

ANNOUNCEMENT: CALL FOR APPLICATIONS

DIES NATIONAL MULTIPLICATION TRAINING ON 'ENABLING INTERNATIONALISATION IN LIGHT OF THE 2020 POLICY FRAMEWORK FOR INTERNATIONALISATION OF HIGHER EDUCATION IN SOUTH AFRICA'

2022





The University of Venda and the University of the Free State are jointly organising a training course co-funded by the German Academic Exchange Service (DAAD)

‘ENABLING INTERNATIONALISATION IN LIGHT OF THE 2020 POLICY FRAMEWORK FOR INTERNATIONALISATION OF HIGHER EDUCATION IN SOUTH AFRICA’

What does the training course want to achieve?

The key objective of the training course is to empower higher education leaders and managers to leverage the 2020 Policy Framework for Internationalisation of Higher Education in South Africa in order to advance comprehensive internationalisation at their higher education institutions. The programme will enable higher education leaders and managers to ensure compliance with the quality standards and mandatory aspects of the 2020 Policy Framework for Internationalisation of Higher Education in South Africa, and it will assist them in developing innovative internationalisation strategies to leverage the opportunities afforded by the policy framework.

Course content and methodology

The programme consists of two workshops, as well as work on a specific project of internationalisation. The training course will methodologically focus on the practical aspects of comprehensive internationalisation. The participants will learn about ‘good practice’ examples and then apply the acquired knowledge at their home universities. Participants will be able to network and establish partnerships.

Each participant will develop and work on an internationalisation project that fits their position and institutional goals (e. g., strategic plan of HEI). This practice-oriented work will help them define specific and realistic goals, develop a roadmap, set their milestones, and record their tasks. The participants will be continuously advised by mentors and colleagues during the learning process to guarantee the most individually tailored training. Shortly after their selection, participants will receive preparatory reading and working materials, providing insight into conceptual issues. The literature study will also help them to reflect on the individual/institutional status quo and their specific projects.

Schedule

The following table shows the dates and venues for the project work and workshops (either as contact phases or, if necessary, online phase):

Phase	Place	Dates
Application	Home university	November-6 December 2021
Project work	Home university	January-February 2022
First workshop	Bloemfontein	1-3 March 2022
Project work	Home university	March-September 2022
Second workshop	Thohoyandou	6-8 September 2022
Project work	Home university	September-November 2022 <i>Finalisation of the project</i>

As the course workshops are interconnected, participants must participate in both workshops and report every two months on the progress of their projects. They need to complete written assignments before, between, and during the workshops. An institutional written commitment to actively participate in these activities and to complete the written assignments is mandatory.

Who can apply? (selection criteria, participant profile)

A total of 20 participants from all the public universities in South Africa will be selected.

Participant profile

- University leaders and managers responsible for internationalisation
- Deans
- Internationalisation managers and coordinators
- Academic internationalisation champions
- Directors of academic support services
- Internationalisation administrators.

The organisers are committed to ensuring diversity and gender balance among participants, provided that all other criteria are met.

Prerequisite for participation

The availability of technical equipment that guarantees regular contact during the distance phases:

- stable internet connection and, if possible,
- IT support for video conferences.

Funding and costs

DAAD finances the most significant part of the training course from funds provided by the German Federal Ministry for Economic Cooperation and Development (BMZ). However, co-funding from participants' home universities is expected.

DAAD funding

Each selected participant will receive financial support from DAAD. This financial support will cover the following expenses (according to DAAD regulations):

- 47 euros per day for accommodation during the physical phases in Bloemfontein and Thohoyandou
- Meals (usually breakfast and one additional meal) during the physical phases in Bloemfontein and Thohoyandou
- Local transportation from the hotel to the workshop venue

Expected co-funding:

Participants' home institutions are expected to cover

- travel expenses to the physical phases in Bloemfontein and Thohoyandou;
- an agreed budget for the internationalisation project described in the participant's application; and
- possible additional per diems for the duration of the workshops.

