



University of Venda

A quality-driven, financially sustainable, comprehensive University

The University of Venda is offering the following short courses under the Univen Centre for Continuing Education, a unit of University of Venda Income Generation Centre. The course will be facilitated by experienced course experts with academic and professional skills in the Department of Urban Regional Planning at the University of Venda. Participants who successfully complete the short course and comply with the related assessment criteria (where applicable) are awarded certificates of successful completion and/or attendance by the University of Venda.

COURSE TITLE: Basic Spatial Planning and Land Use Management

Course Leader: Prof Bikam and Mrs Akola

Synopsis

This course intends to provide an advance knowledge of Spatial Planning and Land Use Management. The module covers the under listed contents. It also aims at equipping participants with sufficient understanding of spatial planning and its applications.

Course content

- Basic concepts on spatial planning and land use management
- Understanding the urban development dynamics and economies of the city.
- Overview of urban and spatial problems and challenges.
- Overview of the various policies and acts guiding the planning system and processes in South Africa. e.g. SPLUMA 16 of 2013
- Challenges with regards to rezoning processes and township establishment processes.
- Role of communities, municipalities and other stakeholders in land use management processes.

Learning outcome

- Application to metropolitan and municipal development planning, spatial planning and land use management.
- Development control.
- Ethics in planning and property: where to draw the line.

Targeted Participants: Urban Planners, Real Estate and Related Property Managers, Local and District Municipal Government Authorities and, Politicians NGOs, Environmental Consultants, Regulatory Authorities and other allied professionals.

Prerequisites (qualification requirement)

- M+ 3 year qualification or its equivalent

Course structure

5-day period during which students attend contact sessions (i.e. lectures practical exercises and tests. Contact sessions run from 8h00-16h00 daily from Monday to Thursday. An exam is taken on the afternoon of day 5 (Friday). Package: include all learning materials, tea, coffee and full lunch throughout the course duration. Course fees must be paid in full, 10 days prior to the date of commencement of the course.

Certification

Participants are required to prepare a portfolio of evidence for assessment at the end of each module.

Mode of Payment:

Payment can be made to University of Venda

Banker:

Account Number:

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Swift Code:

Proof of payment to be submitted to

For further information and enquiries please contact the Course Coordinator

Mr Makumule

Tel: 015 962 8635

E-mail: arinasa@yahoo.com

COURSE TITLE: Research Methodology (and Report Writing)

Course Leader: Mr Gondo and Dr Ingwani

Synopsis

The overarching objective of this module is to create an awareness of the nature of academic research, establish a basic knowledge of different research designs and methodologies and to understand the logic and structure of a research report, specific emphasis on research processes in Social Sciences and to equip participants in methods and techniques around data generation and processing, research and instrument design, evaluation and inference drawing, and reporting system. The course will put participants through some of the soft skills needed to carry out research, such as communication, literature review and critical thinking.

Course content

The following outcomes are to be achieved:

- Basic concepts on research and the research cycle
- Emphasis on the importance of mixed method in research,

Learning Outcomes

- Understand the difference between quantitative and qualitative data
- Show a basic understanding of the different research designs and methodologies,
- Be able to conduct basic research enquiries,
- Describe the process of data entry and coding,
- Demonstrate a basic understanding of descriptive statistics,
- Be able to analyse data and make basic comparisons, and
- Be able to present data in a report.
- Report writing

Target participants:

Public service (departments and agencies), municipalities, companies and Non-Governmental Organisations), research organisations, students, programme evaluators and interested individuals.

Prerequisites (qualification requirement)

- M+ 3 level qualification or its equivalent

Course structure

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COURSE TITLE: Integrated Development Planning for Local Government

Course Leader: Mr Makumule and Prof Bikam

Synopsis

The purpose of the qualification is to enable the participant to gather the skills applicable to strategic level development and governance, flexible and comprehensive initiatives, implementing and evaluating development planning. The course imparts skills in integrated and a sustainable development, and governance processes, for enhanced outcome through structures that are strategic to planning and implementation, monitoring and evaluation at all levels.

