

CORRESPONDENCE

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VISION & MISSION STATEMENT

Vision

A university leading in engaged scholarship

Mission

The University of Venda produces graduates that are locally relevant and globally competitive

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1.1

GENERAL INFORMATION

ACADEMIC YEAR PLAN

2022



University of Venda
Creating Future Leaders

**ACADEMIC CALENDAR
2022**

JANUARY 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|---|---|---|--|---|---------------------------------------|
| | | | | | | 1 NEW YEAR'S DAY |
| 2 | 3 | 4 | 5 | 6 UNIVERSITY RE-OPENS *Academic, Administrative and Service staff return *Return of students: Faculty of Health Sciences and continuing postgraduate students *Residences re-open for Health Sciences and postgraduate students *Academic Programme commences | 7 | 8 |
| | | | | SELECTION OF FIRST ENTERING STUDENTS SELECTION AND INTERVIEWS FOR FIRST ENTERING POSTGRADUATE LEVEL STARTS | | |
| 9 | 10 Lectures commence for Health Sciences and postgraduate students | 11 | 12 | 13 | 14 | 15 |
| Examinations: Bachelor of Commerce Accounting Sciences (Professional Degree) | | | | | | |
| - Notification and Acceptance by first entering students - Registration of first time entering and returning students: Postgraduate and Undergraduate in all Faculties | | | | | | |
| | SUPPLEMENTARY EXAMINATIONS COMMENCE | SUPPLEMENTARY EXAMINATIONS | SUPPLEMENTARY EXAMINATIONS | SUPPLEMENTARY EXAMINATIONS | SUPPLEMENTARY EXAMINATIONS | SUPPLEMENTARY EXAMINATIONS END |
| 16 | 17 | 18 Submission of supplementary examinations marks | 19 | 20 Mentor/Tutor Training | 21 Submission of 2022 registration updates to DHET * Mentor/Tutor Training | 22 |
| Examinations: Bachelor of Commerce Accounting Sciences (Professional Degree) | | | | | | |
| - Registration of first-entering students in all Faculties - Registration of returning students: Postgraduate and Undergraduate in all Faculties continues | | | | | | |
| 23 Week 1 | 24 Official Opening of Orientation Mentor/Tutor Training Life Skills Training | 25 Occupational Health and Safety Committee 09h00 *University Higher Degrees Committee (UHDC) 09h00 * Mentor/Tutor Training * Life Skills Training | 26 University Research Ethics Committee 09h00 Life Skills Training | 27 Official Opening of the Academic Year *Vice-Chancellor's Students Academic Excellence Awards *Life Skills Training *Lectures commence | 28 Investment Committee 09h00 | 29 |
| ORIENTATION OF FIRST ENTERING STUDENTS | | | | 2021 PERFORMANCE REVIEWS | | |
| 30 Week 2 | 31 Life Skills Training 2021 PERFORMANCE REVIEWS | | | | | |

FEBRUARY 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------------------------------|---|--|---|---|--|--|
| Week 2 (continues) | | 1 Univen Innovative Growth Company (Pty, Ltd) (UIGC) Management Committee 09h00 *Registration of Masters and Doctoral Students Life Skills Training | 2 Senior Management Committee 09h00 SMC and SRC 14h15 Registration of Masters and Doctoral Students Life Skills Training | 3 Registrar's Academic Committee (RAC) 09h00 Registration of Masters and Doctoral Students Grants Proposal Writing 09h00 *Life Skills Training | 4 Timetable Committee 09h00 | 5 |
| 2021 PERFORMANCE REVIEWS | | | | | | |
| 2022 PERFORMANCE CONTRACTING | | | | | | |
| 6 Week 3 | 7 Executive Management Committee 09h00 *Grants Proposal Writing 09h00 *Centre for Higher Education Teaching and Learning (CHETL) workshop *Late registration commences | 8 Human and Clinical Trails Research Ethics Committee (HCTREC) 10h00 Valedictory Lecture 11h00 CHETL workshop Peer Helper Training | 9 Research Advisory Forum (RAF) 09h00 Finance Division Committee 09h00 CHETL workshop Peer Helper Training | 10 Academic Division Committee 09h00 CHETL workshop | 11 Risk Management Committee 09h00 CHETL workshop | 12 Appeals Committee 09h00 SPECIAL EXAMINATION END |
| | NEW STAFF INDUCTION | NEW STAFF INDUCTION | NEW STAFF INDUCTION | NEW STAFF INDUCTION | NEW STAFF INDUCTION | |
| | | SPECIAL EXAMINATIONS START | SPECIAL EXAMINATIONS | SPECIAL EXAMINATIONS | SPECIAL EXAMINATIONS | |
| 2021 PERFORMANCE REVIEWS | | | | | | |
| 2022 PERFORMANCE CONTRACTING | | | | | | |
| 13 Week 4 | 14 Academic Liaison Committee 14h15 | 15 Faculty of Health Sciences Board 09h00 *Employment Equity Forum 09h00 *Research Ethics Social Sciences Committee (RESSC) 10h00 *Project Boards 09h30 & 11h00 | 16 Faculty of Humanities, Social Sciences and Education Board 09h00 | 17 Faculty of Management, Commerce and Law Board 09h00 | 18 Faculty of Science, Engineering and Agriculture Board 09H00 UIGC Board 09h00 | 19 |
| 2022 PERFORMANCE CONTRACTING | | | | | | |

FEBRUARY 2022 (CONTINUES)

| | | | | | | |
|-------------------------------------|--|---|--|--|---|----|
| 20 Week 5 | 21 Senex 09h00 Induction Follow-Up Session 09h00 Postgraduate Supervision Workshop 09h00 | 22 Postgraduate Supervision Workshop 09h00 Animal, Environment and Biosafety Research Ethics Committee (AEBREC) 10h00 | 23 Postgraduate Supervision Workshop 09h00 Final date for registration of honours and masters by course work | 24 Defence of postgraduate research proposals in Faculties | 25 Honorary Degrees Committee 09h00 Final date for submission of Dissertation/Theses for examinations and graduation for May | 26 |
| 2022 PERFORMANCE CONTRACTING | | | | | | |
| 27 Week 6 | 28 UHDC 09h00 2022 PERFORMANCE CONTRACTING | | | | | |

MARCH 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-----------------------|---|--|--|--|--|----------------------------------|
| Week 6 (continues) | | 1 Research Open Day 09h00 | 2 Research Leadership Workshop 09h00 UNIVEN Bargaining Unit Bilateral 09h00 | 3 Institutional Forum 09h00 Research and Publications Committee 09h00 | 4 Student Affairs Committee 09h00 | 5 |
| 6 Week 7 | 7 Executive Management Committee 09h00 Community Engagement & University Linkages, Partnerships and Internationalisation Committee 14h15 | 8 Library Committee 09h00 Senate Teaching & Learning Committee 14h15 | 9 Corporate Services Division Committee 09h00 Oversight University Research Ethics Committee 10h00 Professorial Inaugural Lecture 11h00 Bursary Committee 14h15 | 10 Human Resources Committee 09h00 Occupational Health and Safety Committee 14h15 | 11 Finance Committee 09h00 Final date for submission of nomination of examiners for June examinations | 12 Appeals Committee 09h00 |
| 13 Week 8 | 14 Board: Investment Management Committee 09h00 Board: Admin Management Committee 12h00 | 15 Research and Postgraduate Studies Division 09h00 Board of Trustees 09h00 Project Boards 09h30 & 11h00 Pre- retirement Counselling 14h15 | 16 SENATE 09h00 | 17 Research Data Management 09h00 Last Day of 1st Term | 18 Audit and Risk Committee 09h00 Research Data Management 09h00 Convocation 17h30 Final date for registration of students who wrote supplementary and Aegrotat examinations First day of 2nd Term Late registration ends | 19 |
| 20 Week 9 | 21 HUMAN RIGHTS DAY | 22 | 23 Teaching and Learning Day | 24 Investment Committee 09h00 | 25 | 26 Census date |
| 27 Week 10 | 28 Research Indaba 09h00 | 29 UHDC 09h00 | 30 Prof. V.N. Ralushai Public Lecture 11h00 | 31 | | |

APRIL 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------------------------|---|--|--|---|---|---------------------------|
| Week 10 (continues) | | | | | 1 RAC 09h00 | 2 |
| 3 Week 11 | 4 Executive Management Committee 09h00 Final date for submission of exam question papers from internal and external moderators | 5 Senior Management Committee 09h00 SMC and SRC 14h15 Employment Equity Forum 14h00 | 6 Staff Development Committee 09h00 Research Ethics Social Sciences Committee (RESSC) 10h00 Academic Liaison Committee 14h15 | 7 Faculty of Health Sciences Board 09h00 Information Technology Steering Committee 09h00 Senate Teaching & Learning Committee 14h15 | 8 EXCO OF COUNCIL 09h00 | 9 Appeals Committee 09h00 |
| 10 Week 12 | 11 Faculty of Humanities, Social Sciences and Education Board 09h00 | 12 Faculty of Management, Commerce and Law Board 09h00 | 13 Faculty of Science, Engineering and Agriculture Board 09h00 | 14 Human and Clinical Trials Research Ethics Committee (HCTREC) 10h00 RECESS | 15 GOOD FRIDAY | 16 |
| 17 Week 13 | 18 FAMILY DAY | 19 Finance Division Committee 09h00 Timetable Committee 09h00 RECESS | 20 Academic Division Committee 09h00 RECESS | 21 UIGC Board 09h00 RECESS | 22 UHDC 09h00 Final date for submission of May graduation lists RECESS | 23 |
| 24 Week 14 | 25 Senex 09h00 Community Engagement & University Linkages, Partnerships and Internationalisation Committee 14h15 Final date: Admissions of Registration of Masters and Doctoral Degrees by research | 26 Registrar's Division Committee 09h00 Animal, Environment and Biosafety Research Ethics Committee (AEBREC) 10h00 Univ. Research Ethics Committee 14h15 | 27 FREEDOM DAY | 28 UIGC Management Committee 09h00 Board: Quality Assurance 09h00 Vice-Chancellor Excellence Awards in Teaching workshop | 29 COUNCIL 09h00 Vice-Chancellor Excellence Awards in Teaching workshop | 30 |

MAY 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------------------|--|---|---|--|--|----------------------------|
| 1 Week 15 WORKERS DAY | 2 PUBLIC HOLIDAY | 3 Risk Management Committee 09h00 Library Committee 14h15 | 4 Research and Publications Committee 09h00 Article Writing Workshop 09h00 | 5 Research and Postgraduate Studies Division Committee 09h00 | 6 Honorary Degrees Committee 09h00 Article Writing Workshop 09h00 | 7 |
| CAREER EXHIBITION | | | | | | |
| 8 Week 16 | 9 Executive Management Committee 09h00 | 10 UNIVEN Bargaining Unit Bilateral 09h00 Oversight University Research Ethics Committee 10h00 Project Boards 09h30 & 11h00 | 11 Institutional Forum 09h00 Research Ethics, Intellectual Property and Stress Management Workshop 09h00 | 12 Student Affairs Committee 09h00 Research Ethics, Intellectual Property and Stress Management Workshop 09h00 | 13 Finance Committee 09h00 Convocation 17h30 Publications of semester marks by Faculties Final date for submission of Dissertation/Theses for examinations for September Graduation | 14 Appeals Committee 09h00 |
| 15 Week 17 | 16 Human Resources Committee 09h00 Research Week: Faculty of Science, Engineering and Agriculture | 17 UHDC 09h00 Research Advisory Forum (RAF) 14h15 Research Week: Faculty of Science, Engineering and Agriculture | 18 SENATE 09h00 Research Week: Faculty of Humanities, Social Science and Education | 19 Audit and Risk Committee 09h00 University Prayer Research Week: Faculty of Humanities, Social Science and Education | 20 Graduation 09h00 Final date for submission of semester marks Lectures end | 21 |
| 22 Week 18 | 23 Project Boards 09h30 & 11h00 Research Week: Faculty of Health Sciences | 24 Professorial Inaugural Lecture 11h00 Research Week: Faculty of Health Sciences | 25 Africa Day Research Week: Faculty of Management, Commerce and Law | 26 Research Week: Faculty of Management, Commerce and Law | 27 | 28 |
| | | | EXAMINATIONS COMMENCE | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS |
| 29 Week 19 | 30 EXAMINATIONS | 31 RAC 09h00 EXAMINATIONS | | | | |

JUNE 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------------------------|--|--|---|--|--|----------------------------|
| Week 19 (continues) | | | 1 Senior Management Committee 09h00 SMC and SRC 14h15 | 2 Research & Publications Committee 09h00 Human and Clinical Trails Research Ethics Committee (HCTREC) 10h00 | 3 Information Technology Steering Committee 09h00 | 4 |
| | | | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS |
| 5 Week 20 | 6 Executive Management Committee 09h00 | 7 Bursary Committee 09h00 | 8 Finance Division Committee 09h00 | 9 Research Ethics Social Sciences Committee (RESSC) 10h00 Project Boards 09h30 & 11h00 Final date for submission of examinations marks | 10 EXCO OF COUNCIL 09h00 | 11 Appeals Committee 09h00 |
| | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS END | |
| 12 Week 21 | 13 Senex 09h00 | 14 UHDC 09h00 Corporate Services Division Committee 09h00 Occupational Health and Safety Committee 14h15 | 15 Animal, Environment and Biosafety Research Ethics Committee (AEBREC) 10h00 Last day of 2nd Term | 16 YOUTH DAY | 17 UNIVERSITY HOLIDAY | 18 |
| 19 | 20 RECESS | 21 RECESS | 22 RECESS | 23 RECESS | 24 Examinations results published RECESS | 25 |
| 26 | 27 RECESS | 28 RECESS | 29 RECESS | 30 Investment Committee 09h00 RECESS | | |
| | | | Supplementary/ Aegrotat Examinations start | Supplementary/ Aegrotat Examinations | | |

JULY 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------------------|--|--|---|---|---|---|
| | | | | | 1 COUNCIL 09H00 RECESS Supplementary/ Aegrotat Examinations | 2 Supplementary/ Aegrotat Examinations |
| 3 Week 1 | 4 Community Engagement & University Linkages, Partnerships and Internationalisation Committee 09h00 Library Committee 14h15 Supplementary/ Aegrotat Examinations end | 5 UIGC Management Committee 09h00 Research Day for Honours Students 09h00 First Day of 3 rd Term | 6 | 7 Senate Teaching & Learning Committee 09h00 Academic Liaison Committee 14h15 | 8 | 9 Appeals Committee 09h00 |
| REGISTRATION ADJUSTMENTS | | | | | | |
| 10 Week 2 | 11 Executive Management Committee 09h00 CHETL workshop | 12 Registrar's Division Committee 09h00 CHETL workshop | 13 Final date for submission of Suppl./Aegrotat examinations results *CHETL workshop | 14 Timetable Committee 09h00 CHETL workshop | 15 Final date for submission of nomination of examiners for year-end examinations | 16 |
| 17 Week 3 | 18 Faculty of Health Sciences Board 09h00 MANDELA DAY | 19 Faculty of Humanities, Social Sciences and Education Board 09h00 | 20 Faculty of Management, Commerce and Law Board 09h00 UIGC Board 09h00 | 21 Faculty of Science, Engineering and Agriculture Board 09h00 | 22 Vice- Chancellor Excellence Awards for Academic and Support staff 09h00 *Final date for submission of calendar entries for 2023 *Final date for submission of new programmes and revision of existing programmes for academic structure for 2023 | 23 |
| 24 Week 4 | 25 Postgraduate Students Gathering 09h00 | 26 Postgraduate Students Gathering 09h00 | 27 Research and Postgraduate Studies Division Committee 09h00 | 28 Risk Management Committee 09h00 | 29 | 30 |
| 31 Week 5 | | | | | | |

AUGUST 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-----------------------|--|---|---|---|---|----------------------------|
| Week 5 (continues) | 1 Research and Publications Committee 09h00 Pre-retirement Counselling 09h00 | 2 Senior Management Committee 09h00 SMC and SRC 14h15 | 3 RAC 09h00 UNIVEN Bargaining Unit Bilateral 09h00 | 4 Institutional Forum 09h00 Human and Clinical Trails Research Ethics Committee (HCTREC) 10h00 | 5 Student Affairs Committee 09h00 Defence of postgraduate research proposals in Faculties | 6 |
| | SPECIAL EXAMINATIONS START | SPECIAL EXAMINATIONS | SPECIAL EXAMINATIONS | SPECIAL EXAMINATIONS END | | |
| 7 Week 6 | 8 UNIVERSITY HOLIDAY | 9 NATIONAL WOMEN'S DAY | 10 Occupational Health and Safety Committee 09h00 | 11 Finance Committee 09h00 Research Ethics Social Sciences Committee (RESSC) 10h00 | 12 Human Resources Committee 09h00 | 13 Appeals Committee 09h00 |
| 14 Week 7 | 15 Executive Management Committee 09h00 | 16 Induction Follow-up Session 09h00 Board of Trustees 14h15 | 17 SENATE 09h00 | 18 Animal, Environment and Biosafety Research Ethics Committee (AEBREC) 10h00 | 19 Audit and Risk Committee 09h00 | 20 |
| | | | NEW STAFF INDUCTION | | | |
| 21 Week 8 | 22 Senex 09h00 Board: Communication Management Committee 09h00 Board: Admin Management Committee 12h00 | 23 | 24 Research Advisory Forum (RAF) 09h00 | 25 Finance Division Committee 09h00 Professorial Inaugural Lecture 11h00 | 26 Academic Division Committee 09h00 Convocation 17h30 Last day of 3rd Term | 27 |
| 28 Week 9 | 29 First day of 4th Term | 30 University Research Ethics Committee 09h00 Oversight University Research Ethics Committee 10h00 | 31 UHDC 09h00 | | | |

SEPTEMBER 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-----------------------|--|--|--|---|---|---|
| Week 9 (continues) | | | | 1 Faculty of Health Sciences Board 09h00 | 2 Faculty of Humanities, Social Sciences and Education Board 09h00 | 3 |
| 4 Week 10 | 5 Information Technology Steering Committee 09h00 Library Committee 14h15 | 6 Faculty of Management, Commerce and Law Board 09h00 Bursary Committee 14h15 | 7 Faculty of Science, Engineering and Agriculture Board 09h00 Corporate Services Division Committee 09h00 | 8 Research and Postgraduate Studies Division Committee 09h00 | 9 EXCO OF COUNCIL 09h00 Community Engagement & University Linkages, Partnerships and Internationalisation Committee 09h00 | 10 Appeals Committee 09h00 |
| 11 Week 11 | 12 Senate Teaching & Learning Committee 09h00 Special Public Lecture 14h15 | 13 Investment Committee 09h00 Academic Liaison Committee 14h15 | 14 Timetable Committee 09h00 | 15 Employment Equity Forum 09h00 Human and Clinical Trials Research Ethics UNIVEN Research (HCTREC) 10h00 | 16 Graduation 09h00 | 17 |
| 18 Week 12 | 19 Executive Management Committee 09h00 Final day for submission of exam question papers from internal and external moderators RECESS | 20 RECESS | 21 UIGC Board 09h00 RECESS | 22 Research Ethics Social Sciences Committee (RESSC) 10h00 RECESS | 23 Risk Management Committee 09h00 RECESS | 24 HERITAGE DAY Census date |
| 25 Week 13 | 26 Call for application for mentorship and tutorship opens | 27 Final date for enrolment and hostel accommodation applications for 2023 | 28 | 29 Animal, Environment and Biosafety Research Ethics Committee (AEBREC) 10h00 Final date for call for application for mentorship and tutorship | 30 COUNCIL 09h00 | |

OCTOBER 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|---|--|---|--|--|---------------------------|
| Week 13 (continues) | | | | | | 1 |
| 2 Week 14 | 3 Senior Management Committee 09h00 SMC and SRC 14h15 Mentor/Tutor application opens Employability Skills Workshop | 4 Research Conference 09h00 UNIVEN Bargaining Unit Bilateral 09h00 Mentor/Tutor application opens Employability Skills Workshop | 5 Research Conference 09h00 RAC 09h00 Employability Skills Workshop | 6 Institutional Forum 09h00 Research Conference 09h00 Staff Development Committee 09h00 Project Boards 09h30 & 11h00 Employability Skills Workshop | 7 Registrar's Division Committee 09h00 Research and Publications Committee 09h00 | 8 Appeals Committee 09h00 |
| 9 Week 15 | 10 UIGC Management Committee 09h00 Board: Quality Assurance 14h15 | 11 ULP&IC, CE, ALC, LC & STLC 09h00 | 12 UHDC 09h00 Research Advisory Forum (RAF) 14h15 SRC CANVASS DAY (No lectures) | 13 Human Resource Committee 09h00 SRC Election Day | 14 Student Affairs Committee 09h00 Convocation 17h30 | 15 |
| 2022 PERFORMANCE MANAGEMENT MID-YEAR PROGRESS REVIEW | | | | | | |
| 16 Week 16 | 17 Executive Management Committee 09h00 | 18 Special Public Lecture 14h15 | 19 SENATE 09h00 | 20 Finance Committee 09h00 Professorial Inaugural Lecture 11h00 | 21 Audit and Risk Committee 09h00 Lectures end Final date for the submission of semester marks | 22 |
| 2022 PERFORMANCE MANAGEMENT MID-YEAR PROGRESS REVIEW | | | | | | |
| 23 Week 17 | 24 Senex 09h00 | 25 Publication of semester marks by all faculties | 26 Academic Division Committee 09h00 | 27 University Prayer 09h00 | 28 Final date for Mentor/Tutor application closes | 29 |
| 2022 PERFORMANCE MANAGEMENT MID-YEAR PROGRESS REVIEW | | | | | | |
| 30 Week 18 | 31 EXAMINATIONS COMMENCE 2022 PERFORMANCE MANAGEMENT MID-YEAR PROGRESS REVIEW | | | | | |

NOVEMBER 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------------------------|---|---|---|---|--|---------------------------------------|
| Week 18 (continues) | | 1 RAC 09h00 | 2 Research and Publications Committee 09h00 | 3 Information Technology Steering Committee 09h00 Human and Clinical Trials Research Ethics Committee (HCTREC) 10h00 | 4 | 5 |
| | | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS |
| 6 Week 19 | 7 | 8 Corporate Services Division Committee 09h00 | 9 | 10 Research Ethics Social Sciences Committee (RESSC) 10h00 | 11 EXCO OF COUNCIL 09H00 | 12 Appeals Committee 09h00 |
| | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS |
| 13 Week 20 | 14 Executive Management Committee 09h00 | 15 UIGC Management Committee 09h00 | 16 University Research Ethics Committee 09h00 Oversight University Research Ethics Committee 10h00 | 17 Mentor/Tutor Training | 18 Mentor/Tutor Training Final date for submission of examinations marks and publication of supplementary lists | 19 |
| | EXAMINATIONS | EXAMINATIONS | EXAMINATIONS END | | | |
| 20 Week 21 | 21 Senior Management Committee 09h00 SMC and SRC 14h15 | 22 UHDC 09h00 | 23 Board Investment Management Committee 09h00 Board Admin Management Committee 12h00 | 24 Risk Assessment Workshop 09h00 Animal, Environment and Biosafety Research Ethics Committee (AEBREC) 10h00 | 25 Risk Assessment Workshop 09h00 | 26 |
| | | SUPPLEMENTARY EXAMINATIONS COMMENCE | SUPPLEMENTARY EXAMINATIONS | SUPPLEMENTARY EXAMINATIONS | SUPPLEMENTARY EXAMINATIONS | SUPPLEMENTARY EXAMINATIONS END |
| 27 Week 22 | 28 Senex 09h00 | 29 | 30 Submission of supplementary examinations marks *Final date for submission (Honours and 4 th year research) | | | |

DECEMBER 2022

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------------------|------------------------------|--|------------------|-----------------|---------------------------------|-----------------|
| Week 22 (continues) | | | | 1 | 2 COUNCIL 09H00 | 3 |
| 4 Week 23 | 5 Board of Trustees 09h00 | 6 End of Academic Year Board: Investment Management Committee 09h00 Board Admin Management Committee 12h00 Examinations results published | 7 | 8 | 9 UNIVERSITY CLOSSES | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 DAY OF RECONCILIATION | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 CHRISTMAS DAY | 26 DAY OF GOODWILL | 27 | 28 | 29 | 30 | 31 |

JANUARY 2023

| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------------|---|---------|-----------|---|--------|----------|
| 1 NEW YEARS'S DAY | 2 | 3 | 4 | 5 UNIVERSITY RE-OPENS *Academic, Administrative and Service staff return *Return of students: School of Health Sciences and continuing postgraduate students *Residences re-open for Health Sciences and postgraduate students *Academic Programme commences | 6 | 7 |
| 8 | 9 Lectures commence for Health Sciences and postgraduate students | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |



SUMMARY OF 2022 ACADEMIC CALENDAR

| Term Dates | |
|-------------------|----------------------------|
| First Term | : 07 January to 17 March |
| Second term | : 18 March to 15 June |
| Third term | : 05 July to 26 August |
| Fourth term | : 29 August to 09 December |

| Number of Lecturing Days/Weeks | |
|---|---|
| Lecturing days | |
| Number of lecturing days per term | : 1 st term = 35 |
| | : 2 nd term = 35 (+1 day) |
| | : 3 rd term = 35 (+2 days) |
| | : 4 th term = 35 |
| Number of lecturing days per semester | : 1 st Semester = 70 (+1 day) |
| | : 2 nd Semester = 70 (+2 days) |
| Number of lecturing days for 2022 | = 143 |
| Lecturing weeks | |
| Note: 1 x lecturing week = 5 working days | |
| Number of lecturing weeks per term | : 1 st term = 7 |
| | : 2 nd term = 7 (+1 day) |
| | : 3 rd term = 7 (+2 days) |
| | : 4 th term = 7 |
| Number of lecturing weeks per semester: | : 1 st semester = 14 (+1 day) |
| | : 2 nd semester = 14 (+2 days) |
| Number of lecturing weeks for 2022 | = 28 (+3 days) |

OFFICERS OF THE UNIVERSITY

CHANCELLOR

Adv. Mojankunyane Gumbi, BProc (UL), LLB (Wits), Certificate in Trial Advocacy (Texas, USA).

CHAIRPERSON OF COUNCIL

Mr J M Lekgetha, B.Com (Acc) (UL), Higher Diploma in Tax Law (UJ), Diploma in Corporate Finance CFA (S.A)

VICE-CHANCELLOR AND PRINCIPAL

Dr N B Nthambeleni, BA (Hons) (Durban-Westville), MA (RAU), D Litt et Phil (UJ)

DEPUTY VICE-CHANCELLOR (ACADEMIC)

Prof J E Crafford, BSc (Hons), MSc, PhD (UP)

DEPUTY VICE-CHANCELLOR (CORPORATE SERVICES)

Dr R L Martin, BAdmin (Unisa), MBA (ICM), DPhil (UP)

DEPUTY VICE-CHANCELLOR: RESEARCH AND POSTGRADUATE STUDIES

Prof. NN Feza, Dip PME (Cambridge), Dip Ed (SACTE), Further Dip (Rhodes), B Ed Hon (UPE) MEd (NMU), PhD (SUNY)

CHIEF FINANCIAL OFFICER

Mr. B Kraziya, B.Com Acc (Rhodes), PG Dip Acc (Rhodes), CA(SA)

UNIVERSITY REGISTRAR

Adv. NE Lambani, BProc (Unizul), LLB (Univen), LLM (WITS), LLM, Adv Dip in Company Law, Dip in Close Corporation (RAU)

PRESIDENT OF CONVOCATION

Mr. MS Motadi, MBA (Mancosa), PGDBM (Mancosa), B.Com Eco (Univen), B.Com Mngt (Lyceum), PGDFM (Metropolitan School of Business and Management), Dip. Fin Mngt (Oxbridge Academy)

DIRECTOR: STUDENT AFFAIRS

Mr. A Mukheli. BA, BA Hons (Univen), LLB (UNISA), MPA, Mphil (UWC)

EXECUTIVE DEANS OF FACULTIES

FACULTY OF HUMANITIES, SOCIAL SCIENCES AND EDUCATION

Prof. BD Bantwini, PhD and MA (University of Illinois at Urbana-Champaign, USA)

FACULTY OF HEALTH SCIENCES

(Acting) Prof. MT Mulaudzi, BA (Hons), UED, (Univen), BA (Hons) in HRD (RAU), Mphil (Stell), PhD (Univen), Postdoctoral MSc (Columbia University).

