



**University of Venda**

**Chief Financial Officer**

University Road, Thohoyandou, Limpopo  
Private Bag X5050, Thohoyandou, 0950  
Limpopo, South Africa  
Tel: (015) 962 8704/ 8113  
E-mail: [cfo@univen.ac.za](mailto:cfo@univen.ac.za)

**Return completed forms with all supporting documents to [AoDstudentfin@univen.ac.za](mailto:AoDstudentfin@univen.ac.za)**

**DECLARATION OF FINANCIAL STATUS TO BE CONSIDERED BY THE UNIVERSITY OF VENDA**

**Who qualifies:**

- **Unfunded students who otherwise do not qualify for NSFAS**

**You should not use the affidavit if you are:**

- International Student
- Have completed a previous qualification
- A part-time student and or employed

**Required documents:**

**Application forms without all supporting documents will not be processed by the University of Venda**

**All applicants are required to submit:**

- certified copy of student ID not older than 3 months
- signed and completed affidavit form
- proof of residence
- Duly completed acknowledgement of debt form
- Certified ID copies of your parents/ guardian/spouse, not older than 3 months
- Proof of Income of parents, guardian, spouse and surety not older than 3 months
- Death certificate of one or both deceased parents

"Surety being the person who will pay your fees in case you fail to honour your promise to settle your outstanding debts"

**If you have a disability, please provide:**

- Completed signed/ stamped disability form signed at DSU

## **AFFIDAVIT**

**(In support for an application and registration as a student in the University of Venda)**

I, the undersigned;

Fill names: \_\_\_\_\_

ID No. \_\_\_\_\_ (Student No. (if applicable) \_\_\_\_\_)

do hereby make an oath and state as follows:

**1**

I am entitled to make the affidavit, the contents of which are within my personal knowledge and are both true and correct.

**2**

I am a male/female person who has applied to the University of Venda to be admitted as a student and presently residing at:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above is also my domicillium citandi et executandi for service of documents.

**3**

I declare that I am a person to be described as coming from a poor, deserving and indigent background, who should also qualify to be assisted by whatever means available in order for me to proceed with my studies at the University of Venda and /or any other University in South Africa, who would also be eligible to be so assisted through the South African Government established funding programmes.

**4**

I give consent to the University of Venda to institute any investigation in order to verify the truthfulness of all information given to them, which information, influenced the University to cause me to be registered for the studies I have applied for.

I further understand that, should the information I gave be established as falsified information, I should be liable for having committed an offence which I may be criminally charged for and also be deregistered as a student of the University of Venda. Furthermore, the University of Venda also retains the right to demand payment of any money which would have accrued during the period of my registration.

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**DEPONENT**

THUS, SIGNED AND SWORN TO BEFORE ME AT THOHOYANDOU ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021, BY THE DEPONENT HAVING ACKNOWLEDGED THAT HE /SHE KNOWS UNDERTANDS AND HE / SHE HAS NOT OBJECTION TO THE CONTENTS OF THIS AFFIDAVIT. HE/SHE CONSIDERS IT TO BE CORRECT, TRUE AND BINDING TO HIS/HER CONSCIENCE.

**COMMISSIONER OF OATHS**

**NAME:** \_\_\_\_\_

**CAPACITY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**AREA:** \_\_\_\_\_



University of Venda

## ACKNOWLEDGEMENT OF DEBT

I, the undersigned (full names)

..... (Student No.....)

ID No.....

1. Postal Address:

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2. Physical Address:

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Student Cell No. \_\_\_\_\_

Parent/Guardian Cell No. \_\_\_\_\_

In my personal capacity (hereinafter referred to as “the Debtor”) do hereby admit that I am liable and hold myself bound to the:

## UNIVERSITY OF VENDA

(Hereinafter referred to as the Creditor)

### 1

In the sum of R\_\_\_\_\_ being the outstanding fees for 2020 academic year and/or any other period incidental thereto.

### 2

The debtor agrees and undertakes to pay monthly fee instalment of R\_\_\_\_\_ to reduce outstanding fees from previous year until the debt is fully settled on or before the 31 October 2021.

### 3

The debtor agrees and undertakes to pay 2021 fees in line with University policy.

