellenbosch)
LP Netshifhefhe, BEcon (Univen), PTQM (Unisa)
T Singo, BAdmin, MPM, PhD (Univen)
L Baloyi, B.Econ (Univen)
ME Thagwana, BAgric (Univen), PTQM (Unisa)

LEGAL AID CLINIC

Head
Typist/Clerk

PJ Thokolo, B.Proc (Univen)
TG Tshishonga

COMMITTEE ADMINISTRATION

Head: Committee Section
Secretary
Chief Admin Officers

MA Lewis, B.Tech (TSA), MBA (Mancosa)
R Khakhu, Dip. NRM (Univen), N. Dip. OM (Unisa)
NC Rampheri, BA (Hons); PDM (Wits)
K Mashila, BAEd (Univen), BED (UJ), BA Hons (Unisa)

Senior Admin Officer

NV Goliada, BA. Crm, BA (Hons) (Univen), PGDHLM, MA (Univen)

Chief Clerk
Typist/Clerk

M Netshilema, ND in Marketing (TUT)
J Makhwedzha

STUDENT AFFAIRS

Director

LG Tshikhudo, BA(Hons) (Univen), PDM (Unisa), MBA (Regenesys Business School)

Executive Secretary
Administrative Officer

TBD Siwada, ND (TUT)
E Mashavhanduna, BA, UED (Univen).

Student Accommodation

Head
Hostel Superintendents
Warden

LW Charlie, Dip (Mango. Tech), B.Tech (Unisa)
NS Phungo, BA, PGDHLM, PGCE (Univen)
B Tshivhenga, ENVSC (Univen)
ND Muvhango, BA (Univen)
M Mbatha, ND, BTech (DUT)
AE Fungisani, BAEd, (Hons) (UL)

Student Governance:

Head:
Senior Administrative Officer
Clerk/Typist (SRC)
Driver
Messenger

Vacant
KF Nevumbani, BCom (Univen)
MF Mutavhatsindi
PR Ramutanda
NS Mabidi, BAdmin(Univen)

Sport and Recreation

Head
Sport Officer
Sports Officer: Leisure & Creation
Sports Administrator
Sports Officer: Competitive Sports
Administrative Officer
Assistant Office Administrator

Vacant
PM Thaba, BSc (Hons) (Univen)
JAM Mogashoa, ND. BTech (TUT)
NP Mugwedi, BSc (Univen), MBA (Midrand)
MMW Louw BA, Hons, PostgDip (UP)
TC Tshivhula, Dip (SBS)
L Miza, BA, Hons, PostgDip (FH)

Campus Health Services

Head
Typist/Clerk
Senior Professional Nurse
Professional Nurse

MWF Mashau, BCur (Hons) (Unisa), M.Cur (Univen)
MJ Mbobvu
TE Dongola, B.Cur (Hons) (Unisa)
MJ Muthambi, BA Nursing (Unisa)
J Neluheni, BA Nursing (Univen), Adv Dip in Health Studies (Unisa)

HIV/AIDS Unit

HIV/AIDS Programme Asst.

MM Hlungwani, Dip Gen Nursing (Gazankulu Nurs. Coll), AdvDip Forens. Nurs. (Free State)

Health Promoter

ML Maja

Emergency Medical Services

Paramedic/Driver

TH Mulaudzi, BAA (PEC)

MS Mulangaphuma, BAA (PEC)

TI Sibilanga, Dipl in Safety Mng (Oxbridge), AEA (MAC), BAA (City of JHB)

CENTRE FOR HIGHER EDUCATION TEACHING AND LEARNING

Director

HN Mutshaeni, BA (Univen), BEd (Unisa) MEd (Univen) DPhill (Pret)

Chief Admin Officer

NP Lavhelani, BAdmin (Hons) (Univen), MADEV (NW), PhD (FH)

Secretary

N Mathase, BAIR (Univen)

Receptionist

M Mpande

Academic Development UnitHead: Academic Development
Education Dev. Practitioner:

Vacant

LM Masehela, BA (UNIN), BA (Hons) UWC), MA (RAU), DPhil (Rhodes)

TR Seaba, MTech (BIS)

TD Sikhwari, B.Ed (UP), MEd (Unisa), DPhil (UJ)

MWH Xazela, BSc (Hons), MCom (Fort Hare)

BG Ndawonde, BSc (Hons), MEd, DPhil (Zululand)

Disability Unit

Head

TR Mbuva, BA Hons (Univen), MA (Unisa), SPTC (TCE) DSE (DET, EBC (SANCB))

Student Counsellor

TG Dama, BA (Hons) (Univen) M.Ed (KZN)

TC Matodzi, BA (Univen); BEd (Unisa); MA (Univen)

M.C Takalani, BA (Hons), MA (UL)

Material Prod. Tech. Practitioner

AM Gadisi, BA.Ed, MPM (Univen), EBEC (Optima College), (Unisa)

Senior Clerk

AO Sirwali, BA (Univen)

Student Counselling and Career Development Unit

Head:

Vacant

Student Councillors

LV Mathye, BCur (Unisa), BA (Unin), M.Ed, PhD (Unisa)

TD Sikhwari, J.S.T.C. (VECO), BA (Univen) B.Ed. (UP), FDE (RAU), MEd (Unisa), PhD (UJ)

RESEARCH AND INNOVATION

Director

GIE Ekosse, HED, PDP, MA, MTech (Wits), DPhil (Unisa)

Executive Secretary	HC Nemudzudzanyi, N.Dip in Acc & Comp. Practice (GTC), N.Dip in Office Mngt, Adv.Dip. in Office Mngt (SBS)
Research Coordinator	ON Sotshangane, BA, Hons, MA, DEd (WSU)
Research Officer	KS Sekhula, BSc, Hons (UL) DPhil (UL)
Research Admin Coordinator	NJ Sigama MSc (Pretoria)
Research Officers	KS Sekhula, DPhil (UL) LP Nemaangani, MSc (UP) WM Nemphagane, BSc, Hons (Univen) ML Tshikosi, BAdmin (Hons) (Univen)
Research Assistant	MV Khoza, BSc. (UL) WM Sekgota, BSc (Hons) (Univen), BSc (Hons) (WC) LG Mavhandu, MSc (Univen)
Postgraduate officers	KL Mashavhathakha, B.Agric (Univen), MSc (Unisa) MA Aphane, BA (Hons), MDev (UL)
Accounts Officer	B Mpukwana, BCom (WSU)
Admin Officer	KJ Molepo, BSc (UL), MSc (WSU)
Technology Transfer Assistant	IT Morena, BCom (UL)
Grant Administration Officer	SL Lesufi, BCom (Unisa)

LIBRARY SERVICES

Director	MT Mulaudzi, BBibl (Hons) (Unin), MPA (Pret), PLIASA
Executive Secretary	vacant
Library Assistant	MM Raphasha, BA (Univen)
Technical Services	
Head	MIG Mashamba, BBibl (Hons) (Unin), PG Dip. Inf. Man. (RAU) PLIASA
IT Technician	VP Nengovhela, BTech in IT (London School of Mngt)
Acquisitions Section	
Chief Library Assistant	RE Sadiki
Library Assistants	TH Ravhutsi MP Ramabulana, Dip (Oxbridge)
Periodicals Section	
Assistant Librarian	SG Nndwakhulu, BIS, Hons (UL)
Senior Library Assistant	LM Makhavhu, N.Dip. Lib. Science, (Gender Studies) (Hons) (Univen)
Library Assistant	J Tshamano, SI Baloyi
Cataloguing Section	
Librarian	NK Malabi, BA (Univen), H.D. Inf. (Unin),
Assistant Librarian	ZG Siaga, N.Dip, B.Tech (Tech. SA) CM Mutsila, Sch. Lib. & Media Scie (CCT; Teacher's Dipl (TCE), N.Dip. Lib. Inf. Practice (TSA), B.Tech. (Unisa)
Library Assistant	MD Raulinga TO Makahane
Reference Services	
Head	TA Matodzi, BBibl (Hons) (Unizulu), MPA (UP),

Law Library

Assistant Librarian
Senior Library Assistant
Library Assistant

Special Collections

Librarian
Chief Library Assistant
Library Assistant

Subject Reference

Subject Assistant Librarian

User Services

Head

Library Commons

Information Literacy Librarian

Information Librarian
Chief Library Assistant (General Reference)

Circulation Section

Circulation Librarian
Library Assistant

Main Issue Desk

Senior Library Assistant

Reserve Collection

Library Assistants

Inter-Library Loans

Library Assistant

Shelving

Chief Library Assistant

Library Assistant

Media Centre

Library Assistant

Photocopying

Library Assistant

PLIASA

MT Ramabina, BA Law, PG Dip. In Lib. Scie (UCT)
DM Makhura, BA (Unisa)
HF Marwala

SM Hlabangwane, BA (Univen), BA (Hons) (UP)
KM Mphidi, BAIR (Hons) (Univen)
LP Mudau, Dip Mngt. Stud. (SBS)

NP Mahwasane, SPTD (Tshisimani), BBibl (UNISA),
M Inf (Unisa)
AI Mokwebo

TV Nemalili, BA (Univen), HDL (Unin), UED,
MPM (Univen)

F Mavhunduse, BInf (Hons) (NUTS), Postgra Dip
(Stellenbosch)
JK Mahlangu
AS Ndou, Dip Records Mngt, BBA (SBS)

TP Tlakula, ND Lib and Info Service (ML ST)
RL Mabogo

NC Muvhango
ME Matibe

MA Ntshauba,
LG Tshipetane
MN Pandelani

MB Malima, DIPMR, (Univen), Dip in Mngt (SBS)

SL Mtshali, BCom (Unisa), Dip in Inf Studies (UL)

MJ Mudzunga
LA Segudu
TD Mkhize, N.Dipl (DUT)
AT Bangani, N.Dip (DUT)
T.I Davhana

NM Mulaudzi

Vacant

COMMUNITY ENGAGEMENT

Director	VO Netshandama, RN (SANC), M.Cur (Unisa), D.Cur (RAU)
Community Engagement Officer	NI Nemadodzi, BAdmin (Hons) (Univen)

INFORMATION TECHNOLOGY SERVICES

Director	Mr MS Khoza, BA (Vista), BA (Hons), MA (Information Technology) (UP)
Executive Secretary	HV Nemavhola
Head Support Services	NT Ratshitanga, BSc (Hons) (Unin) HED, MPM (Univen)
Head: System Operations	TU Thantsa, ND, BTECh in IT (TUT)
Senior Helpdesk & Training Officer	RB Mulovhedzi, BSc (Unin),
Helpdesk & Training Officer	N Nkhumeleni, N.Dipl. Engineering Computer System (TUT)
Training Officer	T Njaba, N.Dip: IT (DUT), BTech (WSU)
Technician	KAL Ramoba, BTech (Edexcel), BSc ((Greenwich)
IT Technician (Computer Laboratory)	MF Matsaung, N.Dip (TUT)
	TE Raphasha, Dip IT (PC Training)
	SJ Maluleke, BSc (UP)
Audio-Visual Technician	Vacant
Senior System Analyst and Developer	TG Tharage, N.Dip IT (TUT)
Head: Network Support	vacant
Senior Network Administrator	WE Baloyi, STD (TNT), BSc (Natal)
Network Administrator	MJ Thosago, BSc (UL)
Network Administrator:	Vacant
System Support Officer	T Tshikororo, N.Dip IT (TUT)
Support Officer	VP Nengovhela, Dip IT (London School of Bus. Mngt)
Server Administrator	Vacant
Business Support System Administrator	RE Mukosi, BCom IT Mngt (Mancosa), Dip in IT (Afrimat)
Online Technologist	M Masia, BSc, Hons (UL)

TELECOMMUNICATIONS

Switchboard Operators	LT Madilonga, Dip Management (SBS)
	AL Khwashaba
	JA Mutenda, Dip Management, BBA (SBS)
Technician	NV Ndou, N.Dip (Boston College), Dipl in HR (Exbridge Academy)

FINANCE

Director	NR Mgobo, BCom (UFH), BCom (Hons) Acc Science (Unisa)
Executive Secretary	RC Phaswana, BBA (SBS)
Financial Services	
Finance Manager Income	TP Ramulondi, BCom(Univen), BCom (Hons) (Unisa)
Finance Manager: expenditure	MA Faulmann, BCom, MABA
Accountant Foundation:	TE Maphangwa, BCom (Univen)
Accountant Debtors	T Tshivhase, BCom (Univen)

Management Accountant	MMP Sebetso, BCom (Hons) (Unisa)
Credit Controller:	A Mbuva BAdmin (Univen)
Cashier	T Maraganedzha
Assistant Accountant: Cashbook and Investment:	M Molefe
Accountant Creditor	ME Manari (Dippa), BAdmin (Univen)
Assistant Accountants	M Dau, N.Dip (Fin. Mngt) (Techniven)
	NR Netshinombelo
Clerks	P Fhedzisani, Dip in Acc (Oxbridge)
	TS Radzilani
Accountant Payroll	NE Singo, BCom (Univen)
Assistant Accountants Payroll	NG Dzivhani, BCom (Univen)
	RM Mbelengwa, BCom (Hons), UED (Univen)
	E Radali, BCom (Univen)
	MM Choeru, Dip. Fin. Mngt. (Damelin)
Financial Aid, Management Accounting and Reporting	
Head Financial Aid, Management Account & Reporting	B Ngobeni, BCom (Hons) (Unisa)
Manager	vacant
Accountant	vacant
Assistant Accountants	vacant
	L Sinthumule, BCom (Univen)
Clerks	MP Mashau
Administration Assistant	A Rambwa, BCom (Univen)
	P Tshikalange
	FS Mudau, ND (Germiston Tech College), PGD (VUT)
	KE Ramabubuda, BCom (Hons) (Univen)
Assistant Project Accountant	
Accountant, Budgeting, Reporting and Systems	TC Mulaudzi, BCom (Univen)
Accountant General Ledger:	MS Munyai, BCom (Univen)
Accountant Projects	T Ndou, (BCom) (Univen)
Supply Chain Management	
Head:	XCS Ben-Mazwi, BCom (Hons)(Unisa)
Manager: Logistics	Vacant
Buyers	JV Raswiswi, BA, UED, MPM (Univen)
	TB Nemudzivhadi, N.Dip: Purchasing Mngt (TNT)
	HI Mbvimbi, BTech in Public Mngt (Tech FS)
Chief of Stores & Admin Officer	P Tshanwakani, BBA (Hons) (SBS)
Storeman	C Mugwedi, ND, BTech in Logistics (VUT)
Dispatch Clerks	TE Nesamvuni
	JM Manena
	NE Manena, Dip in Mngt (SBS)
Labourers:	Ms A Mabogo
Receiving Clerk	MJ Masithulela
Typist	ME Singo
Procurement Officers	M Muneri, ND, BTech in Logistics (TUT)
	OS Mutshelwa, ND, BTech in Logistics (VUT)
Chief Demand & Acquisition Officer	A Mudzwari, ND in Logistics (VUT)
Chief Transport Officer:	MR Miyen, Dip in Trans Mngt (RAU)
Transport Officer:	HP Mushiana, Diploma in Road Transport Fleet Management (UJ)