FACULTY OF MANAGEMENT, COMMERCE AND LAW

Prof. M Kanyane, DAdmin (University of Pretoria), Cert. in International Economic and Financial Negotiations (International Institute of Public Administration, France)

FACULTY OF SCIENCE, ENGINEERING AND AGRICULTURE

Prof. N Mokgalaka-Fleischmann, DTech (TUT), MBA (Haaga-Helia University of Applied Sciences, Finland)

COUNCIL OF THE UNIVERSITY

Mr J.M. Lekgetha- Chairperson of Council
Dr N.B. Nthambeleni - Vice-Chancellor and Principal
Ms N.V. Makhari - Deputy Chairperson of Council
Prof J.E. Crafford - DVC (Teaching and Learning)
Dr. R.L. Martin - DVC (Corporate Services)
Prof. NN Feza - Research and Postgraduate Studies
Mr L.B. Kraziya - Chief Financial Officer (CFO)
Dr O. van Heerden (Chairperson of Audit and Risk Committee)
Mr M.N. Mangena (Chairperson of the Appeals Committee)
Mrs N.B. Mutheiwana (Chairperson of Finance Committee)
Mr B.P. Thompson (Chairperson of the Human Resource Committee)
Mr M.E. Selomo (Chairperson of the Student Affairs Committee)
Dr N.R. Mbhele
Mr A.S. Tshifhango
Thovhele M.P.K. Tshivhase
Mr T. Telite
Mr M.I. Mphaphuli
Mr M.L. Mashilane
Prof S. Mosoetsa
Mr S.B. Mampeule
Mr C.V. Gamede
Mr S. Manganyi
Mr J. Magagula
Mr J.A.M. Mogashoa
Mr A.D. Mamphiswana
Mr N.D. Tshithavhane

RESOURCE PERSONS

| | |
|--------------------|--|
| Adv. A.E. Nemukula | Director: Legal Services |
| Mrs U. Ndou | Director: Human Resources |
| Ms D. Makwarela | Director: Internal Audit and Risk |
| Mr A.A. Magadani | Director: Facilities Management |
| Dr T.V. Dzaga | Director: Marketing, Branding and Communication |
| Mr S. Khoza | Director: Information and Communication Technology Services (ICT) |
| Mr T.A. Sibiyi | Risk Officer |

Secretary to Council

Adv. E.N. Lambani (University Registrar)

EX OFFICIO ATTENDANCE

Ms. M.A. Lewis (Head: Committee Administration)
Mr N.V. Goliada (Chief Admin Officer)
Ms. M.C. Rampheri (Chief Admin Officer)
Mr. K. Mashila (Chief Admin Officer)

THE SENATE

| | | |
|---------------------|---|--|
| Dr N.B. Nthambeleni | - | Vice-Chancellor & Principal (Chairperson) |
| Prof. J.E. Crafford | - | Deputy Vice-Chancellor (Academic) |
| Dr. R.L. Martin | - | Deputy Vice-Chancellor (Corporate Services) |
| Prof. NN Feza | - | Deputy Vice-Chancellor (Research and Postgraduate Studies) |
| Adv. E.N. Lambani | - | University Registrar |
| Dr. N.R. Mbhele | - | Council Representative |
| Dr. O. van Heerden | - | Council Representative |

EXECUTIVE DEANS OF FACULTIES

| | | |
|--------------------------------|---|--|
| Prof. M.T. Mulaudzi | - | Faculty of Health Sciences (Acting) |
| Prof. B. Bantwini | - | Faculty of Humanities, Social Sciences and Education |
| Prof. M. Kanyane | - | Faculty of Management, Commerce and Law |
| Prof. N. Mokgalaka-Fleischmann | - | Faculty of Science, Engineering and Agriculture |

FORMER DEANS

| | | |
|-----------------------------|---|---|
| Prof. J.J.O. Odhiambo | - | School of Agriculture |
| Prof. T. Runhare (Acting) | - | School of Education |
| Dr. N.S. Nethengwe (Acting) | - | School of Environmental Sciences |
| Prof. M.A. Makgopa | - | School of Human and Social Sciences |
| Prof. L. Ndlovu | - | School of Law |
| Prof. A. Kadyamatimba | - | School of Management Sciences |
| Prof. N. Potgieter | - | School of Mathematical and Natural Sciences |

FACULTY OF HEALTH SCIENCES

HEADS OF DEPARTMENTS / COORDINATORS

| | | |
|----------------------|---|--|
| Dr. L.F. Mushaphi | - | Vice-Dean (Nutrition) |
| Prof. D.U. Ramathuba | - | Advanced Nursing Science |
| Dr. F.J. Takalani | - | Psychology |
| Dr. N.S. Mashau | - | Public Health |
| Dr. M. Mohlala | - | Interim HOD: Centre for Biokinetics, Recreation and Sports Science |

Professors

| | | |
|------------------------|---|---------------------|
| Prof. R.T. Lebese | - | Research Professor |
| Prof. M.S. Makatu | - | Associate Professor |
| Prof. L.H. Nemathaga | - | Professor |
| Prof. M.L. Netshikweta | - | Professor |
| Prof. H.N. Shilubane | - | Associate Professor |
| Prof. T.G. Tshitangano | - | Associate Professor |
| Prof. L. Makhado | - | Professor |
| Prof. M. Maluleke | - | Professor |

Elected Members

| | | |
|-----------------|---|-----------------|
| Dr. A. Maphula | - | Senior Lecturer |
| Ms. V. Baloyi | - | Lecturer |
| Mr. R.C. Chauke | - | Lecturer |
| Dr. T. Malwela | - | Lecturer |
| Mr. S.A. Motadi | - | Lecturer |
| Mr. L. Manganye | - | Lecturer |

FACULTY OF HUMANITIES, SOCIAL SCIENCES AND EDUCATION

EDUCATION

HEADS OF DEPARTMENTS / COORDINATORS

| | | |
|------------------------|---|---------------------------|
| Dr. S.K. Muthambi | - | Acting Vice-Dean |
| Dr. N. Mafenya | - | Curriculum Studies |
| Prof. N.P. Mudzielwana | - | Early Childhood Education |

| | | |
|-------------------|---|--------------------------|
| Prof. T.S. Mashau | - | Educational Management |
| Prof. T. Runhare | - | Foundations of Education |
| Dr. M. Mpetu | - | Professional Studies |

Professors

| | | |
|-------------------|---|---------------------|
| Prof. T.S. Mashau | - | Associate Professor |
|-------------------|---|---------------------|

Elected Members

| | | |
|----------------------|---|-----------------|
| Dr. S.J.M. Kaheru | - | Senior Lecturer |
| Dr. N.P. Mafenya | - | Senior Lecturer |
| Dr. S.A. Mulovhedzi | - | Senior Lecturer |
| Dr. A.T. Nesengani | - | Senior Lecturer |
| Dr. D.A. Sinthumule | - | Senior Lecturer |
| Dr. S.L. Tshikota | - | Senior Lecturer |
| Dr. T.E. Tshiovhe | - | Senior Lecturer |
| Dr. M.P. Tshisikhawe | - | Senior Lecturer |
| Mr. M.A. Nenzhelele | - | Lecturer |

HUMAN AND SOCIAL SCIENCES

HEADS OF DEPARTMENTS / COORDINATORS

| | | |
|---------------------|---|--|
| Dr. P.E. Matshidze | - | Vice-Dean (Centre for African Studies) |
| Dr. B. Dube | - | Communication and Applied Language Studies |
| Dr. P.D. Dzimiri | - | Development Studies |
| Dr. L.M.P. Mulaudzi | - | English |
| Prof. M.G. Mapaya | - | Music |
| Dr. L.D. Mogorosi | - | Social Work |

Professors

| | | |
|----------------------|---|---------------------|
| Prof. M.C. Mashige | - | Research Professor |
| Prof. E.K. Klu | - | Associate Professor |
| Prof. T.D. Thobejane | - | Associate Professor |

Elected Members

| | | |
|-----------------------|---|-----------------|
| Dr. M.J. Baloyi | - | Senior Lecturer |
| Dr. M.C. Hlungwane | - | Senior Lecturer |
| Dr. H.A. Khosa | - | Senior Lecturer |
| Dr. M.N. Lambani | - | Senior Lecturer |
| Dr. G.M. Lekganyane | - | Senior Lecturer |
| Dr. T.J. Mudau | - | Senior Lecturer |
| Dr. I. Ndlovu | - | Senior Lecturer |
| Dr. N.C. Netshisaulu | - | Senior Lecturer |
| Mrs. M.R. Raphalalani | - | Senior Lecturer |
| Dr. M.F. Sadiki | - | Senior Lecturer |
| Dr. R. Tshifhumulo | - | Senior Lecturer |
| Mr. E.B. Bvuma | - | Lecturer |
| Mr. T.J. Makhanikhe | - | Lecturer |
| Mr. M.J. Masipa | - | Lecturer |
| Mr. H.S. Tshamano | - | Lecturer |
| Mr. N.E. Yende | - | Lecturer |

FACULTY OF MANAGEMENT, COMMERCE AND LAW

LAW

HEADS OF DEPARTMENTS / COORDINATORS

| | | |
|-------------------|---|------------------------------|
| Dr. A. Mulaudzi | - | Acting HOD: Criminal Justice |
| Prof. A.O. Jegede | - | Public Law |
| Prof. A. Nwafor | - | Merchantile and Private Law |

Professors

Prof. T. van der Walt - Associate Professor

Elected Members

Adv. T.N. Raphulu - Lecturer

Adv. K.J. Selala - Lecturer

MANAGEMENT AND COMMERCE**HEADS OF DEPARTMENTS / COORDINATORS**

Prof. E.K. Oseifuah - Accounting

Mr. D. Tutani - Business Information Systems

Ms. N.T. Khohomela - Business Management (Coordinator)

Dr. G. Dafuleya - Economics

Ms. K.E. Khashane - Human Resource and Labour Relations
(Coordinator)

Mr. R.F. Mashamba - Management Sciences Extended Programme

Dr. M.M. Nekhavhambe - Public and Development Administration

Mrs. T. Madzunya - Vice-Dean (Tourism and Hospitality Management)

Professors

Prof. N.M. Ochara - Research Professor

Prof. S. Babalola - Associate Professor

Prof. J.M. Mafunisa - Professor

Prof. V. Moyo - Associate Professor

Prof. N.J. Vermaak - Associate Professor

Elected Members

Dr. N.F. Munzhelele - Senior Lecturer

Mr. N.D. Tshithavhane - Senior Lecturer

Dr. L.R. Kone - Lecturer

Mr. T.R. Netshilinganedza - Lecturer

Mr. N.E. Ramafhidza - Lecturer

Mrs. N.G. Ramavhona - Lecturer

FACULTY OF SCIENCE, ENGINEERING AND AGRICULTURE SCIENCES**HEADS OF DEPARTMENTS / COORDINATORS**

Prof. M.P. Tshisikhawe - Vice-Dean (Botany)

Prof. A. Shonhai - Biochemistry

Dr. S.S. Mnyakeni Moleele - Chemistry

Mr. N. Soganile - Computer Science

Prof. S. Shateyi - Science Foundation Programme

Dr. S. Moyo - Mathematics

Prof. A.N. Traore - Microbiology

Dr. N.E. Maluta - Physics & Vuwani Science Resource Centre

Dr. A. Bere - Statistics

Prof. I.E.J. Barnhoorn - Zoology

Professors

Prof. P. O. Bessong - Research Professor

Prof. M. Chimonyo - Research Professor

Prof. S.H. Foord - Professor

Prof. W. Garira - Professor

Prof. L. Mammino - Professor

Prof. Y. Moodley - Professor

Prof. I.D.I. Ramaite - Associate Professor

Prof. A. Samie - Associate Professor

Elected Members

Mr. M.H. Ligavha-Mbelengwa - Senior Lecturer
Dr. E.M. Musie - Senior Lecturer
Dr. L.C. Murulana - Senior Lecturer
Mrs. M.G. Mokganya - Lecturer
Mrs. R.M. Mukhodobwane - Lecturer
Mr. V.M. Nekhubvi - Lecturer
Ms. R.S. Pearce-Okwuashi - Lecturer
Mr. T.R. Tshivhandekano - Lecturer

(ENVIRONMENTAL SCIENCES) ENGINEERING HEADS OF DEPARTMENTS / COORDINATORS

Dr. E.M. Stam - Ecology and Resource Management
Dr. N.S. Nethengwe - Geography & Geo-information Sciences
Ms. R. Makungo - Hydrology and Water Resources
Dr. M.O. Kataka - Mining and Environmental Geology
Dr. J. Chakwizira - Urban and Regional Planning

Professors

Prof. P. Bikam - Professor
Prof. B.D.O. Odhiambo - Associate Professor

Elected Members

Dr. F.I. Mathivha - Lecturer
Mrs. K.H. Netshisaulu - Lecturer

AGRICULTURE HEADS OF DEPARTMENTS / COORDINATORS

Vacant - Agricultural Economics and Agribusiness
Dr. M.O. Marenya - Agricultural Rural Engineering
Prof. J.J. Baloyi - Vice-Dean (Animal Science)
Vacant - Consumer Sciences
Dr. S.E. Ramashia - Food Science and Technology
Prof. P.O. Adesoye - Forestry
Prof. G.R.A. Mchau - Horticultural Sciences
Prof. E.T. Gwata - Plant Production
Prof. J.J.O. Odhiambo - Soil Science

Professors

Prof. P.K. Chauke - Associate Professor
Prof. A.I.O. Jideani - Professor
Prof. J.B.O. Ogola - Professor
Prof. I. Oluwatayo - Professor

Elected Members

Mr. M.E. Mashau - Lecturer
Vacant - Lecturer

INSTITUTES AND CENTRES

Prof. J. Francis - Institute for Rural Development
Dr. K.J. Nkuna - MER Mathivha Centre for African Languages, Arts and Culture
Dr. N.R. Raselekoane - Institute for Gender and Youth Studies
Prof. N. Nkuna - OR Tambo Institute of Governance and Policy Studies

| | | |
|--------|---|---|
| Vacant | - | Institute of Mathematics & Science Education |
| Vacant | - | Institute for Indigenous Knowledge Systems |
| Vacant | - | Ismael Mohamed Centre for Human & People's Rights |

DIRECTORS

| | | |
|---------------------------|---|---|
| Vacant | - | Centre for Higher Education Teaching and Learning |
| Prof. V. O. Netshandama | - | Community Engagement |
| Dr. S.P.N. Mativandlela | - | Institutional Planning & Quality Assurance (IPQA) |
| Dr. O.S. Obadire (Acting) | - | International Relations |
| Vacant | - | Ismael Mohamed Centre for Human & People's Rights |
| Mrs M. T. Mulaudzi | - | Library Services |
| Senior Prof. G.E. Ekosse | - | Research and Innovation |
| Mr. A. Mukheli | - | Student Affairs |

STUDENT REPRESENTATIVES FROM EACH FACULTY

| | | |
|----------------|---|---|
| Tshivhulana RG | - | Faculty of Health Sciences |
| Shabangu S | - | Faculty of Human, Social Sciences and Education |
| Baloyi A | - | Faculty of Management, Commerce and Law |
| Mahladisa RE | - | Faculty of Science, Engineering and Agriculture |
| Tshikwama P | - | Minister of Education |
| Mathebula RS | - | Chair of Postgraduate Committee |

RESOURCE PERSONS

| | | |
|---------------------|---|---|
| Mr. L.B. Kraziya | - | Chief Financial Officer (CFO) |
| Mr. M. Ligudu | - | Deputy Registrar: Academic Administration (Acting) |
| Dr T.V. Dzaga | - | Director: Marketing, Branding and Communication |
| Mr. A.A. Magadani | - | Director: Facilities Management |
| Ms. A.M. Madzhie/ | | |
| Mrs N.B. Mutheiwana | - | Director: Finance |
| Mrs. U. Ndou | - | Director: Human Resources |
| Mr. M.S. Khoza | - | Director: Information Communication Technology Services (ICT) |
| Mrs. M.D. Makwarela | - | Director: Internal Audit |
| Adv. A.E. Nemukula | - | Director: Legal Services |
| Vacant | - | Director: Sports |
| Mr. T.A. Sibiya | - | Risk Officer |

OBSERVERS

| | | |
|----------------|---|---|
| Mr M. Ligudu | - | Assistant Registrar - Student Administration |
| Mr A. Mulaudzi | - | Assistant Registrar - Auxiliary Services and Examinations |

SECRETARIAT

| | | |
|-------------------|---|--------------------------|
| Mr K. Mashila | - | Committee Administration |
| Mr. N.V. Goliada | - | Committee Administration |
| Ms. N.C. Rampheri | - | Committee Administration |
| Mrs. M.A. Lewis | - | Committee Administration |

ACADEMIC STAFF AND DEPARTMENT

FACULTY OF HUMANITIES, SOCIAL SCIENCE AND EDUCATION

OFFICERS IN THE OFFICE OF THE EXECUTIVE DEAN

| | |
|----------------------------|---|
| Executive Dean - Professor | BD Bantwini, Ph.D, MSc in Education, (Illinois at Urbana-Champaign, USA). B. Ed Honours, Further Diploma in Education (NMU), Diploma in Education – Cicira College of Education |
| PA to Executive Dean | Vacant |
| Executive Secretary | E Chauke, BAdmin (Univen) |
| Faculty Manager | Vacant |
| Faculty Administrators | TA Mmbadi, BAdmin (Hons), MPM (Univen) GM Tshimange Nat. Dip. Pub. Mgt (Unisa) |

OFFICERS IN THE SCHOOL OF EDUCATION

| | |
|--------------------------------|---|
| Dean (Ass. Professor) (acting) | T Runhare, Cert. in Personnel & Training Management (IPM Zimbabwe); C.E, B.ED, M.ED, (UZ); PhD (Pretoria) |
| Vice-Dean | Vacant |
| Dean's Secretary | B Mudau, Nat. Dip. Pub. Mgt (Unisa) |
| School Administrator | GM Tshimange Nat. Dip. Pub. Mgt (Unisa) |
| Senior Clerk | Vacant |
| Clerk | Vacant |

ACADEMIC STAFF AND DEPARTMENTS:

Heads of Departments are indicated by means of an asterisk*

Early Childhood Education

| | |
|------------------|---|
| Ass. Professor | *NP Mudzielwana, PhD (Pretoria), MEd (Australian Catholic. Univ), BA, BEd, UED (Univen), PGDip in HE (T&L) (Rhodes), FD in Sch. Read. (RAU), Cert in ABET, HD in ABET (Unisa), Cert. in Women Leadership (Wits). |
| Senior Lecturers | MG Sikhwari, PhD, MA; MEd; PGDIP (Research Methods) (Stellenbosch); BA, B.Ed (Hons) (General); BA (Hons) (UL) ACE (Tech) (Unisa); PGDIP(HE) (UKZN); FDE (Educational Management) (UJ); Certs. Moderator & Assessor (Competitive Edge); JPTD (Tshisimani College). |
| Senior Lecturers | SA Mulovhedzi, PhD (UP), MEd (Univen), BA, Postgraduate HED, BEd (ECD) (UNISA), DIP in ECD (Univen) N. Dip in PUMA (Techniven), Dip. in Archival Studies (Unisa), Cert, in Computer Literacy (Univen), Cert. in Curriculum Development (Rhodes), Cert. in Strengthening Doctoral Supervision Course (Rhodes). |
| Senior Lecturers | RM Makhwathana, DEd, MA (English), BA (Hons), BA(Hons) UED, ACE (School Management and Leadership) (Univen); MTech (Education Management) (TUT); Dip. in Ministry (Kingdom School of Ministry); Cert. in Outcomes Based Education Approaches through Technology (Ramaano Mbulaheni Training Centre); Cert. in Computer (Avuxeni Computer Academy); Cert. in Strengthening Doctoral Supervision Course (Rhodes). |
| Lecturers | HB Cassim, BA HED (UDW); M.Ed. (Northern Illinois University-USA). Certificate: Mathematics Education-Intermediate and Senior Phase (UNISA); Certificate: ABET (Unisa); Certificate: Promoting Inclusion |

with a Cognitive Approach in European Countries (PICA), Marmara University, Turkey.

Junior Lecturers (nGAP) NC Nedambale. B.Ed-Hons(early childhood Education), B.Ed Hons(Edu. Management) (Unisa), B.Ed Foundation Phase (University of Venda)

Educational Studies

Senior Lecturer *NP Mafenya, D. Ed (Unisa), M. Ed (Univen), B. Ed-(Hons) (UCT), BA (Univen), Advanced Diploma in ABET (Unisa), Certificate in ABET (Unisa), Diploma (Human Resource Management and Labour Relations (Univen), JSTC (Venda College of Education)

Ass. Professor T Runhare, PhD (Pretoria), M. ED, B. Ed, C.E, (UZ); Cert. in Personnel & Training Management (IPM Zimbabwe)

Ass. Professor TS Mashau, DEd (Univen), MEd (NWU), BEd (Hons) (NWU), FDE (UJ), Cert in HR (UJ), Cert in CNB (BEIT BERL-ISRAEL), Cert in DM (UNISA), STD (Veco)

NF Litshani, D.Ed, M.Ed (UJ) B.Ed (Unisa), B.A (Unisa), HED (Commerce) (UJ) PGDipHE (Rhodes), SPTC (Tshisimani), AMDP (UP), Cert. in Theo, Dip. In Theo, B. Theo (Faith Bible College).

DA Sinthumule, D.Ed (Univen), MTech (TUT), ACE(SML), B.Ed (Univen), BA(Hons) (Univen), BA (Ed) (Univen), Cert.in Pastoral Ministry (LUMKO Institute), Cert. in Doctoral Supervision (Stellenbosch University), Cert. in Resources in Research Ethics Evaluation Clinical Trials Centre, (TRREE) (The Univeristy of Hong Kong)

AT Nesengani, D. Ed (Univen), MEd (Univen), B.Ed (Hons) (Unisa), BA (Hons) HRD (UJ), BAEd (Univen), Sc.TD (Univen).

MG Muremela, D.Ed (UniZulu), M.Ed (Univen), B.Ed , BA, FDE, Master Diploma (Education Management) (Unisa), STD (MCE), Diploma in Theology (Living Gospel World Mission)

Vacant 1

Lecturers EN Thenga, MEd, BA(Ed), BEDGC, (Univen)
 Vacant 1
 Vacant 2
 Vacant 3
 Vacant 4

Postdoctoral Fellow RN Mathebula, STD (TCE); ACE, BEd (Hons) (UP); MEd, DEd (Univen)

Teaching Assistants: Vacant 1
 Vacant 2

Professional & Curriculum Studies

Senior Lecturers *M Mpetla, BSc, PGCE (Lesotho), MSc (ETSD) (Twente, Netherlands) PhD (Pretoria), PGDipHE (UKZN), PGCert (Entrepreneurial Management & Leadership in Higher Education) (Univen)

SJM Kaheru, Dip Ed, BSc (Makerere), Dip in Sc Ed, MA (Sc Ed) (Kings College London) PGDIPHE (Rhodes), PhD (Unisa)

SL Tshikota, BA, UED (Univen), FDE (Pretoria), BA (Hons), MPhil (Stellenbosch), PhD (UL), MEP (Unisa), Subtitling (North West), Forensic Science (Nanyang), Computer Literacy (Pretoria), Curriculum Development (Rhodes)

LP Ramabulana, BSC, BSCHZO, MScEDU, DIPNRM, UED (Univen), Cert. ICT in Educ. For Policy Implementers (WITS) D.Ed (TUT)

MP Tshisikhawe, STD (RMTC), ACE, Educational Leadership (Unisa), BA, BED (Hons), MEDCS, D.Ed (Univen)

TE Tshiovhe, STD (Makhado), ABET (Unisa), Advanced Accounting College of Accountancy (SA), FDE, BEd (Hons) (RAU), MEd, D.Ed (Univen)

Lecturers
MA Nenzhelele, (STD) (Soweto College of Education), B.Com (Hons) (Univen), MBA (Mancosa)
NM Ndwamato, STD (VECO), BA (Hons), MA (Univen) Phd (Univen)

OFFICERS IN THE DEPARTMENTS OF HUMAN AND SOCIAL SCIENCES

Dean: MA Makgopa, BA (Hons), (Unisa), MA (SUN), D.Litt et Phil (Unisa), J.S.T.C. (Setotlwane)

Vice Dean: PE Matshidze, BA, (Hons), UED, Postgraduate Diploma in Higher education (Rhodes), PGDIP (HE), LLB (Univen), LLM (Unisa), MPhil (Stellenbosch), PhD (Unizulu)

School Administrator: TA Mmbadi, BAdmin (Hons), MPM (Univen)
Executive Secretary: E Chauke, BAdmin (Univen)

Research Professor (H): MC Mashige, BEd (Hons), MA (UJ), PhD (RAU)

Research Professor (SS): Vacant

Research Assistant (H): Vacant

Research Assistant (SS): Vacant

DEPARTMENTS AND ACADEMIC STAFF:

Heads of Departments and Directors of Centre(s) are indicated by means of an asterisk

YOUTH IN DEVELOPMENT

Associate Professor TD Thobejane, Diploma Community Development (JHB, RSA), MSc (Southern New Hampshire) (Manchester, USA), DED (Massachusetts Amherst USA) PTC (Mokopane)

Senior Lecturers *TJ Mudau BA, HONSGS, MGS, PGCE, DED (Univen)

MH Mukwevho, BA (Hons), UED, MA, PhD (Univen)

Lecturers KG Morwe, B.Soc. Sc (SW), MSoc.SC (SW) (North West)

TP Mulaudzi, BA, HONSGS, MGS (Univen),

HUMAN SCIENCES

Professor Vacant

Senior Lecturers *LM Mudimeli BA in Bible-Theology (ICI), MA Theology (Univen), DTH (Unisa)

EN Mathoho, BA, BA Hons (Archaeology)(Univen), MPhil (Archaeology) (UCT) D.Phil. (Archaeology) (UCT)

Lecturers (Univen) H Tshamano, BA, BA Hons (History), UED (Univen), MA (History) (UJ) PhD (Univen)

NMD Mabale, BA (Hons) (Univen), Postgraduate Diploma in Arts (Heritage Studies) (Wits) MA (Anthropology) (Univen)

NV Sibawu, HED, Hons BA (History) (UFH) MA (History) (UFS)

FE Ramudzuli, BA(HONS) (UNIVEN), BA (HONS), Archival Science (UNISA), Postgraduate Diploma in Archival Science (UNISA), LLB (UNISA) MA(History) (UJ), MBA (MANCOSA)

S Mabitsela, BA (Vista University) BA Hons (History), MA(History) (UP)

ME Muthivhi, BTH (UNISA), B TH Hons (UNISA), MA (UNIVEN)

INDIGENOUS KNOWLEDGE SYSTEM AND HERITAGE

Senior Lecturers *PE Matshidze, BA, (Hons), UED, Postgraduate Diploma in Higher education (Rhodes), PGDIP (HE), LLB (Univen), LLM (Unisa), MPhil (Stellenbosch), PhD (Unizulu)

nGAP Lecturer TJ Makhnikhe, BA (Hons), MA (African Studies) (Univen)

ARTS AND SOCIAL SCIENCES

Professor MG Mapaya, BMus, HDE (UCT), MMus (Wits) PhD (Univen)

Senior Lecturers *R Tshifhumulo, BA, (Hons), PGDip in Education (Rhodes University) MA, PhD (Univen)

P Dzimiri, Executive Certificate in Defence and Security Management, (Wits), BA, MSC- International Relations (UZ), PGDIP (HE) (SUNenbosch), PhD (UP)

HA Khosa, BMus (Univen), MTech (TUT), Certificate in Arts Administration (North West), PhDAS (Univen)

Lecturers EB Bvuma, BA. PAED (Unin), BA (Hons) (Unisa), M-Dev (UL)

SF Mathagu, BAdmin (Hons) (Univen), MA (Unisa), Dip. Journalism (TF. Cardiff)

Mr MJ Masipa, BA (Ed), B Ed, MDev (UL).

TG Zulu, BMus, MAAS, PhDAS (Univen)

nGAP Lecturer NE Yende, BA (Hons) Community and Development Studies, MA (Development studies (UKZN)

Junior Lecturers R Mashamba, BA (Hons) (Univen)

MS Mkgola, BAIR (Univen), Hons Pol. (UL)

ENGLISH, MEDIA STUDIES AND LINGUISTICS

Associate Professor EK Klu, BA (Hons) (Ling) (Ibadan) MEd, DEd (Edu Ling) (RAU)

Senior Lecturers *MN Lambani, BA (Hons) (Unisa), MA (PU for CHE), DTech (TUT), J.S.T.C. (VECO)

LMP Mulaudzi, BA, B.Ed, UED (Univen), MA (Wits), PhD (Univen) Diploma in Higher Education (Rhodes) PGDIP

I Ndlovu, BA (Hons) (UZ), MA, PhD (SUN), DipED. (HillSide Teachers' College) (Zim)

MJ Maluleke, BA (Hons), MA (UL), PhD (Univen)

M Mabika, Cert. DTP (UFH), Cert. Web-designing (UZ), Cert. Comm. & Journalism (CCOSA), Dip Comm. & Journalism (CCOSA), Commonwealth CYP Dip, BA, Media Studies (ZOU), MSSc. Comm. (UFH), DSS (Fort Hare)

TJ Chari, BA, Post Dip-Media & Comm. MA (UZ), PhD (Wits)

MF Sadiki, Diploma in Special Education (DoE), UED, Diploma in Educational Management, BA (Univen), BA (Hons)(Unin), MA (SUN), Cert. Comm. in Journalism (Cum Laude), (Unisa) PTC, (Rehlahlilwe), DPhil (SUN)

FO Makananise, BA (Univen), BA (Hons), MA, PG (dip) HE (Rhodes), PhD (UL).

Lecturers VT Bvuma, BAEd (Unin), MEd (Tesi) (Notre Dame, USA).