### 4

The Debtor acknowledges that should the creditor establishes any other liability against him/her, it will pursue the matter by way of legal action, and to this extent all its rights are reserved.

### 5

The Debtor further acknowledges that should anticipation for funding fail to materialise, he/she will be fully liable for the debt and must immediately make arrangements to settle the debt to avoid deregistration of the program.

### 6

Nothing herein contained shall be interpreted as precluding the debtor from accelerating any repayments due in respect of the debt, or from repaying the same in full at any time prior to the due date of repayment.

### 7

In the event of:

- 7.1 The debtor failing to make payment as aforesaid;
- 7.2 The debtor's death;
- 7.3 The debtor breaching any term or condition of this acknowledgement of debt.

Then the full balance of the capital debt and costs owing will immediately become due and payable, the creditor shall be entitled to proceed against the debtor and/or the surety (parent or guardian) for that amount, without further notice to the debtor, alternatively to obtain an emoluments attachment order and the debtor and surety consent to such an order.

### 8

The debtor hereby agrees to effect payment of all legal fees incurred by the creditor in connection with any legal action instituted by the creditor in terms hereof, including but not limited to the costs of drawing this acknowledgment of debt, revenue stamps thereof and collection commissions, if any, on the scale as between attorney and client.

**9**

Unless notified to the contrary in writing (such notice to be addressed to the debtor at his or her chosen *domicillium citandi et executandi*) by the creditor.

**10**

The creditor chooses *domicillium citandi et executandi* at:

<b>Postal Address:</b>	<b>Physical Address:</b>
Private Bag X 5050 Thohoyandou 0950	University Road Thohoyandou Limpopo 0950

**11**

Any notices which the creditor may wishes or be required to give the debtor shall be validly given in writing and sent by prepaid registered mail or delivered by hand to the debtor at his or her chosen *domicillium citandi et executandi* as set out in page 1 above.

**12**

The debtor and the surety hereby consent to the creditor, at its sole discretion, to institute any legal proceedings against the debtor and/or surety herein in any Magistrate' Court having jurisdiction.

**13**

- 13.1. No relaxation of the terms hereof, indulgences, extensions of the time or consent granted by the creditor or its attorney or agent shall constitute a variation or novation of the terms or conditions hereof, or a waiver or estoppel of the creditor's rights herein.
- 13.2. This acknowledgment contains the entire undertaking by the debtor to the creditor regarding the subject matter of this acknowledgement and any promises, undertaking, representations or warranties alleged at any time by the debtor, ought to have been made by or on behalf of the creditor, that are not contained herein shall not bind or be enforceable against the creditor in any manner whatsoever.
- 13.3. Save where the creditor is entitled as herein provided to vary the terms hereof, no amendments or modifications or waivers of all or any of the terms or conditions of this acknowledgment shall be of any force and effect unless consented to before-hand in writing by the creditor.

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The debtor hereby consent and agrees that should he /she fail to make payment in terms hereof the creditor may, in its sole discretion and without any notice to the debtor,

Withhold the Student academic results and degree certificate until the full outstanding amount is fully paid, further to this the creditor may apply for:

- 14.1.1. Judgement for the amount of the outstanding balance or the debtor's entire indebtedness in terms hereof, together with the costs, interest and the cost of a request for judgement; and
- 14.1.2. An order for payment thereof in accordance with the terms of this acknowledgment.

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I the undersigned, .....of **ID no.....** ("the surety"), do hereby bind myself as a surety for and co-principal debtor in solidum with the debtor..... of student number .....Notwithstanding anything to the contrary contained herein, my liability in terms of this agreement shall at all times be limited to a maximum sum of **R.....** ("**capital**"). I admit and agree that I shall be bound by all admissions and acknowledgements of indebtedness made or given at any time by the debtor to the creditor now or in the future in regard to any obligation or liability for which this agreement is given.

SINGED at THOHOYANDOU on this date.....of .....20 in the presence of the undersigned witnesses:

.....  
STUDENT SIGNATURE (debtor)

.....  
PARENT/GUARDIAN (surety principal debtor)

WITNESS: 1.....

WITNESS: 1. ....

2.....

2. ....