Drivers:	K Mulaudzi KS Mashava TP Mudologi MT Mafune MD Ramantswana TL Magadani MM Mabogo TD Kwinda AD Madzunye
Labourers	PR Netshitongwe
Mechanic:	TJ Maeba
Chief Assets Officer	MA Ramasimu Dip in Mngt, BBA, (Hons) (SBS)
Assistant Assets Officer	
Clerks	M Rathogwa, BCom (Univen) T Bale, BCom (Univen)
Labourers	VMP Ndadza, N.Dip.Logistics (VUT) LG Ratshirumbi

HUMAN RESOURCES

Director	Mrs U. Ndou, BA (Hons) (UP), MA (NW)
Executive Secretary	MD Magau, N.Dip.Com. Practice (TNG); BTech. (Unisa)

ORGANISATIONAL DEVELOPMENT AND TRAINING

Head (acting)	LM Mariba, B.Tech (Unisa)
Training and Development Practitioner	LM Mariba, B.Tech (Unisa)
Typist	TV Netshituni

HUMAN RESOURCES PLANNING, STAFFING, REMUNERATION & BENEFITS

Head	NV Sigama, Dip (TUT), B.Tech (TSA)
Recruitment Specialist	PD Mapholi, BCom (Hons), UED (Univen) Adv. Dip Mngt (SBS)
Human Resources Practitioners	TA Ramabulana, Dip.HRM, Adv. Dip Mngt (SBS) RR Mbedzi, ND: HRM, BTech: HRM (VUT) N.W Mthonti, ND, BTech (DUT) P Masiagwala, BAdmin (Univen) T Tshidada, BCom (Univen) N Madzunye, ND in HRM (VUT)
Senior Clerk	NH Makhuvha, B.Admin (Hons) (Univen)
Remuneration & Benefits Specialist	TM Tambani, NDip (HRM) (Dept of Edu), Dip Crim Just. (UJ)
HR Practitioners	L.V Lukhwareni, Dip (HRM), BTech (Bus Mngt (VUT) A Kutame, ND: HRM, (DET)
Typist/Clerk	IE Radzilani
Filing Clerk	LE Phaswana, BCom (Univen)

FACILITIES MANAGEMENT

Director	Magadani AA, ND (TNG), BTech (Pret Tech)
Executive Secretary	TP Nengovhela

INFRASTRUCTURE MAINTENANCE

Head: Infrastructure Maintenance:

Maintenance Supervisors

Head: Physical Planning

Head: Project Management Unit
Electrical Engineer

Civil Engineer

BUILDING MAINTENANCE

Electricians

Carpenters

Welding Artisans

Bricklaying Artisan

Air-conditioning Artisans

GROUNDS MAINTENANCE

Grounds Maintenance

CLEANING SERVICES

Cleaning

CAMPUS CONTROL

Director

Executive Secretary

Head Security

Investigation Officer

Safety Officer

CCTV & Alarm Operator

UNIVEN INNOVATIVE GROWTH COMPANY

Director

Personal Assistant

Head

Admin Officer

TR Phosiwa, NDip Arch. Tech (ML Sultan), BTech (UJ)

RP Mamma, NDip (DET)

MK Masiagwala. NDip. (VUT)

NG Dama, NDip (DET)

SG Mthombeni, NDip (DET); Dip (SBS)

NW Masiagwala, BAdmin (Unin), BCom (Hons) (Univen), Dip. Project Man (Ex Edu), MBA (Newport), NDip.Real.Est (TSA), MSc (Pret)

K.R. Tshitangano, NDip Building (TUT)

TV Raphalalani, BSc. Engineering (Electrical), MSc in Engineering (UDW)

RM Ramurafhi, ND (TUT), BTech in Civil Eng (Unisa)

NR Nelwalani

NT Mahasa

JS Nthambeleni

TSO Mathoho

MO Mbedzi

NA Mutoti

J Dama

TE Nemuhuyuni, Dip. Agric (TOMPI-Seleka), BAdmin (Hons) (Univen).

NT Raedani, Dip. Agric (TOMPI-Seleka)

Vacant

A Mukheli, BA (Hons) (Univen), LLB (Unisa), MPhil MPA (Western Cape),

CN Naledzani, NDip (TUT)

NS Mathanya, NDip Policing (TSA)

AE Ndou, Dip (UNISA), BA (UNIVEN)

TB Makananise, BEnv (Univen)

MM Maswabela

MJ Mudau, BASW (Univen), MASW (UP), PhD (Univen)

KJ Ligege, ND in Commerce (Tech SA)

TK Takalani, BA (Univen), BInstAgrar, MInstAgrar (UP), STD (VECO), PhD (Univen)

M Singo, BA, (Hons) (Rural Dev) (Univen)

COLOURS AND HOODS FOR DEGREES

School Colours:

School of Agriculture, Rural Development and Forestry - Apple Green
School of Education – Neyron Rose
School of Environmental Sciences - Peacock Green
School of Health Sciences - Ruby
School of Human and Social Sciences - Post Office Red/Neyron Rose
School of Law - Heliotrope
School of Management Sciences and Law - Rust Brown/Heliotrope
School of Mathematical and Natural Sciences - Adonis Blue

Colours Indicating Areas of specialisation:

Administration - White
Criminal Justice - Old Gold
Honours - Silver
Juris - Heliotrope
Music - Honey bird
Nursing Science - Ruby
Procuratoris Degree - Medici Crimson
Religious Studies - Royal Purple
Theology - Violet
Social Work - Yellow

Hoods

BA - Stewart blue hood with 75 mm cherry red corded ribbon

BA (Hons) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm silver corded ribbon in centre of School colour

MA - Cherry red hood with 75 mm Stewart blue corded ribbon

PhD – Union Jack Red hood with Stewart blue corded ribbon

BA (Criminal Justice) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm old gold corded ribbon edging

BA (Hons) (Criminal Justice) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm silver corded ribbon in centre of School colour and 12.5 mm gold corded ribbon edging.

MA (Criminal Justice) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 mm gold corded ribbon edging

PhD (Criminal Justice) – Union Jack Red with Stewart blue corded ribbon.

BA(Ed) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm neyron rose corded ribbon edging.

BA(Ed) (Agric) - Stewart blue hood with 75 mm apple green corded ribbon with 12.5 mm neyron rose corded ribbon edging

BA (Law) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm heliotrope corded ribbon edging.

BA (Music) - Stewart blue hood with 75 mm Cherry red corded ribbon with 12.5 mm honey bird corded ribbon edging.

BA (Music) (Hons) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm honey bird corded ribbon edging with 12.5 mm silver corded ribbon in the centre of the School colour.

MA (Music) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 mm honey bird corded ribbon edging.

BA (RS) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm royal purple ribbon edging.

BA(RS)(Hons) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm royal purple ribbon edging with 12.5 Silver Corded Ribbon in the Centre of the School colour.

MA (RS) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 royal purple ribbon edging.

PhD (RS) – Union Jack Red hood with Steward blue ribbon.

BA (Social Work) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm yellow corded ribbon edging.

MA (Social Work) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 mm yellow corded ribbon edging.

BAdmin - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm white corded ribbon edging.

BAdmin (Hons) - Stewart blue hood with 75 mm rust brown corded ribbon edging with 12.5 mm silver corded ribbon in centre of School colour and 12.5 mm white corded ribbon edging.

MAdmin - Rust brown hood with 75 mm Stewart blue corded ribbon with 12.5 mm white corded ribbon edging.

DAdmin – Union Jack Red hood with rust brown ribbon.

BAgric - Stewart blue hood with 75 mm apple green corded ribbon.

BCom - Stewart blue hood with 75 mm rust brown corded ribbon.

BCom (Hons) - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm silver corded ribbon in centre of School colour.

MCom - Rust brown hood with 75 mm Stewart blue corded ribbon.

DCom – Union Jack Red hood rust brown ribbon

BCur. - Stewart blue hood with 75 mm Ruby corded ribbon.

BSCNUT - Stewart blue hood with 75mm ruby corded ribbon with 12.5mm orange corded ribbon edging

BCur (Prax Ext) - Stewart blue hood with 75 mm ruby corded ribbon with 12.5 mm white corded ribbon edging

HONCNT – Stewart blue hood with 75mm ruby corded ribbon with 12.5mm orange ribbon edging with 12.5 mm silver corded ribbon in the centre of the school colour

BCur (Hons) - Steward blue hood with 75 mm ruby corded ribbon with 12.5 mm white corded ribbon edging with 12, 5 mm silver corded ribbon in centre of School colour.

BCur (Prax Ext) (Hons) - Steward blue hood with 75 mm ruby corded ribbon with 12.5mm silver ribbon

MCurationis - Ruby hood with 75 mm Stewart blue corded ribbon with 12.5 white corded ribbon edging.

MSCPNT – Ruby hood with 75mm Stewart blue corded ribbon with 12.5mm orange ribbon edging

MPH - Crushed strawberry pink hood with 75 mm Stewart blue corded ribbon edging.

BECon - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm apple green corded ribbon edging.

BECon (Hons) - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm apple green corded ribbon with 12.5 mm silver corded ribbon in the center of the School colour.

MECon - Rust brown hood with 75 mm Stewart blue corded ribbon with 12.5 mm apple green corded ribbon edging.

DECon – Union Jack Red hood with rust brown ribbon.

BSc (Env Sc) - Stewart blue hood with 75 mm peacock green corded ribbon.

BESMEG - Stewart Blue hood with 75mm Peacock Green corded ribbon with 12.3mm Cinnamon corded ribbon edging

BESHWR – Stewart Blue hood with 75mm Peacock Green corded ribbon with 12.5mm Calamine Blue ribbon edging

BSc (Env Sc) (Hons) - Stewart blue hood with 75 mm peacock green corded ribbon with 12.5 mm silver corded ribbon in the centre of the School colour.

M Env Sc - Peacock green hood with 75 mm Stewart blue corded ribbon.

PhD – Union Jack Red hood with peacock green ribbon

BEEd - Stewart blue hood with 75 mm neyron rose corded ribbon.

MEEd - Neyron rose hood with 75 mm Stewart blue corded ribbon.

DEEd – Union Jack Red hood with neyron rose ribbon.

Blur - Stewart blue hood with 75 mm heliotrope corded ribbon

LLB (Undergraduate) - Stewart blue hood with 75 mm Medici Crimson corded ribbon edging

LLB - Stewart blue hood with 75 mm heliotrope corded ribbon with 12.5 mm silver corded ribbon in the centre of the School colour.

LLM - Heliotrope hood with 75 mm empire blue corded ribbon.

LLD – Union Jack Red hood with heliotrope ribbon.

BProc - Stewart blue with 75 mm heliotrope corded ribbon with 12.5 mm medici crimson corded ribbon edging.

BSc - Stewart blue hood with 75 mm adonis blue corded ribbon.

BSc (Hons) - Stewart blue hood with 75 mm adonis blue corded ribbon with 12.5 mm silver corded ribbon in centre of School colour.

MSc - Adonis blue hood with 75 mm Stewart blue corded ribbon.

PhD – Union Jack Red hood with Adonis blue ribbon.

BSc (Agric) - Stewart blue hood with 75 mm Adonis blue corded ribbon with 12.5 mm apple green corded ribbon edging.

BSc (Agric) (Hons) - Stewart blue hood with 75 mm Adonis blue corded ribbon with 12.5 mm apple green corded ribbon edging with 12.5 mm silver corded ribbon in centre of School colour.

MSc (Agric) - Adonis blue hood with 75 mm Stewart blue corded ribbon with 12.5 mm apple green corded ribbon edging.

PhD (Agric) – Union Jack Red hood with apple green ribbon.

BTh - Stewart blue hood with 75 mm violet corded ribbon

MTh - Violet corded ribbon with 75 mm Stewart blue corded ribbon.

DTh – Union Jack Red hood with Steward blue ribbon.

GOWNS AND BONNETS

Bachelor's degrees - Black Oxford style gown. Mortar board bonnet with black tassle.

Bachelor (Hons) degrees - Black Oxford style gown. Mortar board bonnet with black tassle.

Master's degree - Black Oxford style gown. Mortar board bonnet with black tassle.

Doctoral degree - Plum coloured Stellenbosch style. Mortar board plum coloured piped and tassled in School colour.

NOTICE TO GRADUATES REGARDING ACADEMIC DRESS

Academic dress is compulsory for graduands at graduation ceremonies.

Supplier:

Dippenaar & Reinecke, 1127 Acardia Street, Hatfield, Pretoria.

1.2

**ADMISSION
AND REGISTRATION**

UNDERGRADUATE ADMISSION AND REGISTRATION

A. Undergraduate Admission

Admission means approval to report for registration as a student of the University. Application for admission must be made online or on the prescribed form, which must be accompanied by the following:

- (i) a testimonial of good conduct;
- (ii) a Matriculation/NSC/NCV certificate or, if not
- (iii) yet available, some form of proof that the prospective student complies with the necessary requirements for the degree for which s/he desire to register for or a statement of last school symbol achieved;
- (iv) application fee -; non-refundable
- (v) Copy of page 1 of Identity Document/Passport.

No person shall be admitted as a candidate for a degree unless he has obtained the NSC/NCV /with an achievement rating of 4 and above and meeting the specified appropriate level of – APS Score subject achievement for that particular Qualification, Matriculation Certificate of Higher Education South Africa (HESA), a certificate of exemption from the Matriculation examination as approved by UMALUSI. It may be required of a prospective student to pass an entrance test before being granted permission to register. Alternatively, it may be required of a student to take special modules in certain disciplines.

Appropriate prior learning in a specified area of study may also be recognised. The criteria to assess prior learning shall be determined by Senate.