TE Sikitime, BA, (Unisa), BAED, BA (Hons), (Univen), PGD, MA (SUN),

PGD (Unisa), PhD (Univen)
F Mahori, BA (Hons), MA (Univen)
NV Demana, BA (Hons), MA (Univen)
FT Nephawe, BA, BA Hons (Univen), Mphil (SUN), PhD (Univen),

nGap Lecturer KE Mabokela, BA (Hons), MA (Media Studies) (UL)

AFRICAN LANGUAGES, ARTS AND CULTURE

Senior Lecturers *KJ Nkuna, BA, UED, BA (Hons), MA, (Unizulu) PhD (Univen)
MT Chauke, BA(ED), BA (Hons) (Unin), MA (RAU), PhD (UL).
MT Babane, BA(Ed), BA (Hons), M.Ed (Unin), D.Ed (Unisa)
MJ Baloyi STD (Science and Maths) Tivumbeni College, FDE (science and Maths) RAU, FDE (Education Management) RAU, AMDP (UP), Certificate in Project Management, Certificate in Strategic Management (Unisa) BA (Hons) (Univen), BA (Hons) (Unisa), MA (Univen), DLitt et Phil (Unisa)
NC Netshisaulu BA (Hons) (Univen), MA, PhD (SUN) UED (Univen)
MC Hlungwani, BA(Ed), BA (Hons) (Unin), MA, PhD (SUN)L
LE Mphasha, BA (Hons) (Unin), MA, D.Litt et Phil (SUN), STD (Setotolwane)
M Mathabi, BA, BA (Hons), MA, UED (Univen), PhD,(UL)
MR Raphalalani, STD (VECO), Dipl. Ed Management, BA (Hons) (Univen), HED (Unin), MA (SUN), D.Litt et Phil (UNISA)
TD Raphalalani, BA (Hons), MA (SUN), PhD (Univen)

Lecturers SL Baker, J.S.T.C.(Transvaal Teachers Training College), BA (Unisa), BA (Hons), (UP), FDE, MA (UP)
OI Tshovhewaho, BA (Paed) (Univen) BA (Hons), BTech (Unisa), MA (UFS), FDE (Wits)
NM Malele, Diploma in Education, HEDP, Diploma in Translation (Unisa) BA (Vista), BA (Hons), MA (Pretoria)
MG Maluleke, PTC, PTD (Mokopane), BA (Unisa), BA (Hons) (UP), BA (Hons in Gender Studies), MA (Univen)
Makhado AJ STD (Veco), BA (Univen), BA (Hons), BEd (North West) MA (SUN)

SOCIAL WORK

Senior Lecturers *LD Mogorosi, BA(SW) (Unin), BA(SW) (Hons) (Unizul), MS, DSW (Columbia)
GM Lekganyane, BA(SW) (Unin), BA (SW IV, Arts Special) (UP), MA(SocSc)(RAU), DSC (Ljubljani)
MA Mabasa, BA(SW), MA(SW) (UL), PGDIP (HE) (UKZN), DPhil(SW) (UL)
TC Matsea, BA(SW), MA(SW) (U Stell.), Dip. ECD (Univen), HC Man. (FPD), PGDIP (HE) (UStell.), PhD(SW) (NWU)
MM Mamaleka, BA(SW) (Unin), MA(SW) (UFS), PGDIP (HE) (UKZN), HRM Cert. (Unisa), PhD(SW) (UWC)
TV Baloyi, BA(SW) (Univen), H.Cert.(FPD),VEP cert.(UNISA), MA(SW) (UP), PGDIP(HE) (UKZN), DPhil (SW) (UL)

Lecturers NJ Budeli, BA(SW) (Univen), BA(Hons) HIV/AIDS (Unisa), Adv. Cert. Labour Law (UFS), PGDIP (HE) (Rhodes), MA(SW) (UL)
PS Manganyi, BA(SW) (UL), MA(SW) (UP), PGDIP (HE) (UStell.), Dip Proj. Mng. (Damelin), HC. Mng. (FPD)
V Nemutandani, BA(SW) (Univen), PGDIP(HE) (Rhodes), MA(SW) (UL)
N Phiri, BA(SW) (Fort Hare), MA(SW) (Unisa)

Administrative Officer A Makuya, N. Diploma (Office Admin), BAdmin (TUT)

OFFICERS OF THE FACULTY OF HEALTH SCIENCES

| | |
|----------------------|---|
| Executive Dean | (Acting) MT Mulaudzi, BA (Hons), UED, (Univen), BA (Hons) in HRD (RAU), Mphil(Stell), PhD (Univen), Postdoctoral MSc (Columbia University). |
| Vice Dean | *LF Mushaphi, BSc (Dietetics), (Medunsa), M (Nutrition) (Unin), Post Dip HighEducation (Rhodes), PhD (Nutrition) (UFS). |
| School Administrator | Vacant |
| Executive Secretary | B. Netshiombo, Dip WMF (Univen), Dip in Management, BBA, Adv. Dip. Management (SBS), MBA (Mancosa) |
| Research Professor | RT Lebesse, BA (Cur) (Hons) (Unisa), MCur, DCur (Univen) |
| Research Assistant | MJ Chueng, BPsyp, Mph (Univen) |

ACADEMIC STAFF AND DEPARTMENTS

Heads of Departments are indicated by means of an asterisk*

Advanced Nursing Science

| | |
|-----------------------|---|
| Professor | ML Netshikweta, Diploma in Nursing (Kalafong College of Nursing), BA (Cur)(Hons), MA Cur, D Litt et Phil (Unisa) *MS Maputle, RN (Groot Hoek College of Nursing), BA (Cur) (Unisa), MCur, DCur (UJ). |
| Associate Professor | DU Ramathuba, RN, Diploma in Nursing and Midwifery (Groothoek College), BA (Cur), Post graduate Diploma in Nursing (Unisa), BCur (Hons) Univen, BTech Oncology (TUT), MCur (Univen), PhD (North West) HN Shilubane, RN (Giyani College of Nursing), BA (Cur) (Hons), MCur(Unisa), PhD (University of Maastricht, Netherlands), PG Dip in HealthProfessional Education (UCT) M Maluleke, RN (Giyani College), B. Cur (Univen), MCur (Medunsa), PhD(Univen) |
| Senior Lecturers | ND Ndou, RN Diploma in Nursing (Venda Nursing College), BCur, MCur (Unisa), PhD (Univen) T Malwela, RN (Venda Nursing College), BCur, Unisa, BCur (Hons) |
| UNISA, | MCur, PhD (Univen) SA Mulondo, Diploma in Nursing (Venda Nursing College), BA (Cur), (Hons),(Unisa), MCur, PhD (Univen) AR Tshililo, RN (Donald Frazer hospital), B Cur, B Cur (Hons), MCur (Univen)NS Raliphaswa, RN (Venda Nursing College), BCur, Post Dip in Public Health(Unisa) BCur (Hons), MCur, PhD (Univen) TR Luhailima, Diploma in General Nursing and Midwifery (Venda NursingCollege), BA Cur and Diploma in Nursing Administration (Unisa), BCur (Hons), MCur (Univen), PhD (University of Pretoria) KG Netshisaulu, RN (Venda Nursing College), BCur (Hons), MCur, PhD(Univen)JL Mafumo, Diploma in Nursing (Venda Nursing College), BA Cur (Unisa), BCur (Hons), MCur (Univen) |
| Junior Lecturer | TE Mbedzi, BCur (Hons) (Medunsa), Mcur (Univen) |
| Laboratory Technician | F Takalani, BSc (Medical BioScience) (UWC) , BSc Hons (Medical BioScience)(UWC), MSc (Public Health)(UP). |

Nutrition

| | |
|------------------|---|
| Senior Lecturers | *LF Mushaphi, BSc (Dietetics), (Medunsa), M (Nutrition) (Unin), Post Dip HighEducation (Rhodes), PhD (Nutrition) (UFS). |
|------------------|---|

| | |
|------------------|--|
| | CN Nesamvuni, BSc (Dietetics), (Uni. of OSU), M (Nutrition) (Unin), IMSciHPE(UM), PhD (Nutrition) (UFS) |
| Lecturers | NS Mabapa, BSc (Human Physiology) (UP), BSc Hons (Community Nutrition), MSc (Nutrition) (Univen). HV Mbhatsani, BSc (Nutrition), Post Dip Higher Education (Rhodes), MSc(Nutrition) (Univen) TC Mandiwana, BSc (Nutrition), Post Dip Health Professional Education (UCT), MSc (Nutrition) (Univen). SA Motadi, BSc (Nutrition) (Univen), Post Dip Health Professional Education (UCT), MSc (Nutrition), (Univen). TC Mahopo, BSc (Nutrition) (Univen), Post Dip Health Professional Education(UCT), MSc (Nutrition, (Univen). TA Masia, BSc (Nutrition) (Univen), Post Dip Health Professional Education(UCT), MSc (Nutrition (Univen). |
| Junior Lecturers | RC Chauke, BSc (Dietetics) (Medunsa), Master of Public Health (SMU). B Baloyi, BSc (Nutrition) (Univen). |
| nGAP Scholar | KR Netshiheni, BSc (Nutrition), MSc (Univen). |

Public Health

| | |
|------------------|---|
| Senior Lecturers | *NS Mashau, RN (Venda Nursing College), BA (Cur) (Hons) (Unisa), MCur, PhD (Univen). TG Tshitangano, Diploma in Nursing (general, community, psychiatry) and midwifery science (Venda Nursing College), BA (Cur) (Unisa), PG Dip (Management) (Mancosa), MPH (Univen), MBA (Mancosa), PhD (Univen). JT Mabunda, RN (Baragwanath Hosp), BA (Cur) (Hons) (Unisa), MPH (UWC), PHD (Univen) L Makhado, Bcur (Hons) Univen, MCur, PhD (North-West), Pre-Doctoral (Johns Hopkins), Postdoctoral (Semel Institute, UCLA, Department of Psychiatry & Biobehavioral Sciences). |
| Lecturers | BS Manganye, RN, BA (Cur), DHSM-Executive Leadership (UP), AHMP(FPD/Yale) MPH (Univen). SE Tshivhase, RN (Venda Nursing College), Diploma in Ophthalmological Nursing (Elim Nursing School) (Univen, BA (Cur) (Unisa), BA Cur (Hons), MPH (Univen) AG Mudau, RN (Univen), Dip. in Clinical Nursing Science, Health Assessment, Treatment and Care (NWU), BA (Cur) (Hons), MPH, PHDPH (Univen) |

Psychology

| | |
|---------------------|--|
| Professor | MT Mulaudzi, BA (Hons), UED, (Univen), BA (Hons) in HRD (RAU), Mphil(Stell), PhD (Univen), Postdoctoral MSc (Columbia University). |
| Associate Professor | MS Makatu, BA (Hons), UED, MA (Univen), MSocSci (EAP) (UP), IMSciHPE(UM), DPhil (Psychology) (UP). |
| Senior Lecturers | *FJ Takalani, BA(ED), BA(Hons), MA, PhD (Univen) A Maphula, BA (Vista), BA (Hons) (Univen), MA (Clin Psy), North West, PhD(Univen) MD Mushwana, BA Hons (UL), MA (Univen), PG Diploma in Health Professional Education (UCT), PhD (Univen) |
| Lecturers | F Peters, BPsych, MA Psych (UWC) PG Diploma in Health Professional Education (UCT) L Manganye, BPsych, MA (Univen) PG Diploma in Health Professional Education (UCT) M Koko, BPsych (Univen), MA (Clinical Psychology) (UL) PG Diploma in Higher Education (Rhodes) V Baloyi, BPsych (Univen), MA Clinical Psychology (UL), PhD (UL) KE Mphephu, BPsych, MA (Univen), PG Diploma in Higher Education(Rhodes) |

Teaching Assistants HB Magadani, BPsych, MA (Univen), PG Diploma in Higher Education(UKZN)
MI Rambau, BA (Hons), MA (Univen)
OP Musekwa, BA (UJ), BAhpsy (Hons), MA, (Univen)

Centre for Biokinetics, Recreation and Sport Science

Prof/ Associate Prof

Senior Lecturer Lecturers vacat
M Mohlala, BSc (Biokinetics) (Univen), MA (Biokinetics), PhD (HumanMovement Science) (NWU).
V.K. Moselakgomo, BA. Ed, BA (Hons) (Kine & Phy. Ed) (Unin), MTech-Clini.Tech (Sport and Exercise Technology) (TUT), PhD (Human MovementScience) (NWU), Postdoctoral (UL).
SC Mugandani, Teachers Cert; Cert. Ed (PhysEd); BEd (Biology) (UZ), MSc (Sports Science) (NUST), Med (Teacher Ed) (UZ), PhD (Sport Science) (Unizulu).
SG Asihel, Teachers Dip (PhysEd) BA (Sport and Recreation Mgt) (UWC), MA(Sport, Recreation and Exercise Science) (UWC), PhD (Sport, Recreation andExercise Science) (UWC).
PK Mulibana, BSc (Univen), MPhil (Sport Management), (UJ).
nGAP Scholar Junior Lecturers NP Golele, BSc (Univen), MSc Med (Biokinetics) (Wits).
ME Mamabolo, BA (Hons) (Kinesiology) (Unin).
K Matshovhana, BSc (Recreation and Leisure Studies) (Univen)
PGDip HE(Stellenbosch University), Advanced Diploma in Sport Management(Univen).
ZL Ratshilivha, BSc (Biokinetics) (Univen) PGDip HE (UCT).
AD Meregi, BSc (Sport Science) (Univen), MPhil (Sport Science) (UJ), PGDipHE (SU), Advanced Diploma in Sport Management (Univen).
FW Ramalivhana, BSc (Biokinetics) (Univen).
Secretary F Ramanyimi

FACULTY OF MANAGEMENT, COMMERCE AND LAW

OFFICERS IN THE OFFICE OF THE EXECUTIVE DEAN

| | |
|-----------------------------------|---|
| Executive Dean | Prof MH Kanyane, B.Admin (Hons), M.Admin (UL), D.Admin (UP), Cert. in International Economic and Financial Negotiations (International Institute of Public Administration, Paris in France) |
| PA to Executive Dean | Vacant |
| Executive Secretary | SC Murovhi, Dip in Mgt & BBA (SBS) |
| Deputy Dean Teaching & Learning | Vacant |
| Deputy Dean Research & Innovation | Vacant |
| Deputy Dean Community Engagement | Vacant |
| Faculty Manager | Vacant |
| Faculty Administrator | Vacant |

OFFICERS IN THE SCHOOL OF LAW

| | |
|-----------------------------|---|
| Head | Prof L Ndlovu, LLB; LLM (Fort Hare); LLD (UNISA); Postgraduate Diploma in Higher Education (with Distinction) (UKZN); Advocate of the High Court of South Africa. |
| Executive Secretary | JP Siphorogo, NDipl. Mangt. Assist (DoE); NDipl. Com. Prac. (UNISA). |
| School Administrator | Vacant. |

ACADEMIC STAFF AND DEPARTMENTS

Heads/Acting Heads and Co-coordinators of Departments/Centres are indicated by means of an asterisk*

Criminal Justice

| | |
|------------------|--|
| Senior Lecturer | Dr SA Olofinbiyi, B.SC (Honours); M.SC (University of Lagos); PhD Criminology (UKZN). |
| Lecturer | *Dr AN Mulaudzi, Dip. in Law (UJ); Dip. in HRM; BAHONS. HRD (SBS); BA.CRM; BAHCRM (UNIVEN); MA.CRM (UNISA); DTECH in Policing (TUT). TC Tshidada, BACRM; BAHCRM (UNIVEN); MA.CRM (FORT HARE). |
| Junior Lecturers | LA Musekene, BACRM; BAHCRM; LLB (UNIVEN); PGDHLM (UNIVEN). |

Mercantile & Private Law

| | |
|---------------------|---|
| Professor | *AO Nwafor, LLB(Hons) (Unijos); BL (Nigeria Law School); LLM (UNN); PhD (Unijos); Advocate of the High Court of South Africa. |
| Associate Professor | L Ndlovu, LLB; LLM (Fort Hare); LLD (UNISA); Postgraduate Diploma in Higher Education (UKZN); Advocate of the High Court of South Africa. |
| Senior Lecturers | GJ Joubert, BA(LAW); LLB; LLM (US); Advocate of the High Court of South Africa. |
| Lecturers | Dr C Simbo, LLB (University of Zimbabwe); LLM (UCT) PhD (University of Zimbabwe). CJMM Mkhabele, LLB; LLM (UL). |
| NGAP Lecturer | KJ Selala, B. Iuris; LLB; LLM (UNIN); Attorney of the High Court of South Africa. ON Shibambu, LLB (UL); LLM (cum laude) (UL); Advocate of the High Court of South Africa. |

Public Law

| | |
|---------------------|---|
| Professor | *AO Jegede, LLB (Ife); MPH (Ibadan); BL (Nigeria Law School); LLM; LLD (UP). |
| Associate Professor | T van der Walt, B. Proc; LLB; LLM (UNISA); Advocate of the High Court of South Africa. |
| Senior Lecturers | Dr DT Mailula, BProc (cum laude); LLB; LLM; LLD (UNISA); Advocate of the High Court of South Africa. Dr OO Oluyeju, LLB (Ife), LLM; (LASU); Master of International Law and Diplomacy (UNILAG); LLD (UP); Advocate and Solicitor of the Supreme Court of Nigeria. |
| Lecturers | VE Lubisi, LLB (UNIVEN) MPhil (UP); Attorney of the High Court of South Africa. AW Makulana, LLB; LLM (UNIVEN); Advocate of the High Court of South Africa. UCA Mokoena, LLB; LLM (UNIVEN); Postgraduate Diploma in Higher Education (with Distinction) (UKZN). ZBM Mopai, LLB; LLM (UNIVEN); Postgraduate Diploma in Higher Education (UKZN). |

TN Raphulu LLB (UNIVEN) LLM (US); Advocate of the High Court of South Africa.
 LB Tsweledi, LLB; LLM (NWU).
 NGAP Lecturer SJ Rangoato, LLB; LLM (UL); Attorney of the High Court of South Africa.
 Junior Lecturers NL Malange, BA; U. ED; LLB; LLM (UNIVEN); Advocate of the High Court of South Africa.
 PBN Mawila, BA.LAW; LLB (UNIVEN); Postgraduate Diploma in Higher Education
 (UKZN); Attorney of the High Court of South Africa.

Ismail Mahomed Centre for Human and Peoples' Rights

Director Vacant.
 Secretary Vacant.

Law Clinic

*PJ Thokolo, BProc (UNIVEN); Advanced Diploma in Labour Law (NWU); Attorney of the High Court of South Africa.

Assistant Head Secretary

NE Masindi, LLB (UNIVEN); Attorney of the High Court of South Africa.
 TG Tshishonga, Diploma in Business Management; Bachelor of Business Administration;
 Bachelor of Business Administration Honours (SBS).

Typist

L Mbedzi, Dipl. in Public Admin (Vhembe FET); B Admin; B Admin Hons; MADMIN (UNIVEN).

Candidate Attorneys

Mr. R.M.S. Magagane, LLB (UL).
 Ms. E. Ringani, LLB (UNIVEN).

Adjunct Professors

Prof D Cornell, B.A. (Antioch College); J.D.(UCLA).
 Prof Elmarie van der Schyff, BA(LAW); LLB; LLM; LLD (NWU); Judge of the High Court of South Africa.

OFFICERS IN THE DEPARTMENTS OF MANAGEMENT AND COMMERCE

Dean A Kadyamatimba, MSc (Lvov-USSR), PhD (Lancaster, UK), MZCS (Zim), MBCS, MIEE, & Chartered Eng. (UK)
 Research Professor NM Ochara, PhD (UCT), MBA University of Nairobi, Kenya, Bachelor of Commerce (Management Sciences) - University of Nairobi, Kenya
 Research Assistant Vacant
 Faculty Administrator AC Thovhogi, BA (Univen)
 Academic Administrator Vacant

ACADEMIC STAFF AND DEPARTMENTS

Heads of Departments/Centers, and Institutes are indicated by means of an asterisk*

Accountancy:

Associate Professors *EK Oseifuah, BA (Hons), MSc (London South Bank, UK), PhD (Univen), ACCA, CIMA, (UK), MTP (SA), Chartered Global Investment Analyst (CGIA).
 V Moyo, MSc (Leicester, UK), MBA (Manchester, UK), PhD (UP), ACA (ICAEW, UK), FCCA (UK), FCMA (UK)
 SAICA Secretary MV Mafhali , Diploma in Management & BBA (SBS)
 Senior Lecturers A Reynolds, NDip (Unisa), BTech (Unisa) *Cum Laude*, MPhil (Unisa), Phd (NMU)
 A Tshikovhi, BCom (Hons) (UNISA), CA (SA)
 C Munkuli, BCom (UFH), BCom Hon / CTA (Unisa), CA (SA)
 G Katekwe BCom Accounting (UFH), BCom (Hons)/CTA (Unisa), CA (SA),
 L Maunzagona, Bcom (UFH), BCom (Hons) / CTA, PGDA (UFH), CA (SA)
 LJ Muthivhi, BCom (Hons) (UKZN), CA (SA)
 M Mashamba, BAcc (UFS) BAcc Hon / CTA (Unisa), CA (SA), Mphil Development Finance (Stellenbosch)
 N Machaya BCom (UFH), BCom (Hons), CTA (Unisa), CA (SA)
 ND Tshithavhani, BCom (Univen), BCom (Hons) (UKZN), CA (SA)
 NF Munzhelele, BCom (Univen), PGD (Natal) BCom Hon (UKZN), Mcom & PhD (UP)
 P Rambuda, BCom (Hons) / CTA (UKZN), CA (SA)
 RF Mashamba, BCom, BEd (UL), BCom (Hons) (Univen), MBA (Georgia State), HED (UL) & PG Dip in HE (Rhodes)
 SM Nembudani, BCom (Hons) / CTA (Unisa), CA(SA)
 TC Shavhani, BCom (UJ), BCom Hons/CTA (UJ), CA (SA)
 Y Katekwe, BCom (Hons) (UNISA), CA (SA)
 Lecturers ARI Tshifhango, BCom (UFS), BCom Hon / CTA (Unisa)
 MP Ndou, BCom (Hons) & UED (Univen), MBA (UL)
 NE Ramafhidza, BCom (Hons) & UED (Univen), MBA (Regent Buss Faculty)
 M Tshiololi, BCom (Univen), Adv Dip Acc Sci (Unisa), BCom Hons (Univen), MCom (Univen)

Business Information Systems:

| | |
|------------------|--|
| Professor | A Kadyamatimba MSc in Electronic Eng (Lvov-USSR), PhD (Lancaster, UK), MZCS (Zim), MBCS, MIEE, & Chartered Eng (UK) |
| Senior Lecturers | *D Tutani, BSc (Hons) & MSc (NUST – Zim), PG Dip in HE (Ukzn), PG Cert EML in HE(Univen) ,MCP, MCSA, MCT W Munyoka, PhD(Ukzn), MSc (UZ-Zim), BSc (MSU-Zim) &, PG Dip in HE (Stellenbosch), PG Cert in HE (Botho University, Botswana) |
| Lecturers | S Madzvamuse, BSc (Hons) (Jose Verona: Cuba), MSc in Comp Sci (UZ – Zim) & PG Dip in HE (Rhodes) F Manzira, BSc (Hons) (MSU - Zim), MSc in Info Sys (FINLAND), MSc in Info Mgt (Tilburg Univ-Netherlands) & (Aix en Provence – France), PG Dip in HE (Stellenbosch) NL Mashau, ND in IT, Btech an Mtech (TUT) V Netshirando, BCom (Hons), MCom (Univen) |
| nGAP Lecturer | NN Patala, BCom (Hons), MCom (Univen) |

Business Management:

| | |
|---------------------|--|
| Associate Professor | N Chiliya, BCom (Hons) (Fort Hare), MCom (Fort Hare), PhD (UJ) |
| Senior Lecturer | LG Nkondo, BCom (Hons) (Univen), MBA (North West), HED (Unisa), PhD (Univen) |
| Lecturers | *NT Khohomela, BCom (Hons) & UED (Univen), Cert in CSM, Cert in BBF (Unisa), MBA (Regent Business Faculty) TR Musetsho, BCom (Hons), Dip Ed Mngt, UED (Univen), MBA (UL) TR Netshilinganedza, BA (Hons), BCom (Hons), MBL (Unisa), Dip in Ed Mngt, JSTC (VECO), PhD (Univen) NG Ramavhona, BA, (Hons), MA, UED (Univen) S Zindiye, BCom (Hons), MCom (UFH) |

Economics:

| | |
|------------------|--|
| Professor | Vacant |
| Senior Lecturer | *G Dafuleya, BSc (Hons), MSc (Eco) (Zim), PhD (Eco) (UJ) MA Dagume, STD (Veco), BEd (Unisa), BA (Hons) (Univen), Ma in Eco (UJ), PhD (Eco) (Univen) |
| Lecturers | AR Khangale, BSc, BCom (Hons) (Univen) EN Molatsana, SSTC (Setotolwane), BCom (Unisa), BCom (Hons) & MCom (UP) AI Nemushungwa, BCom (Hons) & UED (Univen), MCom (UJ) NL Ramavhona, BAEd (Univen), BCom (Hons) (UCT), MAP Cert (Wits), Cert CPBPM (Wits), MBL (Unisa) Z Nyamazunzu, Bcom (Hons), MCom, PhD (Eco) (Fort Hare) RV Mudzanani, BCom (Hons), MCom (Univen) TW Munzhelele, BA, UED & BA (Hons), MA (Univen) |
| Junior Lecturers | F Sikhitha, BA (Hons) & UED (Univen) |

Extended Programme:

| | |
|------------------|---|
| Senior Lecturer | *RF Mashamba, BCom, BEd (UL), BCom (Hons) (Univen), MBA (Georgia State), HED (UL) & PG Dip in HE (Rhodes) |
| Lecturers | Khosa, BA (UWC), PGD in Mgmt (HR) (UCT), Dip in Marketing (Necol), MBA (UNISA), PGD in HE (UKZN), PG Dip LL (UJ) O Sinthumule, BCom Accounting (Univen), BCom (Hons) (Univen), BCTA (Unisa), MCom (Univen) B Khoza, BEd (UL), BA Hons (UL), MA (UL) |
| Junior Lecturers | MJ Netshikulwe, BSc Economics (UCT), BEconSci (Hons) (Wits), MCom (Univen) DT Mathivha, BCom IT (Univen), BCom IT (Hons) (Univen) |

Human Resources Management and Labour Relations

| | |
|---------------------|--|
| Associate Professor | Vacant |
| Senior Lecturer | J Palo, BA Hons (UP), MA & PhD (NWU) |
| Lecturers | *K Khashane, BCom (Hons) & UED (Univen), Cert in BM (Potch), MAdmin (UL), Cert in HEM (Univen) H Ngirande, BSoc (Hons) & MCom (UFH), PhD (UFH) Cert in HE (UKZN) W. Munyeka, B.Admin, B. Adm (Hons), M.Com (UL). |
| Teaching Assistant | Vacant |

Public and Development Administration

| | |
|---------------------|---|
| Professor | MJ Mafunisa, BAdmin (Hons) (Univen), MAdmin, DAdmin (UP), & Cert in the Protection of Human Rights (IIAP, France) |
| Associate Professor | NJ Vermaak, BA (Hons) & MA (UJ), & PhD (Unisa) |

| | |
|------------------|---|
| Senior Lecturers | E Mahole, BAdmin (Hons), MAdmin, & DAdmin (Univen) & PGDip in HE (Teaching and learning) (Stellenbosch) *MM Nekhavhambe, BAdmin (Hons) (Univen), MPA (UP), DAdmin (Univen) & PGDip in HE (Teaching and Learning) (Stellenbosch) PH Munzhedzi, BAdmin (Univen), BAdmin (Hons), MAdmin (Cum Laude) (Unisa) & D.Admin (UKZN) |
| Lecturers | MJ Seth, BA (Hons) & MPA (UP) NE Mathebula, B.Admin (Hons), M.Admin & D.Admin (UL) ST Matloga, B.Admin (Univen), Honours Bachelor of Administration (Unisa) & M.Admin (Univen) AT Singo, B.Admin, MPM, PhD (Public Administration) (Univen) |
| Junior Lecturer | HH Takalani, BA (Hons), (UKZN), & MA (Radboud University Nijmegen) |

Tourism and Hospitality Management

| | |
|------------------|---|
| Lecturer | *T Nethengwe, Cert in Basics of TQM, ND (Natal), B-Tech (VUT), PGD (Natal), MSc (Wageningen) |
| Lecturers | FH Sumbana, BA (Hons) (Univen), MA (UJ), MBA (University of Luton and Regent College in SA) M Manuga, Ndip, B-Tech & Mtech (Tourism and Hospitality Management (VUT) |
| Junior Lecturers | RS Khashane, Dip & B-Tech (DUT), PGCE (Unisa) & Mtech (Tourism and Hospitality Management (VUT) M Nkuna, NDip & B-Tech (CPUT) MM Segooa-Maombe, BCom (Hons) (Univen), MCom (Univen) |

CENTRES AND INSTITUTES

OR Tambo Institute of Governance and Policy Studies

| | |
|---------------------|---|
| Associate Professor | N Nkuna, BAdmin (UL), MPA (UP), PhD (UL) |
| Lecturer | LR Kone, BA (Univen), BAHons (UNISA), MPA (UP), PhD Education (Univen), PhD Public Administration (UFH) |

FACULTY OF SCIENCE, ENGINEERING AND AGRICULTURE

ADMINISTRATIVE STAFF MEMBERS:

Executive Dean : Prof N Mokgalaka-Fleischmann, DTech Chem (TUT), MBA (Haaga-Helia University, Finland)

Former Dean-School of Agricultural Sciences: JJO Odhiambo, BSc (Agric) (Hons), MSc (Agric) (Nairobi), PhD (British Columbia, Canada)

Former Dean-School of Environmental Sciences : Prof Odiyo [deceased]

Former Dean-School of Mathematical and Natural

Sciences : N Potgieter, BSc (RAU), MSc, PhD (UP)

Executive Secretary 1 : LH Kone

Executive Secretary 2 : N Mulovhedzi, N. Diploma Management Assistant (CTC)

Executive Secretary 3 : MB Mantshimuli, (BBA)

School Administrator 1 : MM Maboho, BCom (Univen)

School Administrator 2 : NP Khakhu, BA, HED, BEnvSch (Univen)

School Administrator 3 : Vacant

RESEARCH PROFESSORS:

Research Professor : PO Bessong, PhD (Univen), Postdoc (Virginia, USA)

