

OFF-CAMPUS ACCOMMODATION ACCREDITATION CHECK LIST TOOL TICK/INDICATE APPROPRIATE INFORMATION

IMPORTANT DOCUMENTS REQUIRED FOR ACCREDITATION

| DOCUMENTS | TICK |
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| 1. Proof of Fee Payment per property | |
| 2.Municipality Approved Development Plan | |
| 3.Proof of Residential Permit | |
| 4.Certification of Completion (COC1) | |
| 5. Certification of Compliance (COC2) | |
| 6.Certificate of Occupancy (COO) | |
| 7.OHS Legal Compliance or Certificate | |
| 8. Original Tax Certificate | |
| 9.Proof of Building Insurance | |
| 10.Compliance with University Specified Security Requirements | |
| 11. Compliance with the DHET Policy on the minimum norms and standards | |
| for Student housing at Public Universities, No. 39238 of 2015 | |

| BATHROOM CONTENTS | TICK |
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| One hand basin per four (04) students | |
| One toilet per five (05) students | |
| One shower per seven (07) students | |
| BEDROOM CONTENTS | TICK |
| Double room, with two single beds. Room size should be no smaller than 14m ² | |
| Single room, with one single bed. Room size should be no smaller than 8m ² | |
| Clothes cupboard | |
| Bookshelf | |
| Curtain | |
| Study table with study lamp | |
| Desk chair | |
| KITCHEN CONTENTS | TICK |
| One four plate stove with oven per eight (08) students | |
| One microwave oven per fifteen (15) students | |
| Minimum 320 litre capacity fridge per eight (08) students | |
| One sink per fifteen (15) students | |
| Lockable cupboards per fifteen (15) students | |
| Countertop space sufficient for 25% of the capacity of the students residing | |
| COMMON SPACES minimum 1.5 m ² per student for first 100 students | TICK |
| TV room | |
| Study room | |
| Communal lounge | |

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