UNIVERSITY WIDE APS SCORE

Matric	NSC level	Percentage	Score
A+	7	90 - 100	9.0 - 10
A	7	80 - 89	8.0 – 8.9
B	6	70 - 79	7.0 - 7.9
C	5	60 - 69	6.0 – 6.9
D	4	50 - 59	5.0 – 5.9
E	3	40 - 49	4.0 – 4.9

Unless the Senate grants special permission, modules taken outside a prescribed curriculum, i.e "extra-curricula" modules, shall be subject to the same admission requirements as modules taken within the prescribed curriculum for a degree or diploma.

B. Registration of students (Chapter 10, Section 86, Statute of University of Venda)

NB: All programmes at the University of Venda are offered on full time basis.

A candidate must report for registration on the dates and during the times specified in the academic year plan.

To register manually, each candidate must complete and sign the prescribed registration form and submit it to the Dean of the School concerned for approval, giving details of the module(s) s/he intends to follow.

To register online, a candidate has to accept rules and regulations after which s/he has to choose and enroll modules on the approved curriculum and level of study.

The full fees for the semester are payable in advance and not later than the date specified.

Only registered students may attend lectures.

A person registering as a student manually must complete and sign the official registration form, thus binding himself/herself to observe the rules of the University. A person shall only be admitted to a module for a degree or diploma if his/her curriculum has been approved by the Dean of the School concerned. Online registration shall be guided by rules as set out on the academic structure as approved by the school and in the form of approved calendar. An approved curriculum may subsequently be amended within a specified period, provided that the amended curriculum conforms to the rules in force at the time of the amendment.

A student must ensure that the composition of the chosen curriculum complies with the general rules for the various Schools.

A student has to register a maximum/total of 1 F.T.E credits. Senate may allow a final year student to register a total of 1.25 F.T.E. credits.

C. Timetable

Modules selected by students may not clash in the main lecturing timetable.

D. Date for Registration

To be accepted as a student, a candidate shall register before a specified date as announced from year to year. Late registration, if approved, is subject to the payment of a penalty. **No registration after census date**

(Please refer to the academic year plan of this calendar.)

E. Renewal of Registration

The first year student who, after two years of study does not yet qualify for admission to the second year of study will not be re-admitted to the University.

A student will be required to complete his/her degree within a period not exceeding two years of the prescribed period.

F. Student Cards

All new students will be issued with student identification cards on registration. No student will be allowed to enter venues for lectures, examinations and the library without this identity card. Lost cards will be replaced on payment of a replacement fee.

G. Orientation of First Year Students

An orientation programme for first year students is conducted at the beginning of each year on the days indicated, giving information on

- the nature of the University
- areas of study and career choices
- study techniques

- leisure-time utilization
- the function of the library
- rules and procedures in general, etc.
- e-learning

It is imperative that all first-year students attend the orientation programme.

H. Conditions of training/teaching

The following conditions will be applicable:

1. Language medium

Except for no-English language modules, the teaching, training, instruction and examinations shall be conducted in English.

2. Lecturing, teaching, practicals and tests

- (a) The University shall offer classes daily throughout the academic year.
- (b) The official lecturing times are as follows:
starting time: 08h00
Ending time: 21h15
- (c) Unless otherwise arranged by a head of department, all lecturing, teaching, field work, practicals, tutorials, projects, discussion, excursions and tests are conducted from Monday to Sunday throughout the academic year:

3. Attendance of classes

Lecturing, teaching, practicals, tutorials, projects, discussions, examinations and continuous assessment are held throughout the year. Students are required to obtain admission to the examination in each module registered for according to department requirements. Failure to meet the requirements shall result *inter alia* in refusal of permission to write the examinations or to present himself/herself for further continuous assessment.

4. Discipline

Any person who registers as a student of the University will be subject to the Statutes, Rules and Regulations of the University, as well as Library and Residence regulations and the Disciplinary Code of the University.

5. Continuation of Studies

Continuation of studies is dependant upon satisfactory academic performance.

1.3

GENERAL REGULATIONS

GENERAL REGULATIONS

The Higher Education Act of 1997 (Act No.101 of 1997) and the University of Venda Statute determine the admission, registration and examination of students, as well as issues of student discipline, while the accompanying regulations, framed by the Council of the University, prescribe the application of these legal instruments.

PART 1 ADMISSION AND REGISTRATION OF STUDENTS

Admission of students

- (a) No person shall be enrolled for a module for any degree, diploma or certificate unless she/he has satisfied all the requirements as determined in the rules of the School concerned.
- (b) Subject to the provisions of the Act and of the Statute and these regulations, a student shall comply with the following requirements for admission:
 - (i) A person applying for admission as a student shall submit, together with his application form, testimonial of good conduct acceptable to the Council.
 - (ii) A person applying for admission as a student shall sit for an admission examination, if the Council so requires.
 - (iii) Before a student is permitted to register for a particular module, he may be required to submit satisfactory proof of good health.
 - (iv) A Student shall produce a matriculation certificate or exemption certificate referred to in the Act, or any other certificate which serves as a requirement for admission to a particular module of study, to the Registrar before **15 May** of the year in which s/he is registered as a student for the first time, unless the Registrar grants him/her an extension of time.
 - (v) Any person who registers as a student at the University for the first time shall produce his/her identity document to the Registrar when s/he presents himself for registration.
 - (vi) A student shall after registration be subject to the rules and regulations applicable to students on and off the campus.
 - (vii) A student shall be registered when his application for admission as a student has been approved.
 - (viii) Residential arrangements made by students for the duration of the University year shall be subject to the approval of the Council.
 - (ix) Before a person has been registered as student, he may attend lectures only with the permission of the Registrar.

Acceptance of a student's prior obtained qualification for admission

A person who has graduated at another university or who is able to provide satisfactory proof of his or her academic abilities may, notwithstanding anything to the contrary, be specially exempted from compliance with the requirements prescribed for admission to study for a degree.

Admission to equivalent status

Subject to the provision of the Statute, the Council may on the recommendation of the Senate

- (a) Admit the graduate of any other university or university institution to a status at University equivalent to that which he possessed at such other university or university institution;
- (b) Admit a candidate for the honours degree or for the degree of master or doctor of the University any person who, at any other university institution or at any university considered by the Senate to be equivalent to the University, has passed such examinations as in the opinion of the Senate

are equivalent to or higher than the examinations prescribed for a degree of the University which is a prerequisite for such honours.

Registration of and fees payable by students

- (1) The Council may, after consultation with the Senate, prescribe the minimum requirements of study with which any person shall comply before he or she may be permitted:
 - i) to register as a student of the University;
 - ii) to renew his/her registration as a student in accordance with subsection (3); or
 - iii) if he or she is registered as a student of the University, to attend or to continue to attend the University as a student.
- (2) The fees payable by a student to the University shall be determined by the Council.
- (3) Every person registered as a student of the University shall from time to time cause his or her registration as a student to be renewed in accordance with the Statute.
- (4) The Council may refuse to renew the registration of a student applying therefor if such student fails to comply with the minimum study requirements contemplated in subsection (1)
- (5) Notwithstanding anything to the contrary contained in the Statute, the Council may cancel the registration of a student if it considers such cancellation to be in the interest of the University: Provided that such cancellation shall be final and the Council shall if required furnish reasons therefor.
- (6) The Council may, after consultation with the Senate, limit the number of persons who shall be permitted to register for any specific module of study and, where the number of applicants for admission to such a module of study exceeds the number so limited, the Senate may select from the number of applicants those who are to be admitted to register for such module.
- (7) The rules relating to study programmes and syllabuses in regard to full-time and part-time studies shall be as determined by the Council on the recommendation of the Senate.
- (8) The Council may refuse to admit or re-admit as a student of the University any person who applies for any such admission or re-admission if the Council considers it in the best interest of the University to do so and the Council shall furnish reasons for any such refusal.

Registration of students

- (1) Every person registering as a student at the University must sign the official registration form or accept online rules and regulations, thereby binding himself or herself to such conditions and rules as the Council may determine.
- (2) A person registered as a student of the University is registered for the ensuing academic year or semester or for such shorter period as may be determined by the Council after consultation with Senate generally or in any particular case.
- (3) No person is enrolled for a module for any degree or diploma or certificate unless he or she has satisfied all the requirements laid down in the rules concerned.

PART 2 DISCIPLINE, PLACES OF RESIDENCE AND PLACES OF INSTRUCTION OF STUDENTS

REGULATIONS IN RESPECT OF CONDUCT OF STUDENTS

(a) Conduct of students on campus

Subject to the provision of the Act and of the Statute and these regulations, the following general rules shall apply with regard to the conduct of students:

- (i) Students and their parents or guardians shall submit themselves to the Statute, SRC Constitution, regulations and rules of the University, as amended from time to time.

- (ii) A student is required to attend lectures, tutorials and practicals regularly and punctually, to perform all prescribed written and other work and write all prescribed class tests.
- (iii) A student shall submit the reason for failure to comply with paragraph (ii) to the lecturer concerned as soon as possible.
- (iv) A student who has been suffering from an infectious disease or who has been living in a house where such a disease has occurred, shall furnish the Registrar with a medical certificate, issued by a registered medical practitioner, stating that his state of health is such that his attendance at the University will not be hazardous to the health of his co-students or the University staff.
- (v) A student who contracts a serious illness during the course of the year shall notify the Registrar thereof as soon as possible, and submit a medical certificate issued by a registered medical practitioner.
- (vi) No student organisation may be established without the approval of the Director Student Affairs, an application for approval shall be accompanied by a constitution of the proposed student organisation.
- (vii) An approved student organisation may conduct meetings of registered students on the campus, in accordance with the constitution of the student organisation concerned, provided that such meetings shall take place outside the scheduled lecturing times, unless prior approval of the Director : Student Affairs has been obtained.
- (viii) Press statements or press interviews concerning the bodies or persons in the management of the University, or which may harm the good name of the University, shall not be issued or granted by a student or a student organisation.
- (ix) Alcoholic beverages may be supplied on the campus on occasions approved by the Director: Student Affairs.
- (x) A motor vehicle may be brought or kept on the campus by a student provided that the student have an access disc.
- (xi) A student who purposely or by negligence causes damage to the property of the University shall be liable for the damage.
- (xii) Money or goods may be collected on the campus only with the permission of the Director : Student Affairs
- (xiii) A student shall be subject to the particular rules applicable to any specific part of the grounds or to buildings of the University.
- (xiv) A student found guilty of a contravention of a regulation or rule of the University applicable on or off the campus and expelled from the University or a hostel shall forfeit any claim to a refund or payment of moneys already paid by him or payable by him and any right to remission of money due to him, unless the Council determines otherwise.

(b) Suspension of classes

The Principal may, if he/she deems it necessary in the interest of the University, and if possible after consultation with the executive committee of the Senate, suspend classes wholly or partially.

REGULATIONS IN RESPECT OF STUDENTS DISCIPLINARY ACTION

1. Misconduct

A student of the University is subject to the disciplinary provisions contained in the regulations in respect of disciplinary action as determined by the Council and the Vice Chancellor and Principal or Council may cancel or, for a specified period suspend registration of a student or admission to and accommodation in any student hostel or residence of the University or his or her right or entitlement to utilise any other University facilities if, at any time after due inquiry, the Vice Chancellor and Principal or Council is satisfied that such disciplinary measures are in the best interest of the University.

- a. A student shall, after registration, be subject to the disciplinary authority of the Vice Chancellor and Principal or Council.

- b. A student shall render himself/herself liable to the disciplinary action if he/she is guilty of misconduct, on or outside the campus of the University, in terms of the provisions of the Statute, Regulations or Rules of the University.
- c. No student who is facing a disciplinary hearing may graduate until the case is finalized
- d. A student shall be guilty of misconduct if he/she:
 - (i) violates any rules/ regulations of the University or attempts to do so;
 - (ii) conducts himself/herself in a manner which is or may be detrimental to the good name of the University or to the maintenance of order or discipline at the University;
 - (iii) intentionally and negligently damages, destroys, misuses or wrongfully appropriates property of the University or of any other person or body or attempts to do so;
 - (iv) furnishes false information to a member of the teaching or administrative staff of the University;
 - (v) possesses or uses or attempts to use a habit-forming drug without a prescription from a doctor;
 - (vi) Sells dagga or similar habit-forming drugs.
 - (vii) is found in unlawful possession of a fire-arm or any dangerous weapon
 - (viii) Violates any order of court
 - (ix) Kills, assaults or injures or intends to injure a fellow student or staff member or member of the public
 - (x) Sexually assault or harasses students, staff or member of the public.

2. Chief Disciplinary Officer

The Principal shall be the Chief Disciplinary Officer of the University and shall be empowered, in the event of any infringement of discipline or misconduct by a student, to exercise discipline himself/herself and may:

- (i) if a charge of misconduct against a student is under investigation, under certain circumstances immediately suspend the student from the University until the date of the hearing;
- (ii) Review, confirm, alter or set aside any finding or sentence imposed by anybody set out in these regulations provided any finding of the Council shall be final and cannot be confirmed, altered or set aside by the Principal.
- (iii) Instruct any disciplinary body to institute disciplinary action in terms of these regulations.
- (iv) Refer any disciplinary inquiry instituted by any disciplinary body for hearing to another disciplinary body: provided that a disciplinary body may recommend to the Principal that an inquiry instituted by it be referred to another disciplinary body for further investigation and hearing.
The decision of the Principal shall be final.

3. Disciplinary Enquiry

The Vice Chancellor and Principal or Council shall appoint a Chairperson who is a jurist to chair the disciplinary enquiry.

A student found guilty of misconduct shall have endorsed, on his/her academic record, the words: "Not certified for good conduct".