Research Assistant : LG Mavhandu-Ramarumo, PhD (Univen)

VUWANI SCIENCE RESEARCH CENTRE:

Coordinator : NE Maluta, BSc (Hons) (Unin), MSc (Univen), PhD (Bath, (UK)

Lab Technicians : SM Mathebe Bsc (Hons) (Univen)

NRF SARCHI CHAIR:

Coordinator : SH Foord, PhD (UP)

ACADEMIC STAFF MEMBERS:

(Interim Heads of Departments are indicated by means of an asterisk*)

Department: Agricultural Economics and Agribusiness

Professors : IB Oluwatayo, BSc Hons (Agric Econs), MSc, PhD (Ibadan)

Senior Lecturers : * Vacant

: M Tshikororo, BSc (Agric) (Unizul), MSc (Agric) (Univen), PhD (Agric) (Univen)

Lecturers : TA Nefale, BSc (Agric), MSc (Univen)

Teaching Assistants : BC Mokwite, BSc (Agric) Univen

Department: Agricultural and Rural Engineering

Senior Lecturers : *MO Marenya, BSc (Hons)(Agric.Eng), MSc(Agric.Eng)(Nairobi), PhD(Agric. Eng) (UP)

Lecturers : FCM Onyando, BSc (Hons.) Environmental & Biosystems Eng., Nairobi, MSc (Agric. Eng.) (UKZN), PhD (Bioresources Eng.,) (UKZN), Cand. Eng. (ECSA)

nGAP Lecturers : DC Sambo, BSc (Agric)(Univen), MSc (Bioresources Systems) (UKZN), PhD (Bioresources Systems, Pr. Nat. Sci. (SACNASP)

Chief Lab Technician : MB Mongwai, BSc (Agric.) (Univen)

Teaching Assistants : DS Monyetware BSc Agric (Agric and Rural Engineering), MSc Agric (Agric Mechanization)

Department: Animal Science

Associate Professor : *JJ Baloyi, BSc (Agric)(Hons)(UZ), MSc (UK), PhD (UZ)

Senior Lecturers : E Bhebhe, Dip.Agric (Chibero), BSc (Agric)(Hons) (UZ); MSc; PhD (Texas A&M) (USA)

: F Fushai, BSc (Agric) (Hons) (UZ); MSc (Natal); PhD (Unisa)

: MS Mikasi, BSc (Agric), MSc (Agric.) (Univen), PhD (Agric)(Univen), PG Dip (HE)(UKZN)
 : AJ Netshipale, BSc (Agric)(Univen), MSc (Agric)(Natal), PhD (WUR), PG Dip (HE)(UKZN)
 Chief Farm Technicians : KT Mahlako, BSc (Agric), MSc (Agric)(Univen), PG Dip (HE)(SU)
 Chief Principal Lab Tech : EM Nyathi, BSc, MPH (Univen)
 Lab Technicians : AM Raseona, BSc (Agric)(UL); MSc (Agric)(Univen)

Department: Biochemistry and Microbiology

Professors : *A Shonhai, BSc (Hons) (NUST), PhD (Rhodes)
 : N Potgieter, BSc (RAU), MSc, PhD (UP)
 Associate Professors : A Samie, BSc (Hons), MSc (Yaoundé, Cameroon), PhD (Univen)
 : AN Traore, DEUG B, Licence, Maitrise (UJF, Grenoble, France); MSc (RAU), PhD (UJ)
 : NE Madala, PhD (UJ)
 Senior Lecturers : ME Musie, BSc (Wits), BSc (Hons), MSc, PhD (Univen)
 : J Kabue-Ngandu, MSC (SU), PhD (Univen)
 : MT Sigidi BSc (Hons) (UKZN), MSc, PhD (Univen)
 : A Burger, BSc (Hons) (UP), MSc, PhD (Rhodes)
 Lecturers : SC Tshidino, BSc; BSc Hons (UNIVEN); MSc; PhD (NMU); PGDHET (UFH)
 : L Mathomu MSc (Unisa)
 Senior Lab Technicians : M Magwalivha, BSc (Hons) (Univen), MSc (UP)
 Lab Technicians : DC Mmboyi, BSc (Hons) (Univen)
 : C Ndou, BSc (Hons) (Univen)

Department: Biological Sciences

Professors : Y Moodley PhD (UCT)
 : SH Foord, PhD (UP)
 Associate Professors : *IEJ Barnhoorn PhD (UJ), Postdoc (UP)
 : MP Tshisikhawe, BSc (Hons), MSc (Univen), PhD (UP), (Rhodes)
 Senior Lecturers : MH Ligavha-Mbelengwa, BSc (Hons), BEd (Univen), MSc (UCT) UED, SABUFSEP (North Carolina A&T State, USA)
 : LI Ramovha, BSc (Unin), BSc (Hons) (Univen), MSc (UP), HED (Postgrad) (Unisa) PhD (UP)
 : NA Masevhe, BA, BSc (Hons), UED, MSc (Univen), PhD (UP)
 : CS Schoeman, MSc (US), PhD (Univen)
 : LH Swanepoel, PhD (UP)
 Lecturers : GJ Madonsela, MSc (UDW)
 : H Roux, MSc (UJ)
 : HE Munzhelele, MSc (Univen)
 : S Hugo, PhD (UP)
 : RT Tshivhandekano, B.Sc (Univen), BSc (Hons), MSc (UCT), M.Env.Man (PU for CHE)
 : N Swelankomo BSc (Hons) (Unitra), MSc (US)
 Chief Lab Technicians : K Magwede, BA, UED, MSc (Univen), PhD (UJ)
 Lab Technicians : MG Phaphana, BA, UED (Univen)
 : MP Legodi, BSc (Hons) (Unin), MSc (UL)

Department: Chemistry

Associate Professors : IDI Ramaite, BSc (Hons) (Univen), PhD (Rhodes), PrChem SA
 : Prof M Kabanda, Associate prof, PhD, MSc all from Univen
 Senior Lecturers : *SS Mnyakeni-Moleele, BSc (Hons), PhD (WITS), PrChem SA
 : MA Legodi, BSc (UCT), BSc (Hons) (Unin), PhD (UP), PrChem SA
 : LC Murulana, BSc (Univen), BSc (Hons), MSc, PhD (North West), PrChem SA
 : E Batisai, BSc (Hons), MSc, PhD (SU)
 : N Tavengwa PhD (Wits), PrChem SA
 Lecturers : LR Puka, BSc, BSc (Hons) (Vista), MSc (RAU)

: TE Ramurafhi, MSc (Medunsa)
 Senior Lab Technicians : FB Mutshaeni, BSc Hons (Univen) PrChem SA
 : NR Maseko, BSc (Wits), BSc (Hons) (Univen)
 NMR Operators : P Pandelani, BSc (Hons)(Univen)

Department: Earth Sciences

Senior Lecturers : *MO Kataka, BSc (Hons), MSc (Unv. Nairobi), PhD (Wits), Cert. (IISEE, Tsukuba), Cert (UPPSALA), Cert (Potsdam), Cert (NIAG, Cairo), Cert. (Strata Control)
 Associate Professors : JR Gumbo, BSc & Msc (Univ.Zim), MSc & PhD (UP) PrSci.Nat.
 Senior Lecturers : FA Dacosta, BSc (Hons) (KNUST), MSc (Wits), PhD (Wits), MIECA
 : L Diko, BSc (Hons), MSc (Buea), PhD (UL), Cert. Post Graduate Supervision (RU), MIMGA, MCMS, MGSA, MYES, MACCMRG, MMIWSA
 : JN Edokpayi, B.Tech (LAUTECH), Postgrad.Diploma (NTI), MSc (ABU), PhD (Univen), SAYAS Fellow
 : HR Mundalamo, BSc (Unin), BSc (Hons), MESC, PhD (Univen), MGSSA
 : R Makungo, BESHWR, MESCH, PhD (Univen), MGSSA, MWISA
 : FI Mathivha, BESHWR, MESHWR, PhD (Univen)
 : SE Mhlongo, BESMEG, MESMEG, PhD (Univen), PGDip.HE (RU), MGSSA, MLaRSSA, SAYAS Fellow
 Lecturers : TR Nkuna, BESHWR, MESHWR (Univen), Pr. Sci. Nat, MIAH, MGSSA
 : MI Mutoti, BESHWR (Univen), MSc EWS (UWC)
 : NA Mahlaule, BESMEG, MESC (Univen), MGSSA
 : N Rembuluwani, BESMEG, MESMEG (Univen), PGDip.HE (UKZN), MGSSA, MSEG
 : L Tshilate, BESMEG, MESMEG (Univen)
 Senior Technician : N Lilimu, BESMEG (Univen), SACNASP, GSSA
 Technicians : E Malima, BESHWR (Univen)
 : N Nemapate, BESMEG, MESC (Univen), MGSSA

Department: Food Science and Technology

Professors : AIO Jideani, BSc (Hons), MSc (Food Tech)(Ibadan), PhD(Leeds), PG Dip(Food Tech)(Ibadan)
 Senior Lecturers : *SE Ramashia, BScFST (Univen), MTech (Food Tech) (TUT), PhD (Univen), PGDip. HE (UKZN)
 : H Silungwe, Dip. Agric. Eng. (UNZA), BSc (Agric) (UNISWA), MSc. (Agr.Eng.Tech) (Food Processing) (UCD-Ireland), PhD (Univen)
 Lecturers : T E Kgatla, BSc (FST)(Univen), Master of Nutrition (UL)
 : M E Mashau, BInstAgrar (Food Processing) (UP), SCFST(Univen), PGDip.HE (UKZN)
 : MT Malaza, B Home Economics (Education) (UWC), B Consumer Science (Hons) (UP), Masters in Consumer Science (UP)
 Pilot Plant Technicians : N J Matodzi, BSc FST (Univen)
 Lab Technicians : B Nethathe, BSc (Univen); BSc (Hons), MSc (UFH), PhD (UP)
 : T Mokhele, BInstAgrar (Food Processing) (UP), MSc (Agric) (Unisa)
 : B Moyo, BSc, BSc (Hons) (Unisa), MSc (Chemistry) (Univen)
 : M Mulondo, BFECs, HONRDV (Univen)

Department: Forestry

Professors : *PO Adesoye, B.Agric.Tech (Forestry & Wood Tech)(FUTA), M. Agric. Tech)(Forest Mgt)(FUTA), PhD(Forest Biometrics)(UI)
 Senior Technicians : P Munyanduki, BSc (Hons) (Forest Resources and Wildlife Mgt) (NUST), MSc (Forest Mgt & Environment) (UP)

Department: Geography and Environmental Sciences

- Associate Professor(s) : BDO Odhiambo, BSc. (Hons), MSc. (Univ. Nairobi), PhD (Waterloo), PGDip. Geomorphology (ITC, Netherlands), Cert. Remote Sensing (GDT/CNES Toulouse, France).
- Senior Lecturers : *NS Nethengwe, PhD, Geography (West Virginia University, USA).
: JN Steyn, BSc (Agric) (UOFS), BSc (Hons) (UP), MEnvM (UOFS), PhD EnvSc. (Univen)
: L Mugwedi, B.Agric (Univen), B.Inst Agric (Hons) (UP), MSc. (WITS), PhD (UKZN)
: R Mudzielwana, BEnvM, MEnvSc, PhD. EnvSc (Univen)
: EM Stam, MSc (Univ. Amsterdam), PhD (Free University, Amsterdam)
: OE Malahlela, BScEnvSc (Hons) (UL), MSc (UKZN), PhD (UP), SACNSP.
: TM Nelwamondo, BPEd, BPEd BSc (Hons) (Fort Hare), MA (Univ. PE); PhD (UP)
: NV Mudau, BA (Hons), MEnvSc (Univen), PhD (NWU), UED (Univen)
: MJ Mokgoebo, B.Ped (Arts), BA Hons (Geo) (UKZN:Westville), PGDHE (UKZN: Howard), MEnv.Sc (Univen), PhD (Env.Man) UNISA
- Lecturers : R Mulaudzi, B.Envsc (Hons) (Univen), BA Development Studies (Hons) (UNISA), MEnvsc (Univen)
: FM Murungweni, BSc. (ZOU), MSc. (University of Twente, Netherlands), Dip. Geo-information (ITC, Netherlands), SACNASP, AARSE
: E Kori, BSc (Hons) (Midlands State, Zimbabwe), MEnvSc (Univen), PGDip.HE (UKZN)
: KH Netshisaulu, BEnvSc, BEHGEO, MEnvSc (Univen)

Department: Mathematical and Computational Sciences

- Professors : S Shateyi, BSc (Hons), MSc, DPhil (UZ)
: W Garira, BSc (UZ), MSc (UK), PhD (London)
- Senior Lecturers : *S Moyo, MSc (PFUR-USSR), PhD (Brunel, London-UK)
: JC Ndogmo, PhD (Montreal, Canada), DEA (Louis Pasteur of Strasbourg University, France)
: KA Kyei, BSc (Hons), PGD (Ghana), DD, MD, (UCL, Louvain-La-Neuve, Belgium), PhD (UP)
: C Sigauke, BEd (UZ), MSc (NUST), PhD (UFS)
: A Bere, BSc (Hons), MSc (Zimbabwe), PhD (UWC)
: K Muzhinji, Dip.Ed. (UZ), BSc. Ed (Hons), (Bindura, Zimbabwe), MSc (TU Kaiserslautern, Germany), MSc (Johannes Kepler, Austria), PhD (Univen)
- Lecturers : MA Luruli, BSc (Georgia Statey, USA), MSc (Clar Atlanta), (USA)
: FS Netshapala, BSc (Ed), BSc (Hons) (Univen), MSc (UP)
: RM Mukhodobwane, BA (Hons) (Univen), HED, BEd (Unisa), MSc (Univen)
: D Mathebula, BSc (Hons) (Univen), MSc (US), PhD (Univen)
: M Mohlala, BSc (Hons) (KZN), MSc, DPhil (Howar University)
: AD Maphiri, BA, BSc, MSc, PGDE, (Univen)
: A Manthada, BSc (Hons), PGDE, MSc (Univen)
: IR Makgatho, BSc (Hons)(Unisa), Business and Administration (Hons) (Stellenbosch), MSc, HED (Limpopo)
: VT Makhoshi BSc, (Hons), UED, MSc (Univen)
: G Dzawo, BSc, MSc (NUST, Zimbabwe); PG Dip (CHE) (RU)
: N Soganile, BSc (Cuba), MSc (NUST, Zimbabwe), PG Dip (RU)
: B Moyo, BSc (Havana, Cuba), MSc (NUST, Zimbabwe), PhD (NWU)
: TB Mulaudzi, BSc (Hons) (UNIN), MSc (Univen)
: TH Tshisikhawe, BSc (Hons), MSc (Univen)
: TL Kubjana, MSc (UWC)
: N Mukwevho BSc Hons, MSc (Univen), PGCE(UNISA)
: N Ndou, BSc, BSc (Hons), MSc (Univen)

Department: Physics

Senior Lecturers : JK Kirui, BSc (Hons) (Nairobi), MSc (British Columbia), PhD (Wits)
 : *NE Maluta, BSc (Hons) (Unin), MSc (Univen), PhD (Bath University), (UK)
 : D Tinarwo, Lic. Ed (Phy) (Jose' Varona, Cuba) BSc (Hons), MSc
 (Zimbabwe), PhD. Ing (Germany)

Lecturers : L Jhamba, BSc (Hons), BEd, MSc, MScEd (Zimbabwe) PhD (Wits)
 : F Nemangwele, BSc (Univen), BSc (Hons), MSc (UWC), PhD (Univen)
 : TS Mulaudzi, BSc.Ed, BSc (Hons), MSc, PhD (Univen)
 : L Phuthu

Senior Lab Technicians : TS Ravhengani, MSc (Univen)

Lab Technicians : TT Khedzi, BSc Hons (Univen)
 : S Mathebe BSc (Hons) (Univen)

Department: Plant and Soil Sciences

Professors : ET Gwata, BSc (Crop Science) (Univ Novi Sad), MSc (Univ. of Melbourne),
 PhD (Univ. of Florida)
 : JJO Odhiambo, BSc (Agric)(Hons), MSc (Agric)(Nairobi), PhD (Soil Science)
 (Univ. of British Columbia, Canada)
 : JBO Ogola, BSc (Agric) (Hons), MSc (Nairobi), PhD (Reading)

Associate Professors : *GRA Mchau, Dip (Horticulture), BSc (Fruit Ind.), MSc (Agric) (California
 State Polytechnic Univ., Pomona), PhD (Plant Pathology) (University of
 California)

Senior Lecturers : J Mzezewa, BSc (Agric)(Hons)(UZ), MSc (Agric)(Aberdeen), PhD (Soil
 Science) (UF)
 : O Naicker BSc Microbiology (Hons), UKZN. MSc (Agric) (UNISA), D. Agric
 Plant Pathology, Jilin Agricultural University (JLAU) in Changchun, China.

Lecturers : F Thovhogi, BSc (Agric)(Univen), MSc (Stellenbosch)
 : ML Ramphinwa, BSc (Agric), MSc (Agric)(Univen)
 : TM Maphosa, BSc (Agric), MSc (Agric)(UL)
 : HP Nematikundani, BSc (Agric)(Unin), BSc (Agric)(Hons)(UP), Masters in
 Sustainable Agric (UFS)

nGAP Lecturers : SG Lusiba, BSc (Agric)(UL); MSc (Agric)(Univen)

Teaching Assistants : S Thaba, (BSc Agric) (Univen)

Crop Technicians : MV Makhado, B (Agric) (Hons)(Univen), MSc (Agric) (UL)

Lab Technicians : T Leboho, B(Agric) (Hons)(Univen), M (AgricManag) (UL)
 : SE Rapholo BSc (Agric)(Univen) MSc (Agric) (Univen)

Science Foundation

Professors : *S Shateyi, BSc (Hons) (NUST), MSc, DPhil (Zimbabwe)

Lecturers : RS Pearce, MSc (UWC)
 : GM Mokganya, MSc (Univen)
 : O Matsilele, BSc (Hons) (Univen)
 : VM Nekhubvi, BSc (Hons), MSc (Univen)

Junior lecturers : I Zitha

Department: Urban and Regional Planning

Professors : P Bikam, BSc, MSc (Univ. of Tours, France), MPhil, (Paris Sorbonne, France),
 PhD (Univ. of Paris Sorbonne, France), Diploma in Cartography (Kaduna
 Polytechnic Kaduna, Nigeria), SACPLAN, SAPI.

Senior Lecturers : *I Ingwani, BEd, MSc (Univ. of Zimbabwe), PhD (Stellenbosch), Diploma
 (project planning), Diploma Ed (Univ. of Zimbabwe), SACPLAN, SAPI, ZIRUP

Lecturers : T Gondo, BSc (Hons) and MRUP (Uni.Zim), PGDip. HE (Stellenbosch)
 : SA Nyamwanza, BURP (Univen) MURP (Univen), MSc DP (Wits), SACPLAN Pr.
 TP. SAPI

Senior Technologists : FV Mushiana, B.Arch (Hons) (Denmark), M.Arch (London), N. Diploma Arch
 (TUT), Cert. Arch (DDA), CAD Cert. (TUT), SAIBD, SAIAT, SACAP.

Junior Technicians : SG Tshikunde, B.Tech, N.Dip Town and Regional Planning (UJ), SACPLAN

Institute for Rural Development

- Associate Professors : *J Francis, BSc (Agric)(Hons), MPhil, PhD (UZ)
- Senior Lecturers : G Oloo, BSc, MBA(USIU), Dip HRM(Manchester), Cert MF(Cranefield),
: B Kilonzo, Dip. Community Empowerment(Israel), BA(Rani Durgavati), MA
(Agra), PhD(Univen)
: M. Manjoro, BSc(Agric)(Hons), MSc Agric(UZ); PhD (UFH)
: J Zuwarimwe, BSc(Hons)(Rural & Urban Planning), MSc(Rural Econ.Dev
Plan)(UZ), PhD(UP)
- Lecturers : MA Mathaulula, SSTD, BPaed(Home Econ.)(Unizul), PGDTE, PGDEM(Unisa),
HONRDV(Univen), MRDV (Univen), PhDRDV(Univen)
- Farm Managers : TG Kutama, N.Dip.(Animal Prod.)(Pret Tech.), B Tech.(Agric Mgt) (Unisa),
BAgric (Hons)(Univen)

ADMINISTRATIVE STAFF

RECTORATE

| | |
|--|--|
| Vice-Chancellor and Principal | NB Nthambeleni, BA (Hons) (Durban-Westville), MA (RAU), D Litt et Phil (UJ) |
| Executive Assistant | ME Munano, ND (TSA), B.Tech, MTech (Unisa) |
| Deputy Vice-Chancellor Academic | JE Crafford, BSc (Hons), MSc, PhD (UP) |
| Personal Assistant | GC Mushiana, ND (DHET) |
| Deputy Vice-Chancellor Operations | PL Martin, BAdmin (Unisa), MBA (ICM), DPhil (UP) |
| Personal Assistant | MS Mudalahothe, N.Dip. Com. Admin. (TSA), B.Tech. (Unisa) |
| Deputy Vice Chancellor: Research and Post Graduate Studies | NN Feza Diploma in Education (SACTE) FDE (Rhodes) B.Ed (UPE) B.Ed Hons (UPE) M.Ed (NMMU) Phd (State University New York) |
| Personal Assistant | MD Magau, ND (TNG), BTech. (Unisa) BCom (Unisa) |

INTERNAL AUDIT

| | |
|----------------------------------|---|
| Director | Ms D Makwarela, BCom, Postgrd Dip (Unisa) |
| Assistant Manager Internal Audit | Vacant |
| Assistant Internal Audit | A Marindili, BCom (Univen) |
| Risk Officer | TA Sibiyi, BCom (UL) |

LEGAL SERVICES

| | |
|----------------------------|---|
| Director | AE Nemukula, LLB, (Univen) LLM (UP) |
| Executive Secretary | Adv. IM Netangaheni, BIuris, LLB, (Hons) RDV (Univen), LLM (UL) |
| Labour Relations Manager | T Mphephu, LLB (Univen) |
| Student Discipline Officer | SN Lubisi, LLB (UL) |
| Legal Officer | |

INTERNATIONAL RELATIONS

| | |
|-------------------------------------|-------------------------------------|
| Director (acting) | OS Obadire, PhDRDV (Univen) |
| Chief Administrative Officer | N Ntakana, ND, BTech (Boarder Tech) |
| International Student Administrator | HV Sithagu, BAIR (Hons) (Univen) |
| | SM Sathekge; BA (UL) |
| Partnership Office | T Dikgale (BA,BA Hons (Unisa) |

REGISTRAR

| | |
|----------------------|--|
| University Registrar | NE Lambani, BProc (Unizul), LLB (Univen), LLM (WITS), Adv Dip in Company Law, Dip in Close Corporation (RAU) |
| Executive Secretary | W Tshivhenga, ND (UNISA), BBA (SBS) |

RECORD MANAGEMENT & ARCHIVING

| | |
|----------|--|
| Head: | N Ngangani; BPAED (FH); Postg Dipl (UKZN), BEd (Hons) (Univen) |
| Archives | TL Bele, ND (TNG), BA (Hons) (Unisa) |

ACADEMIC ADMINISTRATION

| | |
|---------------------------|--|
| Deputy Registrar (acting) | M Ligudu, BAdmin (Hons) (Univen), MBA (Mancosa) Post.Grad., NDBB (Unisa) |
| Executive Secretary | M Holeni, ND (Sultan Tech.) |

HEMIS

Hemis Officer
Assistant Hemis Officer

Mr Z Fana, ND, IT (WSU)
Vacant

STUDENT ADMINISTRATION

Assistant Registrar

M Ligudu, BAdmin (Hons) (Univen), MBA (Mancosa)
Post.Grad. NDBB (Unisa)

Chief Admissions Officer

AS Ugoda, ND (TNG), B.Tech (Unisa), PGDBM
(Mancosa)

School Administrators

MP Khakhu, BA, HED, BEnvScH (Univen)
MM Maboho, BCom (Univen)
TA Mmbadi, BAdmin (Hons), MPM (Univen)
MR Tshikomba, BA (Hons), Dip. In Adv.Bus. Comm.
(Unisa)

Senior Admin Officers

GM Tshimange, ND (Unisa)
A Thovhogi, BA (Univen)
A Bugane, Dip in Management (SBS)
M J Netshidzivhe, BA, (Univen), BEHGEO (Univen)
UED
M Masia, BA (Univen)

Typists

Vacant

Student Admin Clerks

TG Nefale, Dip. Infor. Tech. (OICE)
K Neluvhalani, BCom (Hons) (Univen)
Vacant

Admissions/Enquiries

Chief Clerk
Clerks

Vacant
FC Mulidzi
NA Muthevhuri
AS Manenzhe

Cards/CUP/ (Matriculation Exemptions)

Records

Chief Clerk
Clerk

Vacant
B Madzivhandila, BEnvSc (Univen)
F Kwindu, BEnvSc (Univen)

AUXILIARY SERVICES AND EXAMINATIONS

Assistant Registrar

Mr A. Mulaudzi, BAdmin (Hons) (Unisa), MBA
(Mancosa)

Examinations

Chief Exams Officer
Senior Admin Officer
Admin Officer

GT Shitlhavani, BCom (UL) (Hons), MAdmin (RBS)
IN Mukondeleli, ND (Unisa), BTech (TUT)
NR Netshisumbela, BA (Hons) (Unisa), MBA
(Mancosa)

Senior Clerk

Vacant
MM Nemavhola, ND (Vhembe FET)

Clerks

AR Mudau, Dip in Comp (Vhembe FET), BBA (SBS)
LP Matidze
NS Mafukata

Postal Services

Clerks Grade II

C Ravhutsi

Assistant Clerks

AS Nemudzivhadi

TI Mulaudzi

Printing Services

Senior Admin Officer

TM Ralineba, Dip in Mngt, (SBS)

Clerks Grade I

TF Ratshitanga

NB Mahada, BA (Univen)

A Ngobeni, ND (Public Mngt)

Assistant Clerks

WM Mufamadi

MARKETING, BRANDING AND COMMUNICATION

Director

TV Dzaga; Dippa, BAdmin (Hons), MPM (Univen),
DAdmin (UL)

Executive Secretary

FV Nonge, ND (Dept.Edu)

Head

Vacant

Operational Manager

Vacant

Senior Secretary

TR Muthadzwi, Dip.WDM (Univen), Adv. Dip (Mngt),
BBA (Hons) (SBS)

Admin Officer

TJ Thabo, BA (FS)

Functions and Visitors Officer

TG Cibi, BA (Univen)

Media/ Publications Officer

W Mabogo; BAdmin (Hons) (Univen), Mphil. (UP)

Assistant Media and Publications Officer

LP Mashishi, BA (UL)

Convocation & Alumni Officer

ML Ramaleba, BAEd (Univen), FDE (UJ)

Media/Broadcasting Officer

T Shirinda; ND (UJ)

Assistant Media and Sound Broadcaster

Vacant

Development Officer Corporates

Vacant

Schools Liaison Officer

TP Nyelisani, BA (Hons) (Univen) MBA (UP)

Assistant Schools Liaison Officer

Lebopa, BA (Univen)

Website Content Officer

M Masisi, BSc (IT) (FS), BSc (Hons) (Univen)

Chef

Vacant

Assistant Chef

NG Nemanashi

Waiter

Vacant

Assistant Waiter

TL Mufamadi

Tea Ladies

TG Madzivhandila

T Mudau

INSTITUTIONAL PLANNING, QUALITY ASSURANCE AND PROMOTION

Director: Institutional Planning

Dr Mativandela: Philosophiae Doctor (PhD)
University of Pretoria, MSc (cum laude) University of
Pretoria, Bachelor of Sciences – Honors Univen,

& Quality Assurance

Vacant

Executive Secretary

MR Nelwamondo, Adv.Dip in Mangt (SBS), BTech.
(Unisa)

Head: Mngt Info Systems Specialist

ST Mofokeni, ND, BTech in IT (CUT)

Assistant Mngt Information Systems

Vacant

Institutional Performance Reporting

NK Shaku, BA, Hons (UL)

Institutional Planning Officer

M Mabaso, BIS, Hons (UP), Postg Dip (Stellenbosch)

Head: Quality Assurance

LP Netshifhefhe, BEcon, MPM (Univen), PTQM

| | |
|------------------------------|--|
| Chief Administrative Officer | (Unisa) |
| Planning Officers | L Baloyi, BEcon (Univen) ME Thagwana, BAgric (Univen), PTQM (Unisa) |

LEGAL AID CLINIC

| | |
|----------------|-----------------------------|
| Head | PJ Thokolo, B.Proc (Univen) |
| Assistant Head | NE Masindi, LLB (Univen) |
| Typist/Clerk | TG Tshishonga |

COMMITTEE ADMINISTRATION

| | |
|-------------------------|---|
| Head: Committee Section | MA Lewis, B.Tech (TSA), MBA (Mancosa) |
| Secretary | Vacant |
| Chief Admin Officers | NC Rampheri, BA (Hons); PDM (Wits) K Mashila, BAEd (Univen), BED (UJ), BA Hons (Unisa) |
| Senior Admin Officer | NV Goliada, BA. CRM, BA (Hons) (Univen), PGDHLM, MA (Univen) |
| Chief Clerk | M Netshilema, ND in Marketing (TUT) |
| Typist/Clerk | J Makhwedzha |