Application and selection procedure

Please note: **We only accept participants who are fully COVID-19 vaccinated.**

Application documents are:

1. Online application form.
2. Letter of support from your line manager at the university specifying
 - a. why the candidate was selected and if and how the university supports her/him to attend this course;
 - b. the relevance of his/her participation regarding the development of internationalisation or general strategy of the university;
 - c. institutional financial support (co-funding: fees and project costs);
 - d. support to attend **both** workshops (leave/travel permit, also for online workshops);
 - e. administrative and financial support to implement the project; and
 - f. institutional commitment that the appointed person will remain in his/her position until November 2022.
3. The organisational chart of the university (depicting the section in which the candidate works).

Application process and deadline

Fill in the online application form and upload all application documents as separate PDF files.

Closing date

13 December 2021, at 23:59.

In case of technical issues or questions, please send us an email to DIES.NMT@univen.ac.za

Incomplete applications will not be considered eligible and will be disregarded. The Selection Committee is composed of internationalisation experts.

The selection criteria are based on the following points:

- Personal profile match
- Institutional profile match
- Motivation letter (300 words) and internationalisation project
- Recommendation by university's top management
- CV and qualification certificates

All applicants will be informed of the results of the selection process before the end of December 2021. Please do not contact the coordination team beforehand.

ANNEX: ONLINE APPLICATION FORM

DATA SHEET: PERSONAL INFORMATION

Title	First name	Family/Last name (as stated in your ID)
Position/Job title		
Institution		
Department		
Address (official – street, post box, postal code, city)		
Phone (office)		
Phone (cell)		
Email (used for all communication)		
Email (please add a second, different email than above)		
Nationality	Date of birth (dd/mm/yy)	

Sex: ☐ Male ☐ Female ☐ Non-binary

CURRICULUM VITAE

Higher education

Professional experience

Years of experience in the area of internationalisation in higher education: either as international office staff member or higher education manager responsible for international activities.

Describe the managerial tasks performed in your position regarding the internationalisation process:

References

Title and name	Position	Institution	Email

UNIVERSITY PROFILE

Name of university	
Number of campuses	
Undergraduate student population	
Postgraduate student population	
Academic staff with a doctorate	
Academic staff without a doctorate	
Percentage of international degree-seeking students in 2021	

Academic disciplines (faculties)

INTERNATIONALISATION AT YOUR UNIVERSITY

Does your institution have an international office or a similar unit?

If yes, how many people are working in this office and what tasks do they fulfil?

Examples of important research/academic projects with international partners at your university (please focus on the five most important projects):

Your university's participation in international networks:

Does your university have an internationalisation strategy or policy, or are you planning to develop one? If already existing, please attach the internationalisation strategy to your application.

MOTIVATION AND INTERNATIONALISATION PROJECT PLAN

The training course pursues a practice-oriented approach. During the course, participants are expected to work on an internationalisation project in accordance with their own specific goals, develop a roadmap, set their milestones, keep record of the development of this project at their universities, and implement it. We recommend that you read the following questions carefully before completing the form!

Why do you want to participate in this course? Please be very precise.

With reference to your everyday work: name two main goals of internationalisation that your institution or unit is trying to achieve in the next year?

Mention two main challenges that you are facing while trying to achieve these goals?

With reference to the above-mentioned challenges and goals, develop a concrete internationalisation project to be designed and implemented as an intervention during the course.

Project name:

Key activities:

Estimated costs:

Estimated time needed for design and implementation:

Expected concrete results/products:

Does your unit or university provide a guaranteed budget for the development of your project? If yes, specify how much.

Data protection declaration:

To select the 20 course participants, the personal data provided in this application form must be disclosed to the members of the selection committee of the NMT training course 'Enabling Internationalisation in light of the 2020 Policy Framework for Internationalisation of Higher Education in South Africa', nominated by the University of Venda and the University of the Free State.