4. The procedure at a hearing by the Disciplinary Enquiry

- a) The Registrar or his/her nominee shall notify a student in writing to appear before the Disciplinary Enquiry;
- b) The notice shall be served on the student at least 48 hours before the time set down for his/her hearing;

- The notice shall specify the place, date and time of the hearing;
- c) The notice shall call upon the student to file his/her plea or statement in answer to the charge with the Registrar at least 24 hours before the time fixed for his/her hearing;
 - d) Legal representation shall be allowed, at the hearing of a student on a charge of misconduct, and a minor shall be assisted at his/her hearing by a parent or guardian;
 - e) The Registrar shall appoint a member of the administrative staff to act as secretary;
 - f) A student disciplinary enquiry shall be held *in camera*;
 - g) The hearing of a student may be held *in absentia* if he/she fails to appear before the Disciplinary Enquiry after having been served with a notice;
 - h) If a student fails to file a plea or statement in accordance with paragraph (d), the chairperson of the Disciplinary enquiry shall call upon the student to plead;
 - i) The Pro-forma Prosecutor may submit any documentary evidence at a hearing and call witnesses to substantiate the allegations, and any witnesses called by the Pro-forma Prosecutor and the student may be questioned by the chairperson of the enquiry; The chairperson of the Disciplinary Enquiry may recall a witness or call any witness to clarify an issue.
 - j) A student who is charged with misconduct may:-
 - i) address the Enquiry at the start of the proceedings to explain the basis of his/her defence;
 - ii) put questions to any of the witnesses called by the pro-forma prosecutor or the chairperson;
 - iii) inspect any document or exhibit submitted as evidence at his/her hearing;
 - iv) tender evidence himself/herself as regards his/her defence or in mitigation of sentence;
 - v) call witnesses and submit documentary evidence in support of his/her defence or in mitigation of sentence;
 - vi) Address the Committee in defence or in mitigation of sentence after all evidence has been tendered.
 - k) Previous convictions of misconduct may be taken into consideration by the Disciplinary Enquiry when recommending sentence.
 - l) The Chairperson of the Enquiry shall inform the student of the verdict and not the recommended sentence, but shall prepare a full report to the Vice Chancellor and Principal with his/her recommendations. The Vice Chancellor and Principal shall after considering the evidence led at the hearing, including evidence in mitigation and/or aggravation of sentence, determine an appropriate sentence.

5. Penalties of misconduct

- a. If the Disciplinary Enquiry finds a student guilty of misconduct, the Principal may impose one or more of the following penalties:-
 - a warning;
 - a reprimand;
 - a fine,
 - payable within such period as the Principal may determine;
 - suspension;
 - expulsion;
 - a directive to apologise in writing to any person or body in a manner determined by the Principal;
 - payment of an amount to make good any loss, damage or costs caused to the University or any other person or body;
 - exclusion from any further participation in any or all tests or examinations of the University;
 - forfeiture of a bursary, loan or student appointment of whatever nature;

- cancellation of the result of a test or examination or registration in a particular module;
 - divestment of the right to bring to or use a motor vehicle of any kind on the campus;
 - Divestment of any right or privilege vested in the student as a registered student of the University.
- b. The Principal may suspend any punishment on such conditions as he/she may deem fit.
- c. The Principal may postpone the passing of sentence for any period determined by himself/herself.

6. Students Representative Council's Disciplinary Enquiry

- a. The Council or the Principal may, subject to the provisions of the Higher Education Act, the University of Venda Statute and Regulations, appoint and authorise a Students' Representative Council's Disciplinary Committee to try students for less serious cases of misconduct as determined and set out by the Council or the Vice Chancellor and Principal.
- b. All decisions of the Students Representative Council's Disciplinary Committee shall be subject to ratification by the Principal before implementation.

7. Appeal against a decision of the Principal

- a. A student shall have the right to appeal in writing to a committee of Council against a decision given by the Disciplinary Enquiry or the Principal in the application of the regulations, and may submit written arguments or explanations of the grounds of his/her appeal to the Principal together with the appeal, and any such appeal shall be lodged within seven (7) days of the notification at the outcome of the Disciplinary Hearing by the Registrar to the student.
- b. The Principal shall submit the appeal to a Committee of Council and may, with the assistance of the pro-forma prosecutor, submit to the Committee any argument or explanation in substantiation of the grounds on which the student concerned was convicted by the Disciplinary Enquiry or on which the penalty was imposed.
- c. The Committee of Council may, at the hearing of an appeal, confirm, alter or set aside the conviction by the Principal or Disciplinary Enquiry, or confirm, set aside or reduce any penalty imposed by the Principal; or refer the matter back to the Principal for reconsideration with or without recommendations.
- d. The Principal or any person who served on the Disciplinary Enquiry shall not attend the meeting at which the Committee of Council or Council hears such appeal.
- e. The decision of the Committee of Council shall be submitted to Council for approval and Council's decision shall be final.

8. Discipline in the Library and Lecturing Rooms

- a. The University Librarian may summarily debar a student who has infringed any rule applicable to the library from making use of library facilities for a maximum period of 14 days.
- b. A member of the teaching staff may suspend a student who behaves in a disorderly manner from attending a period, lecture, tutorial and / or group discussion : provided that if such member of the teaching staff is not the Head of the Department, he/she shall report such disciplinary action to the Head of the Department within a reasonable period.

9. Disciplinary action against minors

Before any disciplinary action is taken by the Students Representative Assembly's Disciplinary Committee or by the Principal against a minor, his/her parents/guardian shall be informed wherever possible of the steps that will be taken.

10. Forfeiture of fees paid or payable

In cases of conviction on account of misconduct, the student concerned shall forfeit all claims to a refund or rebate of fees paid or payable to the University by reason of any interference with or interruption or termination of his/her studies at the University, solely as a result of any action against such student in terms of the provisions of these regulations.

PART 3: ASSESSMENT

Written and Oral Examinations and other forms of Assessment and Tests

- (1) Subject to the Statute, the examinations and or other forms of assessment of the University shall be conducted under the control of the Senate.
- (2) The University may, for the purpose of any examination or other form of assessment determined by the Council on the recommendation of the Senate, make use of external examiners or moderators appointed by the Council on the recommendation of the Senate.

REGULATIONS IN RESPECT OF ASSESSMENT AND EXAMINATIONS

(a) Requirements

- (i) Subject to the provisions of the Act and the Statute, a candidate shall pass in an examination or other form of assessment of the University in every module that he/she is required to take towards a degree, diploma or certificate.
- (ii) A student shall not be admitted to any form of assessment unless he has paid all fees or any fines imposed by the University: provided that the Senate may exempt a student from this provision.
- (iii) A student shall, in accordance with the rules laid down by the departments and Schools attend lectures and tutorials satisfactorily and obtain a semester marks which shall be taken into consideration in admitting the student to assessment and determining his final mark.
- (iv) Progress within the curriculum for a degree, diploma or certificate shall be prescribed in the respective rules.
- (v) Continuation of studies for a specific degree, diploma or certificate during a year of study may be changed or cancelled by the Senate if it deems it necessary in the interests of the University.

(b) Written and Oral Examination Centres

Written and oral examinations shall be conducted at such places as the Senate may approve as assessment centres.

(c) Dates and times of assessment

The date and time of an assessment shall be determined by the Senate and it may determine different dates and times for assessment.

(d) Absence owing to illness

- (i) A candidate who, owing to illness, is prevented from presenting himself/herself for assessment shall inform the Dean or have him informed, in writing, of such illness before the start of the assessment, and such a notice must be supported within seven days from his date by a certificate issued by a registered medical practitioner.
- (ii) The Senate may decide that a student mentioned in d (I) must present himself/herself for assessment on a date and at a place as determined by the Senate.

(e) Assessment rules and instructions

- (i) Any student shall strictly adhere to the assessment rules which the Senate may issue, as well as to any instruction referred to which the Senate may make known to him/her through the assessor (lecturer)
- (ii) The Senate may issue rules (in these regulations referred to as "assessment rules") to a student in connection with the writing of an examination and any other form of assessment and such rules refer to;
 - matters referred to in these regulations;
 - the execution of instruction of the invigilator;
 - times to report for an assessment;
 - late reporting to the assessment room;
 - objects which may be taken into the assessment room;
 - the identification of a candidate and proof of entry for the assessment; and
 - Any other assessment matter which the Principal may deem necessary.

(f) Assessment security

- (i) Unless specifically otherwise provided in these regulations, no person shall prior to the date determined in terms of article (c) for the assessment concerned, have in his possession, buy, sell, reproduce or in whatsoever way copy or have copies made of the question paper referred to.
- (ii) Any person who contravenes the provision of sub-article (f) (i) shall be guilty of an offence and liable on conviction to a fine not exceeding R500.
- (iii) In case of a written examination no person except the chief invigilator, or an invigilator by direction of the chief invigilator, shall open the sealed envelope containing the examination papers and the chief invigilator or the invigilator referred to shall open it only on the date and at the time fixed in terms of regulations for the examination paper concerned in the presence of students in the assessment room.
- (iv) No person, except the invigilators, the students for the examination concerned or any person authorised thereto by the Senate shall be permitted in the assessment room during the time fixed for the examination.

(g) Irregularities by students

If any student

- (i) unless otherwise provided by an authorised person for an assessment, takes into the assessment room or has in his possession while he is in the room, any book, memorandum, notes, card or other document or paper other than such as may be supplied to him by the invigilator, his admission card and identification document; or
- (ii) in any irregular manner helps or attempts to help another student, obtains or attempts to obtain help or communicates or attempts to communicate with any person (except the invigilator); or

- (iii) disregards the assessment rules or examination instructions and, after being warned by the invigilator, continues to disregard the rules and regulations referred to; or
- (iv) creates a disturbance in an assessment room or behaves in an improper or unbecoming manner and refuses, after being warned by the invigilator, to stop causing the disturbance or his improper or unbecoming behaviour; or
- (v) disregards the arrangements of the invigilator and, after being warned by the invigilator, continues to disregard the arrangements referred to:
The invigilator shall immediately bring such irregularity to the notice of the chief invigilator.

The chief invigilator may, after he has confronted the student concerned with the alleged irregularity and has afforded him the opportunity to present his side of the case in writing, or verbally, in the presence of an invigilator or other witness confiscate the student's script, make a note of the time and circumstances surrounding this action and allow the student to continue with the written examination in a new script.

A student who continues to create a disturbance for other students in spite of a warning by the invigilator may be expelled from the assessment room by the chief invigilator in the presence of an invigilator or another witness.

The chief invigilator shall, immediately after the written examination, submit a complete report, together with the student's written statement (or, in the case of a verbal statement, the chief invigilator's written version thereof) and any other evidence regarding the matter, to the Principal.

(h) Action by the Principal

Should the Principal be of the opinion that a student or group of students has obtained an unfair advantage because

- (i) the contents of a assessment question for which a student or group of students have entered have become known to him or them prior to the date and time on which the assessment is conducted; or
- (ii) any of the provision of (g)(i)-(v) has been contravened;
- (iii) another person pretend to be the student concerned at the assessment session;
or
- (iv) some irregularity or other has occurred in connection with the writing of such examination or the handling of a script after such assessment has been conducted, the Principal may take one or more of the following steps:
 - prohibit the student or group of students from entering the assessment room or from further writing the examination;
 - refuse to recognise the results obtained by the student or group of students in the written examination;
 - refuse any person referred to admission to an assessment for such period as the Principal may determine;
 - instruct that any success in a module or an examination as a whole with which such student has been credited be cancelled; or
 - reject the examination script in respect of the subject concerned.

The Principal may require a student or group of students to rewrite the examination as a whole or in part on such date, time and place as he may determine.

The Principal may, within three months after cancellation of any success, by notice in writing require a person to whom a diploma or certificate has been issued on the grounds of such success to return such diploma or certificate to the Principal for cancellation within three weeks of such notice for cancellation.

(i) Consequences of suspension or expulsion from the University

If a student who is a candidate in terms of the Act is suspended or expelled from the University on account of misconduct after the assessment has begun, the Principal may take one or more of the following steps:

- (i) refuse to recognise the results obtained by the student in the assessment; or
- (ii) prohibit the student from further writing the examination; or
- (iii) instruct that any success in any subject or examination with which the student was credited at such examination be cancelled

(j) Examination scripts

An examination script shall be the property of the University and shall be put at the disposal of a student only during the period determined for the examination paper concerned. Examination scripts shall be kept by the University for a period of at least 90 days after the results of the assessment concerned were made available.

(k) Assessment of Projects

Students individually or in groups shall be assessed on their performance on the approved projects. Marks obtained in this assessment should form part of the final mark.

(l) Re-marking of examination scripts

Any undergraduate student who fails a written examination or does not achieve the required symbol or is of the opinion that he should have achieved a higher symbol in a subject where no external examiners are involved, may apply to Senate to

- (i) have his examination scripts re-marked; or
- (ii) have his marks for a separate subject or subjects as well as his total marks verified

A decision by Senate after consideration of an application referred to in (k) in respect of the question whether a student failed or achieved a required standard or symbol shall be final and the Senate shall not consider any further applications in this regard.

An application referred to in (k) shall reach the Senate within 90 days after the examination results are made known and shall be accompanied by the prescribed examination fee for re-marking.

Re-marking is not automatic. The Dean and the Vice-Dean of the School concerned will look at each application.

Re-marking of internally moderated supplementary and special examination scripts is permitted and it should be done within 90 days.

(m) Diplomas, certificates and statements

A diploma or certificate, without any erasure or alteration on it, shall be issued free of charge by the Vice-Chancellor to any student who has complied with the requirements for such diploma or certificate.

No person, except the Principal or an officer authorised by the Principal to do so, acting in terms of this article, shall issue any such diploma, certificate or statement which indicates or purports to indicate that a person has passed an examination or successfully completed a module or subject of such an examination.

If the original diploma or certificate is mislaid or destroyed or damaged, the Principal may on receipt of an application on a form approved by the Principal, and on payment of an amount determined by Council, state in writing that a person has passed an examination or successfully completed a module or subject of such examination.

Any diploma or certificate which has been amended or erroneously issued may be reclaimed, confiscated and cancelled by the Principal.

(n) Viewing of scripts

In exceptional cases, where a student is not satisfied with the outcome of the assessment, the examination script may be viewed in the presence of the examiner, Head of Department and Examination Officer, after he/she shall have obtained approval from the Dean, and paid applicable fees.

PART 4 UNIVERSITY RESIDENCES

1. Application for admission

- (a) Application for admission to a University residence must be made on the prescribed form to reach the University in September of the year which precedes the year in which he/she intends to register.
- (b) By signing the application for admission a student undertakes to abide by the rules and regulations applying to residential students of the University of Venda as well as the disciplinary measure to be taken by the University in cases of infringement of these regulations.
- (c) The University reserves the right to refuse admission to any student without supplying reasons for doing so.

2. Residence regulations

(a) Allocation of rooms

Rooms are allocated by residence authorities with the assistance of House Representative Committee members. You are at liberty to choose your roommate during room allocation if you have been allocated a double room. You are not allowed to swap rooms without the knowledge and consent of residence authorities.

(b) Control and authority

- i) The control of and authority in the University residences is entrusted to the House Representative Committee and the Residence Wardens.
- ii) The House Representative Committee

Students in each residence elect one representative to the House Representative Committee at the beginning of the academic year. The representatives elect a Chairperson, Vice-Chairperson and a Secretary. The House Representative Committee is responsible for the general welfare of resident students and the maintenance of order and discipline in the residences. The committee works in cooperation with the Residence Wardens, who is accountable to Head: Student Housing. Problems in the residences are solved by the representatives with the help of the Warden. Only serious cases are referred to the Director: Student Affairs.

