



University of Venda

**ACADEMIC YEAR PLAN
2020**

JANUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week			1 NEW YEAR'S DAY	2	3	4
				SELECTION OF FIRST ENTERING STUDENTS SELECTION AND INTERVIEWS FOR FIRST ENTERING POSTGRADUATE LEVEL STARTS		
5	6 UNIVERSITY RE-OPENS *Academic, Administrative and Service staff return *Return of students: School of Health Sciences and continuing postgraduate students *Residences re-open for Health Sciences and postgraduate students *Academic Programme commences	7	8	9	10	11
	<ul style="list-style-type: none"> - Notification and Acceptance by first entering students - Registration of first time entering and returning students: Postgraduate and Undergraduate in all Schools 					
12	13 Lectures commences for Health Sciences and postgraduate students	14	15	16 Mentor/Tutor Training	17 Submission of 2020 registration updates to DHET * Mentor/Tutor Training	18
	<ul style="list-style-type: none"> - Registration of first-entering students in all Schools - Registration of returning students: Postgraduate and Undergraduate in all Schools continues 					
19 Week 1	20 Official Opening of Orientation Mentor/Tutor Training Life Skills Training	21 Occupational Health and Safety Committee 09h00 *University Higher Degrees Committee (UHDC) 09h00 * Mentor/Tutor Training * Life Skills Training	22 University Research Ethics Committee 09h00 Life Skills Training	23 Official Opening of the Academic Year *Vice-Chancellor's Students Academic Excellence Awards *Life Skills Training Lectures commence	24	25
	ORIENTATION OF FIRST ENTERING STUDENTS					
26 Week 2	27 Life Skills Training	28 Univen Innovative Growth Company (Pty, Ltd) (UIGC) Management Committee 09h00 Life Skills Training	29 Life Skills Training	30 Registration of Masters and Doctoral Students (special date) Grants Proposal Writing 09h00 Life Skills Training	31 *University Research Ethics Committee Sub-panels 09h00 * Registrar's Division Committee 09h00 *Registration of Masters and Doctoral Students (special date) *Grants Proposal Writing 09h00	

FEBRUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2 Week 3	<p>3 Executive Management Committee 09h00</p> <p>Centre for Higher Education Teaching and Learning (CHETL) workshop</p> <p>Registration of Masters and Doctoral Students (special date)</p> <p>Grants Proposal Writing 09h00</p> <p>Late Registration commences</p> <p>NEW STAFF INDUCTION</p>	<p>4 Valedictory Lecture 11h00</p> <p>CHETL workshop</p> <p>Peer Helper Training</p> <p>NEW STAFF INDUCTION</p> <p>SPECIAL EXAMINATIONS START</p>	<p>5 Research Advisory Forum (RAF) 09h00</p> <p>CHETL workshop</p> <p>Peer Helper Training</p> <p>NEW STAFF INDUCTION</p> <p>SPECIAL EXAMINATIONS</p>	<p>6 Academic Division Committee 09h00</p> <p>CHETL workshop</p> <p>NEW STAFF INDUCTION</p> <p>SPECIAL EXAMINATIONS</p>	<p>7 Risk Management Committee 09h00</p> <p>Board: Agriculture 09h00</p> <p>CHETL workshop</p> <p>NEW STAFF INDUCTION</p> <p>SPECIAL EXAMINATIONS</p>	<p>8</p> <p>SPECIAL EXAMINATION END</p>
9 Week 4	<p>10 Senex 09h00</p> <p>Time Table Committee 14h15</p>	<p>11 Board: Management Sciences 09h00</p> <p>Board: Health Sciences 14h15</p>	<p>12 Board: Mathematical and Natural Sciences 09h00</p> <p>Board: Education 14h15</p>	<p>13 Board: Law 09h00</p> <p>*Employment Equity Forum 09h00</p> <p>*Project Boards 09h30 & 11h00</p> <p>*Board: Environmental Sciences 14h15</p>	<p>14 Senior Management Committee 09h00</p> <p>SMC and SRC 14h15</p>	15
16 Week 5	<p>17 Board: Human and Social Sciences 09h00</p>	<p>18 Induction Follow-Up Session 09h00</p> <p>Postgraduate Supervision Workshop 09h00</p>	<p>19 Registrar's Academic Committee (RAC) 09h00</p> <p>*Data Governance Committee (DGC) 11h30</p> <p>*Postgraduate Supervision Workshop 09h00</p>	<p>20</p> <p>Postgraduate Supervision Workshop 09h00</p>	<p>21 Honorary Degrees Committee 09h00</p> <p>Final date for registration of honours and masters by course work</p>	22
23 Week 6	<p>24 UHDC 09h00</p>	<p>25 Research Open Day 09h00</p> <p>*Final date for submission of Dissertation/Theses for examinations and graduation for May</p>	<p>26 Research Leadership Workshop 09h00</p>	<p>27 Research and Publications Committee 09h00</p>	<p>28</p>	29