Who Should Attend

- Municipal Managers
- Integrated Development Planning (IDP) Managers and coordinators
- Specialists in local government
- Communities and other stakeholders
- Councillors including district councillors
- Traditional leaders
- Executive Mayors
- Integrated Development Planning and City/District development specialists in planning
- Implementation and Management Support (PIMS) Centres, Provincial and National Government

Course content

- Introduction to the IDP as a process and as a tool for governance
- Formulation and implementation of municipal integrated development plans
- Identification of key development priorities and agendas, within resource constraints and informed by a local, district wide, provincial and national strategic analysis and policy context.
- Identification of realistic and sustainable projects and development paths for cities and districts, within existing intergovernmental framework. Implementation of integrated development plans and facilitation of democratic and accountable local governance.
- Provision of inputs from municipal integrated development planning process into the planning processes and plans of other role players and spheres

Learning Outcomes

- Understand how the IDP coordinate with the three spheres of Government
- Recognise how the IDP strengthen democracy and overcome the legacy of apartheid
- Be able to execute IDP as a tool to attract additional funds
- IDP as an effective use of scarce resources
- The IDP strategic approach

Targeted Participants: Urban Planners, Real Estate and Related Property Managers, Companies, Local and District Municipal Government Authorities and politicians NGOs, Environmental Consultants, Regulatory Authorities and other allied Professionals.

Prerequisites (qualification requirement)

- M + 3 level qualification or its equivalent

Course structure

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COURSE TITLE: Project Planning and Management

Course Leader: Dr Ingwani and Mr Makumule

Synopsis

This short course certificate programme aims at providing the fundamentals of Project planning and management that are capable of enhancing project planning, execution, control and leadership competencies for small and large projects, and to provide the participants with an exciting entry into what is fast becoming the new way of working effectively and efficiently. The course is designed for individuals seeking personal and career growth in Project Management skills.

Who should attend?

People pursuing or wishing to pursue a career of managing projects. Future Change Managers and Project leaders, local council's members, estate managers, quantity and quality surveyors and managers and other interested NGOs, public and private organisations.

Course content

- Project planning and management process,
- Scheduling and control,
- Scope, Time, cost and quality management,
- Project risk and communications management,
- Leadership and project, human resourced management, and procurement,
- Project Management as a contemporary management approach with unique benefits in comparison to traditional management approaches
- Major project constraints and the interdependencies among them
- Practical project assignments.
- The project cycle and the applications of project management knowledge areas and process groups at different stages of project management
- The importance and ways of contributing to effective communication and interpersonal skills in a project environment
- Inculcating good project management habits as a way of life.
- Determine and apply knowledge of complex project management theory to your professional practice and/or further study
- Professionally communicate to a range of audiences, demonstrating in depth knowledge of the discipline and of the needs of diverse project management stakeholders
- Apply logical, critical and creative thinking to analyse, synthesise and apply theoretical knowledge, and technical skills, to formulate evidenced based solutions to industry problems or issues
- Collaborate effectively with others and demonstrate intellectual independence and autonomy to solve problems and/or address industry issues and imperatives

- Critically examine and reflect on the profession, in local and/or global contexts, and question accepted interpretations and decision making

Learning Outcomes

- Develop plans with pertinent people to attain the project's goals
- break work down into tasks and determine handover procedures
- identify links and dependencies, and schedule to achieve deliverables
- estimate and cost the human and physical resources required, and make plans to obtain the necessary resources
- Allocate roles with clear lines of responsibility and accountability.
- Develop an evidenced based project management plan which addresses all elements of the project development life cycle
- Critically analyse and synthesise project management theory and apply this knowledge to project management
- Critically evaluate decision making and its impact on project success
- Apply effective team work and communication skills to develop and communicate a feasible and strategic project plan

Prerequisites (qualification requirement)

- M + 3 level qualification or its equivalent

Course structure

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COURSE TITLE: Rural Development Planning

Course Leader: Mrs Akola

Synopsis

This short course is specifically structured to enhance the capacity, skills and experiences of planners, development professionals, communities and decision makers involved with rural planning and development. It is designed to provide the knowledge, skills and values that will capacitate and entice rural planners and decision makers to create the energy and magic that is needed to turn around rural areas and to improve the lives of the neglected South African rural communities in terms of planning and development as largely enhanced by the former homelands.