- iii) The University's Disciplinary code prevails.

(c) Attitude towards property

- i) Resident students are expected to cultivate a positive attitude towards University property.
- ii) Students who break, damage or destroy University property shall be compelled to make good the loss.

- iii) Students must respect the property of the University.
- iv) The cost (material and labour) of damaged or broken residence property will be distributed equally among students concerned.
- v) In every case of damage to property, the Residence Wardens will assess the nature, extent of damage and the circumstances under which it occurred.
- vi) If the name of the culprit is known to the Resident Warden, the culprit will bear the repair cost alone.

(d) Personal property

The University assume no responsibility for theft, damage to personal property, or loss of money, valuables or personal effects of any student or guest.

(e) Noise and disruption of studies

- i) The period of silence in the residence, from 19:00 to 05:00, must be strictly observed for the purpose of study.
- ii) Television sets, portable radio and tape recorders must be operated softly or switched off during evening study hours.

(f) Catering personnel

- i) A professional catering company is in the service of this University.
- ii) Catering personnel must be accorded the respect they deserve. They are not under the control of students.
- iii) Apparent irregularities on the part of catering personnel should be reported promptly to members of the House Representative Committee for investigation.
- iv) Students who tamper with computer system will be reported to the residence authorities for appropriate action.

(g) Visitors to Residence

- i) For purposes of control and safety, no overnight visit or stay by non-residents without the knowledge or consent of the residence official is allowed in the residence.
- ii) People who stay in the residence without the knowledge and the consent of the residence authorities will be referred to the Protection Services.
- iii) Residents shall be responsible for their visitors and shall be responsible of informing them about the rules.
- iv) The residents shall be held responsible for the conduct of their visitors.

(h) Room keys

- i) The room keys remain the property of the University.
- ii) Students are required to return their room keys to the Residence Wardens whenever the University closes for vacation
- iii) Students who are bound to terminate their studies or wish to leave the residence of their own accord must return the room keys to the Warden.
- iv) A resident student who loses or misplaces a residence room key or fails to return it to the Residence Wardens at the end of the academic year or at any time if required to do so, will have his/her results withheld or pay for the cost of lock replacement.

(i) Abuse of alcohol and habit-forming substances

- i) Students must abstain from alcohol and drug abuse.
- ii) Disruption of studies, which results from consumption of alcohol and drug abuse, will be viewed in a serious light.
- iii) Students, who purchase, store and sell liquor and dependency-producing substances will be guilty of a serious offence.

- (j) Aggressive and unruly behavior.**
- i) University students are expected to behave in a manner that befits the public image and dignity of the University.
 - ii) Fighting in the residence and the vicinity is forbidden.
 - iii) Students who are found guilty of assaulting others will be severely penalized.
- (k) Unofficial stay in the residences**
- i) It is a serious offence to stay in the residence without official permission
 - ii) Students are not allowed to share beds or to accommodate friends and relatives without prior approval. Hiring of beds or rooms is strictly forbidden.
- (l) Health matters**
- i) Students who fall ill, and feel that medical attention is necessary, should report the matter urgently to the Professional Nurse in the Campus Health Clinic.
 - ii) A consultation fee which is determined by Council is payable at the Campus Health Clinic.
 - iii) Smoking is not permitted in any public area in the residences including lounges, passages, lobbies etc.
- (m) General behaviour and conduct**
- i) Wherever they may be, students are always expected to behave and conduct themselves in a manner which reflects respect and the dignity appropriate to University students.
 - ii) Disciplinary measures will be taken against students who distort, damage or misrepresent the good name and public image of the University.
- (n) Voluntary termination of resident status**
- i) Students who intend to leave the residence must notify the Warden in time.
 - ii) A written declaration of intention to leave the residence must be accompanied by a room key.
 - iii) Closure of residences during winter and summer vacations;
- Resident students will be required to leave the residences when the University closes for winter and summer vacations. Residences must be vacated at 10:00 following the day on which the University was closed. The University may request students to leave the residences during Easter holidays. Students are under no circumstances allowed to take room keys with when they leave for home.
- (o) Use of residence facilities during winter and summer vacations.**
- Students who wish to remain in the university residences during winter and summer recess must notify residence authorities in writing a month prior to university closure. Such students shall be required to pay a daily fee which shall be determined by the relevant authorities from time to residences.
- (p) Conducting of business activities on campus residences**
- Students are not allowed to conduct business activities, buying and selling of any commodity unless allowed to do so by the residence authorities.

1.4 LIBRARY

1. Membership

The Library is accessible to the following categories of users: registered students, members of the full-time and part-time academic staff, administrative staff, service staff of the University, the Chancellor and members of the University Council.

Registered students and/or staff of other Universities who wish to make use of the Library may apply to become external users. Such membership is subject to specific regulations.

2. Opening Hours

The Library is open during the following hours:

Mondays - Thursdays	:	08:30 - 24:00
Friday	:	08:30 - 24:00
Saturdays	:	08:30 - 17:00
Sundays	:	09:00 – 17:00 (Examination period only)
During Vacations	:	08:00 - 16:45 Mondays to Fridays.

Changes in the opening hours will be indicated by notices issued by the Library from time to time.

The Library is closed during the end-of-year closure period of the University.

3. Library Registration: External Members

Registration must be done at the Inter-Library Loans Section.

4. Library Orientation

4.1. It is compulsory for all new students to attend a Library orientation session on the day set aside for their School's Library Orientation.

4.2. Further orientation will be arranged with lecturers during the course of the year.

5. Loan of Library Materials

The following regulations apply to the loan of materials:

5.1. Undergraduates

5.1.1. Undergraduates may borrow 3 books at a time, each for a period of 7 days, and 1 item from the Reserve Collection for 2 hours at a time.

5.2. Postgraduates

5.2.1. Postgraduates may borrow 6 books at a time, each for a period of 30 days, and 1 item from the Reserve Collection for 2 hours at a time.

5.3. Academic Staff

Academic staff may borrow 20 books at a time for 90 days.

5.3.1. Books are loaned during vacations on the same terms as set out above.

5.3.2. All books must be returned on or before the last date stamped on the date slip.

5.3.3. The Director: Library Services reserves the right to recall any loan.

5.3.4. Material issued to borrowers may not be transferred to other people.

5.3.5. The replacement value plus a processing charge per item will be levied in the event of non-return/loss of Library material.

5.4. Administrative and Service Staff

Admin and Service staff may borrow 12 books at a time for 30 days.

5.4.1. Books are loaned during vacations on the same terms as set out above.

5.4.2. All books must be returned on or before the last date stamped on the date slip.

5.4.3. The Director: Library Services reserves the right to recall any loan.

- 5.4.4. Material issued to borrowers may not be transferred to other people.
- 5.4.5. The replacement value plus a processing charge per item will be levied in the event of non-return/loss of Library material.

5.5. Return of material

- 5.5.1. Material must be returned directly to the staff at the Issue Desk or Study Collection
- 5.5.2. On no account must they be placed on the shelves by borrowers.

5.6. Non-Return of Library Material

- 5.6.1. Examination results will be withheld in the event of Library material not being returned.
- 5.6.2. The replacement value plus a processing charge per item will be levied in the event of non-return of Library material on time.

6. Study Collection / Reserve / Short-Loan

The collection is composed of books in high demand, thesis and dissertations, audio-visuals and pamphlets. Publications that are in heavy demand may be put on reserve by lecturers. The following regulations apply to the loan of material from the Study Collection:

- 6.1. The material may not be taken out of the Library during the day.
- 6.2. The loan period is 2 hours at a time.
- 6.3. The loan period may be extended for a further 2 hours if no other user has requested the item.
- 6.4. The material may be used outside the Library overnight or over weekends.
- 6.5. Study material issued for overnight or over weekend use must be returned no later than 09:30 of the following working day.
- 6.6. Photocopies and theses on reserve are for use inside the Library only.

7. Periodicals

Periodicals may be consulted in the Periodicals Section only and they may not be taken out of the Library.

8. Reference Material

Reference material may be used in the Library only.

9. Special Collections

- 9.1. The Library has a number of special collections of which the Es'kia Mphahlele Collection is the most noteworthy. Other components under this heading are: Rare Books collection and Government Publications.
- 9.2. Items from these collections may only be used within the Special Collections section. The section is not open on Saturdays.

10. Inter-Library Loan

- 10.1. Inter-lending services may be used when the material required is not available from our Library. The service is for academic staff, postgraduates and administrative staff members.

11. Mutilation, damage and loss of Library material

This includes underlining, through-lining, writing comments, removing pages or disfiguring books in any other way.

As patrons of the Library, users are fully responsible for material they have damaged, mutilated or lost. The following charges will be levied in case of damage, mutilation or loss of Library material:

- 11.1. An amount to be determined by Council upon the recommendation of the Director: Library Services.

- 11.2. Damaged materials, even if paid for, remain the property of the Library and are not returned to the person responsible for the damage.
- 11.1. **Overdue material**
Material becomes overdue after the loan period has expired, and borrowers will be subjected to the following fine rates:
- 12.1. Material from the open shelves: R6, 00 per day.
- 12.2. Material from the Short Loans: R10.00 per hour or part thereof.
- 12.3. Staff member' fine is R5.00 after grace period.
12. **Unauthorised Removal of Library Material**
- 13.1. No material may be removed from the Library without being properly issued to the user.
- 13.2. Borrowers apprehended attempting to remove library material illegally may be subject to punishment as determined by the Director: Library Services. The punishment may include:
- 13.2.1. being blacklisted;
- 13.2.2. appearing before the Disciplinary Committee of the University;
- 13.2.3. being suspended from the Library for a period determined by the Director: Library Services;
- 13.2.4. A fine to be determined by the Director: Library Services may be imposed.
14. **Payment of monies due**
All payments for Library fines should be made at the Finance Department. Receipts should be taken to the Library for updating of Library records.
15. **Photocopying**
- 15.1. **For students**
The following regulation apply for photocopying services:
- 15.1.1. Photocopying services are available at 60c per page.
- 15.2. **For staff**
Photocopying service for staff is available free of charge in the Law Library.
The following regulations apply:
- 15.2.1. No multiple copies are allowed.
- 15.2.2. Only reference books, materials from the Special Collections Section, periodicals and law material, i.e material that is for use inside the Library only, may be photocopied in the Library.
16. **Ordering of Library material**
- 16.1. All academic staff members (including part-time lecturers) and heads of sections are encouraged to recommend titles for purchase by the Library.
- 16.2. Purchase recommendation forms are available from the Acquisitions Section of the Library and should be returned there after completion. Please note that these forms should be approved by the HOD.
- 16.3. Publishers' catalogues are sent to departmental heads on a regular basis. Lecturers may consult the catalogues in the office of their departmental heads.
- 16.4. Multidisciplinary publishers' catalogues are kept in the Reference Librarian's Section for lecturers to consult at any time.
- 16.5. Staff members will be advised when the material they have ordered has been ordered or received. Upon receipt of notification of receipt of ordered material, staff may request the cataloguing staff to process them urgently.

- 16.6. To avoid frustration, it is imperative that orders be placed long before the material is needed for lectures: ± 3 months in advance for South African published material and ± 6 months for overseas material.

17. Study Cubicles

- 17.1.** Cubicles are allocated to *bona fide* Masters and Doctoral students registered at the University or supported by the Research and Publications Committee for postgraduate studies at other universities.
- 17.2. Staff members are not eligible for cubicles, unless they are also registered as above
- 17.3. A cubicle is only allocated on the recommendation of the Head of Department or the Dean of the School.
- 17.4. Prospective cubicle users must complete an application form, which may be collected from the Short Loan Desk in the Library.
- 17.5. A cubicle may be shared with one other user at any one time. The number of users allocated one cubicle may not exceed four.
- 17.6. No unauthorised persons may use the cubicles.
- 17.7. Study materials are left in cubicles at the owner's risk: The Library does not accept liability for loss or damage.
- 17.8. Users are required to draw up a roster which may be placed, facing outward, on the inside of the window on the door.
- 17.9. Cubicle keys must be signed in and out in a book kept for this purpose at the Short Loan desk, each time the user wishes to use his cubicle. Users may NOT retain cubicle keys.
- 17.10. Cubicle users are subject to ALL existing Library rules and decisions.
- 17.11. Cubicles are normally allocated for a period of one year.

18. Use of Library Venues

- 18.1. Library Hall is available for use by academic staff for the following purposes:
- 18.1.1. Seminars
 - 18.1.2. Group/Class discussion
 - 18.1.3. Lectures by visiting lecturers
 - 18.1.4. Meetings of learned/professional societies
 - 18.1.5. Displays/Exhibitions
- 18.2. Library venues may not be used for time-tabled lectures, i.e. they should not substitute ordinary lecture venues.
- 18.3. Booking for the venues must be made well in advance at the Secretary of the Director: Library Services.

19. Group Work Rooms

- Group Work Rooms are available for group discussions.
- 19.1. Users are required to book a day in advance.
- 19.2. Group work rooms can only be used by students

20. Special Needs Readers Room

- 20.1. It is available for all library users with disabilities.

21. Lesser-Used Material (Mobil Shelves)

- 21.1. All material not in demand is stored in mobile shelves in the lesser used material section.

22. Visits by Schools and Colleges

- 22.1. Visits by these institutions may be allowed by prior arrangement of at least 2 weeks.

- 22.2. Groups must be no larger than 100 at a time and they must be accompanied by a responsible teacher.

23. General

- 23.1. The Library does not encourage departmental loans. Request for such loans should be addressed to the Director: Library Services.
- 23.2. No eating, drinking or smoking is allowed in the Library.
- 23.3. Silence must be observed at all times.
- 23.4. Any dissatisfaction with the Library Service may be discussed with Senior Library staff.
- 23.5. Always produce /display your staff /student ID card.
- 23.6. The Library is being monitored by surveillance cameras.