STUDENT AFFAIRS

| | |
|------------------------|---|
| Director | A Mukheli, BA (Hons) (Univen), LLB (Unisa), MPhil MPA (UWC) |
| Executive Secretary | FS Nemaxwi, BAYID (Univen) |
| Administrative Officer | A Mathelemusa, BAIR, BA (Hons) (Univen) |
| Student Accommodation | |
| Head | NP Mokoena, N6, BTech (Pre Tech), MBA (UP) |
| Hostel Superintendent | NS Phungo, BA, PGDHLM, PGCE (Univen) |
| Warden | ND Muvhango, BAYD (Univen) M Mbatha, ND, BTech (DUT) AE Fungisani, BAEd, (Hons) (UL) L Mugovhani, BScw (Potchefstroom) D.P Ngobeni, BAYD (Univen) T.Y Tshililo, BSos, Hons, Mphil T.F Ndwammbi, BSoc (Univen), Hons (UJ), MA (PETech) I Lebuso, BA (UCT) Z Ngomane , Bsoc ((UJ) M Mudau, BA, Badmin (Hons) (Univen) M Machete , BAdDev, Hons (Univen) K.I Mdlalose, Bscos, Hons (DUT) S.R Ramaru, BA (Univen), Dip (Unisa) Postg Dip (Stellenbosch) L.I.D Makgato, BA, Hons, MA (UL) L.M Shibambo, BPsyc (MGI) T.O Tshitimbi, BASOC, MPH(Univen) T Mukwevho, Bsoc in Dev (NWU) Z.P Ngomane, BASOC (UJ) |

E.M Tsimane, Bsoc, Hons, MA (FHU)

Student Governance:

Head: E Mashavhanduna, BA, UED (Univen), MAD (Univen).
Senior Administrative Officer KF Nevumbani, BCom (Univen)
Clerk/Typist (SRC) MF Mutavhatsindi
Driver PR Ramutanda
Messenger NS Mabidi, BAdmin (Univen)

Sport and Recreation

Head Vacant
Sport Officer PM Thaba, BSc (Hons) (Univen)
Sports Officer: Leisure & Creation JAM Mogashoa, ND, BTech (TUT)
Sports Administrator NP Mugwedi, BSc (Univen), MBA (Midrand)
Sports Officer: Competitive Sports MMW Louw BA, Hons, PostgDip (UP)
Administrative Officer TC Tshivhula, Dip (SBS)
Assistant Office Administrator L Miza, BA, Hons, PostgDip (FH)

Campus Health Services

Head MWF Mashau, BCur (Hons) (Unisa), M.Cur (Univen)
Typist/Clerk MJ Mbobvu
Senior Professional Nurse TE Dongola, B.Cur (Hons) (Unisa)
Professional Nurse MJ Muthambi, BA Nursing (Unisa)
J Neluheni, BA Nursing (Univen), Adv Dip in Health Studies (Unisa)
TA Masia, BA (Univen), BTech (TUT)
A Makumbane

Health Promoter

HIV/AIDS Unit

HIV/AIDS Programme Asst. MM Hlungwani, Dip Gen Nursing (Gazankulu Nurs. Coll), AdvDip Forens. Nurs. (Free State)
Health Promoter SR Ramaru, BA (Univen), Dip (Unisa), Posgra Dip (Stellenbosch)

Emergency Medical Services

Paramedic/Driver TH Mulaudzi, BAA (PEC)
MS Mulangaphuma, BAA (PEC)
TI Sibilanga, Dipl in Safety Mng (Oxbridge), AEA (MAC), BAA (City of JHB)

CENTRE FOR HIGHER EDUCATION TEACHING AND LEARNING

Director Vacant
Chief Admin Officer NP Lavhelani, BAdmin (Hons) (Univen), MADEV (NW), PhD (FH)
Secretary N Mathase, BAIR (Univen)
Receptionist M Mpande

Academic Development Unit

Head: Academic Development

Education Dev. Practitioner:

Head: E-Learning

E-Learning Help Desk Assistance

Junior E-Learning Practitioner

E-Learning Helpdesk Assistant

Vacant

HF Mboweni, Bsc (Univen) BscHON (Univen) Msc (Univen)

Dr F Ravhuhali, BED (Univen) MED (Univen) DED (Univen) PDIP (Rhodes)

TY Takalani BSoc, Hons, MPhil (UCP)

MWH Xazela, BSc (Hons), MCom (Fort Hare)

T Monyai, BSc (Univen)

MD Mothisi, BSc, Hons (Unisa)

T Matumba, BSc (Univen)

Disability Unit

Head

TR Mbuva, BA Hons (Univen), MA (Unisa), SPTC (TCE) DSE (DET, EBC (SANCB)

Material Prod. Tech. Practitioner

AM Gadisi, BA.Ed, MPM (Univen), EBEC (Optima College), (Unisa)

Adapted Technology Practitioner

V Macheque, BSc, Hons (Univen)

Senior Clerk

AO Sirwali, BA (Univen)

Senior Clerk

M Vele

Administrative Officer

M Mukhuba, ND

Student Counselling and Career Development Unit

Head:

RG Pila-Nemutandani, BA, Hons, MA (UL) PhD (UKZN)

Student Counsellor

TG Dama, BA (Hons) (Univen) M.Ed (KZN)

TC Matodzi, BA (Univen); BEd (Unisa); MA (Univen)

M.C Takalani, BA (Hons), MA (UL)

TD Sikhwari, J.S.T.C. (VECO), BA (Univen) B.Ed.

(UP), FDE (RAU), MEd (Unisa), PhD (UJ)

RESEARCH AND INNOVATION

Director

GIE Ekosse, HED, PDP, MA, MTech (Wits), DPhil (Unisa)

Executive Secretary

HC Nemudzudzanyi, ND (GTC), ND, Adv.Dip. in Office Mngt (SBS)

Research Coordinator

ON Sotshangane, BA, Hons, MA, DEd (WSU)

Research Officer

KS Sekhula, BSc, Hons (UL) DPhil (UL)

Research Admin Coordinator

NJ Sigama MSc (Pretoria)

Research Officers

KS Sekhula, DPhil (UL)

LP Nemaangani, MSc (UP)

WM Nemphagane, BSc, Hons (Univen)

ML Tshikosi, BAdmin (Hons) (Univen)

Research Assistant

MV Khoza, BSc. (UL)

WM Sekgota, BSc (Hons) (Univen), BSc (Hons) (WC)

LG Mavhandu, MSc (Univen)

Postgraduate officers

KL Mashavhathakha, B.Agric (Univen), MSc (Unisa)

MA Aphane, BA (Hons), MDev (UL)

Accounts Officer

B Mpukwana, BCom (WSU)

| | |
|----------------------------------|--|
| Admin Officer | KJ Molepo, BSc (UL), MSc (WSU) A Raphalalani, BESMEG, MESMEG (Univen) |
| Technology Transfer Co-ordinator | Vacant |
| Technology Transfer Officer | Vacant |
| Technology Transfer Assistant | IT Morena, BCom (UL) |
| Grant Administration Officer | SL Lesufi, BCom (Unisa) |

LIBRARY SERVICES

| | |
|---------------------------|--|
| Director | MT Mulaudzi, BBibl (Hons) (Unin), MPA (Pret), PLIASA |
| Executive Secretary | MJ Majadibodu, ND (TNC), BCom Hons. (Unisa) |
| Library Assistant | MM Raphasha, BADS (Univen), PG Dip Lis (UCT) |
| Technical Services | |
| Head | MIG Mashamba, BBibl (Hons) (Unin), PG Dip. Inf. Man. (RAU) PLIASA |
| IT Technician | VP Nengovhela, BTech in IT (London School of Mngt) |
| Systems Librarian | T Mpeiwa (BA, MA (UP), BA Hons(Unisa) |

Acquisitions Section

| | |
|-------------------------|--|
| Chief Library Assistant | RE Sadiki |
| Library Assistants | TH Ravhutsi MP Ramabulana, Dip (Oxbridge) |

Periodicals Section

| | |
|--------------------------|---|
| Assistant Librarian | SG Nndwakhulu, BIS, Hons (UL) |
| Senior Library Assistant | LM Makhavhu, N.Dip. Lib. Science, (Gender Studies) (Hons) (Univen) |
| Library Assistant | J Tshamano SI Baloyi |

Cataloguing Section

| | |
|---------------------|--|
| Librarian | NK Malabi, BA (Univen), H.D. Inf. (Unin), ZG Siaga, ND, B.Tech (Tech. SA) |
| Assistant Librarian | CM Mutsila, Sch. Lib. & Media Scie (CCT), Teacher's Dipl (TCE), ND Lib. Inf. Practice (TSA), B.Tech. (Unisa) |
| Library Assistant | MD Raulinga TO Makahane TD Mkhize |

Reference Services

| | |
|-----------------------|---|
| Head | TA Matodzi, BBibl (Hons) (Unizulu), MPA (UP), PLIASA, PhD (Univen) |
| Information Librarian | N.G Ramaboea, B.Inf. Ed (UL), Hon.Binf (Unisa) |

Law Library

| | |
|--------------------------|--|
| Assistant Librarian | MT Ramabina, BA Law, PG Dip. In Lib. Scie (UCT), BLIS (Hons) UKZN |
| Senior Library Assistant | DM Makhura, BA (Unisa) |

| | |
|---|---|
| Library Assistant | HF Marwala |
| <i>Special Collections</i> | |
| Librarian | SM Hlabangwane, BA (Univen), BA (Hons) (UP) |
| Chief Library Assistant | KM Mphidi, BAIR (Hons) (Univen) |
| Library Assistant | LP Mudau, Dip Mngt. Stud. (SBS) |
| <i>Subject Reference</i> | |
| Subject Librarian | NP Mahwasane, SPTD (Tshisimani), BBibl (Unisa), M Inf (Unisa), PhD (UL) AI Mokwebo |
| <i>User Services</i> | |
| Head | TV Nemalili, BA (Univen), HDL (Unin), UED, MPM (Univen) |
| <i>Library Commons</i> | |
| Information Librarian | JK Mahlangu |
| Chief Library Assistant (General Reference) | AS Ndou, Dip Records Mngt, BBA (SBS) |
| <i>Circulation Section</i> | |
| Circulation Librarian | TP Tlakula, ND Lib & Info Service (ML ST), BINF BINF Hons (Unisa) |
| Library Assistant | RL Mabogo |
| <i>Main Issue Desk</i> | |
| Senior Library Assistant | Vacant ME Matibe |
| <i>Reserve Collection</i> | |
| Library Assistants | MA Ntshauba, LG Tshipetane MN Pandelani |
| <i>Inter-Library Loans</i> | |
| Library Assistant | MB Malima, DIPMR, (Univen), Dip in Mngt (SBS) |
| <i>Shelving</i> | |
| Chief Library Assistant | SL Mtshali, BCom (Unisa), Dip in Inf Studies (UL) |
| Library Assistant | MJ Mudzunga LA Segudu TD Mkhize, N.Dipl (DUT) AT Bangani, N.Dip (DUT) T.I Davhana M Mukwevho, BInf (Unisa) |
| <i>Media Centre</i> | |
| Library Assistant | NM Mulaudzi |
| <i>Photocopying</i> | |
| Library Assistant | Vacant |

COMMUNITY ENGAGEMENT

| | |
|------------------------------|---|
| Director | VO Netshandama, RN (SANC), M.Cur (Unisa), D.Cur (RAU) |
| Community Engagement Officer | NI Nematodzi, BAdmin (Hons) (Univen) |

INFORMATION TECHNOLOGY SERVICES

| | |
|---------------------------------------|--|
| Director | Mr MS Khoza, BA (Vista), BA (Hons), MA (Information Technology) (UP) |
| Executive Secretary | HV Nemavhola |
| Head Support Services | NT Ratshitanga, BSc (Hons) (Unin) HED, MPM (Univen) |
| Head: System Operations | TU Thantsa, ND, BTech (TUT) |
| Senior Helpdesk & Training Officer | RB Mulovhedzi, BSc (Unin), N Nkhumeleni, ND (TUT) |
| Helpdesk & Training Officer | T Njaba, ND (DUT), BTech (WSU) |
| Training Officer | KAL Ramoba, BTech (Edexcel), BSc ((Greenwich) |
| Technician | MF Matsaung, ND (TUT) |
| IT Technician (Computer Laboratory) | TE Raphasha, Dip (PC Training) SJ Maluleke, BSc (UP) |
| Audio-Visual Technician | A Negota, BAMS (Univen) |
| Senior System Analyst and Developer | TG Tharage, ND, BTech in IT (TUT), Postg Dip in IT (Mancosa), Postg Dip in Bus Mng (Mancosa) |
| Head: Network Support | vacant |
| Senior Network Administrator | WE Baloyi, STD (TNT), BSc (Natal) |
| Network Administrator | MJ Thosago, BSc (UL) |
| Network Administrator: | B Nemuramba, BSCCSI (Univen) |
| System Support Officer | T Tshikororo, ND, BTech(TUT) |
| Support Officer | VP Nengovhela, Dip IT (London School of Bus. Mngt) |
| Server Administrator | Vacant |
| Business Support System Administrator | RE Mukosi, BCom (Mancosa, BTech (TUT), Postg Dip(Reg) |
| Online Technologist | J Magadani, ND, BTech in IT (Unisa) |

TELECOMMUNICATIONS

| | |
|-----------------------|---|
| Switchboard Operators | AL Khwashaba |
| Technician | MS Ratjatji, Dip in Mng Assis (Tshwane South Coll) NV Ndou, ND (Boston College), Dipl in HR (Exbridge Academy) |

FINANCE

| | |
|-------------------------|--|
| Chief Financial Officer | Mr L.B. Kraziya, BCom, Postgrad Dip (Rhodes) |
| Personal Assistant | RC Phaswana, BBA (SBS) |

Revenue and Financial Aid(Income section)

| | |
|-------------------------|--|
| Finance Manager: Income | TP Ramulondi, BCom (Univen), BCom (Hons) (Unisa) |
| Accountant Debtors | T Tshivhase, BCom (Univen) |
| Accountant Cashbook and | |

Investment: P Mokgohloa BCom (UL) BCom (Hons) (UL) Postgrd Dip (Unisa)

Assistant Accountant: Cashbook and

Investment:

M Molefe

Credit Controller:

A Mbuva BAdmin (Univen)

Senior Clerk

NE Singo, BCom (Univen)

Cashier

T Maraganedzha

Financial Aid

Manager

MG Ramathavha BCom (Hons) (UKZN)

Accountant

AS Mabasa BCom (Univen)

Assistant Accountants

vacant

L Sinthumule, BCom (Univen)

Clerks

MP Mashau

L

Netshitongwe, ND (PC Training)

NS Makhema, Dip (Mass)

P Tshikalange

Finance Manager: expenditure

MA Faulmann, BCom (UCT), MBA (Mancosa)

Accountant Creditor

ME Manari (Dippa), BAdmin (Univen)

Assistant Accountants

M Dau, N.Dip (Fin. Mngt) (Techniven)

NR Netshinombelo

Clerks

P Fhedzisani, Dip in Acc (Oxbridge)

TS Radzilani

Accountant Payroll

NG Dzivhani, BCom (Univen)

Assistant Accountants Payroll

RM Mbelengwa, BCom (Hons), UED (Univen)

E Radali, BCom (Univen)

MM Choeu, Dip. Fin. Mngt. (Damelin)

Financial Management and Reporting

Director

MA Madzhie Bcom (Univen) Postgrd Dip (Unisa),
Postgrd Dip (Unisa)

Management Accountant

MMP Sebetso, BCom (Hons) (Unisa)

Accountant, Budgeting, Reporting and Systems

TC Mulaudzi, BCom (Univen)

Accountant General Ledger:

MS Munyai, BCom (Univen)

Accountant Projects

T Ndou, (BCom) (Univen)

Assistant Project Accountant

KE Ramabubuda, BCom (Hons) (Univen)

A Rambwa, BCom (Univen)

SUPPLY CHAIN MANAGEMENT

Director: Supply Chain Management
And Expenditure

Mrs. N.B. Mutheiwana BCom (Univen) UED (Univen)
MBA (Regent Business School)

Head:

XCS Ben-Mazwi, BCom (Hons)(Unisa)

Buyers

JV Raswiswi, BA, UED, MPM (Univen)

TB Nemudzivhadi, N.Dip: Purchasing Mngt (TNT)

HI Mbvimbi, BTech (Tech FS)

Chief of Stores & Admin Officer

P Tshanwakani, BBA (Hons) (SBS)

Storeman

MJ Masithulela, Dip in Mngt (SBS), Bcom (Mancosa)

| | |
|------------------------------------|---|
| Dispatch Clerks | Bcom Honours (Mancosa) M Monyai B.Com (Univen) B.Com (Hons) (Univen) PGCE (Unisa) M Magadze ND (TUT) NE Manena, Dip in Mngt (SBS) |
| Labourers: | Ms A Mabogo |
| Receiving Clerk | KE Nedzharata ND (DHET) |
| Typist | ME Singo |
| Procurement Officers | Vacant OS Mutshelwa, ND, BTech (VUT) |
| Chief Demand & Acquisition Officer | A Mudzwari, ND, BTech (VUT), PGDBM (Mancosa) |
| Chief Transport Officer: | MR Miyen, Dip in Trans Mngt (RAU) |
| Transport Officer: | Vacant |
| Drivers: | K Mulaudzi KS Mashava TP Mudologi MT Mafune MD Ramantswana TL Magadani MM Mabogo TD Kwindu AD Madzunya PR Netshitongwe |
| Labourers | TJ Maeba |
| Mechanic: | MA Ramasimu Dip in Mngt, BBA, (Hons) |
| Chief Assets Officer | |
| Assistant Assets Officer | |
| Clerks | LG Ratshirumbi Dip in Mngt, (SBS) T Bale, BCom (Univen) |
| Labourers | VMP Ndadza, ND (VUT) |

HUMAN RESOURCES

| | |
|---------------------|--------------------------------------|
| Director | Mrs U. Ndou, BA (Hons) (UP), MA (NW) |
| Executive Secretary | Vacant |

ORGANISATIONAL DEVELOPMENT AND TRAINING

| | |
|---------------------------------------|--|
| Head | E Phungo, ND, BTech, MBL (Unisa) |
| Training and Development Practitioner | LM Mariba, BTech (Unisa) Mcom (Unisa) |
| Typist | TV Netshituni BBA (SBS) |
| Head: Employee Relations | R Makhema, BCom, BCom Hons, (UL) LLB (Unisa) |
| Employee Health and Wellness | N Mudau, BPhyc, Hons (Univen) |
| Safety Officer | TB Makananise, BEnv (Univen) |

TALENT MANAGEMENT

| | |
|---|--|
| Talent Management Specialist | PD Mapholi, BCom (Hons), UED (Univen) Adv. Dip Mngt (SBS) |
| Human Resources Co-Ordinator: Talent Management | LE Phaswana, BCom (Univen) |

REWARDS AND BENEFITS ADMINISTRATION

Remuneration & Benefits Specialist
Rewards and Benefits Administrator

NH Makhuvha, BAdmin (Hons) (Univen)
Vacant

HUMAN RESOURCES OPERATIONS

Head
Human Resources Business Partners

NV Sigama, Dip (TUT), BTech (TSA), MBA (Mancosa)
TA Ramabulana, Dip.HRM, Adv. Dip Mngt (SBS)
RR Mbedzi, ND, BTech (VUT)
P Masiagwala, BAdmin (Univen)
T Tshidada, BCom (Univen)
N Madzunye, ND in HRM (VUT), Adv Dip (SBS)
TM Tambani, ND (HRM) (Dept of Edu), Dip Crim
Just. (UJ)
L.V Lukhwareni, ND, BTech (VUT)
A Kutame, ND (DET)

Human Resources Information Systems
Practitioner

Vacant

Typist/Clerk
Filing Clerk

IE Radzilani
Vacant

FACILITIES MANAGEMENT

Director
Executive Secretary

Magadani AA, ND (TNG), BTech (Pret Tech)
LM Baloyi. BCom (Univen)

INFRASTRUCTURE MAINTENANCE

Head: Infrastructure Maintenance:
Maintenance Supervisors

TR Phosiwa, ND (ML Sultan), BTech (UJ)
RP Mamma, ND (DET)
MK Masiagwala, ND (VUT)
NG Dama, ND (DET)
SG Mthombeni, ND (DET), Dip (SBS)
Mrs SP Phakathi, Hons Bsc, (UJ)
Mrs RV Muthambi, ND (VUT)
Technology, B.Tech, (Unisa)
Vacant
Vacant
TV Raphalalani, BSc, MSc (UDW)
RM Ramurafhi, ND (TUT), BTech (Unisa)

Head: Physical Planning
Head: Project Management Unit

Head: Physical Planning
Head: Project Management Unit
Electrical Engineer
Civil Engineer

BUILDING MAINTENANCE

Electricians
Carpenters

NR Nelwalani
NT Mahasa
JS Nthambeleni

Welding Artisans

Bricklaying Artisan
Air-conditioning Artisans

MO Mbedzi
NA Mutoti

GROUND MAINTENANCE

Grounds Maintenance

Vacant
Vacant

CLEANING SERVICES

Cleaning Vacant

CAMPUS CONTROL

Director

Executive Secretary

Head Security

Investigation Officer

Safety Officer

CCTV & Alarm Operator

CN Naledzani, ND (TUT)

NS Mathanya, ND (TSA)

AE Ndou, Dip (UNISA), BA (UNIVEN)

MM Maswabela

UNIVEN INNOVATIVE GROWTH COMPANY

Director

Personal Assistant

Head

Admin Officer

MJ Mudau, BASW (Univen), MASW (UP), PhD (Univen)

KJ Ligege, ND (Tech SA)

TK Takalani, BA (Univen), BInstAgrar, MInstAgrar (UP), STD (VECO), PhD (Univen)

M Singo, BA, (Hons) (Rural Dev) (Univen)

COLOURS AND HOODS FOR DEGREES

School Colours:

School of Agriculture, Rural Development and Forestry - Apple Green
School of Education – Neyron Rose
School of Environmental Sciences - Peacock Green
School of Health Sciences - Ruby
School of Human and Social Sciences - Post Office Red/Neyron Rose
School of Law - Heliotrope
School of Management Sciences and Law - Rust Brown/Heliotrope
School of Mathematical and Natural Sciences - Adonis Blue

Colours Indicating Areas of specialisation:

Administration - White
Criminal Justice - Old Gold
Honours - Silver
Juris - Heliotrope
Music - Honey bird
Nursing Science - Ruby
Procuratoris Degree - Medici Crimson
Religious Studies - Royal Purple
Theology - Violet
Social Work - Yellow

Hoods

BA - Stewart blue hood with 75 mm cherry red corded ribbon

BA (Hons) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm silver corded ribbon in centre of School colour

MA - Cherry red hood with 75 mm Stewart blue corded ribbon

PhD – Union Jack Red hood with Stewart blue corded ribbon

BA (Criminal Justice) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm old gold corded ribbon edging

BA (Hons) (Criminal Justice) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm silver corded ribbon in centre of School colour and 12.5 mm gold corded ribbon edging.

MA (Criminal Justice) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 mm gold corded ribbon edging

PhD (Criminal Justice) – Union Jack Red with Stewart blue corded ribbon.

BA(Ed) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm neyron rose corded ribbon edging.

BA(Ed) (Agric) - Stewart blue hood with 75 mm apple green corded ribbon with 12.5 mm neyron rose corded ribbon edging

BA (Law) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm heliotrope corded ribbon edging.

BA (Music) - Stewart blue hood with 75 mm Cherry red corded ribbon with 12.5 mm honey bird corded ribbon edging.

BA (Music) (Hons) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm honey bird corded ribbon edging with 12.5 mm silver corded ribbon in the centre of the School colour.

MA (Music) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 mm honey bird corded ribbon edging.

BA (RS) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm royal purple ribbon edging.

BA(RS)(Hons) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm royal purple ribbon edging with 12.5 Silver Corded Ribbon in the Centre of the School colour.

MA (RS) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 royal purple ribbon edging.

PhD (RS) – Union Jack Red hood with Steward blue ribbon.

BA (Social Work) - Stewart blue hood with 75 mm cherry red corded ribbon with 12.5 mm yellow corded ribbon edging.

MA (Social Work) - Cherry red hood with 75 mm Stewart blue corded ribbon with 12.5 mm yellow corded ribbon edging.

BAdmin - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm white corded ribbon edging.

BAdmin (Hons) - Stewart blue hood with 75 mm rust brown corded ribbon edging with 12.5 mm silver corded ribbon in centre of School colour and 12.5 mm white corded ribbon edging.

MAdmin - Rust brown hood with 75 mm Stewart blue corded ribbon with 12.5 mm white corded ribbon edging.

DAdmin – Union Jack Red hood with rust brown ribbon.

BAgric - Stewart blue hood with 75 mm apple green corded ribbon.

BCom - Stewart blue hood with 75 mm rust brown corded ribbon.

BCom (Hons) - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm silver corded ribbon in centre of School colour.

MCom - Rust brown hood with 75 mm Stewart blue corded ribbon.

DCom – Union Jack Red hood rust brown ribbon

BCur. - Stewart blue hood with 75 mm Ruby corded ribbon.

BSCNUT - Stewart blue hood with 75mm ruby corded ribbon with 12.5mm orange corded ribbon edging

BCur (Prax Ext) - Stewart blue hood with 75 mm ruby corded ribbon with 12.5 mm white corded ribbon edging

HONCNT – Stewart blue hood with 75mm ruby corded ribbon with 12.5mm orange ribbon edging with 12.5 mm silver corded ribbon in the centre of the school colour

BCur (Hons) - Steward blue hood with 75 mm ruby corded ribbon with 12.5 mm white corded ribbon edging with 12, 5 mm silver corded ribbon in centre of School colour.

BCur (Prax Ext) (Hons) - Steward blue hood with 75 mm ruby corded ribbon with 12mm silver ribbon

MCurationis - Ruby hood with 75 mm Stewart blue corded ribbon with 12.5 white corded ribbon edging.

MSCPNT – Ruby hood with 75mm Stewart blue corded ribbon with 12.5mm orange ribbon edging

MPH - Crushed strawberry pink hood with 75 mm Stewart blue corded ribbon edging.

BECon - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm apple green corded ribbon edging.

BECon (Hons) - Stewart blue hood with 75 mm rust brown corded ribbon with 12.5 mm apple green corded ribbon with 12.5 mm silver corded ribbon in the center of the School colour.

MECon - Rust brown hood with 75 mm Stewart blue corded ribbon with 12.5 mm apple green corded ribbon edging.

DECon – Union Jack Red hood with rust brown ribbon.

BSc (Env Sc) - Stewart blue hood with 75 mm peacock green corded ribbon.

BESMEG - Stewart Blue hood with 75mm Peacock Green corded ribbon with 12.3mm Cinnamon corded ribbon edging

BESHWR – Stewart Blue hood with 75mm Peacock Green corded ribbon with 12.5mm Calamine Blue ribbon edging

BSc (Env Sc) (Hons) - Stewart blue hood with 75 mm peacock green corded ribbon with 12.5 mm silver corded ribbon in the centre of the School colour.

M Env Sc - Peacock green hood with 75 mm Stewart blue corded ribbon.

PhD – Union Jack Red hood with peacock green ribbon

BEEd - Stewart blue hood with 75 mm neyron rose corded ribbon.

MEEd - Neyron rose hood with 75 mm Stewart blue corded ribbon.

DEEd – Union Jack Red hood with neyron rose ribbon.

Blur - Stewart blue hood with 75 mm heliotrope corded ribbon

LLB (Undergraduate) - Stewart blue hood with 75 mm Medici Crimson corded ribbon edging

LLB - Stewart blue hood with 75 mm heliotrope corded ribbon with 12.5 mm silver corded ribbon in the centre of the School colour.

LLM - Heliotrope hood with 75 mm empire blue corded ribbon.

LLD – Union Jack Red hood with heliotrope ribbon.

BProc - Stewart blue with 75 mm heliotrope corded ribbon with 12.5 mm medici crimson corded ribbon edging.

BSc - Stewart blue hood with 75 mm adonis blue corded ribbon.

BSc (Hons) - Stewart blue hood with 75 mm adonis blue corded ribbon with 12.5 mm silver corded ribbon in centre of School colour.

MSc - Adonis blue hood with 75 mm Stewart blue corded ribbon.

PhD – Union Jack Red hood with Adonis blue ribbon.

BSc (Agric) - Stewart blue hood with 75 mm Adonis blue corded ribbon with 12.5 mm apple green corded ribbon edging.

BSc (Agric) (Hons) - Stewart blue hood with 75 mm Adonis blue corded ribbon with 12.5 mm apple green corded ribbon edging with 12.5 mm silver corded ribbon in centre of School colour.

MSc (Agric) - Adonis blue hood with 75 mm Stewart blue corded ribbon with 12.5 mm apple green corded ribbon edging.

PhD (Agric) – Union Jack Red hood with apple green ribbon.

BTh - Stewart blue hood with 75 mm violet corded ribbon

MTh - Violet corded ribbon with 75 mm Stewart blue corded ribbon.

DTh – Union Jack Red hood with Steward blue ribbon.

GOWNS AND BONNETS

Bachelor's degrees - Black Oxford style gown. Mortar board bonnet with black tassle.

Bachelor (Hons) degrees - Black Oxford style gown. Mortar board bonnet with black tassle.

Master's degree - Black Oxford style gown. Mortar board bonnet with black tassle.

Doctoral degree - Plum coloured Stellenbosch style. Mortar board plum coloured piped and tassled in School colour.

NOTICE TO GRADUATES REGARDING ACADEMIC DRESS

Academic dress is compulsory for graduands at graduation ceremonies.

Supplier:

Dippenaar & Reinecke, 1127 Acardia Street, Hatfield, Pretoria.

1.2

ADMISSION AND REGISTRATION

UNDERGRADUATE ADMISSION AND REGISTRATION

A. Undergraduate Admission

Admission means approval to report for registration as a student of the University.

