# **ANNUAL PROGRESS REPORT**

Logo, company name

Description automatically generated

**SUPERVISOR :**

**SECTION A – BACKGROUND INFORMATION**

|  |  |
| --- | --- |
| Year of the report |  |
| Name of Candidate |  |
| Student Number |  |
| Faculty/Department |  |
| Degree |  |
| Date of first registration for this qualification |  |
| Full-time or Part-time |  |
| Supervisor |  |
| Co-supervisor |  |

**SECTION B – RESEARCH COMPONENT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Has the candidate kept to the arrangements for consultations as specified in the Learning Agreement | | | | YES | NO |
| On average, how often has the candidate had contact (telephone, letter, e-mail, one-on-one discussion) with you or the co supervisor during  the conduct of the research project | | | | | |
| Weekly or more | Fortnightly | Monthly | Other: Specify |  | |

Do you consider contact amount satisfactory?

|  |  |
| --- | --- |
| YES | NO |

If NO, specify:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| In your opinion, has the candidate worked consistently? | | |  |  | YES | NO |
| How is the student/candidate’s progress this year? | |  |  |  | |  |
|  | |
| Excellent | Good | | Poor | Non-existent | |  |
| To your knowledge, has the candidate experienced any personal, financial, academic or research problems that may have | | | | | | |

impeded progress?

|  |  |
| --- | --- |
| YES | NO |

|  |  |
| --- | --- |
| What is the anticipated date by when the candidate should complete the dissertation or thesis? |  |

Recommendation with respect to academic status for the forthcoming year (please tick one of the following):

|  |  |  |  |
| --- | --- | --- | --- |
| Good standing | Conditional | De-registration | N/A (i.e., candidate will complete in current year) |

Any other comments:

|  |  |
| --- | --- |
| Signature by supervisor: | Date: |
| Recommended for registration:  Deputy Dean Signature: | Date: |
| Approved for reregistration:  Executive Dean Signature: | Date: |