1.5

GENERAL RULES FOR DEGREES, DIPLOMAS AND CERTIFICATES

GENERAL RULES FOR DEGREES, DIPLOMAS AND CERTIFICATES

PART 1: RULES FOR BACHELORS DEGREES, DIPLOMAS AND CERTIFICATES

Basic Definitions

1. *A Problem*: Means lack of knowledge in understanding a particular phenomenon or conflicting knowledge about the same phenomenon or lack of integration of skills in solving a practical, intellectual moral dilemma.
2. *A Project*: Means a well-planned design that seeks to address a particular problem as defined by a particular department or clusters of departments.
3. *Assessment*: Means the evaluation of a student's achievement of the learning outcomes of a module through written, oral and other forms of evaluations.
4. *Continuous Assessment*: Means the evaluation of a student performance in an oral and written examination, tutorials, assignments and projects reports during a particular year of registration.
5. *Core Module*: A core module or compulsory ancillary module is a subject that must be passed before a curriculum is completed.
6. *Co-requisite*: If a module X is a co-requisite for a module Y, a student must register for module X simultaneously with the module Y.
7. *Curriculum*: A curriculum is a comprehensive programme of studies for a particular degree or diploma.
8. *Examination*: Means the act of examining a candidate's knowledge by means of written or oral tests.
9. *Final Mark*: A final mark for an ordinary, special, aegrotat examination or continuous assessment is a combination of the semester or year mark and the examination mark. In the case of supplementary examinations, the final mark is determined by the examination mark only.
10. *Major subject*: A major subject is that subject in a curriculum which determines the nature of the curriculum. The final examination in a major subject may not be written before the end of the final year of study in that subject.
11. *Module*: Means a coherent, self-contained unit of learning, which is designed to achieve a set of specific learning outcomes that are assessed within that unit of learning, and which is the smallest unit for which a final mark is entered in the student records.
12. *Prerequisite*: If a module X is a prerequisite for a module Y, a student must pass module X before he can register for module Y.
13. *Programme*: A combination of prescribed modules to be completed to fulfill the requirements for a specific qualification.
14. *Recognition of prior learning*: Means the granting of status or credit for previous learning and experience obtained by prospective student.
15. *Semester module*: A semester module following an assessment comprises the study of a subject over semester and is the smallest unit in respect of which a candidate's performance is registered in the student records.
16. *Semester Mark*: A semester mark is a mark earned by a student in respect of tests, assignments, practicals, class participation, etc., during a semester.
17. *Syllabus*: A syllabus is the content of a *module*. The term *module* refers to a year or semester module.

Module Codes

1. Each module is identified by a module code consisting of three capital letters, e.g. CHM. The subject code normally identifies the Department offering the module. Additionally, the modules comprising each subject are distinguished by a four-digit number.
2. The first digit indicates the year or,
0 = bridging or non-credit courses
1 = first year of study
2 = second year

3	=	third year
4	=	fourth year
5	=	Honours
6	=	Master's
7	=	PhD or Doctoral

3. The second digit to show WHEN and DURATION of the module, e.g.

1	=	first term
2	=	second term
5	=	first semester
6	=	second semester
7	=	year

4. The third digit indicates the number of contact hours per week (as should be indicated in the timetable).
5. The fourth digit is used to indicate if more than one module is offered at the same time.
6. In the case of tutorial hours the letter "t" will be used at the end. In case that the module is repeated, another letter will be used at the end.

6.1 An example for a module and its code could therefore be:

PSY1542

PSY	=	Psychology module
1	=	first year of study
5	=	offered during the first semester
4	=	four contact hours per week
2	=	number of modules offered at the same time

Rules

G.1 Admission

- 1.1 A candidate for the degree must have obtained the Matriculation certificate of the Universities South Africa (USA) Matriculation Board, NSC/NCV Certificate, a certificate of exemption granted by the Board or any other certificate that the Senate may approve.
- 1.2 A student must have obtained at least 50%, or an E Higher Grade or D Standard Grade in English.
- 1.3 A candidate should have met the qualification and school specific admission requirement.
- 1.4 Appropriate prior learning in the relevant field of study will also be recognized as a criterion for admission.

G.2 Minimum duration of study

- 2.1. Students shall register no more that the prescribed maximum number of modules per academic level or no more that a total of 1 F.T.E.
- 2.2. A student will be required to complete his/her degree within a period not exceeding two years of the prescribed period.

(a) Bachelor's Degrees

Students registering for a B. Degree shall be required to enroll for the following compulsory university wide core module.

- **English Communication Skills (ECS)**

Bachelor of Science in Agriculture (various specializations)	BSCAGR	4 Years
- Animal Science	BSCANN	4 Years
- Agricultural Economics	BSCAEN	4 Years
- Agribusiness Management	BSCAGM	4 Years
- Horticultural Sciences	BSCHRN	4 Years
- Plant Production / Agronomy	BSCPPN	4 Years
- Soil Sciences	BSCSSN	4 Years
- Forestry	BSCFON	4 Years
Bachelor of Science in Food Science and Technology	BSCFSN	4 Years
Bachelor of Science in Agricultural and Biosystems Engineering	BSCENG	4 Years
Bachelor of Education: Early Childhood/Foundation Phase	BEDTEF	4 Years
Bachelor of Education: Further Education and Training (various specializations)	BEDFET	4 Years
Bachelor of Environmental Sciences	BENVSC	3 Years
Bachelor of Earth Sciences in Hydrology and Water Resources	BESHWR	4 Years
Bachelor of Earth Sciences in Mining and Environmental Geology	BESMEG	4 Years
Bachelor of Earth Sciences in Mine Surveying	BESMS	4 Years
Bachelor of Urban and Regional Planning	BURP	4 Years
Bachelor of Nursing	BCurp	4 Years
Bachelor of Nursing Science in Education, Management and Community	BCur (Prax Ext)	4 Years
Bachelor of Science in Nutrition	BScnp	4 Years
Bachelor of Psychology	BPsyp	4 Years
Bachelor of Science in Biokinetics	BSBKPN	4 Years
Bachelor of Science in Sport Science	BSSSPN	4 Years
Bachelor of Science in Recreation and Leisure Studies	BSRLPN	4 Years
Bachelor of Administration Extended Programmes		
- Economics	BADECX (in abeyance)	4 Years
- Human Resources Management	BADHRX (in abeyance)	4 Years
- Public Administration	BADPMX	4 Years
Bachelor of Commerce Extended Programmes		
- Accounting	BCOACX	4 Years
Business Information Systems	BCOITX	4 Years
- Business Management	BCOBEX	4 Years
- Cost and Management Accounting	BCOCMX	4 Years
- Economics	BCOECX	4 Years
- Human Resources Management	BCOHRX	4 Years
- Tourism Management	BCOTMX	4 Years
Bachelor of Economics Extended Programme	BECONX (in abeyance)	4 Years
Bachelor of Administration Programmes		
- Economics	BADMEC (in abeyance)	3 Years
- Human Resources Management	BADMPE (in abeyance)	3 Years
- Public Administration	BADMAP	3 Years
Bachelor of Commerce Programmes		
- Accounting	BCOMAC	3 Years
- Accounting (Revised)	BCOACR	3 Years
- Accounting Sciences	BCOACS	3 Years
Business Information Systems	BCOMIT	3 Years
- Business Management	BCOMBE	3 Years
- Cost and Management Accounting	BCOMCM	3 Years
- Economics	BCOMECE	3 Years
- Human Resources Management	BCOHRM	3 Years
- Human Resources Management (Revised)	BCHRMR	3 Years
- Tourism Management	BCOMTM	3 Years
Bachelor of Economics Programme	BECONO (in abeyance)	3 Years

Bachelor of Arts	BA	3 Years
Bachelor of Arts in Development Studies	BADS	3 Years
Bachelor of Arts in International Relations	BAIR	3 Years
Bachelor of Arts in Language Practice	BALP	4 Years
Bachelor of Arts in Youth Development	BAYID	4 Years
Bachelor of Indigenous Knowledge System	BIKS	4 Years
Bachelor of Social Work	BSW	4 Years
Bachelor of Arts in Criminal Justice	BA.CRM	3 Years
Bachelor of Arts in Law	BA.LAW*	3 Years
Bachelor of Laws	LLB	4 Years
Bachelor of Science	BSc	3 Years

(b) Post-Graduate Degrees/Diploma

Bachelor of Agriculture Honours (various specializations)	BAGRIC (Hons)	1 Year
- Animal Science	BAGRHA	1 Year
- Horticultural Sciences	BAGRHH	1 Year
- Plant Production / Agronomy	BAGRHP	1 Year
- Soil Science	BAGRHS	1 Year
Bachelor of Arts Honours in Rural Development	BAHRDV	1 Year
Postgraduate Certificate in Education	PGCE	1 Year
Bachelor of Education (Honours)	B.Ed (Hons)	1 Year
- Early Childhood Education	BEDECE (Hons)	1 Year
- Curriculum Studies	BEDCS (Hons)	1 Year
- Guidance and Counselling	BEDGC (Hons)	1 Year
- Educational Management	BEDEM (Hons)	1 Year
Bachelor of Environmental Sciences Honours in Ecology and Resource Management	BEHERM	1 Year
Bachelor of Environmental Sciences Honours in Geography	BEHGEO	1 Year
Bachelor of Environmental Sciences Honours in Hydrology and Water Resources	BEHHWR	1 Year
Bachelor of Environmental Sciences Honours in Mining and Environmental Geology	BEHMEG	1 Year
Bachelor of Environmental Sciences Honours in Urban and Regional Planning	BEHURP	1 Year
Bachelor of Nursing Honours in Community Nursing Science	BCur (Hons)	1 Year
Bachelor of Nursing Honours in Education	HONNED	1 Year
Bachelor of Nursing Honours in Administration	HONNAD	1 Year
Bachelor of Science Honours (Community Nutrition)	HONCNT	1 Year
Bachelor of Administration Honours	B Admin (Hon)	1 Year
Bachelor of Commerce Honours	BCom (Hon)	1 Year
Bachelor of Economics Honours	BEcon (Hon)	(in abeyance)
Bachelor of Science Honours	BSc (Hons)	1 Year
Bachelor of Arts Honours	BA (Hons)	1 Year
BA Honours in Heritage Studies (<i>not available in 2017</i>)	BAH	1 Year
BA Honours in African Studies	BAHAFC	1 Year
Honours Degree in Gender Studies	HONSGS	1 Year
Bachelor of Arts Honours in International Relations	BAHIR	1 Year
Bachelor of Arts Honours in Criminal Justice	BAHCRM	1 Year
Master of Education	MEd	1 Year
Masters in Rural Development	MRDV	1 Years
Master of Science in Agriculture (various specializations)	MSCAGR	1 Years
Master of Science in Food Science and Technology	MSCFST	1 Years
Master of Environmental Sciences (in Geography and in Ecology and Resource Management)	MENVSC	1 Year
Master of Earth Sciences in Hydrology and Water Resources	MESHWR	1 Year
Master of Earth Sciences	MESC	1 Year

Master of Earth Sciences in Mining and Env. Geology	MESMEG	1 Year
Master of Earth Sciences in Mining	MESCM	1 Year
Master of Urban and Regional Planning	MURP	1 Year
Master of Nursing	MCur	1 Year
Master of Public Health	MPH	1 Year
Master of Science in Public Nutrition	MSCPNT	1 Year
Master of Administration	MAdmin	1 Year
Master of Commerce	MCom	1 Year
Master of Development Management	MDM (in abeyance)	1 Year
Master of Municipal Management	MMM (in abeyance)	1 Year
Master of Public Management	MPM	1 Year
Master of Arts	MA	1 Year
Master of Arts in African Studies	MAAS	1 Year
Masters Degree in Gender Studies	MGS	1 Year
Master of Arts in International Relations	MAIR	1 Year
Master of Human Sciences (<i>not available in 2017</i>)	MHS	1 Year
Master of Arts in Criminal Justice	MA.CRM	1 Year
Master of Laws	LLM	1 Year
Master of Laws in Human Rights	LLM in Human Rights Law*	1 Year
Master of Science (Various disciplines)	MSc	1 Year
Doctoral Degree in Gender Studies	PhDGS	2 years
Doctor of Philosophy in Agriculture	PhDAGR	2 years
Doctor of Philosophy in Rural Development	PhDRDV	2 years
Doctor of Philosophy in Agriculture	PhD (Agric)	2 years
Doctor of Philosophy in Rural Development	PhDRDV	2 years
Doctor of Education	DEd	2 years
Doctor of Philosophy	PhD	2 years
Doctor of Philosophy in Environmental Sciences	PhDENV	2 years
Doctor of Philosophy in Hydrology and Water Resources	PhDH	2 years
Doctor of Philosophy in Mining	PhDM	2 years
Doctor of Philosophy in Mining and Environmental Geology	PhDMEG	2 years
Doctor of Philosophy in Urban and Regional Planning	PhDURP	2 years
Doctor of Philosophy in Geography	PhDGEO	2 years
Doctor of Administration	DAdmin	2 years
Doctor of Philosophy	PhD	2 years
Doctor of Philosophy in Science	PhDS	2 years
(c) Diplomas		
Diploma in Freshwater Technology	DIPFWT	3 Years
Advanced Diploma in Sport Management	ADPSM	1 Year
Diploma in Nursing Science	Dip NSc	2 Years
Diploma in Psychiatric Nursing	Dipnprn	1 Years
Diploma in Mining Impacts and Post-Mining Rehabilitation	DIP MIR	2 years
Postgraduate Diploma in Primary Health Care and District Health Management	PGDM	1 year
Post-Graduate Diploma in African Studies (<i>not available in 2017</i>)	PGAS	2 years
Post-Graduate Diploma in Gender Studies	PGDIGS	2 years
Diploma in African Studies		1 year
Diploma in Early Childhood Education		1 year
(d) Certificate		
Certificate in School Leadership and Management	CSLMS	1 Year
Advanced Certificate in Education (Remedial Education)	ADCRE	2 Years
Advanced Certificate in Education (School Management and Leadership)	ACESML	2 Years
National Professional Diploma in Education	NPDE	2 Years
Certificate in African Studies	CAS	1 year

Higher Certificate in Choral Studies	HCCS (Choral Studies) 1 year
Higher Certificate in Music	HCMUS (Music) 1 year
Certificate in Geographical Information Systems	CERTGIS 1 year
Certificate in Sport Coaching	SCC 1 year
Certificate in Sport Management	SMC 1 year

G.3 Simultaneous registration for two curricula

A student shall not register for a degree, diploma or certificate simultaneously with another degree, diploma or certificate at either under -graduate or post graduate level at this or any other university.

G.4 Time-table clashes

Students may not register for modules which at any time clash on the time-table.

G.5 Recognition of attendance and credit

5.1. Senate may grant a student exemption from attendance or examination in a module by virtue of recognition obtained in the same or an equivalent course or module for another degree, diploma or certificate of the University.