Application for admission must be made online or on the prescribed form, which must be accompanied by the following:

- (i) a testimonial of good conduct;
- (ii) a Matriculation/NSC/NCV certificate or, if not yet available, some form of proof that the prospective student complies with the necessary requirements for the degree for which s/he desire to register for or a statement of last school symbol achieved;
- (iv) application fee -; non-refundable
- (v) Copy of page 1 of Identity Document/Passport.

No person shall be admitted as a candidate for a degree unless he has obtained the NSC/NCV /with an achievement rating of 4 and above and meeting the specified appropriate level of – APS Score subject achievement for that particular Qualification, Matriculation Certificate of Higher Education South Africa (HESA), a certificate of exemption from the Matriculation examination as approved by UMALUSI. It may be required of a prospective student to pass an entrance test before being granted permission to register. Alternatively, it may be required of a student to take special modules in certain disciplines.

Appropriate prior learning in a specified area of study may also be recognised. The criteria to assess prior learning shall be determined by Senate.

UNIVERSITY WIDE APS SCORE

| Matric | NSC level | Percentage | Score |
|--------|-----------|------------|-----------|
| A+ | 7 | 90 - 100 | 9.0 - 10 |
| A | 7 | 80 - 89 | 8.0 – 8.9 |
| B | 6 | 70 - 79 | 7.0 - 7.9 |
| C | 5 | 60 - 69 | 6.0 – 6.9 |
| D | 4 | 50 - 59 | 5.0 – 5.9 |
| E | 3 | 40 - 49 | 4.0 – 4.9 |

Unless the Senate grants special permission, modules taken outside a prescribed curriculum, i.e "extra-curricula" modules, shall be subject to the same admission requirements as modules taken within the prescribed curriculum for a degree or diploma.

B. Registration of students (Chapter 10, Section 86, Statute of University of Venda)

NB: All programmes at the University of Venda are offered on full time basis.

A candidate must report for registration on the dates and during the times specified in the academic year plan.

To register manually, each candidate must complete and sign the prescribed registration form and submit it to the Dean of the School concerned for approval, giving details of the module(s) s/he intends to follow.

To register online, a candidate has to accept rules and regulations after which s/he has to choose and enroll modules on the approved curriculum and level of study.

The full fees for the semester are payable in advance and not later than the date specified.

Only registered students may attend lectures.

A person registering as a student manually must complete and sign the official registration form, thus binding himself/herself to observe the rules of the University. A person shall only be admitted to a module for a degree or diploma if his/her curriculum has been approved by the Dean of the School concerned. Online registration shall be guided by rules as set out on the academic structure as approved by the school and in the form of approved calendar. An approved curriculum may subsequently be amended within a specified period, provided that the amended curriculum conforms to the rules in force at the time of the amendment.

A student must ensure that the composition of the chosen curriculum complies with the general rules for the various Schools.

A student has to register a maximum/total of 1 F.T.E credits. Senate may allow a final year student to register a total of 1.25 F.T.E. credits.

C. Timetable

Modules selected by students may not clash in the main lecturing timetable.

D. Date for Registration

To be accepted as a student, a candidate shall register before a specified date as announced from year to year. Late registration, if approved, is subject to the payment of a penalty. **No registration after census date.**

(Please refer to the academic year plan of this calendar.)

E. Renewal of Registration

The first year student who, after two years of study does not yet qualify for admission to the second year of study will not be re-admitted to the University.

A student will be required to complete his/her degree within a period not exceeding two years of the prescribed period.

F. Student Cards

All new students will be issued with student identification cards on registration. No student will be allowed to enter venues for lectures, examinations and the library without this identity card. Lost cards will be replaced on payment of a replacement fee.

G. Orientation of First Year Students

An orientation programme for first year students is conducted at the beginning of each year on the days indicated, giving information on

- the nature of the University
- areas of study and career choices
- study techniques

- leisure-time utilization
- the function of the library
- rules and procedures in general, etc.
- e-learning

It is imperative that all first-year students attend the orientation programme.

H. Conditions of training/teaching

The following conditions will be applicable:

1. Language medium

Except for no-English language modules, the teaching, training, instruction and examinations shall be conducted in English.

2. Lecturing, teaching, practicals and tests

- (a) The University shall offer classes daily throughout the academic year.
- (b) The official lecturing times are as follows:
starting time: 08h00
Ending time: 21h15
- (c) Unless otherwise arranged by a head of department, all lecturing, teaching, field work, practicals, tutorials, projects, discussion, excursions and tests are conducted from Monday to Sunday throughout the academic year:

3. Attendance of classes

Lecturing, teaching, practicals, tutorials, projects, discussions, examinations and continuous assessment are held throughout the year. Students are required to obtain admission to the examination in each module registered for according to department requirements. Failure to meet the requirements shall result *inter alia* in refusal of permission to write the examinations or to present himself/herself for further continuous assessment.

4. Discipline

Any person who registers as a student of the University will be subject to the Statutes, Rules and Regulations of the University, as well as Library and Residence regulations and the Disciplinary Code of the University.

5. Continuation of Studies

Continuation of studies is dependant upon satisfactory academic performance.

1.3

GENERAL REGULATIONS

GENERAL REGULATIONS

The Higher Education Act of 1997 (Act No.101 of 1997) and the University of Venda Statute determine the admission, registration and examination of students, as well as issues of student discipline, while the accompanying regulations, framed by the Council of the University, prescribe the application of these legal instruments.

PART 1 ADMISSION AND REGISTRATION OF STUDENTS

Admission of students

- (a) No person shall be enrolled for a module for any degree, diploma or certificate unless she/he has satisfied all the requirements as determined in the rules of the School concerned.
- (b) Subject to the provisions of the Act and of the Statute and these regulations, a student shall comply with the following requirements for admission:
 - (i) A person applying for admission as a student shall submit testimonial of good conduct acceptable to the Council.
 - (ii) A person applying for admission as a student shall sit for an admission examination, if the Council so requires.
 - (iii) Before a student is permitted to register for a particular module, he may be required to submit satisfactory proof of good health.
 - (iv) A Student shall produce a matriculation certificate or exemption certificate referred to in the Act, or any other certificate which serves as a requirement for admission to a particular module of study, to the Registrar before **15 May** of the year in which s/he is registered as a student for the first time, unless the Registrar grants him/her an extension of time.
 - (v) Any person who registers as a student at the University for the first time shall produce his/her identity document to the Registrar when s/he presents himself for registration.
 - (vi) A student shall after registration be subject to the rules and regulations applicable to students on and off the campus.
 - (vii) A student shall be registered when his application for admission as a student has been approved.
 - (viii) Residential arrangements made by students for the duration of the University year shall be subject to the approval of the Council.
 - (ix) Before a person has been registered as student, he may attend lectures only with the permission of the Registrar.

Acceptance of a student's prior obtained qualification for admission

A person who has graduated at another university or who is able to provide satisfactory proof of his or her academic abilities may, notwithstanding anything to the contrary, be specially exempted from compliance with the requirements prescribed for admission to study for a degree.

Admission to equivalent status

Subject to the provision of the Statute, the Council may on the recommendation of the Senate

- (a) Admit the graduate of any other university or university institution to a status at University equivalent to that which he possessed at such other university or university institution;
- (b) Admit a candidate for the honours degree or for the degree of master or doctor of the University any person who, at any other university institution or at any university considered by the Senate to be equivalent to the University, has passed such examinations as in the opinion of the Senate

are equivalent to or higher than the examinations prescribed for a degree of the University which is a prerequisite for such honours.

Registration of and fees payable by students

- (1) The Council may, after consultation with the Senate, prescribe the minimum requirements of study with which any person shall comply before he or she may be permitted:
 - i) to register as a student of the University;
 - ii) to renew his/her registration as a student in accordance with subsection (3); or
 - iii) if he or she is registered as a student of the University, to attend or to continue to attend the University as a student.
- (2) The fees payable by a student to the University shall be determined by the Council.
- (3) Every person registered as a student of the University shall from time to time cause his or her registration as a student to be renewed in accordance with the Statute.
- (4) The Council may refuse to renew the registration of a student applying therefor if such student fails to comply with the minimum study requirements contemplated in subsection (1)
- (5) Notwithstanding anything to the contrary contained in the Statute, the Council may cancel the registration of a student if it considers such cancellation to be in the interest of the University: Provided that such cancellation shall be final and the Council shall if required furnish reasons therefor.
- (6) The Council may, after consultation with the Senate, limit the number of persons who shall be permitted to register for any specific module of study and, where the number of applicants for admission to such a module of study exceeds the number so limited, the Senate may select from the number of applicants those who are to be admitted to register for such module.
- (7) The rules relating to study programmes and syllabuses shall be as determined by the Council on the recommendation of the Senate.
- (8) The Council may refuse to admit or re-admit as a student of the University any person who applies for any such admission or re-admission if the Council considers it in the best interest of the University to do so and the Council shall furnish reasons for any such refusal.

Registration of students

- (1) Every person registering as a student at the University must sign the official registration form or accept online rules and regulations, thereby binding himself or herself to such conditions and rules as the Council may determine.
- (2) A person registered as a student of the University is registered for the ensuing academic year or semester or for such shorter period as may be determined by the Council after consultation with Senate generally or in any particular case.
- (3) No person is enrolled for a module for any degree or diploma or certificate unless he or she has satisfied all the requirements laid down in the rules concerned.

PART 2 DISCIPLINE, PLACES OF RESIDENCE AND PLACES OF INSTRUCTION OF STUDENTS

REGULATIONS IN RESPECT OF CONDUCT OF STUDENTS

(a) Conduct of students on campus

Subject to the provision of the Act and of the Statute and these regulations, the following general rules shall apply with regard to the conduct of students:

- (i) Students and their parents or guardians shall submit themselves to the Statute, SRC Constitution, regulations and rules of the University, as amended from time to time.

- (ii) A student is required to attend lectures, tutorials and practicals regularly and punctually, to perform all prescribed written and other work and write all prescribed class tests.
- (iii) A student shall submit the reason for failure to comply with paragraph (ii) to the lecturer concerned as soon as possible.
- (iv) A student who has been suffering from an infectious disease or who has been living in a house where such a disease has occurred, shall furnish the Registrar with a medical certificate, issued by a registered medical practitioner, stating that his state of health is such that his attendance at the University will not be hazardous to the health of his co-students or the University staff.
- (v) A student who contracts a serious illness during the course of the year shall notify the Registrar thereof as soon as possible, and submit a medical certificate issued by a registered medical practitioner.
- (vi) No student organisation may be established without the approval of the Director Student Affairs, an application for approval shall be accompanied by a constitution of the proposed student organisation.
- (vii) An approved student organisation may conduct meetings of registered students on the campus, in accordance with the constitution of the student organisation concerned, provided that such meetings shall take place outside the scheduled lecturing times, unless prior approval of the Director : Student Affairs has been obtained.
- (viii) Press statements or press interviews concerning the bodies or persons in the management of the University, or which may harm the good name of the University, shall not be issued or granted by a student or a student organisation.
- (ix) Alcoholic beverages may be supplied on the campus on occasions approved by the Director: Student Affairs.
- (x) A motor vehicle may be brought or kept on the campus by a student provided that the student have an access disc.
- (xi) A student who purposely or by negligence causes damage to the property of the University shall be liable for the damage.
- (xii) Money or goods may be collected on the campus only with the permission of the Director : Student Affairs
- (xiii) A student shall be subject to the particular rules applicable to any specific part of the grounds or to buildings of the University.
- (xiv) A student found guilty of a contravention of a regulation or rule of the University applicable on or off the campus and expelled from the University or a hostel shall forfeit any claim to a refund or payment of moneys already paid by him or payable by him and any right to remission of money due to him, unless the Council determines otherwise.

(b) Suspension of classes

The Principal may, if he/she deems it necessary in the interest of the University, and if possible after consultation with the executive committee of the Senate, suspend classes wholly or partially.

REGULATIONS IN RESPECT OF STUDENTS DISCIPLINARY ACTION

1. Misconduct

A student of the University is subject to the disciplinary provisions contained in the regulations in respect of disciplinary action as determined by the Council and the Vice Chancellor and Principal or Council may cancel or, for a specified period suspend registration of a student or admission to and accommodation in any student hostel or residence of the University or his or her right or entitlement to utilise any other University facilities if, at any time after due inquiry, the Vice Chancellor and Principal or Council is satisfied that such disciplinary measures are in the best interest of the University.

- a. A student shall, after registration, be subject to the disciplinary authority of the Vice Chancellor and Principal or Council.

- b. A student shall render himself/herself liable to the disciplinary action if he/she is guilty of misconduct, on or outside the campus of the University, in terms of the provisions of the Statute, Regulations or Rules of the University.
- c. No student who is facing a disciplinary hearing may graduate until the case is finalized
- d. A student shall be guilty of misconduct if he/she:
 - (i) violates any rules/ regulations of the University or attempts to do so;
 - (ii) conducts himself/herself in a manner which is or may be detrimental to the good name of the University or to the maintenance of order or discipline at the University;
 - (iii) intentionally and negligently damages, destroys, misuses or wrongfully appropriates property of the University or of any other person or body or attempts to do so;
 - (iv) furnishes false information to a member of the teaching or administrative staff of the University;
 - (v) possesses or uses or attempts to use a habit-forming drug without a prescription from a doctor;
 - (vi) Sells dagga or similar habit-forming drugs.
 - (vii) is found in unlawful possession of a fire-arm or any dangerous weapon
 - (viii) Violates any order of court
 - (ix) Kills, assaults or injures or intends to injure a fellow student or staff member or member of the public
 - (x) Sexually assault or harasses students, staff or member of the public.

2. Chief Disciplinary Officer

The Principal shall be the Chief Disciplinary Officer of the University and shall be empowered, in the event of any infringement of discipline or misconduct by a student, to exercise discipline himself/herself and may:

- (i) if a charge of misconduct against a student is under investigation, under certain circumstances immediately suspend the student from the University until the date of the hearing;
- (ii) Review, confirm, alter or set aside any finding or sentence imposed by anybody set out in these regulations provided any finding of the Council shall be final and cannot be confirmed, altered or set aside by the Principal.
- (iii) Instruct any disciplinary body to institute disciplinary action in terms of these regulations.
- (iv) Refer any disciplinary inquiry instituted by any disciplinary body for hearing to another disciplinary body: provided that a disciplinary body may recommend to the Principal that an inquiry instituted by it be referred to another disciplinary body for further investigation and hearing.
The decision of the Principal shall be final.

3. Disciplinary Enquiry

The Vice Chancellor and Principal or Council shall appoint a Chairperson who is a jurist to chair the disciplinary enquiry.

A student found guilty of misconduct shall have endorsed, on his/her academic record, the words: "Not certified for good conduct".

4. The procedure at a hearing by the Disciplinary Enquiry

- a) The Registrar or his/her nominee shall notify a student in writing to appear before the Disciplinary Enquiry;
- b) The notice shall be served on the student at least 48 hours before the time set down for his/her hearing;

- The notice shall specify the place, date and time of the hearing;
- c) The notice shall call upon the student to file his/her plea or statement in answer to the charge with the Registrar at least 24 hours before the time fixed for his/her hearing;
 - d) Legal representation shall be allowed, at the hearing of a student on a charge of misconduct, and a minor shall be assisted at his/her hearing by a parent or guardian;
 - e) The Registrar shall appoint a member of the administrative staff to act as secretary;
 - f) A student disciplinary enquiry shall be held *in camera*;
 - g) The hearing of a student may be held *in absentia* if he/she fails to appear before the Disciplinary Enquiry after having been served with a notice;
 - h) If a student fails to file a plea or statement in accordance with paragraph (d), the chairperson of the Disciplinary enquiry shall call upon the student to plead;
 - i) The Pro-forma Prosecutor may submit any documentary evidence at a hearing and call witnesses to substantiate the allegations, and any witnesses called by the Pro-forma Prosecutor and the student may be questioned by the chairperson of the enquiry; The chairperson of the Disciplinary Enquiry may recall a witness or call any witness to clarify an issue.
 - j) A student who is charged with misconduct may:-
 - i) address the Enquiry at the start of the proceedings to explain the basis of his/her defence;
 - ii) put questions to any of the witnesses called by the pro-forma prosecutor or the chairperson;
 - iii) inspect any document or exhibit submitted as evidence at his/her hearing;
 - iv) tender evidence himself/herself as regards his/her defence or in mitigation of sentence;
 - v) call witnesses and submit documentary evidence in support of his/her defence or in mitigation of sentence;
 - vi) Address the Committee in defence or in mitigation of sentence after all evidence has been tendered.
 - k) Previous convictions of misconduct may be taken into consideration by the Disciplinary Enquiry when recommending sentence.
 - l) The Chairperson of the Enquiry shall inform the student of the verdict and not the recommended sentence, but shall prepare a full report to the Vice Chancellor and Principal with his/her recommendations. The Vice Chancellor and Principal shall after considering the evidence led at the hearing, including evidence in mitigation and/or aggravation of sentence, determine an appropriate sentence.

5. Penalties of misconduct

- a. If the Disciplinary Enquiry finds a student guilty of misconduct, the Principal may impose one or more of the following penalties:-
 - a warning;
 - a reprimand;
 - a fine,
 - payable within such period as the Principal may determine;
 - suspension;
 - expulsion;
 - a directive to apologise in writing to any person or body in a manner determined by the Principal;
 - payment of an amount to make good any loss, damage or costs caused to the University or any other person or body;
 - exclusion from any further participation in any or all tests or examinations of the University;
 - forfeiture of a bursary, loan or student appointment of whatever nature;

- cancellation of the result of a test or examination or registration in a particular module;
 - divestment of the right to bring to or use a motor vehicle of any kind on the campus;
 - Divestment of any right or privilege vested in the student as a registered student of the University.
- b. The Principal may suspend any punishment on such conditions as he/she may deem fit.
- c. The Principal may postpone the passing of sentence for any period determined by himself/herself.

6. Students Representative Council's Disciplinary Enquiry

- a. The Council or the Principal may, subject to the provisions of the Higher Education Act, the University of Venda Statute and Regulations, appoint and authorise a Students' Representative Council's Disciplinary Committee to try students for less serious cases of misconduct as determined and set out by the Council or the Vice Chancellor and Principal.
- b. All decisions of the Students Representative Council's Disciplinary Committee shall be subject to ratification by the Principal before implementation.

7. Appeal against a decision of the Principal

- a. A student shall have the right to appeal in writing to a committee of Council against a decision given by the Disciplinary Enquiry or the Principal in the application of the regulations, and may submit written arguments or explanations of the grounds of his/her appeal to the Principal together with the appeal, and any such appeal shall be lodged within seven (7) days of the notification at the outcome of the Disciplinary Hearing by the Registrar to the student.
- b. The Principal shall submit the appeal to a Committee of Council and may, with the assistance of the pro-forma prosecutor, submit to the Committee any argument or explanation in substantiation of the grounds on which the student concerned was convicted by the Disciplinary Enquiry or on which the penalty was imposed.
- c. The Committee of Council may, at the hearing of an appeal, confirm, alter or set aside the conviction by the Principal or Disciplinary Enquiry, or confirm, set aside or reduce any penalty imposed by the Principal; or refer the matter back to the Principal for reconsideration with or without recommendations.
- d. The Principal or any person who served on the Disciplinary Enquiry shall not attend the meeting at which the Committee of Council or Council hears such appeal.
- e. The decision of the Committee of Council shall be submitted to Council for approval and Council's decision shall be final.

8. Discipline in the Library and Lecturing Rooms

- a. The University Librarian may summarily debar a student who has infringed any rule applicable to the library from making use of library facilities for a maximum period of 14 days.
- b. A member of the teaching staff may suspend a student who behaves in a disorderly manner from attending a period, lecture, tutorial and / or group discussion : provided that if such member of the teaching staff is not the Head of the Department, he/she shall report such disciplinary action to the Head of the Department within a reasonable period.

9. Disciplinary action against minors

Before any disciplinary action is taken by the Students Representative Assembly's Disciplinary Committee or by the Principal against a minor, his/her parents/guardian shall be informed wherever possible of the steps that will be taken.

10. Forfeiture of fees paid or payable

In cases of conviction on account of misconduct, the student concerned shall forfeit all claims to a refund or rebate of fees paid or payable to the University by reason of any interference with or interruption or termination of his/her studies at the University, solely as a result of any action against such student in terms of the provisions of these regulations.

PART 3: ASSESSMENT

Written and Oral Examinations and other forms of Assessment and Tests

- (1) Subject to the Statute, the examinations and or other forms of assessment of the University shall be conducted under the control of the Senate.
- (2) The University may, for the purpose of any examination or other form of assessment determined by the Council on the recommendation of the Senate, make use of external examiners or moderators appointed by the Council on the recommendation of the Senate.

REGULATIONS IN RESPECT OF ASSESSMENT AND EXAMINATIONS

(a) Requirements

- (i) Subject to the provisions of the Act and the Statute, a candidate shall pass in an examination or other form of assessment of the University in every module that he/she is required to take towards a degree, diploma or certificate.
- (ii) A student shall not be admitted to any form of assessment unless he has paid all fees or any fines imposed by the University: provided that the Senate may exempt a student from this provision.
- (iii) A student shall, in accordance with the rules laid down by the departments and Schools attend lectures and tutorials satisfactorily and obtain a semester marks which shall be taken into consideration in admitting the student to assessment and determining his final mark.
- (iv) Progress within the curriculum for a degree, diploma or certificate shall be prescribed in the respective rules.
- (v) Continuation of studies for a specific degree, diploma or certificate during a year of study may be changed or cancelled by the Senate if it deems it necessary in the interests of the University.

(b) Written and Oral Examination Centres

Written and oral examinations shall be conducted at such places as the Senate may approve as assessment centres.

(c) Dates and times of assessment

The date and time of an assessment shall be determined by the Senate and it may determine different dates and times for assessment.

(d) Absence owing to illness

- (i) A candidate who, owing to illness, is prevented from presenting himself/herself for assessment shall inform the Dean or have him informed, in writing, of such illness before the start of the assessment, and such a notice must be supported within seven days from his date by a certificate issued by a registered medical practitioner.
- (ii) The Senate may decide that a student mentioned in d (I) must present himself/herself for assessment on a date and at a place as determined by the Senate.

(e) Assessment rules and instructions

- (i) Any student shall strictly adhere to the assessment rules which the Senate may issue, as well as to any instruction referred to which the Senate may make known to him/her through the assessor (lecturer)
- (ii) The Senate may issue rules (in these regulations referred to as "assessment rules") to a student in connection with the writing of an examination and any other form of assessment and such rules refer to;
 - matters referred to in these regulations;
 - the execution of instruction of the invigilator;
 - times to report for an assessment;
 - late reporting to the assessment room;
 - objects which may be taken into the assessment room;
 - the identification of a candidate and proof of entry for the assessment; and
 - Any other assessment matter which the Principal may deem necessary.

(f) Assessment security

- (i) Unless specifically otherwise provided in these regulations, no person shall prior to the date determined in terms of article (c) for the assessment concerned, have in his possession, buy, sell, reproduce or in whatsoever way copy or have copies made of the question paper referred to.
- (ii) Any person who contravenes the provision of sub-article (f) (i) shall be guilty of an offence and liable on conviction to a fine not exceeding R500.
- (iii) In case of a written examination no person except the chief invigilator, or an invigilator by direction of the chief invigilator, shall open the sealed envelope containing the examination papers and the chief invigilator or the invigilator referred to shall open it only on the date and at the time fixed in terms of regulations for the examination paper concerned in the presence of students in the assessment room.
- (iv) No person, except the invigilators, the students for the examination concerned or any person authorised thereto by the Senate shall be permitted in the assessment room during the time fixed for the examination.

(g) Irregularities by students

If any student

- (i) unless otherwise provided by an authorised person for an assessment, takes into the assessment room or has in his possession while he is in the room, any book, memorandum, notes, card or other document or paper other than such as may be supplied to him by the invigilator, his admission card and identification document; or
- (ii) in any irregular manner helps or attempts to help another student, obtains or attempts to obtain help or communicates or attempts to communicate with any person (except the invigilator); or

- (iii) disregards the assessment rules or examination instructions and, after being warned by the invigilator, continues to disregard the rules and regulations referred to; or
- (iv) creates a disturbance in an assessment room or behaves in an improper or unbecoming manner and refuses, after being warned by the invigilator, to stop causing the disturbance or his improper or unbecoming behaviour; or
- (v) disregards the arrangements of the invigilator and, after being warned by the invigilator, continues to disregard the arrangements referred to:
The invigilator shall immediately bring such irregularity to the notice of the chief invigilator.

The chief invigilator may, after he has confronted the student concerned with the alleged irregularity and has afforded him the opportunity to present his side of the case in writing, or verbally, in the presence of an invigilator or other witness confiscate the student's script, make a note of the time and circumstances surrounding this action and allow the student to continue with the written examination in a new script.

A student who continues to create a disturbance for other students in spite of a warning by the invigilator may be expelled from the assessment room by the chief invigilator in the presence of an invigilator or another witness.

The chief invigilator shall, immediately after the written examination, submit a complete report, together with the student's written statement (or, in the case of a verbal statement, the chief invigilator's written version thereof) and any other evidence regarding the matter, to the Principal.

(h) Action by the Principal

Should the Principal be of the opinion that a student or group of students has obtained an unfair advantage because

- (i) the contents of a assessment question for which a student or group of students have entered have become known to him or them prior to the date and time on which the assessment is conducted; or
- (ii) any of the provision of (g)(i)-(v) has been contravened;
- (iii) another person pretend to be the student concerned at the assessment session;
or
- (iv) some irregularity or other has occurred in connection with the writing of such examination or the handling of a script after such assessment has been conducted, the Principal may take one or more of the following steps:
 - prohibit the student or group of students from entering the assessment room or from further writing the examination;
 - refuse to recognise the results obtained by the student or group of students in the written examination;
 - refuse any person referred to admission to an assessment for such period as the Principal may determine;
 - instruct that any success in a module or an examination as a whole with which such student has been credited be cancelled; or
 - reject the examination script in respect of the subject concerned.

The Principal may require a student or group of students to rewrite the examination as a whole or in part on such date, time and place as he may determine.

The Principal may, within three months after cancellation of any success, by notice in writing require a person to whom a diploma or certificate has been issued on the grounds of such success to return such diploma or certificate to the Principal for cancellation within three weeks of such notice for cancellation.

(i) Consequences of suspension or expulsion from the University

If a student who is a candidate in terms of the Act is suspended or expelled from the University on account of misconduct after the assessment has begun, the Principal may take one or more of the following steps:

- (i) refuse to recognise the results obtained by the student in the assessment; or
- (ii) prohibit the student from further writing the examination; or
- (iii) instruct that any success in any subject or examination with which the student was credited at such examination be cancelled

(j) Examination scripts

An examination script shall be the property of the University and shall be put at the disposal of a student only during the period determined for the examination paper concerned. Examination scripts shall be kept by the University for a period of at least 90 days after the results of the assessment concerned were made available.

(k) Assessment of Projects

Students individually or in groups shall be assessed on their performance on the approved projects. Marks obtained in this assessment should form part of the final mark.

(l) Re-marking of examination scripts

Any undergraduate student who fails a written examination or does not achieve the required symbol or is of the opinion that he should have achieved a higher symbol in a subject where no external examiners are involved, may apply to Senate to

- (i) have his examination scripts re-marked; or
- (ii) have his marks for a separate subject or subjects as well as his total marks verified

A decision by Senate after consideration of an application referred to in (k) in respect of the question whether a student failed or achieved a required standard or symbol shall be final and the Senate shall not consider any further applications in this regard.

An application referred to in (k) shall reach the Senate within 90 days after the examination results are made known and shall be accompanied by the prescribed examination fee for re-marking.

Remarking is not automatic. The Dean and the Vice-Dean of the School concerned will look at each application.

Re-marking of internally moderated supplementary and special examination scripts is permitted and it should be done within 90 days.

(m) Diplomas, certificates and statements

A diploma or certificate, without any erasure or alteration on it, shall be issued free of charge by the Vice-Chancellor to any student who has complied with the requirements for such diploma or certificate.

No person, except the Principal or an officer authorised by the Principal to do so, acting in terms of this article, shall issue any such diploma, certificate or statement which indicates or purports to indicate that a person has passed an examination or successfully completed a module or subject of such an examination.

If the original diploma or certificate is mislaid or destroyed or damaged, the Principal may on receipt of an application on a form approved by the Principal, and on payment of an amount determined by Council, state in writing that a person has passed an examination or successfully completed a module or subject of such examination.

Any diploma or certificate which has been amended or erroneously issued may be reclaimed, confiscated and cancelled by the Principal.

(n) Viewing of scripts

In exceptional cases, where a student is not satisfied with the outcome of the assessment, the examination script may be viewed in the presence of the examiner, Head of Department and Examination Officer, after he/she shall have obtained approval from the Dean, and paid applicable fees.

PART 4 UNIVERSITY RESIDENCES

1. Application for admission

- (a) Application for admission to a University residence must be made on the prescribed form to reach the University in September of the year which precedes the year in which he/she intends to register.
- (b) By signing the application for admission a student undertakes to abide by the rules and regulations applying to residential students of the University of Venda as well as the disciplinary measure to be taken by the University in cases of infringement of these regulations.
- (c) The University reserves the right to refuse admission to any student without supplying reasons for doing so.

2. Residence regulations

(a) Allocation of rooms

Rooms are allocated by residence authorities with the assistance of House Representative Committee members. You are at liberty to choose your roommate during room allocation if you have been allocated a double room. You are not allowed to swap rooms without the knowledge and consent of residence authorities.