MARCH 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Week 7	2 Executive Management Committee 09h00 Defence of postgraduate research proposals in School	3 University Linkages, Partnerships and Internationalisation Committee (ULP&IC) *Community Engagement Committee (CE) *Academic Liaison Committee (ALC) *Library Committee (LC) *Senate Teaching & Learning Committee (STLC) 09h00	4 Operations Division Committee 09h00 Professorial Inaugural Lecture 11h00 Bursary Committee 14h15	5 UIGC Board 09h00	6 Human Resources Committee 09h00	7
8 Week 8	9 Board: Investment Management Committee 09h00 Board: Admin Management Committee 12h00 Final date for submission of nomination of examiners for June examinations	10 Board of Trustees 09h00 Project Boards 09h30 & 11h00 Pre-retirement Counselling 14h15	11 SENATE 09h00 Last Day of 1st Term	12 Research Data Management 09h00 Occupational Health and Safety Committee 09h00 Institutional Forum 14h15 Convocation 17h30 First day of 2nd Term	13 Student Affairs Committee 09h00 Research Data Management 09h00 Final date for registration of students who wrote supplementary and Aegrotat examinations Late registration ends	14
15 Week 9	16	17 Teaching and Learning Day	18 UHDC 09h00	19	20	21 HUMAN RIGHTS DAY Census date
22 Week 10	23	24 Research Indaba 09h00	25 Prof. V.N. Ralushai Public Lecture 11h00	26 Finance Committee 14h00	27 Audit Committee 09h00	28
29 Week 11	30	31				

APRIL 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 11 (continues)			1	2 Bid Adjudication Committee 18h00	3 EXCO OF COUNCIL 10h00	4
5 Week 12	6 Executive Management Committee 09h00	7 Board: Law 09h00 Information Technology Steering Committee 09h00	8 Board: Agriculture 09h00 *Board: Education 14h15 *Registrar's Division Committee 09h00 Final date for submission of exam question papers from internal and external moderators	9 RECESS	10 GOOD FRIDAY	11
12 Week 13	13 FAMILY DAY	14 Univ. Research Ethics Committee Sub-panels 09h00 Univ. Research Ethics Committee 14h15 RECESS	15 UIGC Management Committee 09h00 Final date: Admissions of Registration of Masters and Doctoral Degrees by research Vice-Chancellor Excellence Awards in Teaching workshop RECESS	16 Employment Equity Forum 09h00 Vice-Chancellor Excellence Awards in Teaching workshop RECESS	17 COUNCIL RECESS	18
19 Week 14	20 Senex 09h00	21 UHDC 09h00 Board: Quality Assurance 14h15	22 Academic Division Committee 09h00	23 RAC 09h00 Board: Environmental Sciences 09h00 DGC 11h30 Board: Health Sciences 14h15 Final date for submission of May graduation lists	24 Senior Management Committee 09h00 SMC and SRC 14h15	25
26 Week 15	27 FREEDOM DAY	28	29	30 Risk Management Committee 09h00		

MAY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
					1 WORKERS' DAY	2	
3 Week 15 (continues)	4 Executive Management Committee 09h00	5 Board: Human and Social Sciences 09h00	6 Board: Maths and Natural Sciences 09h00 Project Boards 09h30 & 11h00 Board: Management Sciences 14h15	7 Research and Publications Committee 09h00 Article Writing Workshop 09h00 Staff Development Committee 14h15	8 Human Resources Committee 09h00 Article Writing Workshop 09h00 Student Affairs Committee 14h15	9	
CAREER EXHIBITION (AUDITORIUM)							
10 Week 16	11 Honorary Degrees Committee 09h00 *Time Table Committee 14h15 *Publications of semester marks by Schools *Final date for submission of Dissertation/Theses for examinations for September Graduation	12 Graduation 09h00	13 Graduation 09h00	14 Graduation 09h00	15 Graduation 09h00 Lectures end	16	
17 Week 17	18 UHDC 09h00 Research Advisory Forum (RAF) 14h15 Final date for submission of semester marks	19	20 Research Ethics, Intellectual Property and Stress Management Workshop 09h00	21 Finance Committee 14h00 Research Ethics, Intellectual Property and Stress Management Workshop 09h00	22 Audit Committee 09h00	23	
					EXAMINATIONS COMMENCE	EXAMINATIONS	EXAMINATIONS
24 Week 18	25	26 Project Boards 09h30 & 11h00	27 SENATE	28 Professorial Inaugural Lecture 11h00 *Institutional Forum 14h15 *Convocation 17h30	29	30	
EXAMINATIONS		EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	
31 Week 19							

