



## SUPPLY CHAIN MANAGEMENT

**Request for  
Quotation(s)  
(RFQ) RFQ  
NO:37/2023**

Dear Sir or Madam

You are hereby invited to submit proposal/quotation to supply, delivery and assemble Lab chairs : University of Venda

Number	Description	Quantity
1	SEE ATTACH SPECIFICATION	

**Price quotation Closing Date for quotations: 26/10/2023 at: 16:00**

Please submit your proposal/quotation on your company official letter head and clearly indicate your Lead Time and Validity Period of your quotation.

The following documents must be attached. **Tax pin, CK Certificate, and complete SBD 4.**

**Terms and conditions** In the event of unsatisfactory performance (Late delivery) or incomplete provision of goods and services, the University shall penalise the service provider by withholding up to **25%** of the contract value.  
Yours faithfully

Quotations must be email: [Don.Mathebula@univen.ac.za](mailto:Don.Mathebula@univen.ac.za) or hand delivery office number 05 at Facilities Management building

Don Mathebula  
Procurement Officer  
0159628384

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Full Name	Identity Number	Name of State institution

2.2

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a

- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
 I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

\_\_\_\_\_

contract.




.....  
Position






.....  
Name of bidder








University of Venda  
Creating Future Leaders






## FACULTY OF SCIENCE, ENGINEERING AND AGRICULTURE LAB CHAIRS







No:	QUOTATION	Number of Chairs
1.	35	<ul style="list-style-type: none"><li>• <b>30</b> chairs for Lab A10 and A11</li><li>• <b>05</b> Ergonomic instrument lab chairs for Biotechnology lab</li></ul> 
2.	80	<ul style="list-style-type: none"><li>• <b>30</b> chairs 2<sup>nd</sup> year labs</li><li>• <b>30</b> chairs 3<sup>rd</sup> year labs</li><li>• <b>20</b> Highly Ergonomic computational Lab for Research Labs</li></ul> 
3.	115	<ul style="list-style-type: none"><li>• <b>50</b> Lab stools with beige tops for Botany first year lab</li><li>• <b>50</b> Lab stools with beige tops for Botany second year lab</li><li>• <b>10</b> Lab stools with beige tops for Zoology second year lab</li><li>• <b>05</b> Lab stools with beige tops for Aquatic laboratory</li></ul> 

4.	68	<ul style="list-style-type: none"> <li>• <b>20</b> Ergonomic instrument lab chairs: <b>SF 022</b> Separations lab (cushioned) and <b>SF 026</b> spectroscopy lab.</li> </ul> 
	10	<ul style="list-style-type: none"> <li>• <b>10 Highly Ergonomic</b> computational chemistry lab chairs (cushioned): <b>SF 023</b></li> </ul> 
	46	<ul style="list-style-type: none"> <li>• <b>46</b> Chemical resistant, Ergonomic (Polypropylene/Polyurethane) <b>SF 024</b> synthesis, honours laboratory, <b>SF 028</b> Chemistry inorganic, <b>SF 029</b> Honours lab, <b>SF 027</b> Analytical chemistry.</li> </ul> 
5.	50	<p><b>MEG Lab (L1) and HWR Lab (L2)</b></p> <ul style="list-style-type: none"> <li>• <b>50</b> Ergonomic Lab chair (LLG- Laboratory chair PUR Standard I plus seat and backside made from PU foam, height adjustable 525- 770mm).</li> </ul> 
	20	<ul style="list-style-type: none"> <li>• <b>20</b> Durable Ergonomic Lab Stool Polyurethane Foam Seat / Back Tilt Adjustment</li> </ul> 

6.	64	<p><b>GIS Resource Centre</b>  64 LLG-Laboratory chair PUR Standard II  PU foam, height adjustable 450-580mm,  with soft and hard castors</p> 
	300	<p><b>Geo New Lab</b>  300 LLG-Laboratory chair PUR Standard II  PU foam, height adjustable 450-580mm, with soft  and hard castors</p> 
	15	<p><b>ERM Lab</b>  15 Ergonomic cushioned mid-back chairs</p> 
7.	295	<ul style="list-style-type: none"> <li>• <b>250</b> chairs Physics Laboratories</li> <li>• <b>45</b> chairs for Vuwani Laboratories</li> </ul>  <p>Seat made from polypropylene 280mm diameter.  Frame is made from 25mm round tubing cold rolled  steel with 1.6mm wall thickness, 10mm round bar  support between legs.</p>
8.	100	<ul style="list-style-type: none"> <li>• <b>100</b> chairs Physics/Chemistry Lab</li> </ul> 



	50	<ul style="list-style-type: none"> <li>• <b>50</b> chairs FBI/FCH Lab</li> </ul> 
	50	 <ul style="list-style-type: none"> <li>• <b>50</b> chairs IT Lab Conference/plastic party</li> </ul>
9.	30	<ul style="list-style-type: none"> <li>• <b>30</b> chairs Postgraduate lab: Seat made from polypropylene 280mm diameter. Frame is made from 25mm round tubing cold rolled steel with 1.6mm wall thickness, 10mm round bar support between legs.</li> </ul> 
	60	<ul style="list-style-type: none"> <li>• <b>60</b> chairs Common lab- Ergonomic instrument lab chairs: <b>SF 022</b></li> </ul> 
	30	<ul style="list-style-type: none"> <li>• <b>30</b> chairs Lab A10- Ergonomic instrument lab chairs: <b>SF 022</b></li> </ul> 

10.	33	<ul style="list-style-type: none"> <li>• <b>15 chairs</b> Food Chemistry lab</li> </ul>  <ul style="list-style-type: none"> <li>• <b>12 chairs</b> Pilot Plant</li> </ul>  <ul style="list-style-type: none"> <li>• <b>6 chairs</b> Food Microbiology lab</li> </ul> 
11.	3	<ul style="list-style-type: none"> <li>• <b>3 highly ergonomic chairs</b></li> </ul> 
	17	<ul style="list-style-type: none"> <li>• <b>17 lab stools</b> Room 5 Lab Agriculture</li> </ul> 
12.	15	<ul style="list-style-type: none"> <li>• <b>15 ergonomic clean room biological laboratory chairs</b></li> </ul> 

13	189	<ul style="list-style-type: none"> <li> <b>189</b>            ROCK N ROLL TYPIST CHAIR            PHOLSTERED IN 1,350.00 EA 255,150.00            CONTRACT FABRIC, NO ARMS, 3 YEARS            GUARRANTEE         </li> </ul> 
	12	<p>GENESIS ERGONOMIC MID BACK CHAIR            5,250.00 EA 63,000.00 UPHOLSTERED IN            VULCAN FABRIC WITH Y500 CHRМ            ARMREST</p> 
	12	<p>32mm TOP PULSE DESK 1800X800, 3            DRW FITTED 5,500.00 EA 66,000.00            PED &amp; 1 DRW 1 D/FILER IN MELAMINE            FINISH</p> 