(b) Control and authority

- i) The control of and authority in the University residences is entrusted to the House Representative Committee and the Residence Wardens.
- ii) The House Representative Committee

Students in each residence elect one representative to the House Representative Committee at the beginning of the academic year. The representatives elect a Chairperson, Vice-Chairperson and a Secretary. The House Representative Committee is responsible for the general welfare of resident students and the maintenance of order and discipline in the residences. The committee works in cooperation with the Residence Wardens, who is accountable to Head: Student Housing. Problems in the residences are solved by the representatives with the help of the Warden. Only serious cases are referred to the Director: Student Affairs.

- iii) The University's Disciplinary code prevails.

(c) Attitude towards property

- i) Resident students are expected to cultivate a positive attitude towards University property.
- ii) Students who break, damage or destroy University property shall be compelled to make good the loss.

- iii) Students must respect the property of the University.
- iv) The cost (material and labour) of damaged or broken residence property will be distributed equally among students concerned.
- v) In every case of damage to property, the Residence Wardens will assess the nature, extent of damage and the circumstances under which it occurred.
- vi) If the name of the culprit is known to the Resident Warden, the culprit will bear the repair cost alone.

(d) Personal property

The University assume no responsibility for theft, damage to personal property, or loss of money, valuables or personal effects of any student or guest.

(e) Noise and disruption of studies

- i) The period of silence in the residence, from 19:00 to 05:00, must be strictly observed for the purpose of study.
- ii) Television sets, portable radio and tape recorders must be operated softly or switched off during evening study hours.

(f) Catering personnel

- i) A professional catering company is in the service of this University.
- ii) Catering personnel must be accorded the respect they deserve. They are not under the control of students.
- iii) Apparent irregularities on the part of catering personnel should be reported promptly to members of the House Representative Committee for investigation.
- iv) Students who tamper with computer system will be reported to the residence authorities for appropriate action.

(g) Visitors to Residence

- i) For purposes of control and safety, no overnight visit or stay by non-residents without the knowledge or consent of the residence official is allowed in the residence.
- ii) People who stay in the residence without the knowledge and the consent of the residence authorities will be referred to the Protection Services.
- iii) Residents shall be responsible for their visitors and shall be responsible of informing them about the rules.
- iv) The residents shall be held responsible for the conduct of their visitors.

(h) Room keys

- i) The room keys remain the property of the University.
- ii) Students are required to return their room keys to the Residence Wardens whenever the University closes for vacation
- iii) Students who are bound to terminate their studies or wish to leave the residence of their own accord must return the room keys to the Warden.
- iv) A resident student who loses or misplaces a residence room key or fails to return it to the Residence Wardens at the end of the academic year or at any time if required to do so, will have his/her results withheld or pay for the cost of lock replacement.

(i) Abuse of alcohol and habit-forming substances

- i) Students must abstain from alcohol and drug abuse.
- ii) Disruption of studies, which results from consumption of alcohol and drug abuse, will be viewed in a serious light.
- iii) Students, who purchase, store and sell liquor and dependency-producing substances will be guilty of a serious offence.

- (j) Aggressive and unruly behavior.**
- i) University students are expected to behave in a manner that befits the public image and dignity of the University.
 - ii) Fighting in the residence and the vicinity is forbidden.
 - iii) Students who are found guilty of assaulting others will be severely penalized.
- (k) Unofficial stay in the residences**
- i) It is a serious offence to stay in the residence without official permission
 - ii) Students are not allowed to share beds or to accommodate friends and relatives without prior approval. Hiring of beds or rooms is strictly forbidden.
- (l) Health matters**
- i) Students who fall ill, and feel that medical attention is necessary, should report the matter urgently to the Professional Nurse in the Campus Health Clinic.
 - ii) A consultation fee which is determined by Council is payable at the Campus Health Clinic.
 - iii) Smoking is not permitted in any public area in the residences including lounges, passages, lobbies etc.
- (m) General behaviour and conduct**
- i) Wherever they may be, students are always expected to behave and conduct themselves in a manner which reflects respect and the dignity appropriate to University students.
 - ii) Disciplinary measures will be taken against students who distort, damage or misrepresent the good name and public image of the University.
- (n) Voluntary termination of resident status**
- i) Students who intend to leave the residence must notify the Warden in time.
 - ii) A written declaration of intention to leave the residence must be accompanied by a room key.
 - iii) Closure of residences during winter and summer vacations;
- Resident students will be required to leave the residences when the University closes for winter and summer vacations. Residences must be vacated at 10:00 following the day on which the University was closed. The University may request students to leave the residences during Easter holidays. Students are under no circumstances allowed to take room keys with when they leave for home.
- (o) Use of residence facilities during winter and summer vacations.**
- Students who wish to remain in the university residences during winter and summer recess must notify residence authorities in writing a month prior to university closure. Such students shall be required to pay a daily fee which shall be determined by the relevant authorities from time to residences.
- (p) Conducting of business activities on campus residences**
- Students are not allowed to conduct business activities, buying and selling of any commodity unless allowed to do so by the residence authorities.

1.4 LIBRARY

1. Membership

The Library is accessible to the following categories of users: registered students, members of the full-time and part-time academic staff, administrative staff, service staff of the University, the Chancellor and members of the University Council.

Registered students and/or staff of other Universities who wish to make use of the Library may apply to become external users. Such membership is subject to specific regulations.

2. Opening Hours

The Library is open during the following hours:

| | | |
|---------------------|---|---|
| Mondays - Thursdays | : | 08:30 - 24:00 |
| Fridays | : | 08:30 - 24:00 |
| Saturdays | : | 08:30 - 17:00 |
| Sundays | : | 09:00 – 17:00 (Examination period only) |
| During Vacations | : | 08:00 - 16:45 (Mondays to Fridays) |

Changes in the opening hours will be indicated by notices issued by the Library from time to time.

The Library is closed during the end-of-year closure period of the University.

3. Library Registration: External Members

Registration must be done at the Inter-Library Loans Section.

4. Library Orientation

4.1. It is compulsory for all new students to attend a Library orientation session on the day set aside for their School's Library Orientation.

4.2. Further orientation will be arranged with lecturers during the course of the year.

5. Loan of Library Materials

The following regulations apply to the loan of materials:

5.1. Undergraduates

5.1.1. Undergraduates may borrow 3 books at a time, each for a period of 7 days, and 1 item from the Reserve Collection for 2 hours at a time.

5.2. Postgraduates

5.2.1. Postgraduates may borrow 6 books at a time, each for a period of 30 days, and 1 item from the Reserve Collection for 2 hours at a time.

5.3. Academic Staff

Academic staff may borrow 20 books at a time for 90 days.

5.3.1. Books are loaned during vacations on the same terms as set out above.

5.3.2. All books must be returned on or before the last date stamped on the date slip.

5.3.3. The Director: Library Services reserves the right to recall any loan.

5.3.4. Material issued to borrowers may not be transferred to other people.

5.3.5. The replacement value plus a processing charge per item will be levied in the event of non-return/loss of Library material.

5.4. Administrative and Service Staff

Admin and Service staff may borrow 12 books at a time for 30 days.

5.4.1. Books are loaned during vacations on the same terms as set out above.

5.4.2. All books must be returned on or before the last date stamped on the date slip.

5.4.3. The Director: Library Services reserves the right to recall any loan.

- 5.4.4. Material issued to borrowers may not be transferred to other people.
- 5.4.5. The replacement value plus a processing charge per item will be levied in the event of non-return/loss of Library material.

5.5. Return of material

- 5.5.1. Material must be returned directly to the staff at the Issue Desk or Study Collection
- 5.5.2. On no account must they be placed on the shelves by borrowers.

5.6. Non-Return of Library Material

- 5.6.1. Examination results will be withheld in the event of Library material not being returned.
- 5.6.2. The replacement value plus a processing charge per item will be levied in the event of non-return of Library material on time.

6. Study Collection/ Reserve/ Short-Loan

The collection is composed of books in high demand, thesis and dissertations, audio-visuals and pamphlets. Publications that are in heavy demand may be put on reserve by lecturers. The following regulations apply to the loan of material from the Study Collection:

- 6.1. The material may not be taken out of the Library during the day.
- 6.2. The loan period is 2 hours at a time.
- 6.3. The loan period may be extended for a further 2 hours if no other user has requested the item.
- 6.4. The material may be used outside the Library overnight or over weekends.
- 6.5. Study material issued for overnight or over weekend use must be returned no later than 09:30 of the following working day.
- 6.6. Photocopies and theses on reserve are for use inside the Library only.

7. Periodicals

Periodicals may be consulted in the Periodicals Section only and they may not be taken out of the Library.

8. Reference Material

Reference material may be used in the Library only.

9. Special Collections

- 9.1. The Library has a number of special collections of which the Es'kia Mphahlele Collection is the most noteworthy. Other components under this heading are: Rare Books collection and Government Publications.
- 9.2. Items from these collections may only be used within the Special Collections section. The section is not open on Saturdays.

10. Inter-Library Loan

- 10.1. Inter-lending services may be used when the material required is not available from our Library. The service is for academic staff, postgraduates and administrative staff members.

11. Mutilation, damage and loss of Library material

This includes underlining, through-lining, writing comments, removing pages or disfiguring books in any other way.

As patrons of the Library, users are fully responsible for material they have damaged, mutilated or lost. The following charges will be levied in case of damage, mutilation or loss of Library material:

- 11.1. An amount to be determined by Council upon the recommendation of the Director: Library Services.

11.2. Damaged materials, even if paid for, remain the property of the Library and are not returned to the person responsible for the damage.

12. **Overdue material**

Material becomes overdue after the loan period has expired, and borrowers will be subjected to the following fine rates:

12.1 Material from the open shelves: R6, 00 per day.

12.2 Material from the Short Loans: R10.00 per hour or part thereof.

12.3 Staff member' fine is R5.00 after grace period.

13. **Unauthorised Removal of Library Material**

13.1. No material may be removed from the Library without being properly issued to the user.

13.2. Borrowers apprehended attempting to remove library material illegally may be subject to punishment as determined by the Director: Library Services. The punishment may include:

13.2.1. being blacklisted;

13.2.2. appearing before the Disciplinary Committee of the University;

13.2.3. being suspended from the Library for a period determined by the Director: Library Services;

13.2.4. A fine to be determined by the Director: Library Services may be imposed.

14. **Payment of monies due**

All payments for Library fines should be made at the Finance Department. Receipts should be taken to the Library for updating of Library records.

15. **Photocopying**

15.1. **For students**

The following regulation apply for photocopying services:

15.1.1. Photocopying services are available at 60c per page.

15.2. **For staff**

Photocopying service for staff is available free of charge in the Law Library.

The following regulations apply:

15.2.1. No multiple copies are allowed.

15.2.2. Only reference books, materials from the Special Collections Section, periodicals and law material, i.e material that is for use inside the Library only, may be photocopied in the Library.

16. **Ordering of Library material**

16.1. All academic staff members (including part-time lecturers) and heads of sections are encouraged to recommend titles for purchase by the Library.

16.2. Purchase recommendation forms are available from Information Librarians at the Reference section and should be returned there after completion. Please note that these forms should be approved by the HOD.

16.3. Publishers' catalogues are sent to departmental heads on a regular basis. Lecturers will be forwarded same from the office of their departmental heads.

16.4. Multidisciplinary publishers' catalogues are kept in the Reference Librarian's Section for lecturers to consult at any time.

16.5. Staff members will be advised when the material they have ordered has been ordered or received. Upon receiving notification of receipt of ordered material, staff may request the cataloguing staff to process them urgently.

- 16.6. To avoid frustration, it is imperative that orders be placed long before the material is needed for lectures: ± 3 months in advance for South African published material and ± 6 months for overseas material.

17. Study Cubicles

- 17.1. Cubicles are allocated to *bona fide* Masters and Doctoral students registered at the University or supported by the Research and Publications Committee for postgraduate studies at other universities.
- 17.2. Staff members are not eligible for cubicles, unless they are also registered as above
- 17.3. A cubicle is only allocated on the recommendation of the HOD or the Dean of the School.
- 17.4. Prospective cubicle users must complete an application form, which may be collected from the Short Loan Desk in the Library.
- 17.5. A cubicle may be shared with one other user at any one time. The number of users allocated one cubicle may not exceed four.
- 17.6. No unauthorised persons may use the cubicles.
- 17.7. Study materials are left in cubicles at the owner's risk: The Library does not accept liability for loss or damage.
- 17.8. Users are required to draw up a roster which may be placed, facing outward, on the inside of the window on the door.
- 17.9. Cubicle keys must be signed in and out in a book kept for this purpose at the Short Loan desk, each time the user wishes to use his cubicle. Users may NOT retain cubicle keys.
- 17.10. Cubicle users are subject to ALL existing Library rules and decisions.
- 17.11. Cubicles are normally allocated for a period of one year.

18. Use of Library Venues

- 18.1. Library Hall is available for use by academic staff for the following purposes:
- 18.1.1. Seminars
 - 18.1.2. Group/Class discussion
 - 18.1.3. Lectures by visiting lecturers
 - 18.1.4. Meetings of learned/professional societies
 - 18.1.5. Displays/Exhibitions
- 18.2. Library venues may not be used for time-tabled lectures, i.e. they should not substitute ordinary lecture venues.
- 18.3. Booking for the venues must be made well in advance at the Executive Secretary of the Director: Library Services.

19. Group Work Rooms

- Group Work Rooms are available for group discussions.
- 19.1. Users are required to book a day in advance.
- 19.2. Group work rooms can only be used by students

20. Special Needs Readers Room

- 20.1. It is available for all library users with disabilities.

21. Lesser-Used Material (Mobile Shelves)

- 21.1. All material not in demand is stored in mobile shelves in the lesser used material section.

22. Visits by Schools and Colleges

- 22.1. Visits by these institutions may be allowed by prior arrangement of at least 2 weeks.
- 22.2. Groups must be no larger than 100 at a time and they must be accompanied by a responsible teacher.

23. General

- 23.1. The Library does not encourage departmental loans. Request for such loans should be addressed to the Director: Library Services.
- 23.2. No eating, drinking or smoking is allowed in the Library.
- 23.3. Silence must be observed at all times.
- 23.4. Any dissatisfaction with the Library Service may be discussed with Senior Library staff.
- 23.5. Always produce/display your staff/ student ID card.
- 23.6. The Library is being monitored by surveillance cameras.

1.5

GENERAL RULES FOR DEGREES, DIPLOMAS AND CERTIFICATES

GENERAL RULES FOR DEGREES, DIPLOMAS AND CERTIFICATES

PART 1: RULES FOR BACHELORS DEGREES, DIPLOMAS AND CERTIFICATES

Basic Definitions

1. *A Problem*: Means lack of knowledge in understanding a particular phenomenon or conflicting knowledge about the same phenomenon or lack of integration of skills in solving a practical, intellectual moral dilemma.
2. *A Project*: Means a well-planned design that seeks to address a particular problem as defined by a particular department or clusters of departments.
3. *Assessment*: Means the evaluation of a student's achievement of the learning outcomes of a module through written, oral and other forms of evaluations.
4. *Continuous Assessment*: Means the evaluation of a student performance in an oral and written examination, tutorials, assignments and projects reports during a particular year of registration.
5. *Core Module*: A core module or compulsory ancillary module is a subject that must be passed before a curriculum is completed.
6. *Co-requisite*: If a module X is a co-requisite for a module Y, a student must register for module X simultaneously with the module Y.
7. *Curriculum*: A curriculum is a comprehensive programme of studies for a particular degree or diploma.
8. *Examination*: Means the act of examining a candidate's knowledge by means of written or oral tests.
9. *Final Mark*: A final mark for an ordinary, special, aegrotat examination or continuous assessment is a combination of the semester or year mark and the examination mark. In the case of supplementary examinations, the final mark is determined by the examination mark only.
10. *Major subject*: A major subject is that subject in a curriculum which determines the nature of the curriculum. The final examination in a major subject may not be written before the end of the final year of study in that subject.
11. *Module*: Means a coherent, self-contained unit of learning, which is designed to achieve a set of specific learning outcomes that are assessed within that unit of learning, and which is the smallest unit for which a final mark is entered in the student records.
12. *Prerequisite*: If a module X is a prerequisite for a module Y, a student must pass module X before he can register for module Y.
13. *Programme*: A combination of prescribed modules to be completed to fulfill the requirements for a specific qualification.
14. *Recognition of prior learning*: Means the granting of status or credit for previous learning and experience obtained by prospective student.
15. *Semester module*: A semester module following an assessment comprises the study of a subject over semester and is the smallest unit in respect of which a candidate's performance is registered in the student records.
16. *Semester Mark*: A semester mark is a mark earned by a student in respect of tests, assignments, practicals, class participation, etc., during a semester.
17. *Syllabus*: A syllabus is the content of a *module*. The term *module* refers to a year or semester module.

Module Codes

1. Each module is identified by a module code consisting of three capital letters, e.g. CHM. The subject code normally identifies the Department offering the module. Additionally, the modules comprising each subject are distinguished by a four-digit number.
2. The first digit indicates the year or,
0 = bridging or non-credit courses
1 = first year of study
2 = second year

| | | |
|---|---|-----------------|
| 3 | = | third year |
| 4 | = | fourth year |
| 5 | = | Honours |
| 6 | = | Master's |
| 7 | = | PhD or Doctoral |

3. The second digit to show WHEN and DURATION of the module, e.g.

| | | |
|---|---|-----------------|
| 1 | = | first term |
| 2 | = | second term |
| 5 | = | first semester |
| 6 | = | second semester |
| 7 | = | year |

4. The third digit indicates the number of contact hours per week (as should be indicated in the timetable).
5. The fourth digit is used to indicate if more than one module is offered at the same time.
6. In the case of tutorial hours the letter "t" will be used at the end. In case that the module is repeated, another letter will be used at the end.

6.1 An example for a module and its code could therefore be:

PSY1542

| | | |
|-----|---|--|
| PSY | = | Psychology module |
| 1 | = | first year of study |
| 5 | = | offered during the first semester |
| 4 | = | four contact hours per week |
| 2 | = | number of modules offered at the same time |

Rules

G.1 Admission

- 1.1 A candidate for the degree must have obtained the Matriculation certificate of the Universities South Africa (USA) Matriculation Board, NSC/NCV Certificate, a certificate of exemption granted by the Board or any other certificate that the Senate may approve.
- 1.2 A student must have obtained at least 50%, or an E Higher Grade or D Standard Grade in English.
- 1.3 A candidate should have met the qualification and school specific admission requirement.
- 1.4 Appropriate prior learning in the relevant field of study will also be recognized as a criterion for admission.

G.2 Minimum duration of study

- 2.1. Students shall register no more that the prescribed maximum number of modules per academic level or no more that a total of 1 F.T.E.
- 2.2. A student will be required to complete his/her degree within a period not exceeding two years of the prescribed period.

(a) Bachelor's Degrees

Students registering for a B. Degree shall be required to enroll for the following compulsory university wide core module.

- **English Communication Skills (ECS)**

| | | |
|---|----------------------|---------|
| Bachelor of Science in Agriculture (various specializations) | BSCAGR | 4 Years |
| - Animal Science | BSCANN | 4 Years |
| - Agricultural Economics | BSCAEN | 4 Years |
| - Agribusiness Management | BSCAGM | 4 Years |
| - Horticultural Sciences | BSCHRN | 4 Years |
| - Plant Production / Agronomy | BSCPPN | 4 Years |
| - Soil Sciences | BSCSSN | 4 Years |
| - Forestry | BSCFON | 4 Years |
| Bachelor of Science in Food Science and Technology | BSCFSN | 4 Years |
| Bachelor of Science in Agricultural and Biosystems Engineering | BSCENG | 4 Years |
| Bachelor of Education: Early Childhood/Foundation Phase | BEDTEF | 4 Years |
| Bachelor of Education: Further Education and Training (various specializations) | BEDFET | 4 Years |
| Bachelor of Environmental Sciences | BENVSC | 3 Years |
| Bachelor of Earth Sciences in Hydrology and Water Resources | BESHWR | 4 Years |
| Bachelor of Earth Sciences in Mining and Environmental Geology | BESMEG | 4 Years |
| Bachelor of Earth Sciences in Mine Surveying | BESMS | 4 Years |
| Bachelor of Urban and Regional Planning | BURP | 4 Years |
| Bachelor of Nursing | BCurp | 4 Years |
| Bachelor of Nursing Science in Education, Management and Community | BCur (Prax Ext) | 4 Years |
| Bachelor of Science in Nutrition | BScnp | 4 Years |
| Bachelor of Psychology | BPsyp | 4 Years |
| Bachelor of Science in Biokinetics | BSBKPN | 4 Years |
| Bachelor of Science in Sport Science | BSSSPN | 4 Years |
| Bachelor of Science in Recreation and Leisure Studies | BSRLPN | 4 Years |
| Bachelor of Administration Extended Programmes | | |
| - Economics | BADECX (in abeyance) | 4 Years |
| - Human Resources Management | BADHRX (in abeyance) | 4 Years |
| - Public Administration | BADPMX | 4 Years |
| Bachelor of Commerce Extended Programmes | | |
| - Accounting | BCOACX | 4 Years |
| Business Information Systems | BCOITX | 4 Years |
| - Business Management | BCOBEX | 4 Years |
| - Cost and Management Accounting | BCOCMX | 4 Years |
| - Economics | BCOECX | 4 Years |
| - Human Resources Management | BCOHRX | 4 Years |
| - Tourism Management | BCOTMX | 4 Years |
| Bachelor of Economics Extended Programme | BECONX (in abeyance) | 4 Years |
| Bachelor of Administration Programmes | | |
| - Economics | BADMEC (in abeyance) | 3 Years |
| - Human Resources Management | BADMPE (in abeyance) | 3 Years |
| - Public Administration | BADMAP | 3 Years |
| Bachelor of Commerce Programmes | | |
| - Accounting | BCOMAC | 3 Years |
| - Accounting (Revised) | BCOACR | 3 Years |
| - Accounting Sciences | BCOACS | 3 Years |
| Business Information Systems | BCOMIT | 3 Years |
| - Business Management | BCOMBE | 3 Years |
| - Cost and Management Accounting | BCOMCM | 3 Years |
| - Economics | BCOMECE | 3 Years |
| - Human Resources Management | BCOHRM | 3 Years |
| - Human Resources Management (Revised) | BCHRMR | 3 Years |
| - Tourism Management | BCOMTM | 3 Years |
| Bachelor of Economics Programme | BECONO (in abeyance) | 3 Years |

| | | |
|---|---------|---------|
| Bachelor of Arts | BA | 3 Years |
| Bachelor of Arts in Development Studies | BADS | 3 Years |
| Bachelor of Arts in International Relations | BAIR | 3 Years |
| Bachelor of Arts in Language Practice | BALP | 4 Years |
| Bachelor of Arts in Youth Development | BAYID | 4 Years |
| Bachelor of Indigenous Knowledge System | BIKS | 4 Years |
| Bachelor of Social Work | BSW | 4 Years |
| Bachelor of Arts in Criminal Justice | BA.CRM | 3 Years |
| Bachelor of Arts in Law | BA.LAW* | 3 Years |
| Bachelor of Laws | LLB | 4 Years |
| Bachelor of Science | BSc | 3 Years |

(b) Post-Graduate Degrees/Diploma

| | | |
|--|---------------|---------------|
| Bachelor of Agriculture Honours (various specializations) | BAGRIC (Hons) | 1 Year |
| - Animal Science | BAGRHA | 1 Year |
| - Horticultural Sciences | BAGRHH | 1 Year |
| - Plant Production / Agronomy | BAGRHP | 1 Year |
| - Soil Science | BAGRHS | 1 Year |
| Bachelor of Arts Honours in Rural Development | BAHRDV | 1 Year |
| Postgraduate Certificate in Education | PGCE | 1 Year |
| Bachelor of Education (Honours) | B.Ed (Hons) | 1 Year |
| - Early Childhood Education | BEDECE (Hons) | 1 Year |
| - Curriculum Studies | BEDCS (Hons) | 1 Year |
| - Guidance and Counselling | BEDGC (Hons) | 1 Year |
| - Educational Management | BEDEM (Hons) | 1 Year |
| Bachelor of Environmental Sciences Honours in Ecology and Resource Management | BEHERM | 1 Year |
| Bachelor of Environmental Sciences Honours in Geography | BEHGEO | 1 Year |
| Bachelor of Environmental Sciences Honours in Hydrology and Water Resources | BEHHWR | 1 Year |
| Bachelor of Environmental Sciences Honours in Mining and Environmental Geology | BEHMEG | 1 Year |
| Bachelor of Environmental Sciences Honours in Urban and Regional Planning | BEHURP | 1 Year |
| Bachelor of Nursing Honours in Community Nursing Science | BCur (Hons) | 1 Year |
| Bachelor of Nursing Honours in Education | HONNED | 1 Year |
| Bachelor of Nursing Honours in Administration | HONNAD | 1 Year |
| Bachelor of Science Honours (Community Nutrition) | HONCNT | 1 Year |
| Bachelor of Administration Honours | B Admin (Hon) | 1 Year |
| Bachelor of Commerce Honours | BCom (Hon) | 1 Year |
| Bachelor of Economics Honours | BEcon (Hon) | (in abeyance) |
| Bachelor of Science Honours | BSc (Hons) | 1 Year |
| Bachelor of Arts Honours | BA (Hons) | 1 Year |
| BA Honours in Heritage Studies (<i>not available in 2017</i>) | BAH | 1 Year |
| BA Honours in African Studies | BAHAFC | 1 Year |
| Honours Degree in Gender Studies | HONSGS | 1 Year |
| Bachelor of Arts Honours in International Relations | BAHIR | 1 Year |
| Bachelor of Arts Honours in Criminal Justice | BAHCRM | 1 Year |
| Master of Education | MEd | 1 Year |
| Masters in Rural Development | MRDV | 1 Years |
| Master of Science in Agriculture (various specializations) | MSCAGR | 1 Years |
| Master of Science in Food Science and Technology | MSCFST | 1 Years |
| Master of Environmental Sciences (in Geography and in Ecology and Resource Management) | MENVSC | 1 Year |
| Master of Earth Sciences in Hydrology and Water Resources | MESHWR | 1 Year |
| Master of Earth Sciences | MESC | 1 Year |

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| Master of Earth Sciences in Mining and Env. Geology | MESMEG | 1 Year |
| Master of Earth Sciences in Mining | MESCM | 1 Year |
| Master of Urban and Regional Planning | MURP | 1 Year |
| Master of Nursing | MCur | 1 Year |
| Master of Public Health | MPH | 1 Year |
| Master of Science in Public Nutrition | MSCPNT | 1 Year |
| Master of Administration | MAdmin | 1 Year |
| Master of Commerce | MCom | 1 Year |
| Master of Development Management | MDM (in abeyance) | 1 Year |
| Master of Municipal Management | MMM (in abeyance) | 1 Year |
| Master of Public Management | MPM | 1 Year |
| Master of Arts | MA | 1 Year |
| Master of Arts in African Studies | MAAS | 1 Year |
| Masters Degree in Gender Studies | MGS | 1 Year |
| Master of Arts in International Relations | MAIR | 1 Year |
| Master of Human Sciences (<i>not available in 2017</i>) | MHS | 1 Year |
| Master of Arts in Criminal Justice | MA.CRM | 1 Year |
| Master of Laws | LLM | 1 Year |
| Master of Laws in Human Rights | LLM in Human Rights Law* | 1 Year |
| Master of Science (Various disciplines) | MSc | 1 Year |
| Doctoral Degree in Gender Studies | PhDGS | 2 years |
| Doctor of Philosophy in Agriculture | PhDAGR | 2 years |
| Doctor of Philosophy in Rural Development | PhDRDV | 2 years |
| Doctor of Philosophy in Agriculture | PhD (Agric) | 2 years |
| Doctor of Philosophy in Rural Development | PhDRDV | 2 years |
| Doctor of Education | DEd | 2 years |
| Doctor of Philosophy | PhD | 2 years |
| Doctor of Philosophy in Environmental Sciences | PhDENV | 2 years |
| Doctor of Philosophy in Hydrology and Water Resources | PhDH | 2 years |
| Doctor of Philosophy in Mining | PhDM | 2 years |
| Doctor of Philosophy in Mining and Environmental Geology | PhDMEG | 2 years |
| Doctor of Philosophy in Urban and Regional Planning | PhDURP | 2 years |
| Doctor of Philosophy in Geography | PhDGEO | 2 years |
| Doctor of Administration | DAdmin | 2 years |
| Doctor of Philosophy | PhD | 2 years |
| Doctor of Philosophy in Science | PhDS | 2 years |
| (c) Diplomas | | |
| Diploma in Freshwater Technology | DIPFWT | 3 Years |
| Advanced Diploma in Sport Management | ADPSM | 1 Year |
| Diploma in Nursing Science | Dip NSc | 2 Years |
| Diploma in Psychiatric Nursing | Dipnprn | 1 Years |
| Diploma in Mining Impacts and Post-Mining Rehabilitation | DIP MIR | 2 years |
| Postgraduate Diploma in Primary Health Care and District Health Management | PGDM | 1 year |
| Post-Graduate Diploma in African Studies (<i>not available in 2017</i>) | PGAS | 2 years |
| Post-Graduate Diploma in Gender Studies | PGDIGS | 2 years |
| Diploma in African Studies | | 1 year |
| Diploma in Early Childhood Education | | 1 year |
| (d) Certificate | | |
| Certificate in School Leadership and Management | CSLMS | 1 Year |
| Advanced Certificate in Education (Remedial Education) | ADCRE | 2 Years |
| Advanced Certificate in Education (School Management and Leadership) | ACESML | 2 Years |
| National Professional Diploma in Education | NPDE | 2 Years |
| Certificate in African Studies | CAS | 1 year |

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| Higher Certificate in Choral Studies | HCCS (Choral Studies) 1 year |
| Higher Certificate in Music | HCMUS (Music) 1 year |
| Certificate in Geographical Information Systems | CERTGIS 1 year |
| Certificate in Sport Coaching | SCC 1 year |
| Certificate in Sport Management | SMC 1 year |

G.3 Simultaneous registration for two curricula

A student shall not register for a degree, diploma or certificate simultaneously with another degree, diploma or certificate at either under -graduate or post graduate level at this or any other university.