JUNE 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 19 (continues)	1 Executive Management Committee 09h00	2 Bursary Committee 09h00	3 Information Technology Steering Committee 09h00 Research & Publications Committee 09h00 UNIVEN Research Ethics Committee Sub-panels 14h15	4 Finance Committee (Special) 14h00	5 Audit Committee (Special) 09h00 Joint Audit Committee and Finance Committee (Special) 14h00	6
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS END
7 Week 20	8 Senex 09h00	9 UHDC 09h00 Operations Division Committee 09h00 Occupational Health and Safety Committee 14h15	10 UIGC Board 09h00	11 Project Boards 09h30 & 11h00 Bid Adjudication Committee 18h00	12 EXCO OF COUNCIL 10h00 Final date for submission of examinations marks Last day of 2nd Term	13
14	15 UNIVERSITY HOLIDAY	16 YOUTH DAY	17 RECESS	18 RECESS	19 COUNCIL 09h00 RECESS	20
21	22 Senior Management Committee 09h00 SRC and SMC 14h15 RECESS	23 RECESS	24 RECESS	25 RECESS	26 RAC 09h00 DGC 11h30 Examinations results published RECESS	27
28	29 Supplementary/ Aegrotat Examinations start RECESS	30 Supplementary/ Aegrotat Examinations RECESS				

JULY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Supplementary/ Aegrotat Examinations RECESS	2 Supplementary/ Aegrotat Examinations RECESS	3 Supplementary/ Aegrotat Examinations end RECESS	4
5 Week 1	6 Executive Management Committee 09h00 First Day of 3rd Term CHETL workshop	7 UIGC Management Committee 09h00 Research Day for Honours Students 09h00 CHETL workshop	8 Risk Management Committee 09h00 CHETL workshop	9 CHETL workshop	10 ULP&IC, CE, ALC, LC & STLC 09h00	11
REGISTRATION ADJUSTMENTS						
12 Week 2	13	14 Board: Education 09h00 Employment Equity Forum @ 09h00	15 Special Public Lecture 14h15	16 Board: Agriculture 09h00	17 Board: Environmental Sciences 09h00 Board: Maths and Natural Sciences 14h15 Final date for submission of Suppl./Aegrotat examinations results	18 MANDELA DAY
19 Week 3	20 Board: Health Sciences 09h00 UHDC 14h15 Final date for submission of nomination of examiners for year-end examinations	21 Board: Management Sciences 09h00 Registrar's Division Committee 09h00	22 Postgraduate Students Gathering 09h00	23 Board: Law 09h00 Postgraduate Students Gathering 09h00	24 Vice-Chancellor Excellence Awards for Academic and Support staff 09h00	25
26 Week 4	27 Final date for submission of calendar entries for 2021 Final date for submission of new programmes and revision of existing programmes for academic structure for 2021	28 Board: Human and Social Sciences 09h00	29 SPECIAL EXAMINATIONS	30 SPECIAL EXAMINATIONS	31 Research and Publications Committee 09h00 *Pre-retirement *Counselling 09h00 University Research Ethics Committee Sub- panels 14h15 SPECIAL EXAMINATIONS	SPECIAL EXAMINATIONS END

AUGUST 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2 Week 5	3 Senex 09h00 Board: Communication Management Committee 09h00 Board: Admin Management Committee 12h00	4 Time Table Committee 09h00	5 Board of Trustees 14h15	6 Academic Division Committee 09h00	7 Human Resources Committee 09h00 Staff Development Committee 14h15 Defence of postgraduate research proposals in Schools	1 8
9 Week 6 NATIONAL WOMEN'S DAY	10 PUBLIC HOLIDAY	11 Induction Follow-up Session 09h00	12 SENATE 09h00	13 Research Advisory Forum (RAF) 09h00	14 Student Affairs Committee 09h00	15
			NEW STAFF INDUCTION			
16 Week 7	17 Executive Management Committee 09h00	18 University Research Ethics Committee 09h00 Institutional Forum 14h15 Convocation 17h30	19 UHDC 09h00	20 Finance Committee 14h00	21 Audit Committee 09h00	22
23 Week 8	24 Senior Management Committee 09h00 SMC and SRC 14h15	25 RAC 09h00 DGC 11h30	26	27 Professorial Inaugural Lecture 11h00 Last day of 3rd Term	28 First day of 4th Term	29
30 Week 9	31 Occupational Health and Safety Committee 09h00					

SEPTEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 9 (continues)		1 Board: Health Sciences 09h00 Information Technology Steering Committee 09h00	2 Operations Division Committee 09h00 Board: Human and Social Sciences 09h00	3 Board: Environmental Sciences 09h00 Bid Adjudication Committee 18h00	4 EXCO OF COUNCIL 10h00	5
6 Week 10	7 Executive Management Committee 09h00 Bursary Committee 14h15	8 UIGC Board 09h00 Board: Agriculture 09h00	9 Board: Education 09h00	10 University Research Ethics Committee Sub-panels 09h00 Board: Management Sciences 14h15	11 COUNCIL 09h00	12
13 Week 11	14 Special Public Lecture 14h15	15 Risk Management Committee 09h00	16 Risk Assessment Workshop 09h00	17 Risk Assessment Workshop 09h00 Employment Equity Forum @ 09h00 Final day for submission of exam question papers from internal and external moderators	18 Graduation 09h00	19 Census date
20 Week 12	21	22 Registrar's Division Committee 09h00	23 Call for application for mentorship and tutorship opens	24 HERITAGE DAY	25 UNIVERSITY HOLIDAY	26
	RECESS	RECESS	RECESS	RECESS	RECESS	
27 Week 13	28 Final date for enrolment and hostel accommodation applications for 2021	29 Board: Law 09h00 Final date for call for application for mentorship and tutorship	30 Research Conference 09h00 Mentor/Tutor applications opens Employability Skills Workshop			

OCTOBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 13 (continues)				1 Research Conference 09h00 Employability Skills Workshop	2 Research Conference 09h00 Employability Skills Workshop	3
4 Week 14	5 Senex 09h00 UIGC Management Committee 09h00	6 ULP&IC, CE, ALC, LC & STLC 09h00 Time Table Committee 14h15	7 UHDC 09h00 Project Boards 09h30 & 11h00 Research Advisory Forum (RAF) 14h15 SRC CANVASS DAY (No lectures)	8 Research and Publications Committee 09h00 Board: Quality Assurance 14h15 SRC Election Day	9 Human Resource Committee 09h00 Board: Maths and Natural Sciences 09h00 Staff Development Committee 14h15	10
11 Week 15	12 Executive Management Committee 09h00	13 Academic Division Committee 09h00	14 Professorial Inaugural Lecture 11h00	15 Institutional Forum 14h15 Convocation 17h30	16 Student Affairs Committee 09h00	17
18 Week 16	19 Senior Management Committee 09h00 University Research Ethics Committee Sub-panels 14h15	20 Special Public Lecture 14h15 Lectures end	21 SENATE 09h00	22 University Prayer 09h00	23 Final date for the submission of semester marks Final date for Mentor/Tutor applications	24
25 Week 17	26 Publication of semester marks by all schools	27	28	29 Finance Committee 14h00	30 Audit Committee 09h00	31
				EXAMINATIONS COMMENCE	EXAMINATIONS	EXAMINATIONS

NOVEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Week 18	2	3	4 Research and Publications Committee 09h00	5 Information Technology Steering Committee 09h00	6 University Research Ethics Committee Sub-panels 09h00	7
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS
8 Week 19	9	10 Operations Division Committee 09h00	11	12 Bid Adjudication Committee 18h00	13 EXCO OF COUNCIL 10h00	14
	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS	EXAMINATIONS
15 Week 20	16 Executive Management Committee 09h00	17 UIGC Management Committee 09h00	18 University Research Ethics Committee 09h00	19 Mentor/Tutor Training Final date for submission of examinations marks and publication of supplementary lists	20 COUNCIL 09h00 Mentor/Tutor Training	21
22 Week 21	23 Senior Management Committee 09h00 SMC and SRC 14h15	24 UHDC 09h00 RAC 09h00 DGC 11h30	25 Board Investment Management Committee 09h00 Board Admin Management Committee 12h00	26 Submission of supplementary examinations marks	27 UIGC Board 09h00 Final date for submission (Honours and 4 th year research)	28
		SUPPLEMENTARY EXAMINATIONS COMMENCE	SUPPLEMENTARY EXAMINATIONS	SUPPLEMENTARY EXAMINATIONS	SUPPLEMENTARY EXAMINATIONS	SUPPLEMENTARY EXAMINATIONS END
29 Week 22	30 Senex 09h00					

DECEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 22 (continues)		1	2 Board: Investment Management Committee 09h00 Board Admin Management Committee 12h00 Examinations results published	3 Board of Trustees 09h00	4 End of Academic Year	5
6	7	8	9 UNIVERSITY CLOSSES	10	11	12
13	14	15	16 DAY OF RECONCILIATION	17	18	19
20	21	22	23	24	25 CHRISTMAS DAY	26 DAY OF GOODWILL
27	28	29	30	31		

JANUARY 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 NEW YEAR'S DAY	2
3	4 UNIVERSITY RE-OPENS Academic, Administrative and Service staff return Return of students: School of Health Sciences and continuing postgraduate students Residences re-open for Health Sciences and postgraduate students Academic Programme commences	5	6	7	8	9
10	11 Lectures commence for Health Sciences and postgraduate students	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						