5.2. With approval of Senate, courses or modules passed at other tertiary institutions may be recognized as part of a curriculum for a degree or diploma subject to the following:

5.2.1 Acceptance by Senate of certificates of competence issued by the outside institution.

5.2.2 At least half the minimum number of modules prescribed for the degree or diploma or certificate, including all final year modules of major programmes must be passed at the University of Venda.

5.3 Subject to rule G 5.2.2 not more than two honours courses or 4 modules passed at another university may be recognised towards honours degree studies at the University of Venda.

G.6 Cancellation of modules

Cancellation of a module after the commencement of the following/next term shall not be allowed unless approved by SENATE and ratified by SENEX.

If cancellation is done after the census date they become fatal errors in terms of HEMIS reporting.

G.7 Completion of curricula at another University.

7.1 Senate may permit a student who lacks a single/one course or two modules to complete a degree or diploma, to complete this course or two modules at another University, on condition that such a student satisfies the Senate that he cannot, for sound reasons; attend such lectures at this University.

7.2 Senate may admit a returning student who did not qualify to continue with his/her studies; as per rule G2.3, G10.1, G10.2; and obtained the required modules at another University, provided maximum of two years is not exceeded and the curriculum has not been phased out.

G.8 Application of old and new rules in the event of rule amendments or interruption of studies

8.1 A student who registers for a curriculum and fails to renew his/her registration for such studies in the following calendar year shall be judged to have interrupted his/her studies.

8.2 Where a rule relating to the composition of a curriculum is amended, a student who began his/her studies under an old rule and did not interrupt his/her studies may complete his/her

curriculum under the old rule. A student who interrupts his/her studies forfeits the right to continue his/her studies according to the old rule.

- 8.3 Senate may, in exceptional circumstances, permit a student who interrupted his/her studies before a new rule came into force to continue his/her studies under such conditions as the Dean may recommend.

G.9 Modules taken for non-degree purposes

9.1 Modules taken for non-degree purposes, at this university, shall not be acknowledged for degree purposes without the approval of Senate.

9.2 A student who fails to obtain a degree because of failure in one or two modules may not present that module after taking it for non-degree purposes at any other university, subject to rule G 7.

G.10 Re-admission of students who have failed courses/modules

10.1 A student shall not be permitted to repeat a module more than once without approval of Senate on the recommendation of the School Academic Board, provided that the student shows a good general progress in his/her curricular.

10.2

(a) A student who failed to obtain at least 60% of modules in his first level of study will not be allowed to register level two, but permitted to repeat the failed modules

(b) A student who failed to obtain 100% of all level one modules, after two academic years, will not be permitted to continue with his/her studies.

G.11 Switching from one school or one degree to another

No students will be allowed to switch from one school or degree to another without approval of the relevant Deans.

G.12 Admission for Assessment

12.1 Subject to School rules, a candidate will only be continuously assessed in a particular module if he/she attended lectures, tutorials and prescribed practicals satisfactorily and obtained a semester mark of at least 40 %.

12.2 A candidate shall not be entitled to his/her assessment results unless he or she has paid the prescribed fees.

12.3 A student must acquire a subminimum of 40% in each of the three components of assessment where applicable. A student who fails one of these components, will be allowed to repeat only that component. The written examination component will be rewritten during the next normal examination period for that specific module.

12.4 Details concerning subminimum in sections of module, where these are required, appear in the rules of the School concerned.

G.13 Minimum pass and distinction

13.1 The minimum final mark to pass in any semester or year is 50%. Subject to departmental rules, a sub-minimum of 40% in the assessment is required.

13.2 A course/module is passed with distinction if the final mark is 75% or higher. Bachelor's degrees and diplomas are awarded with distinction if the average of the major subjects over all years of study is 75% or higher.

G.14 Aegrotat examinations, Tests and other forms of Assessment

14.1 An assessment may be granted to a student who has been prevented from sitting for the examination:

- (a) by illness on the day of the examination/assessment, or during or immediately before the examination/assessment, provided that a medical certificate from a registered medical practitioner is submitted to the satisfaction of the Senate, and provided further that the student's application is supported by the invigilator concerned or another responsible person; or
 - (b) as a result of domestic circumstances such as serious illness or death of a close relative during the examination/assessment, or other reasons, provided that the Senate judges it to be a *bona fide* case, and the student can provide satisfactory proof of such extraordinary circumstances.
- 14.2 The School Academic Board Examination Committee will determine whether the whole or only part of the examination in the subject concerned shall be written.
- 14.3 Where a candidate is permitted to write a part of the examination or present himself/herself for assessment that part of the examination/assessment presented before the illness or relevant circumstances shall remain valid.
- 14.4 Application for such a special examination and assessment must be made on the prescribed form within 14 days of the date on which the examination was held, and the student must pay the applicable fees as determined by the Council.
- 14.5 **No supplementary examinations are awarded on aegrotat examinations except if the course/module is the only outstanding course/module for the award of the degree.**

G.15 Special and Supplementary Examinations

- 15.1 The Examinations Committees of the School Academic Board may admit a student to a supplementary examination.
- 15.2 Admission to a supplementary examination is subject to the relevant School rules.
- 15.3
- (a) A candidate who fails the main examination (i.e. having an examination mark of at least 40 %) may be considered for a supplementary examination provided that the final mark (year/semester mark) plus examination mark is 40% or above.
 - (b) A final year student who, after the main or supplementary (June/July and Nov/Dec) examination, has failed only one or two modules for which he/she was registered for that year, and only requires that one or two modules to obtain (complete) a degree, may write a special examination in the module/s failed in January or August once only.
 - (c) Students who have one outstanding module to qualify for a degree after an aegrotat examination in January may be awarded a supplementary examination in June. These students will not be required to pay any registration fees. However, if the student fails in June, a registration fee will be required for admittance to the next assessment period. (Refer to G. 10.4)
 - (d) A student who fails to write a supplementary or an aegrotat examination in January due to illness or other domestic circumstances as outlined in rule G14.1 (a) and (b), may, with the approval of the Dean, be allowed to write such examination in June.
 - (e) A student who passes a module after re-writing it does not qualify for any further supplementary or additional examinations in another module for any reason.
- 15.4 A candidate wishing to take the supplementary examination granted to him/her shall pay the required examination fees.
- 15.5 Fees are to be paid before sitting for supplementary

- 15.6 A candidate must obtain at least 50 % for a pass in the supplementary examination.
- 15.7 The semester mark is not taken into consideration.
- 15.8 No aegrotat examinations are awarded to a supplementary or aegrotat examination.

PART 2: RULES FOR POST-GRADUATE DEGREES

G.16 GENERAL:

16.1. Basic Definition

Postgraduate programmes: refer to any training beyond the undergraduate general three years degree, and/or undergraduate, professional four-year degree above NQF level 6.

16.2. Codes

The following numbers denote the programme.

- 5- Honours
- 6- Masters
- 7- Doctoral degrees

16.3. Module offering and registration

- 16.3.1 Post-graduate modules will be offered subject to the availability of suitably qualified staff in the appropriate field of study.
- 16.3.2 A student who has enrolled for post-graduate studies must renew his/her registration at the beginning of each semester until he/she has complied with all requirements of the degree except for yearlong courses
- 16.3.3 Failure to renew registration will result in students being excluded from the programme.

16.4. Returning students

- 16.4.1 Returning students are required to register for subsequent year/semester of study.
- 16.4.2 All students are required to obtain written permission from Senate on suspension of their studies and must resume their studies within a period of not more than three years.
- 16.4.3 Students suspending their studies without permission from Senate will be required to register according to the rules and learning programme applicable at the time of their return.

16.5. Simultaneous registration for two programmes

Students may not register for a degree, diploma or certificate simultaneously with another degree, diploma or certificate at either undergraduate or postgraduate level at this or any other university without approval/permission of Senate.

16.6. Timetable

All postgraduate teaching and learning contact hours will be timetabled between 8:00 and 21:00 hours.

16.7. Recognition of credits and attendance

- 16.6.1. Senate may grant a student exemption from attendance or examination in a module by virtue of recognition obtained in the same or an equivalent course or module for another degree, diploma or certificate of the University.
- 16.6.2. Upon approval of Senate, courses or modules passed at other tertiary institutions may be recognized as part of a learning programme for a degree or diploma subject to the following:

16.6.2.1. Provided that courses/modules passed are not more than 50 %.

16.8. Cancellation of modules

Cancellation of registration for a module after the census dates or commencement of the subsequent semester is not allowed.

16.9. Completion of curricula at another university

Senate may permit a student who lacks a single module to complete a degree or diploma, to take this module at another university, on condition that such a student provides sound reasons for such a request. A student should satisfy that such a module is the equivalent of the outstanding module at this University.

16.10. Application of old and new rules in the event of rule amendment or interruption of studies.

16.10.1 Students who register for a learning programme and fail to renew their registration for such studies in the following calendar year, will be judged to have interrupted their studies.

16.10.2 Where a rule relating to the composition of a curriculum is amended, students who began their studies under an old rule and did not interrupt their studies may complete their learning programme under the old rule. Students who interrupt their studies forfeit the right to continue their studies according to the old rule.

16.10.3 Senate may, in exceptional circumstances, permit students who interrupted their studies before a new rule came into force to continue their studies under such conditions as a school academic board may recommend.

16.11. Modules taken for non-degree purposes

16.11.1 Modules taken for non-degree purposes, at this university, shall not be acknowledged for degree purposes without the approval of Senate.

16.11.2 A student who fails to obtain a degree because of failure in one or more modules may not present those modules after taking them for non-degree purposes at any other university, subject to rule A7.

16.12. Re-admission of students who have failed courses/modules

16.12.1 A candidate who fails one module or course in the learning programme, and obtains an aggregate of at least 50% may be admitted for assessment in that module or course on one further sitting.

16.13. Switching from one school or one degree to another.

No student will be allowed to switch from one school or degree to another without the approval of the relevant deans.

16.14. Admission for assessment

16.14.1 Subject to respective school rules, candidates will only be assessed in a particular module if they attended lectures, tutorials and prescribed practicals satisfactorily and obtained a semester mark of at least 50%.

16.14.2 Candidates are not entitled to their assessment results unless they have paid the prescribed fees.

16.14.3 A student must attain a minimum of 50% pass in each of the components of assessment. A student who fails one of these components, will be allowed to repeat only that component. The written examination component will be conducted during the next normal examination period for that specific module.

16.14.4 All written examinations will be taken only during official examination sessions.

16.15. Minimum pass and distinction

16.15.1 The minimum final pass mark in any module is 50%. Subject to department rules, a subminimum of 50% in the assessment is required.

16.15.2 A student passes a module with distinction if the final mark is 75% or higher. Postgraduate programmes are awarded with distinction, if the average score of all the modules of the years of study is 75% or higher.

16.16. Aegrotat examinations, Special examination, tests and other forms of assessment

16.16.1 An Aegrotat Examination may be granted to a student who has been prevented from sitting for the examination -

- (a) by illness on the day of the examination or assessment, or immediately before the examination or assessment, provided that a medical certificate from a registered medical practitioner is submitted to Senate, and/or provided that the student's application is supported by the invigilator concerned or another responsible person; or
- (b) as a result of domestic circumstances such as serious illness or death of a close relative during the examination or assessment, or other reasons, provided that the Senate judges it to be a bona fide case, and the student can provide satisfactory proof of such extraordinary circumstances.

16.16.2 Special examination will not be offered to postgraduate students except with special permission of Senate.

G.17. HONOURS BACHELORS DEGREE

H.1. Admission

1.1 To qualify for admission a student must possess a Bachelor's degree with an average of 60% pass in the final two years of study, or if Senate approves, the student should have completed the modules for a Bachelor's degree, or equivalent status must have been conferred on the student by Senate.

H.2. Minimum duration of study

2.1 For full-time students the honours degree is offered over one academic year and students write examinations and present themselves for continuous assessment during the year of registration. For part-time students the degree is normally offered over two years. Part-time students are assessed at the same time as full-time students during scheduled assessment and examination periods. Except with the special permission of Senate, the duration of the full-time study shall not exceed two years, and the duration of the part-time study shall not exceed three years.

2.2 Duration of study: The degree shall not be conferred on a candidate before at least one year has elapsed since he or she obtained the Bachelor's degree or another

undergraduate degree as set out in the school rules and unless he or she has been registered for one year at this University.

H.3. Research for honours degree

- 3.1 An honours degree comprises of coursework and a research component.
- 3.2 The research component will include a taught research methodology module.
- 3.3 Students produce a research proposal and carry out a research.
- 3.4 A mini dissertation will not exceed 60 pages.
- 3.5 Both the proposal and mini-dissertation must meet all requirements as prescribed for a scientific research project in the relevant discipline.

H.4. Supervision

- 4.1. The research proposal of each student must be approved by a departmental board.
- 4.2. Research must be undertaken in close consultation with the supervisor. Student's progress must be kept by both the supervisor and the Head of department and a report must be produced every semester. This report must serve at the respective school boards through the School's Higher Degrees Committee at the end of every semester. Each school shall submit their reports to the Dean, who will in turn submit these reports to Senate.

H.5. Assessment of Honours Mini-Dissertation

- 5.1 The mini dissertation may be handed in only upon the written recommendation of the supervisor and co-supervisor, where applicable, for examination.
- 5.2 All examination reports will be approved by the respective departments. These reports should be submitted through the School's higher degrees committee to Senate for ratification.

A candidate who fails the mini-dissertation will be allowed to resubmit within a period not exceeding 6 months.

Students must submit five bound copies of the final mini-dissertation to their departments for onward transmission to the Examination Section. These mini dissertations must be hard bound after finalisation.

G.18 MASTER'S DEGREE

1. Programmes offered

- 1.1. Masters by coursework and dissertation
- 1.2. Masters by dissertation only
 - 1.2.1 All master's degree studies involving coursework and dissertation must have a 50 % research component.
 - 1.2.2 Coursework for Master's degree will be governed by the specific departmental regulations and the general rules stipulated above (Section. A)

2. Admission

- 2.1 Candidates will be admitted into the master's degree if they obtained the Honours or a professional 4 year degree with at least 60% in the subject for which they want to enrol, or have an equivalent status conferred on them by Senate and have satisfied Senate as to their proficiency in the subject of study.
- 2.2 Before a student's application for registration can be considered, a provisional topic and field of study is to be specified and submitted to the Registrar on recommendation by the Head of Department and approval by the School Board concerned.

- 2.3 A student may be required to visit the University for an Interview with the Head of Department concerned before registration.
- 2.4 Unless otherwise decided by the Senate, a second master's degree may not be taken in the same field of study.