G.4 Time-table clashes

Students may not register for modules which at any time clash on the time-table.

G.5 Recognition of attendance and credit

5.1. Senate may grant a student exemption from attendance or examination in a module by virtue of recognition obtained in the same or an equivalent course or module for another degree, diploma or certificate of the University. Modules for which a student is granted credits / exemptions for one completed qualification may not be used towards any other qualification (i.e. the same credits cannot be used more than once)

5.2 With approval of Senate, courses or modules passed at other tertiary institutions may be recognized as part of a curriculum for a degree or diploma subject to the following:

5.2.1 Acceptance by Senate of certificates of competence issued by the outside institution.

5.2.2 At least half the minimum number of modules prescribed for the degree or diploma or certificate, including all final year modules of major programmes must be passed at the University of Venda.

5.3 Subject to rule G 5.2.2 not more than two honours courses or 4 modules passed at another university may be recognised towards honours degree studies at the University of Venda.

G.6 Cancellation of modules

Cancellation of a module after the commencement of the following/next term shall not be allowed unless approved by SENATE and ratified by SENEX.

If cancellation is done after the census date they become fatal errors in terms of HEMIS reporting.

G.7 Completion of curricula at another University.

7.1 Senate may permit a student who lacks a single/one course or two modules to complete a degree or diploma, to complete this course or two modules at another University, on condition that such a student satisfies the Senate that he cannot, for sound reasons; attend such lectures at this University.

7.2 Senate may admit a returning student who did not qualify to continue with his/her studies; as per rule G2.3, G10.1, G10.2; and obtained the required modules at another University, provided maximum of two years is not exceeded and the curriculum has not been phased out.

G.8 Application of old and new rules in the event of rule amendments or interruption of studies

8.1 A student who registers for a curriculum and fails to renew his/her registration for such studies in the following calendar year shall be judged to have interrupted his/her studies.

- 8.2 Where a rule relating to the composition of a curriculum is amended, a student who began his/her studies under an old rule and did not interrupt his/her studies may complete his/her curriculum under the old rule. A student who interrupts his/her studies forfeits the right to continue his/her studies according to the old rule.
- 8.3 Senate may, in exceptional circumstances, permit a student who interrupted his/her studies before a new rule came into force to continue his/her studies under such conditions as the Dean may recommend.

G.9 Modules taken for non-degree purposes

- 9.1 Modules taken for non-degree purposes, at this university, shall not be acknowledged for degree purposes without the approval of Senate.
- 9.2 A student who fails to obtain a degree because of failure in one or two modules may not present that module after taking it for non-degree purposes at any other university, subject to rule G 7.

G.10 Re-admission of students who have failed courses/modules

- 10.1 A student shall not be permitted to repeat a module more than once without approval of Senate on the recommendation of the School Academic Board, provided that the student shows a good general progress in his/her curricular.
- 10.2
- (a) A student who failed to obtain at least 60% of modules in his first level of study will not be allowed to register level two, but permitted to repeat the failed modules
 - (b) A student who failed to obtain 100% of all level one modules, after two academic years, will not be permitted to continue with his/her studies.
 - (c) A student will be required to complete his/her degree within a period not exceeding two years of the prescribed minimum period of study (i.e. N+2) and if the qualification is not completed, will not be permitted to continue with his/her studies.

G.11 Switching from one school or one degree to another

No students will be allowed to switch from one school or degree to another without approval of the relevant Deans.

G.12 Admission for Assessment

- 12.1 Subject to School rules, a candidate will only be continuously assessed in a particular module if he/she attended lectures, tutorials and prescribed practicals satisfactorily and obtained a semester mark of at least 40 %.
- 12.2 A candidate shall not be entitled to his/her assessment results unless he or she has paid the prescribed fees.
- 12.3 A student must acquire a subminimum of 40% in each of the three components of assessment where applicable. A student who fails one of these components, will be allowed to repeat only that component. The written examination component will be rewritten during the next normal examination period for that specific module.
- 12.4 Details concerning subminimum in sections of module, where these are required, appear in the rules of the School concerned.

G.13 Minimum pass and distinction

- 13.1 The minimum final mark to pass in any semester or year is 50%. Subject to departmental rules, a sub-minimum of 40% in the assessment is required.

- 13.2 A course/module is passed with distinction if the final mark is 75% or higher. Bachelor's degrees and diplomas are awarded with distinction if the average of the major subjects over all years of study is 75% or higher.

G.14 Aegrotat examinations, Tests and other forms of Assessment

- 14.1 An assessment may be granted to a student who has been prevented from sitting for the examination:
- (a) by illness on the day of the examination/assessment, or during or immediately before the examination/assessment, provided that a medical certificate from a registered medical practitioner is submitted to the satisfaction of the Senate, and provided further that the student's application is supported by the invigilator concerned or another responsible person; or
 - (b) as a result of domestic circumstances such as serious illness or death of a close relative during the examination/assessment, or other reasons, provided that the Senate judges it to be a *bona fide* case, and the student can provide satisfactory proof of such extraordinary circumstances.
- 14.2 The School Academic Board Examination Committee will determine whether the whole or only part of the examination in the subject concerned shall be written.
- 14.3 Where a candidate is permitted to write a part of the examination or present himself/herself for assessment that part of the examination/assessment presented before the illness or relevant circumstances shall remain valid.
- 14.4 Application for such a special examination and assessment must be made on the prescribed form within 14 days of the date on which the examination was held, and the student must pay the applicable fees as determined by the Council.
- 14.5 **No supplementary examinations are awarded on aegrotat examinations except if the course/module is the only outstanding course/module for the award of the degree.**

G.15 Special and Supplementary Examinations

- 15.1 The Examinations Committees of the School Academic Board may admit a student to a supplementary examination.
- 15.2 Admission to a supplementary examination is subject to the relevant School rules.
- 15.3
- (a) A candidate who fails the main examination (i.e. having an examination mark of at least 40 %) may be considered for a supplementary examination provided that the final mark (year/semester mark) plus examination mark is 40% or above.
 - (b) A final year student who, after the main or supplementary (June/July and Nov/Dec) examination, has failed only one or two modules for which he/she was registered for that year, and only requires that one or two modules to obtain (complete) a degree, may write a special examination in the module/s failed in January or August once only.
 - (c) Students who have one outstanding module to qualify for a degree after an aegrotat examination in January may be awarded a supplementary examination in June. These students will not be required to pay any registration fees. However, if the student fails in June, a registration fee will be required for admittance to the next assessment period. (Refer to G. 10.4)

- (d) A student who fails to write a supplementary or an aegrotat examination in January due to illness or other domestic circumstances as outlined in rule G14.1 (a) and (b), may, with the approval of the Dean, be allowed to write such examination in June.
 - (e) A student who passes a module after re-writing it does not qualify for any further supplementary or additional examinations in another module for any reason.
- 15.4 A candidate wishing to take the supplementary examination granted to him/her shall pay the required examination fees.
 - 15.5 Fees are to be paid before sitting for supplementary
 - 15.6 A candidate must obtain at least 50 % for a pass in the supplementary examination.
 - 15.7 The semester mark is not taken into consideration.
 - 15.8 No aegrotat examinations are awarded to a supplementary or aegrotat examination.

PART 2: RULES FOR POST-GRADUATE DEGREES

G.16 GENERAL:

16.1. Basic Definition

Postgraduate programmes: refer to any training beyond the undergraduate general three years degree, and/or undergraduate, professional four-year degree above NQF level 6.

16.2. Codes

The following numbers denote the programme.

- 5- Honours
- 6- Masters
- 7- Doctoral degrees

16.3. Module offering and registration

- 16.3.1 Post-graduate modules will be offered subject to the availability of suitably qualified staff in the appropriate field of study.
- 16.3.2 A student who has enrolled for post-graduate studies must renew his/her registration at the beginning of each semester until he/she has complied with all requirements of the degree except for yearlong courses
- 16.3.3 Failure to renew registration will result in students being excluded from the programme.

16.4. Returning students

- 16.4.1 Returning students are required to register for subsequent year/semester of study.
- 16.4.2 All students are required to obtain written permission from Senate on suspension of their studies and must resume their studies within a period of not more than three years.
- 16.4.3 Students suspending their studies without permission from Senate will be required to register according to the rules and learning programme applicable at the time of their return.

16.5. Simultaneous registration for two programmes

Students may not register for a degree, diploma or certificate simultaneously with another degree, diploma or certificate at either undergraduate or postgraduate level at this or any other university without approval/permission of Senate.

16.6. Timetable

All postgraduate teaching and learning contact hours will be timetabled between 8:00 and 21:00 hours.

16.7. Recognition of credits and attendance

16.6.1. Senate may grant a student exemption from attendance or examination in a module by virtue of recognition obtained in the same or an equivalent course or module for another degree, diploma or certificate of the University.

16.6.2. Upon approval of Senate, courses or modules passed at other tertiary institutions may be recognized as part of a learning programme for a degree or diploma subject to the following:

16.6.2.1. Provided that courses/modules passed are not more than 50 %.

16.8. Cancellation of modules

Cancellation of registration for a module after the census dates or commencement of the subsequent semester is not allowed.

16.9. Completion of curricula at another university

Senate may permit a student who lacks a single module to complete a degree or diploma, to take this module at another university, on condition that such a student provides sound reasons for such a request. A student should satisfy that such a module is the equivalent of the outstanding module at this University.

16.10. Application of old and new rules in the event of rule amendment or interruption of studies.

16.10.1 Students who register for a learning programme and fail to renew their registration for such studies in the following calendar year, will be judged to have interrupted their studies.

16.10.2 Where a rule relating to the composition of a curriculum is amended, students who began their studies under an old rule and did not interrupt their studies may complete their learning programme under the old rule. Students who interrupt their studies forfeit the right to continue their studies according to the old rule.

16.10.3 Senate may, in exceptional circumstances, permit students who interrupted their studies before a new rule came into force to continue their studies under such conditions as a school academic board may recommend.

16.11. Modules taken for non-degree purposes

16.11.1 Modules taken for non-degree purposes, at this university, shall not be acknowledged for degree purposes without the approval of Senate.

16.11.2 A student who fails to obtain a degree because of failure in one or more modules may not present those modules after taking them for non-degree purposes at any other university, subject to rule A7.

16.12. Re-admission of students who have failed courses/modules

16.12.1 A candidate who fails one module or course in the learning programme, and obtains an aggregate of at least 50% may be admitted for assessment in that module or course on one further sitting.

16.13. Switching from one school or one degree to another.

No student will be allowed to switch from one school or degree to another without the approval of the relevant deans.

16.14. Admission for assessment

16.14.1 Subject to respective school rules, candidates will only be assessed in a particular module if they attended lectures, tutorials and prescribed practicals satisfactorily and obtained a semester mark of at least 50%.

16.14.2 Candidates are not entitled to their assessment results unless they have paid the prescribed fees.

16.14.3 A student must attain a minimum of 50% pass in each of the components of assessment. A student who fails one of these components, will be allowed to repeat only that component. The written examination component will be conducted during the next normal examination period for that specific module.

16.14.4 All written examinations will be taken only during official examination sessions.

16.15. Minimum pass and distinction

16.15.1 The minimum final pass mark in any module is 50%. Subject to department rules, a subminimum of 50% in the assessment is required.

16.15.2 A student passes a module with distinction if the final mark is 75% or higher. Postgraduate programmes are awarded with distinction, if the average score of all the modules of the years of study is 75% or higher.

16.16. Aegrotat examinations, Special examination, tests and other forms of assessment

16.16.1 An Aegrotat Examination may be granted to a student who has been prevented from sitting for the examination -

- (a) by illness on the day of the examination or assessment, or immediately before the examination or assessment, provided that a medical certificate from a registered medical practitioner is submitted to Senate, and/or provided that the student's application is supported by the invigilator concerned or another responsible person; or
- (b) as a result of domestic circumstances such as serious illness or death of a close relative during the examination or assessment, or other reasons, provided that the Senate judges it to be a bona fide case, and the student can provide satisfactory proof of such extraordinary circumstances.

16.16.2 Special examination will not be offered to postgraduate students except with special permission of Senate.

G.17. HONOURS BACHELORS DEGREE

H.1. Admission

- 1.1 To qualify for admission a student must possess a Bachelor's degree with an average of 60% pass in the final two years of study, or if Senate approves, the student should have completed the modules for a Bachelor's degree, or equivalent status must have been conferred on the student by Senate. A SAQA evaluation is required for status recognition for all foreign qualifications.

H.2. Minimum duration of study

- 2.1 The honours degree is offered over one academic year and students write examinations and present themselves for continuous assessment during the year of registration. The duration shall not exceed two years.
- 2.2 Duration of study: The degree shall not be conferred on a candidate before at least one year has elapsed since he or she obtained the Bachelor's degree or another undergraduate degree as set out in the school rules and unless he or she has been registered for one year at this University.

H.3. Research for honours degree

- 3.1 An honours degree comprises of coursework and a research component.
- 3.2 The research component will include a taught research methodology module.
- 3.3 Students produce a research proposal and carry out a research.
- 3.4 A mini dissertation will not exceed 60 pages.
- 3.5 Both the proposal and mini-dissertation must meet all requirements as prescribed for a scientific research project in the relevant discipline.

H.4. Supervision

- 4.1. The research proposal of each student must be approved by a departmental board.
- 4.2. Research must be undertaken in close consultation with the supervisor. Student's progress must be kept by both the supervisor and the Head of department and a report must be produced every semester. This report must serve at the respective school boards through the School's Higher Degrees Committee at the end of every semester. Each school shall submit their reports to the Dean, who will in turn submit these reports to Senate.

H.5. Assessment of Honours Mini-Dissertation

- 5.1 The mini dissertation may be handed in only upon the written recommendation of the supervisor and co-supervisor, where applicable, for examination.
- 5.2 All examination reports will be approved by the respective departments. These reports should be submitted through the School's higher degrees committee to Senate for ratification.

A candidate who fails the mini-dissertation will be allowed to resubmit within a period not exceeding 6 months.

Students must submit five bound copies of the final mini-dissertation to their departments for onward transmission to the Examination Section. These mini dissertations must be hard bound after finalisation.

G.18 MASTER'S DEGREE

1. Programmes offered

- 1.1. Masters by coursework and dissertation
- 1.2. Masters by dissertation only
 - 1.2.1 All master's degree studies involving coursework and dissertation must have a 50 % research component.
 - 1.2.2 Coursework for Master's degree will be governed by the specific departmental regulations and the general rules stipulated above (Section. A)

2. Admission

- 2.1 Candidates will be admitted into the master's degree if they obtained the Honours or a professional 4 year degree with at least 60% in the subject for which they want to enrol, or have an equivalent status conferred on them by Senate and have satisfied Senate as to their proficiency in the subject of study. A SAQA evaluation is required for status recognition for all foreign qualifications
- 2.2 Before a student's application for registration can be considered, a provisional topic and field of study is to be specified and submitted to the Registrar on recommendation by the Head of Department and approval by the School Board concerned.
- 2.3 A student may be required to visit the University for an Interview with the Head of Department concerned before registration.
- 2.4 Unless otherwise decided by the Senate, a second master's degree may not be taken in the same field of study.

3. Duration of Study

- 3.1 Unless otherwise decided by Senate and subject to special provision in the school rules, the degree may be conferred if the candidate has been registered for at least a minimum of one academic year for the degree concerned at this university.
- 3.2 The maximum period of study is three years. Senate may refuse to renew the registration of a student who does not complete the study within the prescribed time or may renew it subject to any conditions it may deem fit to impose.
- 3.3 Senate may, at any time, suspend or cancel the registration of any student who, in its view, is not making satisfactory progress.
- 3.4 Students who wish to defer their studies at any stage must submit an application to the relevant department. If granted, such deferment will be for a maximum period of one year, after which a further application must be submitted. Deferment will, at most, be granted twice. A student who applies for deferment will be bound by the provisions of A4 & A10.

4. Supervision

- 4.1. Appointment of supervisor and a co-supervisor:
 - (a) The department will identify a supervisor
 - (b) A co-supervisor may be appointed on the discretion of the department concerned
- 4.2 Research proposals must be approved by the school's higher degrees committee.
- 4.3. The research proposal of each student must be approved by the Departmental board, which will assign project supervisors where necessary. Research will be undertaken in close consultation with the supervisor and HOD/Director of the programme.
- 4.4. Research must be undertaken in close consultation with the supervisor. Student's progress must be kept by both the supervisor and the Head of department and a report must be produced every semester. This report must serve at the respective school boards through the School's Higher Degrees Committee at the end of every semester. "Each School shall submit

their reports to the Senate Higher Degrees Committees, who in turn will submit the reports to Senate”.

5. Submission of dissertation

- 5.1 No person may submit a dissertation for assessment more than once without the special permission of Senate.
- 5.2 The Supervisor(s) of a candidate who satisfies the requirements of a degree to be awarded at the April/May graduation ceremony must notify the Registrar not later than 30th September of preceding year of the intention to submit the dissertation for assessment. The dissertation must be submitted by 30 November or by special written permission of the Head of the Department, the Dean and the Registrar, not later than 15 January- provided that this does not constitute a guarantee on the part of the University that the dissertation will have been examined in time for the ensuing graduation.
- 5.3 For assessment purposes a candidate must submit five suitably bound copies of the dissertation, which remain the property of the University until the finalisation of assessment. One copy remains with the supervisor, one copy remains with the Examination Section, and three copies are forwarded to the examiners. Copies from examiners should be made available to the supervisor and student for corrections. Examination copies should be returned to the supervisor upon submission of final bound copies.
One copy remains with the supervisor, one copy remains with the Examination Section, and three copies are forwarded to the examiners.
- 5.4. After finalization, a candidate must submit five hard bound copies and a soft copy in PDF of their dissertation to the School.
- 5.5. Five hard copies are to be submitted to Examination Section. Four hard copies are to be Distributed to the supervisors and external examiners. In the event the supervisors and/or external examiners are more than four, the student must provide the additional copies. One hardcopy and a soft copy should be forwarded to the Library.
- 5.6. A candidate and the supervisors must complete the of dissertation submission form.
- 5.8. Candidates who fail to submit both hard copy and soft copy of their dissertation will not graduate.
- 5.9. The full text of the dissertation will be uploaded on the Univen Institutional Repository in PDF format.

6. Masters Dissertation Examination:

- 6.1. Subject to special provisions in the school rules, the assessment will be in two parts: Dissertation, and Oral Examination where necessary.
- 6.2. On recommendation by the Head of Department, Higher Degrees Committee, Senate would appoint the following:
 - 6.2.1 Three examiners, two of whom must be external. Where an internal examiner cannot be found, three external examiners must be appointed.
 - 6.2.2 This committee shall be chaired by the head of the department provided he or she is not the supervisor or co-supervisor.
- 6.3. No dissertation which has previously been submitted for a degree at any other university shall be accepted, but material taken by the candidate from own published work may be incorporated in the dissertation. All data and material consulted must be clearly acknowledged. If called upon, the candidate must submit, together with the present dissertation, a copy of every dissertation previously submitted for another degree, whether it was accepted or not. The dissertation must show proof of the candidate’s proficiency in the field and ability to do research independently. The contents should be logical, and technically sound, and the language be of high standard.

- 6.4. An abstract of not more than 250 words in the language in which the dissertation is written, must form an integral part of the dissertation. The summary must be submitted to the supervisor for approval.
- 6.5. If the dissertation is not written in English, each copy of the dissertation must also contain a copy of the abstract in English.
- 6.6. The dissertation must be typed in A4 format, on good quality white, opaque paper, using at least one and a half spacing and leaving a left margin of at least 2 centimetres. After approval of the dissertation, and before the degree can be conferred, six bound copies and one loose copy suitable for scanning of the final, corrected dissertation, must be submitted. One bound copy remains with the Department, one with the School of Postgraduate and Integrated Studies, and the remaining ones are forwarded to the University Library for distribution to national libraries. The final bound dissertations should have hard covers with a glued spine. The title of the dissertation and the name of the candidate must appear on the cover as well as on the spine of each bound copy. The dissertation may not be typed on stencil and must in the opinion of the University, be suitable for scanning.
- 6.7. The title page of the dissertation must bear a declaration such as the following:
(Full title of the dissertation _____)
by (Full name of the candidate _____)
 submitted in fulfilment/partial fulfilment of the requirements for the degree of _____ in _____ at the University of Venda
 Supervisor/Co-supervisor (if applicable) _____ Date submitted _____
- 6.8. When the dissertation is submitted for examination, it must be accompanied by the following declaration by the candidate:
I, _____ hereby declare that the dissertation for the _____ degree at the University of Venda, hereby submitted by me, has not been submitted previously for a degree at this or any other university, that it is my own work in design and in execution, and that all reference material contained therein has been duly acknowledged.
Signature _____ Date: _____
- 6.9. The pass mark for a dissertation is 50 %. A master's degree can be obtained with distinction. The distinction mark is 75 % or higher. Any special requirements in respect of a pass with distinction are indicated in the relevant school rules.
- 6.10. The university may make copies of a dissertation and distribute such copies as it deems fit.
- 6.11. The university also may publish the whole, or part, or parts of a dissertation in consultation with the candidate and the supervisor in accordance with existing copyright laws and University's Research Policy.
- 6.12. In the event of the publication of the whole, or part, or parts of a dissertation by a candidate, mention must be made that such dissertation or thesis was the product of a degree obtained at this University. The name of the supervisor as well as the Department in which the study was completed must also be mentioned.
- 6.13. Unless otherwise decided by Senate, students who wish their dissertation or part(s) of the dissertation to be treated as confidential or secret, must submit a full substantiated application, supported by the institution concerned, when the title or topic of the projected dissertation is initially submitted for approval. If it is approved that the dissertation be kept confidential or secret, the procedure to be followed will be determined by the Senate.

G.19. DOCTORAL DEGREES

A. Admission.

- 1.1. To be admitted, subject to special provisions in the relevant school rules, candidates must have obtained the Master's degree or such other qualification as in the opinion of Senate is of equivalent status, in the field where they wish to study, except if Senate approves that it may be in another field, in which case they must satisfy Senate as to their proficiency in the selected field. A SAQA evaluation is required for status recognition for all foreign qualifications.
- 1.2. Before a candidate's application for registration can be considered, the title or topic of the proposed thesis, together with a brief outline of the research must be submitted to the department and School's Higher Degrees Committee concerned for recommendation to the School of Postgraduate Studies and approval by Senate.
- 1.3. The research proposal must be approved by the relevant School's Higher Degrees committee. The student should submit a research proposal not exceeding 20 pages within six months of registration.

B. Duration of study

Unless otherwise decided by Senate and subject to special provisions in the school:

- (a) the degree may be conferred only after the candidate has been registered for a period of at least two years.
- (b) the maximum period of study is five years subject to Senate approval. Extension may be granted only in exceptional cases and for only one year. A student who desires an extension must submit a motivated application for consideration by Senate.

C. Re-registration and deferment of studies

- 3.1 For the duration of the programme a student must register each year by the stipulated date.
Registration each year is subject to the recommendation of the Head of Department and may be rejected in any year on grounds of unsatisfactory progress. When applying for registration annually, the student must give, on the prescribed form, a short exposition of progress to date and study plans for the year concerned. A progress report must be endorsed by the Supervisor.
- 3.2 Students wishing to defer studies at any stage must submit a motivated application beforehand. If granted, such deferment will be for a period of one year only, after which a further application must be submitted. Deferment will, at most, be granted twice.

D.4. Supervision

- 4.1 Appointment of supervisor and a co-supervisor:
 - a) The department will identify a supervisor.
 - b) A co-supervisor may be appointed on the discretion of the department concerned.
- 4.2 Research proposals must be approved by the school's higher degrees committee
- 4.3 The research proposals of each student must be approved by the Departmental board, which will assign project supervisors where necessary. Research will be undertaken in close consultation with the supervisor and HOD/Director of the programme.

- 4.4 Research must be undertaken in close consultation with the supervisor. Student's progress must be kept by both the supervisor and the Head of the department and a report must be produced every semester. This report must serve as the respective school boards through the School's Higher Degrees Committee at the end of every semester and subsequently to Senate.

D.5. Submission of Thesis

- 5.1 No person may submit a thesis for assessment more than once without the special permission of Senate.
- 5.2 The Supervisor(s) of a candidate who satisfies the requirements of a degree to be awarded at the April/May graduation ceremony must notify the Registrar not later than 30th September of preceding year of the intention to submit the thesis for assessment. The thesis must be submitted by 30 November or by special written permission of the Head of the Department, and the Dean – not later than 15 January – provided that his does not constitute a guarantee on the part of the University that the thesis will have been examined in time for the ensuing graduation.
- 5.3 For assessment purposes a candidate must submit five suitably bound copies of the thesis which remain the property of the University until the finalisation of the assessment. One copy remains with the supervisor, one copy remains with the Examination Section, and three copies are forwarded to the examiners. Copies from examiners should be made available to the supervisor and student for corrections. Examination copies should be returned to the supervisor upon submission of final bound copies.
- 5.4 After finalization, a candidate must submit five hard bound copies and a soft copy in PDF format as a CD or DVD of their dissertation to the School.
- 5.5 One hard copy and a CD/DVD are to be submitted directly by the student and/or supervisor to the Library for the uploading of the dissertation on ETD. A receipt must be provided by the Library upon successful uploading and submission of hard copy.
- 5.6 The Library receipt (copy) and four hard copies are to be submitted to Examination Section. The four hard copies are to be distributed to the supervisors and external examiners. In the event the supervisors and/or external examiners are more than four, the student must provide the additional copies.
- 5.7 A candidate and the supervisors must complete the submission of thesis form.
- 5.8 Candidates who fail to submit a hard copy of their thesis will not graduate.
- 5.9 The full text of the thesis will be posted on the web in PDF format.

D.6. Doctoral Thesis Assessment:

- 6.1 The relevant school appoints an examination committee for approval by Senate:
- (a) at least three examiners two of whom are external and one is internal but not the supervisor or co-supervisor of the thesis.
 - (b) An oral defence committee which includes the supervisor and co-supervisor, where applicable.
 - (c) A chairperson of the oral examination committee, in a non-examining capacity, who is normally the head of the department or another senior member of the Department, subject to (b) above.
 - (d) A candidate has to present herself/himself for the defence of her/his thesis before the examination committee as part of the requirements of the degree.
 - (e) The examination committee shall decide on the final results after the defence of the thesis.
 - (f) The final results will consist of the results of the thesis plus those of the defence.

- 6.2. No thesis which has previously been submitted for a degree at any University will be accepted, but material taken by the candidate from own existing work may be incorporated in the dissertation. Such material must be clearly indicated. If called upon, the candidate must submit, together with the thesis, a copy of every dissertation previously submitted for another degree, whether it was accepted or not.
- 6.3. The thesis must show proof of the candidate's proficiency in the field and of the ability to do independent and original research. The contents should be logical, the language be of a high standard.
- 6.4. A summary of not more than 350 words in the language in which the thesis is written must form an integral part of the thesis. The abstract must be submitted to the supervisor for approval.
- 6.5. If the thesis is not written in English, each copy of the thesis must also contain a copy of the abstract in English.
- 6.6. The thesis must be typed in A4 format, on good quality white, opaque paper, using at least one and a half spacing and leaving a left margin of at least 2 centimetres. After approval of the thesis, and before the degree can be conferred, a further six bound copies and one loose copy suitable for microfilming or scanning of the final, corrected dissertation, must be submitted. One bound copy remains with the Department, one with the School of Postgraduate and Integrated Studies, and the remaining copies are forwarded to the University Library for distribution to the Legal Deposit Library. The thesis must be bound in hard covers with a glued spine. The title of the thesis and the name of the candidate must appear on the cover as well as on the spine of each bound copy. The thesis may not be typed on stencil and must in the opinion of the University, be suitable for microfilming or scanning.
- 6.7. The title page of a thesis must bear the following inscription:

(Full title of thesis) _____.

by (full name of the candidate) _____

Submitted in fulfilment of the requirements for the degree of

In the subject _____ *at The*

University of Venda _____

Supervisor _____ *Co-supervisor (If*

applicable) _____

Submitted on _____ *.20* _____

- 6.8. In addition to proof of the candidate's proficiency in the methods and techniques of research, a thesis will not be approved unless it makes an original contribution to the specific field of study.
- 6.9. When the thesis is submitted for examination, it must be accompanied by the following declaration by the candidate:

"I _____ hereby declare that the thesis for the _____ degree at the University of Venda, hereby submitted by me, has not previously been submitted for a degree at this or any other university, and that it is my own work in design and

execution and that all reference material contained therein has been duly acknowledged.

Signature _____ *Date* _____

- 6.10 The university is authorized to make copies of a thesis and to distribute such Copies as it deems fit.
- D.7.** The University also has the authority to publish the whole, or part, or parts, of a thesis if the candidate does not make any attempt to do so within a period of six months after such examination has been concluded. Existing copyright laws and the University's Research Policy must be complied with.
- D.8.** In the event of the publication of the whole or part, or parts, of a thesis by a candidate, mention must be made that such thesis was the product of a degree obtained at this university. The name of the supervisor as well as the Department in which the study was completed, must also be mentioned
- D.9.** No marks will be given on the thesis, results will only be indicated by a pass or fail.
- D.10.** Any patent or issues on intellectual will be governed by the University's research policies.