Course Content

- The institutional and legal frameworks, and policies and programmes guiding rural planning and development;
- The basic planning, economic and development principles and norms guiding rural planning and development;
- Spatial development planning, settlement planning, and land use management with specific reference to the unique rural context;
- The linkages, relationships and movements between rural and urban;
- The principles of integrated environmental management and planning for rural areas;
- The unique dynamics and economies that frame rural areas, such as agriculture, mining, forestry, fisheries, tourism, macro and local economic development challenges, etc.;
- The indicators and measurements of rural poverty and inequality;
- Community Development Planning and livelihoods
- Rural Infrastructure and Public Services Planning.

Learning Outcomes

- The unique challenges and opportunities facing rural areas;
- The functioning of rural areas within the larger regional space economy;
- The challenges related to land reform;
- Rural Development planning as a field of study
- Historical account of population census in South Africa
- Relevance of rural development planning in the development of rural areas
- Concept of rural poverty and its alienation approaches
- know the definitions of Rural Development Planning
- understand the characteristics of rural settlements
- know the theories of Rural land use
- initiatives in the provision of rural infrastructure

Targeted Participants: Urban Planners, real estate and related property managers, Local and District Municipal Government Authorities &, Politicians NGOs, Environmental Consultants, Regulatory Authorities and other allied professionals.

Prerequisites (qualification requirement)

- M + 3 level qualification or its equivalent

Course structure

5-day period during which students attend contact sessions (i.e. lectures practical exercises and tests. Contact sessions run from 8h00-16h00 daily from Monday to Thursday. An exam is taken on the afternoon of day 5 (Friday). Package: include all learning materials, tea, coffee and full lunch throughout the course duration.

Certification

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Course Leader: Dr James Chakwizira

Synopsis

The objective of this course is to provide students with an overview of the problems and prospects of aligning transport planning processes with existing policy directives and contextual realities, as well as establishing a more integrated approach to the planning of urban activities and transport systems, which interact in complex ways in contemporary cities. It offers students a coherent conceptualisation of the processes involved in addressing such problems, explores methods and processes through which appropriate integrated urban land use-transport plans and programmes might be formulated, and provides opportunities to reflect critically on current developments in the field both locally and internationally.

Course content

The material to be presented during the contact period is structured around four broadly sequential but unevenly weighted themes or topics:

Transport in urban systems: conceptual framework:

- The role of transport in urban activity systems;
- Travel need and travel behaviour;
- Systems of urban transport provision; urban activity systems and land use patterns;
- the role of the urban land market and urban planning;
- conceptualisation of the land use-transport connection;
- Generic city forms and associated transport networks.
- Planning intervention in urban activity and transport systems:
- Rationale for planning intervention as a field of public action/policy;
- Evolution of approaches to planning and associated planning processes and methods in both the land use and transport planning arenas;
- Considerations of economic efficiency, social equity and environmental sustainability as planning objectives,
- Land use-transport planning frameworks and transport planning practice in South Africa:
 - Policy objectives and current statutory requirements for land use and transport planning in South Africa: IDPs/SDFs, ITPs;
 - Limitations of the current planning frameworks; funding for transport system interventions; case studies of integrated transport planning practice in South African cities.
- Emerging approaches to integrated land use-transport planning:
- Current concepts (transit oriented development, public transport-based development corridors);

Learning outcomes

Students who have completed the course successfully should:

- Have a clear conceptual understanding of the complex dynamics of interaction between urban land use and transport systems;
- Comprehend the essential nature of the planning process and its key moments, understand why planning intervention in urban transport and land use systems is warranted, and have a critical perspective on the implications of different planning approaches for issues of appropriate process and method;
- Be familiar with the current legislative and policy frameworks governing transport and land use planning in South Africa and have a critical understanding of their implications for planning practice, particularly at the local level; and
- Be equipped to draw critically on the lessons of experience in integrated land use-transport planning both locally and internationally in this endeavour.

Targeted Participants:

Urban Planners, Real Estate and Related Property Managers, Companies, Local and District Municipal Government Authorities &, Politicians NGOs, Environmental Consultants, Regulatory Authorities and other allied Professionals.

Prerequisites (qualification requirement)

- M + 3 level qualification or its equivalent

Course structure

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