3. Duration of Study

- 3.1 Unless otherwise decided by Senate and subject to special provision in the school rules, the degree may be conferred if the candidate has been registered for at least a minimum of one academic year for the degree concerned at this university.
- 3.2 The maximum period of study is three years full time and four years part-time. Senate may refuse to renew the registration of a student who does not complete the study within the prescribed time or may renew it subject to any conditions it may deem fit to impose.
- 3.3 Senate may, at any time, suspend or cancel the registration of any student who, in its view, is not making satisfactory progress.
- 3.4 Students who wish to defer their studies at any stage must submit an application to the relevant department. If granted, such deferment will be for a maximum period of one year, after which a further application must be submitted. Deferment will, at most, be granted twice. A student who applies for deferment will be bound by the provisions of A4 & A10.

4. Supervision

- 4.1. Appointment of supervisor and a co-supervisor:
 - (a) The department will identify a supervisor
 - (b) A co-supervisor may be appointed on the discretion of the department concerned
- 4.2 Research proposals must be approved by the school's higher degrees committee.
- 4.3. The research proposal of each student must be approved by the Departmental board, which will assign project supervisors where necessary. Research will be undertaken in close consultation with the supervisor and HOD/Director of the programme.
- 4.4. Research must be undertaken in close consultation with the supervisor. Student's progress must be kept by both the supervisor and the Head of department and a report must be produced every semester. This report must serve at the respective school boards through the School's Higher Degrees Committee at the end of every semester. "Each School shall submit their reports to the Senate Higher Degrees Committees, who in turn will submit the reports to Senate".

5. Submission of dissertation

- 5.1 No person may submit a dissertation for assessment more than once without the special permission of Senate.
- 5.2 The Supervisor(s) of a candidate who satisfies the requirements of a degree to be awarded at the April/May graduation ceremony must notify the Registrar not later than 30th September of preceding year of the intention to submit the dissertation for assessment. The dissertation must be submitted by 30 November or by special written permission of the Head of the Department, the Dean and the Registrar, not later than 15 January- provided that this does not constitute a guarantee on the part of the University that the dissertation will have been examined in time for the ensuing graduation.
- 5.3 For assessment purposes a candidate must submit five suitably bound copies of the dissertation, which remain the property of the University until the finalisation of assessment. One copy remains with the supervisor, one copy remains with the Examination Section, and three copies are forwarded to the examiners. Copies from examiners should be made available to the supervisor and student for corrections. Examination copies should be returned to the supervisor upon submission of final bound copies.

- One copy remains with the supervisor, one copy remains with the Examination Section, and three copies are forwarded to the examiners.
- 5.4. After finalization, a candidate must submit five hard bound copies and a soft copy in PDF of their dissertation to the School.
 - 5.5. Five hard copies are to be submitted to Examination Section. Four hard copies are to be Distributed to the supervisors and external examiners. In the event the supervisors and/or external examiners are more than four, the student must provide the additional copies. One hardcopy and a soft copy should be forwarded to the Library.
 - 5.6. A candidate and the supervisors must complete the of dissertation submission form.
 - 5.8. Candidates who fail to submit both hard copy and soft copy of their dissertation will not graduate.
 - 5.9. The full text of the dissertation will be uploaded on the Univen Institutional Repository in PDF format.

6. Masters Dissertation Examination:

- 6.1. Subject to special provisions in the school rules, the assessment will be in two parts: Dissertation, and Oral Examination where necessary.
- 6.2. On recommendation by the Head of Department, Higher Degrees Committee, Senate would appoint the following:
 - 6.2.1 Three examiners, two of whom must be external. Where an internal examiner cannot be found, three external examiners must be appointed.
 - 6.2.2 This committee shall be chaired by the head of the department provided he or she is not the supervisor or co-supervisor.
- 6.3. No dissertation which has previously been submitted for a degree at any other university shall be accepted, but material taken by the candidate from own published work may be incorporated in the dissertation. All data and material consulted must be clearly acknowledged. If called upon, the candidate must submit, together with the present dissertation, a copy of every dissertation previously submitted for another degree, whether it was accepted or not. The dissertation must show proof of the candidate's proficiency in the field and ability to do research independently. The contents should be logical, and technically sound, and the language be of high standard.
- 6.4. An abstract of not more than 250 words in the language in which the dissertation is written, must form an integral part of the dissertation. The summary must be submitted to the supervisor for approval.
- 6.5. If the dissertation is not written in English, each copy of the dissertation must also contain a copy of the abstract in English.
- 6.6. The dissertation must be typed in A4 format, on good quality white, opaque paper, using at least one and a half spacing and leaving a left margin of at least 2 centimetres. After approval of the dissertation, and before the degree can be conferred, six bound copies and one loose copy suitable for scanning of the final, corrected dissertation, must be submitted. One bound copy remains with the Department, one with the School of Postgraduate and Integrated Studies, and the remaining ones are forwarded to the University Library for distribution to national libraries. The final bound dissertations should have hard covers with a glued spine. The title of the dissertation and the name of the candidate must appear on the cover as well as on the spine of each bound copy. The dissertation may not be typed on stencil and must in the opinion of the University, be suitable for scanning.
- 6.7. The title page of the dissertation must bear a declaration such as the following:

(Full title of the dissertation _____)
by (Full name of the candidate _____)

submitted in fulfilment/partial fulfilment of the requirements for the degree of _____ in _____ at the University of Venda
Supervisor/Co-supervisor (if applicable) _____ Date submitted _____

- 6.8. When the dissertation is submitted for examination, it must be accompanied by the following declaration by the candidate:

I, _____ hereby declare that the dissertation for the _____ degree at the University of Venda, hereby submitted by me, has not been submitted previously for a degree at this or any other university, that it is my own work in design and in execution, and that all reference material contained therein has been duly acknowledged.

Signature _____ Date: _____

- 6.9. The pass mark for a dissertation is 50 %. A master's degree can be obtained with distinction. The distinction mark is 75 % or higher. Any special requirements in respect of a pass with distinction are indicated in the relevant school rules.
- 6.10. The university may make copies of a dissertation and distribute such copies as it deems fit.
- 6.11. The university also may publish the whole, or part, or parts of a dissertation in consultation with the candidate and the supervisor in accordance with existing copyright laws and University's Research Policy.
- 6.12. In the event of the publication of the whole, or part, or parts of a dissertation by a candidate, mention must be made that such dissertation or thesis was the product of a degree obtained at this University. The name of the supervisor as well as the Department in which the study was completed must also be mentioned.
- 6.13. Unless otherwise decided by Senate, students who wish their dissertation or part(s) of the dissertation to be treated as confidential or secret, must submit a full substantiated application, supported by the institution concerned, when the title or topic of the projected dissertation is initially submitted for approval. If it is approved that the dissertation be kept confidential or secret, the procedure to be followed will be determined by the Senate.

G.19. DOCTORAL DEGREES

A. Admission.

- 1.1. To be admitted, subject to special provisions in the relevant school rules, candidates must have obtained the Master's degree or such other qualification as in the opinion of Senate is of equivalent status, in the field where they wish to study, except if Senate approves that it may be in another field, in which case they must satisfy Senate as to their proficiency in the selected field.
- 1.2. Before a candidate's application for registration can be considered, the title or topic of the proposed thesis, together with a brief outline of the research must be submitted to the department and School's Higher Degrees Committee concerned for recommendation to the School of Postgraduate Studies and approval by Senate.
- 1.3. The research proposal must be approved by the relevant School's Higher Degrees committee. The student should submit a research proposal not exceeding 20 pages within six months of registration.

B. Duration of study

Unless otherwise decided by Senate and subject to special provisions in the school:

- (a) the degree may be conferred only after the candidate has been registered for a period of at least two years fulltime or 3 years part-time for the degree concerned at this University, and

- (b) the maximum period of study is five years full time or seven years part-time, subject to Senate approval. Extension may be granted only in exceptional cases and for only one year. A student who desires an extension must submit a motivated application for consideration by Senate.

C. Re-registration and deferment of studies

- 3.1 For the duration of the programme a student must register each year by the stipulated date.
Registration each year is subject to the recommendation of the Head of Department and may be rejected in any year on grounds of unsatisfactory progress. When applying for registration annually, the student must give, on the prescribed form, a short exposition of progress to date and study plans for the year concerned. A progress report must be endorsed by the Supervisor.
- 3.2 Students wishing to defer studies at any stage must submit a motivated application beforehand. If granted, such deferment will be for a period of one year only, after which a further application must be submitted. Deferment will, at most, be granted twice.

D.4. Supervision

- 4.1 Appointment of supervisor and a co-supervisor:
 - a) The department will identify a supervisor.
 - b) A co-supervisor may be appointed on the discretion of the department concerned.
- 4.2 Research proposals must be approved by the school's higher degrees committee
- 4.3 The research proposals of each student must be approved by the Departmental board, which will assign project supervisors where necessary. Research will be undertaken in close consultation with the supervisor and HOD/Director of the programme.
- 4.4 Research must be undertaken in close consultation with the supervisor. Student's progress must be kept by both the supervisor and the Head of the department and a report must be produced every semester. This report must serve as the respective school boards through the School's Higher Degrees Committee at the end of every semester and subsequently to Senate.

D.5. Submission of Thesis

- 5.1 No person may submit a thesis for assessment more than once without the special permission of Senate.
- 5.2 The Supervisor(s) of a candidate who satisfies the requirements of a degree to be awarded at the April/May graduation ceremony must notify the Registrar not later than 30th September of preceding year of the intention to submit the thesis for assessment. The thesis must be submitted by 30 November or by special written permission of the Head of the Department, and the Dean – not later than 15 January – provided that his does not constitute a guarantee on the part of the University that the thesis will have been examined in time for the ensuing graduation.
- 5.3 For assessment purposes a candidate must submit five suitably bound copies of the thesis which remain the property of the University until the finalisation of the assessment. One copy remains with the supervisor, one copy remains with the Examination Section, and three copies are forwarded to the examiners. Copies from examiners should be made available to the supervisor and student for corrections. Examination copies should be returned to the supervisor upon submission of final bound copies.

- 5.4 After finalization, a candidate must submit five hard bound copies and a soft copy in PDF format as a CD or DVD of their dissertation to the School.
- 5.5 One hard copy and a CD/DVD are to be submitted directly by the student and/or supervisor to the Library for the uploading of the dissertation on ETD. A receipt must be provided by the Library upon successful uploading and submission of hard copy.
- 5.6 The Library receipt (copy) and four hard copies are to be submitted to Examination Section. The four hard copies are to be distributed to the supervisors and external examiners. In the event the supervisors and/or external examiners are more than four, the student must provide the additional copies.
- 5.7 A candidate and the supervisors must complete the submission of thesis form.
- 5.8 Candidates who fail to submit a hard copy of their thesis will not graduate.
- 5.9 The full text of the thesis will be posted on the web in PDF format.

D.6. Doctoral Thesis Assessment:

- 6.1 The relevant school appoints an examination committee for approval by Senate:
 - (a) at least three examiners two of whom are external and one is internal but not the supervisor or co-supervisor of the thesis.
 - (b) An oral defence committee which includes the supervisor and co-supervisor, where applicable.
 - (c) A chairperson of the oral examination committee, in a non-examining capacity, who is normally the head of the department or another senior member of the Department, subject to (b) above.
 - (d) A candidate has to present herself/himself for the defence of her/his thesis before the examination committee as part of the requirements of the degree.
 - (e) The examination committee shall decide on the final results after the defence of the thesis.
 - (f) The final results will consist of the results of the thesis plus those of the defence.
- 6.2. No thesis which has previously been submitted for a degree at any University will be accepted, but material taken by the candidate from own existing work may be incorporated in the dissertation. Such material must be clearly indicated. If called upon, the candidate must submit, together with the thesis, a copy of every dissertation previously submitted for another degree, whether it was accepted or not.
- 6.3. The thesis must show proof of the candidate's proficiency in the field and of the ability to do independent and original research. The contents should be logical, the language be of a high standard.
- 6.4. A summary of not more than 350 words in the language in which the thesis is written must form an integral part of the thesis. The abstract must be submitted to the supervisor for approval.
- 6.5. If the thesis is not written in English, each copy of the thesis must also contain a copy of the abstract in English.
- 6.6. The thesis must be typed in A4 format, on good quality white, opaque paper, using at least one and a half spacing and leaving a left margin of at least 2 centimetres. After approval of the thesis, and before the degree can be conferred, a further six bound copies and one loose copy suitable for microfilming or scanning of the final, corrected dissertation, must be submitted. One bound copy remains with the Department, one with the School of Postgraduate and Integrated Studies, and the remaining copies are forwarded to the University Library for distribution to the Legal Deposit Library. The thesis must be bound in hard covers with a glued spine. The title of the thesis and the name of the candidate must appear on the cover as well as on the spine of each bound

copy. The thesis may not be typed on stencil and must in the opinion of the University, be suitable for microfilming or scanning.

- 6.7. The title page of a thesis must bear the following inscription:

(Full title of thesis) _____.
by (full name of the candidate) _____
Submitted in fulfilment of the requirements for the degree of

In the subject _____ *at The*
University of Venda _____
Supervisor _____ *Co-supervisor (If*
applicable) _____
Submitted on _____ *.20* _____

- 6.8. In addition to proof of the candidate's proficiency in the methods and techniques of research, a thesis will not be approved unless it makes an original contribution to the specific field of study.
- 6.9. When the thesis is submitted for examination, it must be accompanied by the following declaration by the candidate:

"I _____ hereby
declare that the thesis for the _____ degree at the
University of Venda, hereby submitted by me, has not previously been submitted for a
degree at this or any other university, and that it is my own work in design and
execution and that all reference material contained therein has been duly
acknowledged.

Signature _____ *Date* _____

- 6.10 The university is authorized to make copies of a thesis and to distribute such
Copies as it deems fit.
- D.7.** The University also has the authority to publish the whole, or part, or parts, of a thesis if the candidate does not make any attempt to do so within a period of six months after such examination has been concluded. Existing copyright laws and the University's Research Policy must be complied with.
- D.8.** In the event of the publication of the whole or part, or parts, of a thesis by a candidate, mention must be made that such thesis was the product of a degree obtained at this university. The name of the supervisor as well as the Department in which the study was completed, must also be mentioned
- D.9.** No marks will be given on the thesis, results will only be indicated by a pass or fail.
- D.10.** Any patent or issues on intellectual will be governed by the University's research policies.